

AGENDA
for the Board of Trustees
of the Town of Fairplay, Colorado
Monday, April 20, 2020 at 6:00 p.m.

VIRTUAL MEETING
(Meeting will not be held at the Town Hall)

Conferencing Access Information to Join via Internet: <https://attendee.gotowebinar.com/register/9154375889476069902>

Connect via Phone: Dial (415) 655-0060 Enter Access Code 748-048-666

PLEASE SEE DETAILED INSTRUCTIONS AT THE END OF THE AGENDA.

- I. CALL TO ORDER**
- II. PLEDGE OF ALLEGIANCE**
- III. ROLL CALL**
- IV. APPROVAL OF AGENDA**
- V. CONSENT AGENDA** *(The Consent Agenda is intended to allow the Board to spend its time on more complex items. These items are generally perceived as non-controversial and can be approved by a single motion. The public or the Board Members may ask that an item be removed from the Consent Agenda for individual consideration.)*
 - A. APPROVAL OF MINUTES** – March 16, 2020 and March 23, 2020
 - B. APPROVAL OF EXPENDITURES** – Approval of bills of various Town Funds in the amount of \$66,550.13
- VI. CITIZEN COMMENTS**
- VII. UNFINISHED BUSINESS**
 - A. Other Pending Items**
- VIII. NEW BUSINESS**
 - A. Oaths of Office for Newly Elected Officials**
 - B. Selection of Mayor Pro-Tem**
 - C. Should the Board Approve Adoption of Resolution No.13, series of 2020, entitled, “A RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWN OF FAIRPLAY, COLORADO, APPOINTING KIM WITTBRODT AS TOWN TREASURER.”?**
 - D. Should the Board Approve Adoption of Resolution No.14, series of 2020, entitled, “A RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWN OF FAIRPLAY, COLORADO, APPOINTING TINA DARRAH AS TOWN CLERK AND TOWN ADMINISTRATOR.”?**
 - E. Should the Board Approve Adoption of Resolution No.15, series of 2020, entitled, “A RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWN OF FAIRPLAY, COLORADO, APPOINTING PAUL WISOR AS TOWN ATTORNEY.”?**
 - F. Should the Board Approve Adoption of Resolution No.16, series of 2020, entitled, “A RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWN OF FAIRPLAY, COLORADO, APPOINTING BRIAN GREEN AS MUNICIPAL COURT JUDGE.”?**
 - G. Bid Award for the Town Parking Lot and Access Road Project**

This Agenda May Be Amended.

Posted at Fairplay Town Hall, Fairplay Public Library, Fairplay Post Office,
and Town of Fairplay Website on Thursday, April 16, 2020

(VIII. New business, Continued)

H. Discussion Regarding Summer Events

I. Other New Business

IX. COMMITTEE AND STAFF REPORTS

X. ADJOURNMENT

How to Participate in Virtual Meetings Using GoToWebinar

To help control the spread of the COVID-19 virus the Town of Fairplay will be conducting Town Board meetings virtually, encouraging public participation as usual. These efforts will keep the community, elected officials, staff and residents safe while continuing to conduct important Town business

The Town will be using a virtual meeting format for the Town Board of Trustee meetings until further notice and will be utilizing GoToWebinar to do so. This means no members of the public will be allowed in the Board Room. The public may participate virtually and the instructions below are provided to describe the various ways this can happen.

The link which will allow you to register for the meeting will be posted on the Town of Fairplay website, www.fairplayco.us under the "Mayor and Board of Trustees" tab and on the most recent agenda. On the most recent agenda there will be a link. Once you follow the link you will need to register for the meeting by providing your full name and email address. **Once you register, you will receive an email with a link and phone number you can use to join the meeting by web or by phone.**

Please note that if you plan to call into the meeting by phone **you must email your public comments to info@fairplayco.us by 4:30pm the day of the meeting.**

TO COMMENT IN ADVANCE IF YOU ARE PLANNING TO ATTEND BY TELEPHONE OR PHONE APP:

- Email info@fairplayco.us to submit your question/comment.
 - **Please be aware that if you join by telephone or phone app you will not be able to ask questions or make comments via voice. All public comments must be emailed prior to 4:30pm.**
 - Your comments will be included in the record and read at the appropriate time during the meeting.

TO JOIN THE MEETING BY TELEPHONE OR PHONE APP:

- You will need to register for the meeting via the link provided on the agenda and located on the Fairplayco.us website under "Mayor and Board of Trustees" and on the most recent agenda. You will see a link on the agenda to the registration page. Please enter your full name. After you fill out this form you will be sent an email that will provide instructions on how to join the meeting. **You are encouraged to do this ahead of time.**
- Join the live meeting through the instructions GoToWebinar sent to your email address after you followed the step above and registered.

This Agenda May Be Amended.

*Posted at Fairplay Town Hall, Fairplay Public Library, Fairplay Post Office,
and Town of Fairplay Website on Thursday, April 16, 2020*

- **If you are joining by telephone you will be required to enter an access code which is located below the “join in” phone numbers. Please note that you must complete the registration prior to receiving the call-in number and access code.**
- You will be joined to the meeting and automatically muted.

JOINING THE MEETING BY WEB AND COMMENTING:

- Join the live meeting through the instructions above.
- You will be joined to the meeting and automatically muted.
- You will be able to comment and/or ask questions by “chat” if attending by internet.

HELPFUL TIPS FOR A GOOD VIRTUAL MEETING EXPERIENCE:

- If joining through the web, log on 5 minutes before the start of the meeting, since some online products require downloads and installations
 - Please be aware when downloading GoToWebinar to ensure you are on the official website. Scammers have been setting up downloads which, at first glance, appear to be run by GoToWebinar, but in actuality are not and can give a virus to your computer.
- Turn off nearby cellphones if you are using a computer to connect.
- Using a headset or headphones is recommended if listening online.
- **Only** have the virtual meeting application on your computer. If you are running other programs like email or have additional websites open in your browser, it may interfere with your ability to hear or see the information. For best results close all other windows and applications.
- Please limit distractions when possible—i.e. background noise, conversations with others, etc. when you are unmuted.
- Video streaming is a relatively new technology so please be mindful of the following things when connecting via the internet.
 - If you have an older computer you may be better served by calling in by telephone.
 - If your internet is not reliable consider calling in by telephone

This Agenda May Be Amended.

*Posted at Fairplay Town Hall, Fairplay Public Library, Fairplay Post Office,
and Town of Fairplay Website on Thursday, April 16, 2020*

**MINUTES OF THE REGULAR MEETING OF THE
FAIRPLAY BOARD OF TRUSTEES
Monday, March 16, 2020**

CALL TO ORDER REGULAR MEETING OF THE BOARD OF TRUSTEES

The Regular Meeting of the Board of Trustees for the Town of Fairplay was called to order at 6:00 p.m. in the Council Chambers located in the Fairplay Town Hall, 901 Main Street, by Mayor Frank Just who proceeded with the pledge of allegiance, followed by the roll call which was answered by Trustees Scott Dodge, Trustee Paul Kemp and Trustee Cindy Bear. Also in attendance were Town Treasurer Kim Wittbrodt, Chief of Police Marcus Woodward, Director of Public Works Jim Brown, Assistant Town Administrator Mason Green and Deputy Clerk Sarah Ernst. (Trustee Stapp absent)

AGENDA ADOPTION

Motion #1 by Trustee Dodge, seconded by Trustee Kemp, that the agenda be adopted as presented. Motion carried unanimously. (Trustee Stapp absent).

CONSENT AGENDA (*The Consent Agenda is intended to allow the Board to spend its time on more complex items. These items are generally perceived as non-controversial and can be approved by a single motion. The public or the Board Members may ask that an item be removed from the Consent Agenda for individual consideration.*)

A. APPROVAL OF MINUTES –March 2, 2020.

B. APPROVAL OF EXPENDITURES—Approval of bills of various Town funds in the amount of \$134,157.66

Mayor Just asked for a motion.

Motion #2 by Trustee Bear, seconded by Trustee Kemp, that the consent agenda be adopted. A roll call vote was taken: Dodge – yes, Just – yes, Kemp – yes, Bear – yes. Motion carried unanimously. (Trustee Stapp absent).

CITIZEN COMMENTS

Dr. Kathy Fitting, Medical Advisor for Park County Public Health and a member of the Emergency Response Team, was present to provide a situation report on the COVID-19. Fitting shared several websites that provide information related to COVID-19. Dr. Fitting provided information about the current CDC recommendations for public safety along with travel restrictions and social distancing. She also explained that to be tested you will need to have a recommendation from your primary care provider. She did state that things are happening very quickly and she will try to keep the Board and Town staff updated with the information gathered at the meetings she is involved in.

Assistant Town Administrator, Mason Green, mentioned that the Town is of the mindset to be prepared and keep all citizens safe.

PRESENTATION

Special Events Coordinator Julie Bullock introduced Josh and Laura Jenson, the owners of Skyline Photography. She explained that the Town has already worked with them on Plein Air 2019 and Mardi Gras 2020 free of charge. Josh and Laura provided a slide show to show some of their pictures and videos taken at these events.

Mayor Just thanked Skyline Photography for their presentation.

Bullock explained that a contract has been signed and she is excited about working with Skyline Photography for future events and publications.

UNFINISHED BUSINESS

Other Discussion Items

No unfinished business and no other discussion items were offered.

This agenda may be amended.

Posted at Fairplay Town Hall, Fairplay Public Library, Fairplay Post Office, and Town of Fairplay Website on Thursday, March 12, 2020.

NEW BUSINESS

Request for Donation from the American Legion for the Annual Easter Egg Hunt – The American Legion has provided a request letter to the Town to help with the cost of plastic eggs and candy for the Annual Easter Egg hunt.

Mayor Just explained the Board of Trustees has provided a donation to this event every year and recommended that the Board approve this gift once again. Just stated that \$100.00 is the amount that has been donated previously and recommended the Board approve the same amount this year.

Motion #3 by Mayor Just, seconded by Trustee Dodge to donate \$100.00 to the American Legion for the Fairplay Easter Egg Hunt. A roll call vote was taken: Dodge – yes, Just – yes, Kemp – yes, Bear – yes. The motion carried unanimously. (Trustee Stapp absent).

Should the Board Approve Adoption of Resolution No. 10, Series of 2020, Entitled, “A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF FAIRPLAY, COLORADO, APPROVING A CHARGING STATION LICENSE AGREEMENT BETWEEN THE TOWN AND CHARGEPOINT INC., FOR THE INSTALLATION OF ELECTRIC VEHICLE CHARGING STATION AT THE PROPERTY KNOWN AS 901 MAIN STREET.”?

Assistant Town Administrator Green introduced the topic, explaining that the contract’s with ChargePoint Inc. for the installation of electrical vehicle charging stations. Green stated that under this agreement ChargePoint Inc. will pay all the costs associated with installing, operating and maintaining the charging stations and also receive any and all profits. The Town is responsible for maintaining the stations to the same extent it maintains the parking lot and letting ChargePoint know if there is any damage to the charging station.

In addition, Green explained that the agreement is for a ten year term and allows the Town to opt out after seven years and each successive year thereafter with a monetary penalty to the Town, which declines each year. This is due to the State of Colorado Alt-Fuels Corridor Grant requirements regarding the type of power supply which is required to be installed.

Green stated that staff recommends approving Resolution No. 10 and Just asked for a motion.

Motion #4 by Trustee Kemp, seconded by Trustee Bear that the Board Approve Adoption of Resolution No. 10, Series 2020, Entitled, “A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF FAIRPLAY, COLORADO, APPROVING A CHARGING STATION LICENSE AGREEMENT BETWEEN THE TOWN AND CHARGEPOINT INC., FOR THE INSTALLATION OF ELECTRIC VEHICLE CHARGING STATION AT THE PROPERTY KNOWN AS 901 MAIN STREET.”?

A roll call vote was taken: Dodge – yes, Just – yes, Kemp – yes, and Bear – yes. Motion was carried unanimously. (Trustee Stapp absent).

OTHER NEW BUSINESS

No additional new business was presented.

BOARD OF TRUSTEE AND STAFF REPORTS

Director of Public Works, Jim Brown – Reported that the Sanitation Department had its CDPHE inspection and everything passed. Brown also stated that due to the concerns for the health of our Sanitation Plant ORC, Butch Green, the Sanitation Plant is being vacated at 4pm in order for Butch to be provided with social distancing in order to complete his work.

Brown also stated that the Town is in the second phase of the Water Study.

Assistant Town Administrator, Mason Green – Mentioned that he is working with Public Works Director, Jim Brown, Attorney, Paul Wisor, and Chief of Police, Marcus Woodward, on creating internal policies to keep everyone safe in response to COVID-19.

This agenda may be amended.

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Police Chief, Marcus Woodward – Effective 10pm tonight Summit County is shut down, this does create concerns that we may have more traffic in Park County. He stated that he has been speaking with Sheriff McGraw to determine the best scheduling for both departments.

ADJOURNMENT

With no additional comments, Mayor Just adjourned the meeting at 6:44. And reminded everyone to

****WASH YOUR HANDS****

ATTEST:

Frank Just, Mayor

Sarah Ernst, Deputy Town Clerk

This agenda may be amended.

Posted at Fairplay Town Hall, Fairplay Public Library, Fairplay Post Office, and Town of Fairplay Website on Thursday, March 12, 2020.

**MINUTES OF A SPECIAL MEETING OF THE
FAIRPLAY BOARD OF TRUSTEES
March 23, 2020**

CALL TO ORDER

A special meeting of the Board of Trustees for the Town of Fairplay was called to order at 4:05 p.m. in the Council Chambers located in the Fairplay Town Hall, 901 Main Street, by Mayor Frank Just. Mayor Just proceeded with the pledge of allegiance, followed by the roll call which was answered by Trustees Eve Stapp, Paul Kemp and Cindy Bear. Also in attendance was Town Administrator/ Clerk Tina Darrah. Trustee Scott Dodge arrived at 5:05 p.m.

AGENDA ADOPTION

Motion #1 by Trustee Stapp, seconded by Trustee Bear, that the agenda be adopted as presented. Motion carried unanimously. (Trustee Dodge absent.)

NEW BUSINESS

Should the Board Approve Adoption of Resolution No. 11, series of 2020, entitled, "A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF FAIRPLAY, COLORADO, EXTENDING THE TOWN OF FAIRPLAY EMERGENCY DECLARATION OF MARCH 19, 2020."?

Motion #2 by Trustee Stapp, seconded by Trustee Kemp, to approve adoption of Resolution No. 11, series of 2020, entitled, **"A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF FAIRPLAY, COLORADO, EXTENDING THE TOWN OF FAIRPLAY EMERGENCY DECLARATION OF MARCH 19, 2020."** A roll call vote was taken: Stapp – yes, Kemp – yes, Bear – yes, Just – yes. Motion carried unanimously. (Trustee Dodge absent.)

Should the Board Approve Adoption of Resolution No. 12, series of 2020, entitled, "A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF FAIRPLAY, COLORADO, ADOPTING AN ELECTRONIC PARTICIPATION POLICY FOR THE USE IN THE EVENT OF A LOCAL EMERGENCY DECLARATION ."?

Motion #3 by Trustee Just, seconded by Trustee Douglas, to approve adoption of Resolution No. 12, series of 2020, entitled, **"A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF FAIRPLAY, COLORADO, ADOPTING AN ELECTRONIC PARTICIPATION POLICY FOR THE USE IN THE EVENT OF A LOCAL EMERGENCY DECLARATION ."** A roll call vote was taken: Stapp – yes, Kemp – yes, Bear – yes, Just – yes. Motion carried unanimously. (Trustee Dodge absent.)

EXECUTIVE SESSION

Motion #4 by Trustee Stapp, seconded by Trustee Kemp, that the Board go into executive session at 4:35 p.m. pursuant to C.R.S. 24-6-402 (4) (f) to discuss personnel matters relating to the Police Chief position. Motion carried unanimously.

Mayor Just announced that the meeting was back to open session at 5:09 p.m. The participants in the executive session were: Mayor Just, Trustees Stapp, Kemp, Bear and Dodge, and Town Administrator/Clerk Darrah. Mayor Just announced that no action was taken in the executive session.

ADJOURNMENT

Mayor Just, noting that there being no further business before the Board, declared that the meeting be adjourned at 5:10 p.m.

Frank Just, Mayor

ATTEST:

Tina Darrah, Town Clerk



MEMORANDUM

TO: Mayor and Board of Trustees
FROM: Kim Wittbrodt, Treasurer
RE: Paid Bills and Financial Statement
DATE: 4/15/2020

Agenda Item: Bills

Attached is the list of invoices paid through April 15, 2020.

Total Expenditures: \$66,550.13

Upon motion to approve the consent agenda, the expenditures will be approved.

The financial statement is through March 31, 2020 for all funds.

Please contact me with any questions.

Report Criteria:

Detail report type printed

Check Issue Date	Check Number	Name	Description	Seq	Invoice Date	Check Amount	GL Account
04/01/2020	15974	Caselle, Inc	Software Support	1	03/01/2020	439.50	517206
04/01/2020	15974		Software Support	2	03/01/2020	439.50	105060
Total 334:						879.00	
04/01/2020	15975	Cash	postage	1	04/01/2020	4.35	105035
04/01/2020	15975		supplies	2	04/01/2020	1.00	105130
04/01/2020	15975		supplies	3	04/01/2020	17.00	105183
04/01/2020	15975		Plates for ford	4	04/01/2020	3.78	105630
04/01/2020	15975		postage	5	04/01/2020	1.15	105130
04/01/2020	15975		copies	6	04/01/2020	.25	105030
04/01/2020	15975		copies	7	04/01/2020	6.75	105030
04/01/2020	15975		laundry tablecloths	8	04/01/2020	22.75	105166
04/01/2020	15975		postage	9	04/01/2020	15.05	105180
04/01/2020	15975		supplies	10	04/01/2020	7.15	105027
Total 340:						79.23	
04/08/2020	15996	Crimestar	Annual Support Fee	1	04/01/2020	300.00	105465
Total 628:						300.00	
04/08/2020	16000	Fairplay Flume	legal ads	1	03/31/2020	83.60	106125
Total 868:						83.60	
04/08/2020	16001	Ferrellgas	propane-501 main	1	03/26/2020	822.86	105195
Total 916:						822.86	
03/13/2020	15944	Mountain View Waste	2 yd 2 monthly	1	02/29/2020	75.00	517675
04/08/2020	16006		2 yd 2 monthly	1	03/31/2020	75.00	517675
Total 1414:						150.00	
03/20/2020	15962	Postal Pros Southwest, Inc	water billing	1	03/05/2020	314.61	517218
Total 1699:						314.61	
04/15/2020	16018	Town of Fairplay	850 hathaway	1	03/31/2020	64.50	105186
04/15/2020	16018		525 hathaway	1	03/31/2020	41.70	105180
04/15/2020	16018		501 main	1	03/31/2020	63.20	105195
Total 2134:						169.40	
04/15/2020	16022	United States Treasury	late penalty	1	03/30/2020	472.10	105070
Total 2164:						472.10	
03/20/2020	15966	USABlueBook	supplies	1	03/11/2020	132.24	517655
04/01/2020	15989		supplies	1	03/16/2020	158.37	517655
04/15/2020	16019		supplies	1	04/09/2020	339.30	517665

Check Issue Date	Check Number	Name	Description	Seq	Invoice Date	Check Amount	GL Account
Total 2176:						629.91	
04/08/2020	16012	Utility Notification Center	RTL Transmissions	1	03/31/2020	61.09	517455
04/08/2020	16012		RTL Transmissions	1	03/31/2020	46.19	517650
Total 2194:						107.28	
04/01/2020	15990	Verizon Wireless	jet pack	1	04/01/2020	40.01	105130
04/01/2020	15990		Police Air Cards	2	04/01/2020	314.75	105455
Total 2212:						354.76	
04/01/2020	15991	Xcel Energy	945 quarry road	1	03/16/2020	16.25	517490
04/01/2020	15991		901 main	1	03/23/2020	186.53	105023
04/01/2020	15991		1190 castello	1	03/23/2020	116.80	105650
04/01/2020	15991		200 2nd street	2	03/23/2020	72.00	517470
04/01/2020	15991		157 6th street	3	03/23/2020	58.06	105640
04/01/2020	15991		156 5th street	4	03/23/2020	10.60	105640
04/01/2020	15991		589 plattel drive	5	03/23/2020	10.60	105841
04/01/2020	15991		419 front	6	03/23/2020	10.93	105640
04/01/2020	15991		san plant	1	03/23/2020	3,342.44	517680
04/01/2020	15991		747 bogue street	1	03/23/2020	10.71	105841
04/01/2020	15991		1800 beaver creek road	1	03/23/2020	788.47	517495
04/01/2020	15991		fairplay sign#1	1	03/23/2020	11.27	105640
04/01/2020	15991		117 silverheels road	1	03/23/2020	10.60	105841
04/01/2020	15991		chlorinator	1	03/23/2020	86.91	517470
04/01/2020	15991		525 hathaway	1	03/23/2020	231.57	105190
04/01/2020	15991		850 hathaway	1	03/23/2020	178.66	105186
04/01/2020	15991		501 main	1	03/23/2020	411.12	105195
04/08/2020	16013		street lights	1	04/01/2020	211.38	105640
Total 2296:						5,764.90	
03/13/2020	15945	South Park Ace & Lumber	Supplies	1	02/25/2020	75.43	105625
03/13/2020	15945		Supplies	2	02/25/2020	70.05	517465
03/13/2020	15945		Supplies	3	02/25/2020	7.99	517670
03/13/2020	15945		Supplies	4	02/25/2020	175.76	105630
03/13/2020	15945		Supplies	5	02/25/2020	23.72	105670
03/13/2020	15945		Supplies	6	02/25/2020	4.17	105025
03/13/2020	15945		Supplies	7	02/25/2020	41.96	517445
03/13/2020	15945		Supplies	8	02/25/2020	152.61	517655
03/13/2020	15945		Supplies	9	02/25/2020	77.46	105166
03/13/2020	15945		Supplies	10	02/25/2020	28.99	105027
04/08/2020	16010		Supplies	1	03/31/2020	264.24	105630
04/08/2020	16010		Supplies	2	03/31/2020	54.10	105027
04/08/2020	16010		Supplies	3	03/31/2020	15.85	105670
04/08/2020	16010		Supplies	4	03/31/2020	73.64	105025
04/08/2020	16010		Supplies	5	03/31/2020	201.35	517445
04/08/2020	16010		Supplies	6	03/31/2020	45.55	517670
04/08/2020	16010		Supplies	7	03/31/2020	63.32	517655
Total 2405:						1,376.19	
04/08/2020	16004	KONICA MINOLTA BUSIN	C364E Copier	1	03/29/2020	419.45	105032

Check Issue Date	Check Number	Name	Description	Seq	Invoice Date	Check Amount	GL Account
Total 2448:						419.45	
03/20/2020	15955	Darrah, Tina	Cell Phone	1	03/20/2020	50.00	105065
Total 2462:						50.00	
04/15/2020	16015	AmeriGas	Propane	1	03/19/2020	862.20	105186
03/20/2020	15948		Propane	1	02/29/2020	182.43	517680
04/15/2020	16021		1800 CR 656 Beaver Cree	1	03/31/2020	1,055.90	517495
Total 2468:						2,100.53	
04/01/2020	15979	CIRSA	volunteer insurance	1	04/01/2020	13.40	105150
Total 2490:						13.40	
03/13/2020	15942	CARD SERVICES	Supplies	1	03/02/2020	218.53	105630
03/13/2020	15942		Supplies	2	03/02/2020	382.79	105625
03/13/2020	15942		Supplies	3	03/02/2020	382.80	517242
03/13/2020	15942		Supplies	4	03/02/2020	556.46	517214
03/13/2020	15942		Food for meeting	5	03/02/2020	104.20	105070
03/13/2020	15942		Conference	6	03/02/2020	500.00	105015
03/13/2020	15942		Supplies	7	03/02/2020	375.07	105030
03/13/2020	15942		Supplies	8	03/02/2020	318.61	517214
03/13/2020	15942		Postage	9	03/02/2020	28.35	105035
03/13/2020	15942		Filing fee	10	03/02/2020	39.33	105105
03/13/2020	15942		Supplies	11	03/02/2020	199.95	105180
03/13/2020	15942		Supplies	12	03/02/2020	79.97	517214
03/13/2020	15942		Supplies	13	03/02/2020	91.80	105030
03/13/2020	15942		Postage	14	03/02/2020	121.00	517218
03/13/2020	15942		Supplies	15	03/02/2020	54.95	105430
03/13/2020	15942		Supplies	16	03/02/2020	18.41	105450
03/13/2020	15942		Conference	17	03/02/2020	238.00	105424
03/13/2020	15942		Supplies	18	03/02/2020	17.10	105445
03/13/2020	15942		tools	19	03/02/2020	1,138.58	105630
03/13/2020	15942		Supplies	20	03/02/2020	38.70	105027
03/13/2020	15942		Supplies	21	03/02/2020	63.02	105025
03/13/2020	15942		Supplies	22	03/02/2020	55.85	105027
03/13/2020	15942		Supplies	23	03/02/2020	211.74-	105030
03/13/2020	15942		Supplies	24	03/02/2020	211.75-	517214
03/13/2020	15942		Supplies	25	03/02/2020	1,384.99	105630
03/13/2020	15942		registration fee	26	03/02/2020	10.00	105162
03/13/2020	15942		Conference	27	03/02/2020	546.45	105015
03/13/2020	15942		Food for meeting	28	03/02/2020	65.31	105070
03/13/2020	15942		car wash	29	03/02/2020	6.50	105420
03/13/2020	15942		Supplies	30	03/02/2020	250.00	105424
03/13/2020	15942		training	31	03/02/2020	105.00	105460
03/13/2020	15942		Food for meeting	32	03/02/2020	72.08	105630
03/13/2020	15942		Supplies	33	03/02/2020	1,221.76	105166
03/13/2020	15942		Supplies	34	03/02/2020	67.96	105130
03/13/2020	15942		Supplies	35	03/02/2020	195.00	105164
03/13/2020	15942		Supplies	36	03/02/2020	17.88	105170
04/15/2020	16016		Supplies	1	04/01/2020	493.31	105027
04/15/2020	16016		Supplies	2	04/01/2020	255.08	517665
04/15/2020	16016		Supplies	3	04/01/2020	41.22	105445
04/15/2020	16016		education	4	04/01/2020	245.00	517425

Check Issue Date	Check Number	Name	Description	Seq	Invoice Date	Check Amount	GL Account
04/15/2020	16016		Supplies	5	04/01/2020	83.99	517214
04/15/2020	16016		Supplies	6	04/01/2020	10.80	105630
04/15/2020	16016		education	7	04/01/2020	135.00	517630
04/15/2020	16016		Supplies	8	04/01/2020	35.93	517665
04/15/2020	16016		Supplies	9	04/01/2020	5.45	517665
04/15/2020	16016		Postage	10	04/01/2020	7.49	105035
04/15/2020	16016		Supplies	11	04/01/2020	34.95	105030
04/15/2020	16016		Food for meeting	12	04/01/2020	100.21	105070
04/15/2020	16016		Supplies	13	04/01/2020	84.99	105030
04/15/2020	16016		Supplies	14	04/01/2020	274.75	517870
04/15/2020	16016		Supplies	15	04/01/2020	274.75	105445
04/15/2020	16016		Supplies	16	04/01/2020	155.05	105030
04/15/2020	16016		Supplies	17	04/01/2020	93.42	517214
04/15/2020	16016		Postage	18	04/01/2020	14.15	105035
04/15/2020	16016		car wash	19	04/01/2020	10.25	105420
04/15/2020	16016		Supplies	20	04/01/2020	8.75	105830
04/15/2020	16016		Supplies	21	04/01/2020	260.38	517670
04/15/2020	16016		Postage	22	04/01/2020	27.50	105166
04/15/2020	16016		Postage	23	04/01/2020	27.50	105170
04/15/2020	16016		Supplies	24	04/01/2020	6.36	105070
04/15/2020	16016		Food for meeting	25	04/01/2020	18.50	105070
04/15/2020	16016		webinar	26	04/01/2020	50.00	105070
04/15/2020	16016		emblems	27	04/01/2020	438.00	105410
Total 2503:						11,735.69	
Multiple	15947	American Legion	easter candy donation	1	03/17/2020	.00	105175
			easter candy donation	2	03/17/2020		105175
Total 2526:						.00	
04/01/2020	15988	Tools Plus Industries	disposable gloves	1	03/17/2020	206.70	517670
Total 2535:						206.70	
03/20/2020	15949	Auto Truck Group	parts	1	03/10/2020	251.60	105870
Total 2567:						251.60	
04/08/2020	16011	Susan Dunn	artwork & printing	1	04/06/2020	6,022.38	105130
Total 2605:						6,022.38	
04/01/2020	15977	CenturyLink	alarm line-525 Hathaway	1	03/19/2020	46.99	105190
04/01/2020	15977		7198362445	1	03/19/2020	109.84	517226
04/01/2020	15977		acct 719-836-4609 502B	1	03/19/2020	60.21	517470
04/01/2020	15977		7198362622355B	1	03/19/2020	476.96	105065
04/01/2020	15977		acct 82239760	1	03/23/2020	30.66	105065
Total 2614:						724.66	
03/13/2020	15946	Wave Electric Inc.	town shop repair	1	02/29/2020	875.00	105682
03/13/2020	15946		equipment repair	2	02/29/2020	875.00	105625
Total 2637:						1,750.00	
04/08/2020	15995	Comm-One Inc.	phone system maintenanc	1	03/09/2020	1,000.00	105065

Check Issue Date	Check Number	Name	Description	Seq	Invoice Date	Check Amount	GL Account
04/08/2020	15995		phone system maintenanc	2	03/09/2020	500.00	517226
04/01/2020	15981		phone system maintenanc	1	03/28/2020	150.00	105065
Total 2642:						1,650.00	
04/01/2020	15984	Mayberry & Company, LLC	progress bill audit	1	03/25/2020	2,280.00	517320
04/01/2020	15984		progress bill audit	2	03/25/2020	3,420.00	106117
Total 2649:						5,700.00	
04/08/2020	15998	Elkhorn Ranch Owners As	hoa dues	1	04/06/2020	50.00	106130
Total 2653:						50.00	
03/20/2020	15967	Wittbrodt, Kim	cell phone reimb	1	03/20/2020	50.00	105065
04/15/2020	16020		trash bags and soap	1	04/15/2020	26.46	105027
Total 2655:						76.46	
03/20/2020	15950	Black Cat Pumping, LLC	pump scum/foam	1	03/09/2020	275.00	517660
Total 2687:						275.00	
04/08/2020	15994	Colorado Natural Gas, Inc.	natural gas	1	04/02/2020	198.55	105023
04/08/2020	15994		525 hathaway	1	04/02/2020	321.55	105190
04/08/2020	15994		sewer treatment plant	1	04/02/2020	2,286.42	517680
04/08/2020	15994		natural gas-shop	1	04/02/2020	526.47	105850
04/08/2020	15994		san office	1	04/02/2020	237.15	517234
Total 2728:						3,570.14	
03/20/2020	15960	Mead, Vaughn	cell phone reimb	1	03/20/2020	25.00	105645
03/20/2020	15960		cell phone reimb	2	03/20/2020	25.00	517226
Total 2739:						50.00	
03/20/2020	15958	Kasper, Gerrits	cell phone reimburse	1	03/20/2020	50.00	105645
Total 2747:						50.00	
03/20/2020	15961	Mobile Record Shredders	record shredding	1	03/11/2020	12.00	105030
04/15/2020	16017		record shredding	1	04/08/2020	12.00	105030
Total 2793:						24.00	
04/01/2020	15978	Chaffee County Waste	6 yd weekly	1	04/01/2020	100.00	105023
04/01/2020	15978		6 yd weekly	2	04/01/2020	100.00	105650
Total 2801:						200.00	
03/20/2020	15953	Bullock, Julie	cell phone reimburse	1	03/20/2020	50.00	105065
Total 2812:						50.00	
04/01/2020	15980	Colorado Analytical Lab	waste water testing	1	03/23/2020	380.00	517665

Check Issue Date	Check Number	Name	Description	Seq	Invoice Date	Check Amount	GL Account
Total 2864:						380.00	
04/01/2020	15987	Tolin Mechanical	boiler repair	1	03/27/2020	947.36	105025
Total 2867:						947.36	
03/20/2020	15965	Triangle Electric, Inc.	electric repair	1	03/10/2020	388.10	517655
03/20/2020	15965		electric repair	1	03/10/2020	1,278.68	517655
Total 2876:						1,666.78	
04/01/2020	15986	Shirley Septic Pumping, In	cohen park	1	03/20/2020	133.00	105842
Total 2893:						133.00	
04/08/2020	16008	Rise Broadband	internet	1	04/01/2020	105.36	517226
Total 2900:						105.36	
03/13/2020	15943	Fairplay Auto Supply	supplies	1	02/26/2020	44.96	105420
03/13/2020	15943		supplies	2	02/26/2020	23.97	105625
03/13/2020	15943		supplies	3	02/26/2020	64.48	517655
03/13/2020	15943		supplies	4	02/26/2020	9.99	105630
04/08/2020	15999		supplies	1	03/31/2020	17.98	105630
04/08/2020	15999		supplies	2	03/31/2020	163.67	105420
Total 2948:						325.05	
04/01/2020	15976	Centura Health	testing	1	03/20/2020	600.00	105475
Total 3136:						600.00	
03/20/2020	15957	Green, Mason	cell phone	1	03/20/2020	50.00	105065
Total 3175:						50.00	
04/08/2020	16003	Hunn Planning & Policy, LL	planning fees	1	04/06/2020	502.00	105105
Total 3183:						502.00	
03/20/2020	15952	Brown, Jimmy	cell phone reimburse	1	03/20/2020	25.00	517226
03/20/2020	15952		cell phone reimburse	2	03/20/2020	25.00	105645
Total 3199:						50.00	
04/08/2020	16005	Montrose Water Factory, L	bottled water	1	03/31/2020	17.00	105120
Total 3211:						17.00	
04/01/2020	15982	Garfield & Hecht, P.C.	legal	1	02/29/2020	2,233.00	105057
Total 3270:						2,233.00	
03/20/2020	15964	SGM	engineering	1	02/21/2020	1,607.00	517430
04/01/2020	15985		engineering	1	03/23/2020	1,136.50	517430
04/08/2020	16009		engineering	1	03/23/2020	4,407.50	517430

Check Issue Date	Check Number	Name	Description	Seq	Invoice Date	Check Amount	GL Account
04/08/2020	16009		engineering	1	03/31/2020	2,802.50	517430
Total 3272:						9,953.50	
04/08/2020	16002	High Country Roto-Rooter	vacuum pump truck	1	02/21/2020	325.00	105186
Total 3287:						325.00	
04/01/2020	15983	Instrument & Supply West,	valves	1	03/19/2020	384.53	517445
Total 3294:						384.53	
03/20/2020	15956	Ernst, Sarah	cell phone reimburse	1	03/20/2020	50.00	105065
Total 3313:						50.00	
03/20/2020	15954	Clark, Sean	cell phone reimburse	1	03/20/2020	25.00	105645
03/20/2020	15954		cell phone reimburse	2	03/20/2020	25.00	517226
Total 3328:						50.00	
04/08/2020	16007	Park County Government	monthly internet	1	04/01/2020	52.50	105065
04/08/2020	16007		monthly internet	2	04/01/2020	52.50	105455
04/08/2020	16007		monthly internet	1	04/01/2020	52.50	105455
04/08/2020	16007		monthly internet	2	04/01/2020	52.50	105065
04/08/2020	16007		monthly internet	1	04/01/2020	52.50	105065
04/08/2020	16007		monthly internet	2	04/01/2020	52.50	105455
Total 3381:						315.00	
03/20/2020	15963	Promark Industries	2006 tahoe	1	03/17/2020	120.00	105420
03/20/2020	15963		dodge repair	1	03/16/2020	535.85	517242
03/20/2020	15963		dodge repair	2	03/16/2020	535.85	105625
Total 3383:						1,191.70	
03/20/2020	15959	Kulesza, Tyger	cell phone reimburse	1	03/20/2020	25.00	517226
03/20/2020	15959		cell phone reimburse	2	03/20/2020	25.00	105645
Total 3395:						50.00	
03/20/2020	15951	Black Lab Construction, LL	orc contract	1	03/13/2020	500.00	517455
Total 3400:						500.00	
04/08/2020	15997	Dooley Enterprises, Inc.	ammo	1	02/17/2020	247.00	105432
Total 3402:						247.00	
Grand Totals:						66,550.13	

TOWN OF FAIRPLAY
REVENUES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2020

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>TAXES</u>					
10-40-05 AD VALOREM TAX	58,378.52	59,669.95	201,066.00	141,396.05	29.7
10-40-10 SPEC. OWNERSHIP TAX	1,500.92	3,585.78	26,000.00	22,414.22	13.8
10-40-30 INTEREST ON PROPERTY TAX	.00	.00	1,000.00	1,000.00	.0
10-40-40 DELINQUENT TAXES	.00	.00	500.00	500.00	.0
10-40-55 50% SHAREBACK OF R&B LEVY	1,890.69	2,000.42	7,000.00	4,999.58	28.6
10-40-60 MOTOR VEHICLE REGISTRATION	174.82	484.99	3,000.00	2,515.01	16.2
10-40-70 SALES TAX	86,457.01	250,627.91	822,952.00	572,324.09	30.5
10-40-75 SALES TAX - STREETS	28,819.01	83,542.65	274,317.00	190,774.35	30.5
10-40-80 HIGHWAY USER'S TAX	2,650.08	5,388.18	40,000.00	34,611.82	13.5
10-40-85 SEVERANCE TAX	.00	.00	2,500.00	2,500.00	.0
10-40-86 MINERAL LEASE REVENUE	.00	.00	500.00	500.00	.0
10-40-90 CIGARETTE TAX	268.48	732.62	2,500.00	1,767.38	29.3
10-40-96 LODGING TAX	1,403.00	3,339.00	40,000.00	36,661.00	8.4
TOTAL TAXES	181,542.53	409,371.50	1,421,335.00	1,011,963.50	28.8
<u>LICENSES</u>					
10-41-10 LIQUOR LICENSES	150.00	325.00	3,000.00	2,675.00	10.8
10-41-30 DOG LICENSES	10.00	50.00	100.00	50.00	50.0
10-41-32 LIVESTOCK PERMIT	.00	25.00	120.00	95.00	20.8
10-41-34 COMMERCIAL FLY FISHING PERMIT	.00	150.00	75.00	(75.00)	200.0
10-41-40 BUILDING PERMITS	.00	318.00	5,000.00	4,682.00	6.4
10-41-41 SURCHARGE: STREETS	.00	15.90	347.00	331.10	4.6
10-41-42 SURCHARGE: PARKS & REC	.00	15.90	347.00	331.10	4.6
10-41-50 FRANCHISE TAX	5,622.21	5,622.21	50,000.00	44,377.79	11.2
10-41-60 GOLD PANNING PERMITS/DONATION	.00	10.00	6,000.00	5,990.00	.2
10-41-70 BUSINESS LICENSES	125.00	6,250.00	6,700.00	450.00	93.3
10-41-80 SIGN PERMITS	.00	.00	100.00	100.00	.0
10-41-90 EXCAVATION PERMIT	.00	.00	200.00	200.00	.0
10-41-94 STREET CUT PERMIT	.00	.00	500.00	500.00	.0
10-41-96 FENCE PERMIT	.00	.00	240.00	240.00	.0
10-41-97 SPECIAL EVENTS PERMIT	.00	.00	1,800.00	1,800.00	.0
10-41-98 RESIDE/REROOF PERMIT	.00	.00	1,000.00	1,000.00	.0
TOTAL LICENSES	5,907.21	12,782.01	75,529.00	62,746.99	16.9
<u>FEE INCOME</u>					
10-42-75 PLANNING & DEVELOPMENT FEES	.00	200.00	2,000.00	1,800.00	10.0
10-42-90 COPIES & FAXES	32.10	32.10	400.00	367.90	8.0
TOTAL FEE INCOME	32.10	232.10	2,400.00	2,167.90	9.7

TOWN OF FAIRPLAY
REVENUES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2020

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>LAW ENFORCEMENT</u>					
10-45-05 TRAFFIC FINES	355.00	1,245.00	15,000.00	13,755.00	8.3
10-45-10 SURCHARGE: POLICE TRAINING	90.00	240.00	2,700.00	2,480.00	8.9
10-45-15 COURT COSTS	31.00	155.00	775.00	620.00	20.0
10-45-20 DEFAULT FEES	.00	30.00	150.00	120.00	20.0
10-45-30 OTHER FINES	.00	.00	500.00	500.00	.0
10-45-80 VIN INSPECTIONS	7.50	22.50	200.00	177.50	11.3
10-45-90 MISCELLANEOUS	2,261.85	5,448.85	1,000.00	(4,448.85)	544.9
10-45-95 GRANT/REIMBURSEMENT	.00	.00	2,500.00	2,500.00	.0
TOTAL LAW ENFORCEMENT	2,745.35	7,141.35	22,825.00	15,683.65	31.3
<u>INTEREST INCOME</u>					
10-46-05 INTEREST ON COLOTRUST	482.87	2,163.37	14,000.00	11,836.63	15.5
10-46-30 INTEREST ON CHECKING	132.59	141.83	700.00	558.17	20.3
TOTAL INTEREST INCOME	615.46	2,305.20	14,700.00	12,394.80	15.7
<u>MISCELLANEOUS INCOME</u>					
10-47-00 MISCELLANEOUS INCOME	734.14	2,342.14	5,000.00	2,657.86	46.8
10-47-10 CEMETERY	.00	.00	300.00	300.00	.0
10-47-38 TOWN CLEAN UP DONATIONS	.00	.00	100.00	100.00	.0
10-47-39 FOURTH OF JULY DONATIONS	.00	20.00	8,500.00	8,480.00	.2
10-47-49 STREET LIGHTING	945.95	2,659.51	10,800.00	8,140.49	24.6
10-47-50 SUMMER CONCERT SERIES	.00	.00	17,000.00	17,000.00	.0
10-47-52 REAL COLORADO CHRISTMAS	.00	.00	1,500.00	1,500.00	.0
10-47-54 VICTORIAN BALL	.00	.00	5,000.00	5,000.00	.0
10-47-56 BURRO DAYS	2,190.00	14,700.00	50,000.00	35,300.00	29.4
10-47-59 BURRO DAYS RETAIL SALES	85.00	85.00	10,000.00	9,915.00	.9
10-47-60 525 HATHAWAY - RENT & UTILITY	100.00	300.00	13,200.00	12,900.00	2.3
10-47-65 MARDI GRAS	470.00	9,160.00	7,500.00	(1,660.00)	122.1
10-47-70 PLEIN AIR EVENT	.00	5,000.00	40,000.00	35,000.00	12.5
10-47-82 CAMPING PERMITS/FACILITY USE	40.00	50.00	100.00	50.00	50.0
10-47-88 GRANT - RIVER PARK	.00	.00	200,000.00	200,000.00	.0
10-47-90 MISCELLANEOUS REVENUE-EVENTS	.00	.00	3,000.00	3,000.00	.0
10-47-91 TOWN HALL - 901 MAIN	.00	.00	12,397.00	12,397.00	.0
TOTAL MISCELLANEOUS INCOME	4,565.09	34,316.65	384,397.00	350,080.35	8.9
TOTAL FUND REVENUE	195,407.74	466,148.81	1,921,186.00	1,455,037.19	24.3

TOWN OF FAIRPLAY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2020

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>ADMINISTRATION</u>					
10-50-02 401(A) EMPLOYER MATCH	425.12	1,358.20	5,805.00	4,446.80	23.4
10-50-05 SALARIES -ADMIN./CLERK/TREASUR	14,169.86	42,688.45	183,158.00	140,469.55	23.3
10-50-11 SS/MEDICARE EXPENSE	1,116.70	3,344.23	14,177.00	10,832.77	23.6
10-50-12 UNEMPLOYMENT EXPENSE	43.84	131.29	556.00	424.71	23.6
10-50-13 EMPLOYEE HEALTH INSURANCE	3,241.46	9,742.68	34,168.00	24,425.32	28.5
10-50-14 WORKER'S COMPENSATION	.00	730.00	730.00	.00	100.0
10-50-15 EDUCATION	1,046.45	1,449.49	4,500.00	3,050.51	32.2
10-50-16 ADMIN VEHICLE	276.92	830.76	3,600.00	2,769.24	23.1
10-50-20 TOWN HALL EXPENSE	.00	.00	30,994.00	30,994.00	.0
10-50-23 TOWN HALL EXPENSE - UTILITIES	549.12	1,465.07	7,000.00	5,534.93	20.9
10-50-25 TOWN HALL EXP - REPAIR & MAINT	67.19	67.19	2,000.00	1,932.81	3.4
10-50-27 TOWN HALL EXPENSE - SUPPLIES	123.54	230.08	1,000.00	769.92	23.0
10-50-30 OFFICE SUPPLIES	267.13	995.16	4,000.00	3,004.84	24.9
10-50-32 EQUIPMENT RENTAL	506.44	1,011.20	5,000.00	3,988.80	20.2
10-50-35 POSTAGE EXPENSE	28.35	314.65	650.00	335.35	48.4
10-50-40 BANK/CREDIT CARD FEES	39.00	285.00	500.00	215.00	57.0
10-50-50 ELECTION EXPENSE	.00	30.35	1,300.00	1,269.65	2.3
10-50-55 BOARD OF TRUSTEE SALARY	165.00	240.00	2,160.00	1,920.00	11.1
10-50-57 TOWN ATTY LEGAL SERVICES	.00	3,247.00	20,000.00	16,753.00	16.2
10-50-60 COMPUTER/SOFTWARE/SUPPORT	439.50	1,318.50	7,000.00	5,681.50	18.8
10-50-65 TELEPHONE/INTERNET	755.53	2,305.00	10,200.00	7,895.00	22.6
10-50-70 MISCELLANEOUS EXPENSE	169.51	300.57	6,000.00	5,699.43	5.0
10-50-75 CODIFICATION	.00	.00	1,000.00	1,000.00	.0
10-50-76 ESTIP AGREEMENT	.00	.00	20,000.00	20,000.00	.0
10-50-95 EMPLOYEE HOUSING	.00	60.00	.00	(60.00)	.0
TOTAL ADMINISTRATION	23,430.66	72,144.87	365,498.00	293,353.13	19.7

TOWN OF FAIRPLAY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2020

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>COMMUNITY DEVELOPMENT</u>					
10-51-05 PROFESSIONAL FEES	966.33	1,448.41	15,000.00	13,551.59	9.7
10-51-10 EDUCATION/BENEVOLENCE (BOT)	.00	.00	5,000.00	5,000.00	.0
10-51-20 VISITOR CENTER	17.00	25.50	3,000.00	2,974.50	.9
10-51-30 ADVERTISING AND MARKETING	368.07	1,544.54	15,000.00	13,455.46	10.3
10-51-34 TOWN BEAUTIFICATION	.00	2,612.50	10,000.00	7,387.50	26.1
10-51-35 TOWN CLEAN UP	.00	.00	7,500.00	7,500.00	.0
10-51-40 DUES AND MEMBERSHIPS	.00	607.00	400.00	(207.00)	151.8
10-51-50 TGIFAIRPLAY EXPENSE	.00	599.19	22,500.00	21,900.81	2.7
10-51-62 BURRO DAYS	10.00	39.94	40,000.00	39,960.06	.1
10-51-66 MARDI GRAS	5,961.87	9,842.97	7,000.00	(2,842.97)	140.6
10-51-70 MISCELLANEOUS EVENTS	212.88	212.88	3,000.00	2,787.12	7.1
10-51-71 FIREWORKS/4TH OF JULY	.00	29.93	10,000.00	9,970.07	.3
10-51-72 PLEIN AIR EVENT	.00	149.34	40,000.00	39,850.66	.4
10-51-74 REAL COLORADO CHRISTMAS	.00	.00	1,500.00	1,500.00	.0
10-51-75 DONATIONS	.00	.00	2,000.00	2,000.00	.0
10-51-80 FAIRPLAY FORWARD	199.95	295.35	10,000.00	9,704.65	3.0
10-51-83 VICTORIAN BALL	.00	.00	5,000.00	5,000.00	.0
10-51-85 PROPERTY IMPROVEMENT INCENTIV	.00	.00	20,000.00	20,000.00	.0
10-51-86 850 HATHAWAY-BUS BARN	957.38	3,096.40	12,000.00	8,903.60	25.8
10-51-90 525 HATHAWAY	868.22	2,516.60	12,000.00	9,483.40	21.0
10-51-95 501 MAIN STREET	2,576.43	12,549.70	30,000.00	17,450.30	41.8
TOTAL COMMUNITY DEVELOPMENT	12,138.13	35,570.25	270,900.00	235,329.75	13.1
<u>JUDICIAL SYSTEM</u>					
10-53-02 401(A) EMPLOYER MATCH	8.56	28.21	115.00	86.79	24.5
10-53-05 MUNICIPAL JUDGE SALARY	636.54	1,909.62	8,275.00	6,365.38	23.1
10-53-10 COURT CLERK	285.54	857.51	3,502.00	2,644.49	24.5
10-53-11 SS/MEDICARE EXPENSE	70.52	211.63	633.00	421.37	33.4
10-53-12 UNEMPLOYMENT EXPENSE	2.76	8.28	11.00	2.72	75.3
10-53-13 EMPLOYEE HEALTH INSURANCE	82.09	246.35	2,308.00	2,061.65	10.7
10-53-14 WORKER'S COMPENSATION	.00	46.00	46.00	.00	100.0
10-53-20 COURT ATTORNEY	.00	.00	500.00	500.00	.0
10-53-30 EDUCATION	.00	.00	500.00	500.00	.0
10-53-40 OPERATING EXPENSE	.00	.00	450.00	450.00	.0
10-53-50 DUES AND MEMBERSHIPS	.00	.00	100.00	100.00	.0
TOTAL JUDICIAL SYSTEM	1,086.01	3,307.60	16,440.00	13,132.40	20.1

TOWN OF FAIRPLAY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2020

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
PUBLIC SAFETY					
10-54-01 POLICE SALARIES	26,734.46	63,904.46	233,559.00	169,654.54	27.4
10-54-04 PART TIME OFFICERS	(287.50)	.00	39,000.00	39,000.00	.0
10-54-05 PENSION CONTRIBUTION	1,968.56	5,982.95	25,458.00	19,475.05	23.5
10-54-09 SRO-CONTRACT PARK CO	.00	.00	20,000.00	20,000.00	.0
10-54-10 UNIFORMS AND ACCESSORIES	.00	48.43	3,500.00	3,451.57	1.4
10-54-11 SS/MEDICARE EXPENSE	381.17	937.48	6,936.00	5,998.52	13.5
10-54-12 UNEMPLOYMENT EXPENSE	79.36	191.77	818.00	626.23	23.4
10-54-13 EMPLOYEE HEALTH INSURANCE	7,377.48	22,138.42	87,522.00	85,383.58	25.3
10-54-14 WORKER'S COMPENSATION	.00	12,210.00	12,210.00	.00	100.0
10-54-15 FUEL	949.16	2,010.60	12,000.00	9,989.40	16.8
10-54-20 VEHICLE MAINTENANCE	436.61	10,842.22	7,600.00	(3,242.22)	142.7
10-54-24 PROFESSIONAL TRAINING EXPENSE	488.00	1,052.98	3,500.00	2,447.02	30.1
10-54-26 IN-SERVICE TRAINING EXPENSE	.00	.00	1,000.00	1,000.00	.0
10-54-28 VEHICLE RENTAL PAYMENT	1,572.42	4,717.26	18,869.00	14,151.74	25.0
10-54-30 RADAR & RADIO MAINTENANCE	54.95	472.44	1,000.00	527.56	47.2
10-54-32 AMMUNITION	.00	.00	2,400.00	2,400.00	.0
10-54-45 OPERATING SUPPLIES	17.10	246.64	1,000.00	753.36	24.7
10-54-50 EQUIPMENT EXPENSE	18.41	18.41	3,500.00	3,481.59	.5
10-54-53 GRANT-EQUIPMENT & SUPPLIES	.00	.00	5,000.00	5,000.00	.0
10-54-55 TELEPHONE - POLICE LINE	255.38	650.71	4,500.00	3,849.29	14.5
10-54-60 MEMBERSHIPS - DUES	105.00	105.00	500.00	395.00	21.0
10-54-65 COMPUTER/SOFTWARE/SUPPORT	.00	2,304.00	4,500.00	2,196.00	51.2
10-54-75 INVESTIGATIVE SERVICES	.00	.00	3,500.00	3,500.00	.0
10-54-80 OFFICER RECRUITING	171.00	288.00	1,500.00	1,212.00	19.2
10-54-87 LIABILITY INSURANCE	.00	8,394.47	8,394.00	(.47)	100.0
10-54-97 PUBLIC RELATIONS	.00	59.93	500.00	440.07	12.0
TOTAL PUBLIC SAFETY	40,321.56	136,576.17	508,266.00	371,689.83	26.9
PUBLIC WORKS					
10-56-01 SALARIES	8,708.90	24,914.75	109,780.00	84,865.25	22.7
10-56-02 401(A) EMPLOYER MATCH	261.26	797.42	3,493.00	2,695.58	22.8
10-56-11 SS/MEDICARE EXPENSE	661.70	1,892.38	8,398.00	6,505.62	22.5
10-56-12 UNEMPLOYMENT EXPENSE	26.14	74.77	329.00	254.23	22.7
10-56-13 EMPLOYEE HEALTH INSURANCE	3,532.69	10,607.56	47,456.00	36,848.44	22.4
10-56-14 WORKER'S COMPENSATION	.00	5,741.00	5,741.00	.00	100.0
10-56-15 FUEL	602.04	967.04	6,000.00	5,032.96	16.1
10-56-25 REPAIRS & MAINT - EQUIPMENT	2,126.78	9,639.02	13,000.00	3,360.98	74.2
10-56-30 TOOLS, MAT'LS, & SUPPLIES	2,999.93	4,366.31	5,000.00	633.69	87.3
10-56-35 EDUCATION & TRAINING	.00	.00	2,000.00	2,000.00	.0
10-56-40 ELECTRIC STREET LIGHTS & SIGNS	294.51	796.94	6,000.00	5,203.06	13.3
10-56-45 TELEPHONE	150.00	450.00	2,100.00	1,650.00	21.4
10-56-50 MAINTENANCE BUILDING - UTILITY	928.15	3,081.23	8,600.00	5,518.77	35.8
10-56-60 VEHICLE RENTAL PAYMENT	1,451.62	4,354.86	17,420.00	13,065.14	25.0
10-56-70 STREET REPAIRS	2,813.00	3,027.77	250,000.00	246,972.23	1.2
10-56-82 TOWN SHOP BUILDING REPAIRS	875.00	1,621.99	7,000.00	5,378.01	23.2
TOTAL PUBLIC WORKS	25,431.72	72,333.04	492,317.00	419,983.96	14.7

TOWN OF FAIRPLAY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2020

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PARKS & RECREATION</u>					
10-58-30 TOOLS, MATERIALS, & SUPPLIES	.00	.00	4,000.00	4,000.00	.0
10-58-41 PARKS UTILITIES	32.09	66.89	400.00	333.11	16.7
10-58-42 VAULT RESTROOMS MAINTENANCE	.00	266.00	2,500.00	2,234.00	10.6
10-58-50 CEMETERY EXPENSE	.00	.00	300.00	300.00	.0
10-58-86 FAIRPLAY RIVER PARK	85,621.00	91,063.99	400,000.00	308,936.01	22.8
10-58-95 LAND LEASE PAYMENT	.00	12,995.09	25,990.00	12,994.91	50.0
TOTAL PARKS & RECREATION	85,653.09	104,391.97	433,190.00	328,798.03	24.1
<u>NON-DEPARTMENTAL EXPENDITURE</u>					
10-61-15 LIABILITY INSURANCE	.00	16,973.82	16,121.00	(852.82)	105.3
10-61-17 AUDIT FEES	.00	.00	5,100.00	5,100.00	.0
10-61-23 TREASURER'S FEES - MILL LEVY	1,163.97	1,187.40	4,000.00	2,812.60	29.7
10-61-25 PUBLISHING EXPENSE	9.29	98.56	1,000.00	901.44	9.9
10-61-30 DUES & MEMBERSHIPS	.00	958.00	2,000.00	1,042.00	47.9
10-61-60 ABATEMENT	.00	.00	2,000.00	2,000.00	.0
TOTAL NON-DEPARTMENTAL EXPEND	1,173.26	19,217.78	30,221.00	11,003.22	63.6
TOTAL FUND EXPENDITURES	189,234.43	443,541.68	2,116,832.00	1,673,290.32	21.0
NET REVENUE OVER EXPENDITURES	6,173.31	22,607.13	(195,646.00)	(218,253.13)	11.6

TOWN OF FAIRPLAY
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 3 MONTHS ENDING MARCH 31, 2020

CONSERVATION TRUST FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>INTERGOVERNMENTAL REVENUES</u>						
20-44-10	COLORADO LOTTERY FUNDS	982.49	982.49	4,000.00	3,017.51	24.6
20-44-20	PARK COUNTY GRANTS	.00	.00	25,000.00	25,000.00	.0
TOTAL INTERGOVERNMENTAL REVE		982.49	982.49	29,000.00	28,017.51	3.4
<u>INTEREST INCOME</u>						
20-46-50	INTEREST INCOME SAVINGS	2.08	6.94	40.00	33.06	17.4
TOTAL INTEREST INCOME		2.08	6.94	40.00	33.06	17.4
TOTAL FUND REVENUE		984.57	989.43	29,040.00	28,050.57	3.4

TOWN OF FAIRPLAY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2020

CONSERVATION TRUST FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>OPERATION EXPENSE</u>						
20-73-75	BURRO PARK	.00	.00	27,500.00	27,500.00	.0
TOTAL OPERATION EXPENSE		.00	.00	27,500.00	27,500.00	.0
TOTAL FUND EXPENDITURES		.00	.00	27,500.00	27,500.00	.0
NET REVENUE OVER EXPENDITURES		984.57	989.43	1,540.00	550.57	64.3

TOWN OF FAIRPLAY
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 3 MONTHS ENDING MARCH 31, 2020

INTERNAL SERVICE FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>REVENUE</u>						
32-47-20	DEPT RENTAL PAYMENTS	4,475.66	13,426.98	53,709.00	40,282.02	25.0
	TOTAL REVENUE	4,475.66	13,426.98	53,709.00	40,282.02	25.0
	TOTAL FUND REVENUE	4,475.66	13,426.98	53,709.00	40,282.02	25.0
	NET REVENUE OVER EXPENDITURES	4,475.66	13,426.98	53,709.00	40,282.02	25.0

TOWN OF FAIRPLAY
REVENUES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2020

FAIRPLAY UTILITY ENTERPRISE

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>WATER REVENUE</u>					
51-42-05 POTABLE WATER	30,734.19	83,495.47	400,000.00	316,504.53	20.9
51-42-20 LIEN REVENUE	2,024.89	2,024.89	.00	(2,024.89)	.0
51-42-32 WATER FACILITY MAINTENANCE FEE	.00	121.82	500.00	378.18	24.4
51-42-34 WATER METERS, PRV, PARTS	.00	.00	1,000.00	1,000.00	.0
51-42-36 PENALTY NON-COMPLIANCE	40.00	120.00	480.00	360.00	25.0
51-42-40 PLANT INVESTMENT FEES	.00	.00	7,500.00	7,500.00	.0
51-42-60 OTHER WATER REVENUE	.00	.00	22,500.00	22,500.00	.0
TOTAL WATER REVENUE	32,799.08	85,762.18	431,980.00	346,217.82	19.9
<u>WASTEWATER REVENUE</u>					
51-46-05 WW USER FEES	(60.00)	106,506.55	665,640.00	559,133.45	16.0
51-46-20 LIEN REVENUE	2,084.15	2,084.15	.00	(2,084.15)	.0
51-46-40 PLANT INVESTMENT FEES	.00	.00	8,351.00	8,351.00	.0
51-46-60 OTHER WASTEWATER REVENUE	.00	.00	100.00	100.00	.0
TOTAL WASTEWATER REVENUE	2,024.15	108,590.70	674,091.00	565,500.30	16.1
<u>INTEREST/FEE REVENUE</u>					
51-48-10 INTEREST ON INVESTMENTS	918.75	4,853.70	35,500.00	30,646.30	13.7
51-48-30 LATE FEES	1,045.15	3,541.74	13,000.00	9,458.26	27.2
TOTAL INTEREST/FEE REVENUE	1,963.90	8,395.44	48,500.00	40,104.56	17.3
TOTAL FUND REVENUE	36,787.13	202,748.32	1,154,571.00	951,822.68	17.6

TOWN OF FAIRPLAY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2020

FAIRPLAY UTILITY ENTERPRISE

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>EMPLOYEE EXPENSES</u>					
51-70-01 SALARIES	21,044.49	61,909.15	293,174.00	231,264.85	21.1
51-70-02 401A EMPLOYER MATCH	567.66	1,786.27	9,318.00	7,531.73	19.2
51-70-11 SS/MEDICARE EXPENSE	1,611.11	4,726.66	22,538.00	17,811.34	21.0
51-70-12 UNEMPLOYMENT EXPENSE	63.45	186.19	884.00	697.81	21.1
51-70-13 EMPLOYMENT HEALTH INSURANCE	7,907.03	23,746.64	114,352.00	90,605.36	20.8
51-70-14 WORKER'S COMPENSATION	.00	5,517.00	5,564.00	47.00	99.2
51-70-15 BOARD OF TRUSTEE SALARIES	110.00	160.00	1,440.00	1,280.00	11.1
TOTAL EMPLOYEE EXPENSES	31,303.74	98,031.91	447,270.00	349,238.09	21.9
<u>OFFICE/GENERAL EXPENSE</u>					
51-72-02 BANK/CREDIT CARD FEES	496.21	1,487.11	6,500.00	5,012.89	22.9
51-72-06 COMPUTER/SOFTWARE/SUPPORT-O	439.50	3,268.44	22,000.00	18,731.56	14.9
51-72-10 MISCELLANEOUS	.00	.00	1,000.00	1,000.00	.0
51-72-14 OFFICE SUPPLIES	743.29	1,288.57	2,500.00	1,211.43	51.5
51-72-18 POSTAGE EXPENSE	435.61	1,072.62	3,000.00	1,927.38	35.8
51-72-22 PUBLISHING EXPENSE	.00	.00	500.00	500.00	.0
51-72-26 TELEPHONE EXPENSE	315.20	897.12	4,500.00	3,602.88	19.9
51-72-30 TOWN HALL RENTAL PAYMENT	.00	.00	12,397.00	12,397.00	.0
51-72-34 UTILITIES-OFFICE	288.96	907.68	2,000.00	1,092.32	45.4
51-72-38 VEHICLE/EQUIP RENTAL TO ISF	1,451.62	4,354.86	17,420.00	13,065.14	25.0
51-72-42 VEHICLE MAINTENANCE/REPAIR	1,152.39	1,955.06	5,000.00	3,044.94	39.1
TOTAL OFFICE/GENERAL EXPENSE	5,322.78	15,231.46	76,817.00	61,585.54	19.8
<u>CONTRACTUAL FEES</u>					
51-73-20 AUDITOR FEES	.00	.00	3,400.00	3,400.00	.0
51-73-40 INSURANCE-PROPERTY/LIABILITY	.00	11,980.76	10,748.00	(1,232.76)	111.5
51-73-60 LEGAL FEES	.00	.00	5,000.00	5,000.00	.0
TOTAL CONTRACTUAL FEES	.00	11,980.76	19,148.00	7,167.24	62.6

TOWN OF FAIRPLAY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2020

FAIRPLAY UTILITY ENTERPRISE

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>WATER - PLANT & EQUIPMENT</u>					
51-74-10 CHEMICAL AND SUPPLIES	630.00	630.00	2,000.00	1,370.00	31.5
51-74-15 COMPUTER EXPENSE-WATER SYSTE	.00	.00	3,000.00	3,000.00	.0
51-74-20 DITCH MAINTENANCE	.00	.00	500.00	500.00	.0
51-74-25 EDUCATION	.00	.00	3,000.00	3,000.00	.0
51-74-30 ENGINEERING FEES	1,997.62	1,997.62	50,000.00	48,002.38	4.0
51-74-35 FUEL	301.02	483.52	2,000.00	1,516.48	24.2
51-74-40 HASP MEMBERSHIP DUES	.00	.00	1,400.00	1,400.00	.0
51-74-45 LEAKS AND REPAIRS	41.96	41.96	10,000.00	9,958.04	.4
51-74-50 MISCELLANEOUS	.00	.00	2,000.00	2,000.00	.0
51-74-55 PERMITS/DUES/LOCATES	543.21	2,198.09	1,000.00	(1,198.09)	219.8
51-74-60 PUMPHOUSE EXPENSE	.00	.00	500.00	500.00	.0
51-74-65 REPAIR & MAINTENANCE-EQUIP	70.05	5,626.67	7,000.00	1,373.33	80.4
51-74-70 UTILITIES	227.27	523.99	3,000.00	2,476.01	17.5
51-74-75 TESTING AND SUPPLIES	.00	46.00	2,500.00	2,454.00	1.8
51-74-80 TOOLS AND SUPPLIES	39.97	39.97	2,000.00	1,960.03	2.0
51-74-85 WATER METERS	.00	.00	2,000.00	2,000.00	.0
51-74-90 WATER TANKS	16.90	34.88	1,000.00	965.12	3.5
51-74-95 WATER TREATMENT PLANT	679.93	2,189.82	15,000.00	12,810.18	14.6
TOTAL WATER - PLANT & EQUIPMENT	4,547.93	13,812.52	107,900.00	94,087.48	12.8
<u>WASTEWATER-PLANT & EQUIPMENT</u>					
51-76-10 CAPITAL EXPENDITURES	.00	.00	30,000.00	30,000.00	.0
51-76-15 CHEMICALS AND SUPPLIES	.00	232.47	3,000.00	2,767.53	7.8
51-76-20 COLLECTION SYSTEM MAINTENANC	.00	.00	30,000.00	30,000.00	.0
51-76-25 COMPUTER EXPENSE-WW SYSTEM	11,109.47	11,109.47	3,000.00	(8,109.47)	370.3
51-76-30 EDUCATION	.00	292.00	3,000.00	2,708.00	9.7
51-76-35 ENGINEERING FEES	390.63	872.13	10,000.00	9,127.87	8.7
51-76-40 FUEL	301.03	483.54	2,000.00	1,516.46	24.2
51-76-45 MISCELLANEOUS	.00	.00	1,000.00	1,000.00	.0
51-76-50 PERMITS/DUES/LOCATES	43.21	116.21	4,300.00	4,183.79	2.7
51-76-55 REPAIRS AND MAINTENANCE-EQUIP	2,016.11	12,395.53	55,000.00	42,604.47	22.5
51-76-60 SLUDGE REMOVAL/DISPOSAL	275.00	275.00	40,000.00	39,725.00	.7
51-76-65 TESTING AND SUPPLIES	380.00	760.00	6,000.00	5,240.00	12.7
51-76-70 TOOLS AND SUPPLIES	47.97	54.55	2,000.00	1,945.45	2.7
51-76-75 TRASH	75.00	150.00	900.00	750.00	16.7
51-76-80 UTILITIES-PLANT	6,046.17	15,147.24	60,000.00	44,852.76	25.3
TOTAL WASTEWATER-PLANT & EQUIP	20,684.59	41,888.14	250,200.00	208,311.86	16.7
<u>DEBT SERVICE</u>					
51-80-02 LOAN PRINCIPAL	.00	.00	209,900.00	209,900.00	.0
51-80-04 LOAN INTEREST	.00	.00	104,230.00	104,230.00	.0
TOTAL DEBT SERVICE	.00	.00	314,130.00	314,130.00	.0

TOWN OF FAIRPLAY
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 3 MONTHS ENDING MARCH 31, 2020

FAIRPLAY UTILITY ENTERPRISE

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
TOTAL FUND EXPENDITURES	61,859.04	180,944.79	1,215,465.00	1,034,520.21	14.9
NET REVENUE OVER EXPENDITURES	(25,071.91)	21,803.53	(60,894.00)	(82,697.53)	35.8



MEMORANDUM

TO: Mayor and Board of Trustees
FROM: Tina Darrah, Town Administrator/Clerk
RE: Oaths of Office for New Elected Trustees
DATE: April 16, 2020

Cindy Bear, Scott Dodge and Josh Voorhis will all need to be sworn in at this meeting as they are our newly elected Trustees! Also, they will need to determine who is taking the two four-year terms and who is taking the one two-year term. Mayor Just will have the Oaths of Office ready and will swear everyone in virtually.

OATH OF OFFICE

I, **Scott Dodge**, do solemnly affirm that I will support the Constitution and laws of the United States, the Constitution and laws of the State of Colorado and the Ordinances of the Town of Fairplay, and that I will faithfully perform all of the duties of the office of **Trustee for the Town of Fairplay**, upon which I am about to enter.

Sworn and subscribed before me this 20th day of April, A.D.,
2020.

Signature

Official Administering Oath

OATH OF OFFICE

I, **Cindy Bear**, do solemnly affirm that I will support the Constitution and laws of the United States, the Constitution and laws of the State of Colorado and the Ordinances of the Town of Fairplay, and that I will faithfully perform all of the duties of the office of **Trustee for the Town of Fairplay**, upon which I am about to enter.

Sworn and subscribed before me this 20th day of April, A.D., 2020.

Signature

Official Administering Oath

OATH OF OFFICE

I, **Josh Voorhis**, do solemnly affirm that I will support the Constitution and laws of the United States, the Constitution and laws of the State of Colorado and the Ordinances of the Town of Fairplay, and that I will faithfully perform all of the duties of the office of **Trustee for the Town of Fairplay**, upon which I am about to enter.

Sworn and subscribed before me this 20th day of April, A.D.,
2020.

Signature

Official Administering Oath



MEMORANDUM

TO: Mayor and Board of Trustees
FROM: Tina Darrah, Town Administrator/Clerk
RE: Selection of Mayor Pro - Tem
DATE: April 16, 2020

Agenda Item: Selection of Mayor Pro-Tem

Per Section 2-2-30 of the Municipal Code, the Board of Trustees shall choose one of its members as Mayor Pro-Tem. The appointment is made by a majority vote of the Board of Trustees. The Town Code states that the Mayor Pro-Tem shall perform the duties of the Mayor during their absence or inability to act. This appointment is generally done via a motion, second and voice vote.

Recommended Action:

Motion to appoint (name) as Mayor Pro-Tem. This does not require a roll call vote.



MEMORANDUM

TO: Mayor and Board of Trustees
Town Administrator, Tina Darrah

FROM: **Jim Brown**

RE: Town Parking Lot and Access Road

DATE: April 13, 2020

Award Town Parking Lot and Access Road Project

We have only one bid for the Town Parking Lot and Access Road project. We solicited several firms with only one responding. The low bidder was a combination of Betone Civil Constructors and Pavement Maintenance Services, Inc for \$197,097.19. When you combine this with the other work for the monument sign, we are currently at \$376,781 or \$23,219 below our budget (Town and DOLA Grant) of \$400,000.

I recommend awarding the Town Parking Lot and Access Road Project to Betone Civil Constructors with a maximum initial contract value of \$162,097.19 and to Pavement Maintenance Services, Inc with a maximum initial contract value of \$35,000 (final negotiations and quantities will make PMS amount less).

TOF RIVER PARK PARKING LOT ACCESS ROAD COMPOSITE ESTIMATE OF COSTS

DATE SUBMITTED: Wednesday, March 11, 2020



PROJECT DESCRIPTION		SUB TOTAL	DISCOUNT	TOTAL
PARKING LOT (CONCRETE INCLUDED)	\$	74,428.00	\$ 11,164.20	\$ 63,263.80
ACCESS ROAD w/ ROCKERY WALLS	\$	108,980.45	\$ 16,347.07	\$ 92,633.39
PAVING PARKING LOT (OTHERS ESTIMATE)	\$	35,000.00	0	\$ 35,000.00
GRADING EXISTING ROAD @ TOWN HALL (ESTIMATE)	\$	8,000.00	\$ 1,800.00	\$ 6,200.00
		GRAND TOTAL \$		197,097.19



PO Box 1459

Silverthorne, Colorado 80498

O: (970) 513-0711

C: (970) 485-2688

BID RIVER PARK ACCESS ROAD

BID To:

Jim Brown
 Town of Fairplay
 Public Works Director

(719) 836-2622 Work
 (303) 807-3547 Mobile
 jbrown@fairplayco.us

Project Name: TOF River Park Access Road
 Project Owner: Town of Fairplay
 Project Address:
 City, State, Zip

Date Submitted: Wednesday, March 11, 2020

ITEM	CODE	DESCRIPTION	QUANTITY	UNITS	UNIT PRICE	AMOUNT
RIVER PARK PARKING LOT						
MOBILIZATION-GENERAL CONDITIONS						
1		Mob/Demob	1.00	EA	\$ 2,734.00	\$2,734.00
2		Port-O-Lets	1.00	LS	\$ 895.00	\$895.00
EROSION CONTROL						
3		9" Straw Wattles	1150.00	LF	\$ 3.70	\$4,255.00
CONSTRUCTION SURVEYING						
4		Construction Staking per Plan Based upon Verified Survey	1.00	LS	\$ 10,527.00	\$10,527.00
CLEARING & GRUBBING						
5		Clear and Grub Site	33064.00	SF	\$ 0.13	\$4,256.51
ROCKERY WALLS						
6		Walls: Non-Structural w/ Discretion	600.00	SF	\$ 27.00	\$16,200.00
SITE DEMOLITION						
7		Remove/Mitigate Site Debris/Cobble/Etc	47545.00	SF	\$ 0.20	\$9,694.94
GRADING:						
8		Cuts: Plan Grades w/ Contractor-Owner Discretion	957.00	CY	\$ 17.00	\$16,269.00
9		Fills: Plan Grades w/ Contractor-Owner Discretion	1234.00	CY	\$ 23.00	\$28,382.00
ROAD BASE						
10		Class 6 ABC (6" Deep) (TOF Haul)	561.00	TONS	\$ 18.50	\$10,378.50
NON IRRIGATED SEED MIX						
11		Seed Mix Disturbed Areas	0.65	ACRE	\$ 8,290.00	\$5,388.50
SUB TOTAL						\$108,980.45
IN-KIND SERVICE 15%						\$16,347.07
TOTAL						<u>\$92,633.39</u>

DESCRIPTION & DETAIL OF PROPOSED WORK PER ITEM

ITEM #

- 1 Mobilize/Demobilize from Site per 1 Time
- 2 Jobsite Sanitary Facilities
- 3 Install/Maintain/Remove Straw Wattles
- 4 Plot, Layout and Stake per Revised Plan (Betone)
- 5 Remove deleterious organic materials/organics larger than 3" diameter and debris and dispose
Construct Rockery Walls per Revised Plans using Site Generated Boulders w/ Contractor-Owner Discretion. Includes random placement
- 6 of boulders for aesthetic purposes
- 7 Removal of Debris outside of the Road Platform including piles of cobble, dirt, etc. and dispose of on site
- 8 Cut slopes and grades per Revised Plans w/ Contractor-Owner Discretion
- 9 Fills and embankment to grades per Revised Plans w/ Contractor-Owner Discretion
- 10 Place ABC to grades commensurate with Revised Plans/Compact
- 11 Rake preparation of disturbed areas and hand broadcast locally sourced seed/flower mix and broom in

Additional work beyond the scope of this proposal shall be commenced only after a written change order, and will be an extra cost to this BID.

Jim Brown
(719) 836-2622

Betone, LLC

Acceptance: _____

Authorized: _____

Date: _____

Submitted: Wednesday, March 11, 2020



PO Box 1459

Silverthorne, Colorado 80498

O: (970) 513-0711

C: (970) 485-2688

BID RIVER PARK PARKING LOT

BID To:

Jim Brown
Town of Fairplay
Public Works Director

(719) 836-2622 Work
 (303) 807-3547 Mobile
 jbrown@fairplayco.us

Project Name: TOF River Park Plot
 Project Owner: Town of Fairplay
 Project Address:
 City, State, Zip

Date Submitted: Wednesday, March 11, 2020

ITEM	CODE	DESCRIPTION	QUANTITY	UNITS	UNIT PRICE	AMOUNT
RIVER PARK PARKING LOT						
MOBILIZATION-GENERAL CONDITIONS						
1		Mob/Demob	1.00	EA	\$ 1,639.00	\$1,639.00
2		Concrete Wash Out	1.00	EA	\$ 587.00	\$587.00
3		Port-O-Lets	1.00	LS	\$ 637.00	\$637.00
EROSION CONTROL						
4		VTC	1.00	EA	\$ -	\$0.00
5		9" Straw Wattles	260.00	LF	\$ 3.60	\$936.00
6		Inlet Protection	1.00	LS	\$ 658.00	\$658.00
CONSTRUCTION SURVEYING						
7		Construction Staking per Plan Based upon Verified Survey	1.00	LS	\$ 7,895.00	\$7,895.00
TRAFFIC CONTROL						
8		Signs/Cones/Delineators	1.00	LS	\$ 2,676.00	\$2,676.00
9		Temporary Pedestrian Access w/ Attendant	1.00	LS	\$ 2,269.00	\$2,269.00
PROTECTION OF EXISTING FACILITIES						
10		Trees/Facilities Protection	4.00	EA	\$ 317.00	\$1,268.00
CLEARING & GRUBBING						
11		Clear and Grub Site	1.00	SF	\$ 2,623.00	\$2,623.00
SITE DEMOLITION						
12		Existing: Demo/Remove Sidewalk/C&G/Pan	1.00	SF	\$ 2,181.00	\$2,181.00
13		Proposed: Demo/Remove Sidewalk/C&G/Pan	1.00	SF	\$ 1,763.00	\$1,763.00
SITE GRADING PARKING LOT						
14		Cuts/Fills to plan SubGrade	1.00	SF	\$ 4,009.00	\$4,009.00
15		Class 6 ABC (6" Deep) (TOF Haul)	450.00	TONS	\$ 20.00	\$9,000.00
FINE GRADING CURB CUTS						
16		Existing Curb Cut: Grading	412.00	SF	\$ 7.10	\$2,926.00
17		Proposed Curb Cut: Grading	464.00	SF	\$ 6.40	\$2,970.00
NON IRRIGATED SEED MIX						
18		Seed Mix Disturbed Areas	0.38	ACRE	\$ 12,569.00	\$4,777.00
CONCRETE FLATWORK CURB CUTS						
19		Proposed Curb Cut: Place Concrete	442.00	SF	\$ 18.00	\$7,956.00
20		Existing Curb Cut: Place Concrete	389.00	SF	\$ 18.00	\$7,002.00
CRUSHER FINES PATH						
21		Prepare Path Subgrade.	1.00	EA	\$ 2,491.00	\$2,491.00
22		Place Mirafi 140N on Subgrade	1.00	SY	\$ 1,944.00	\$1,944.00
23		Place/Grade/Compact Crusher Fines	1.00	TONS	\$ 6,221.00	\$6,221.00

SUB TOTAL	\$74,428.00
IN-KIND SERVICE 15%	\$11,164.20
TOTAL	<u>\$63,263.80</u>

DESCRIPTION & DETAIL OF PROPOSED WORK PER ITEM

ITEM #

- 1 Mobilize/Demobilize from Site per 1 Time
- 2 Construct/Maintain/Disposal Onsite Concrete Wash-out
- 3 Jobsite Sanitary Facilities
- 4 No VTC Included anticipated not needed
- 5 Install/Maintain/Remove Straw Wattles
- 6 Install Inlet and Flow Control Protection as needed
- 7 Plot, Layout and Stake per Revised Plan (Betone)
- 8 Provide Traffice Control Devices as required to delineate the project from traveling public
- 9 Provide Pedestrian Access through project site while construction is ongoing
- 10 Provide Protection for trees, manholes, cleanout as needed
- 11 Remove deleterious organic materials/organics larger than 3" diameter and debris and dispose
- 12 Sawcut/remove/dispose of concrete associated with entrance
- 13 Sawcut/remove/dispose of concrete associated with entrance
- 14 Site Grading to provide viable subgrade for placement of ABC
- 15 Place ABC to grades commensurate with Revised Plans/Compact/Blue Top
- 16 Prepare Subgrade/Place ABC/Grade to accept Concrete Installation Thickness per Plan
- 17 Prepare Subgrade/Place ABC/Grade to accept Concrete Installation Thickness per Plan
- 18 Rake preparation of distrubed areas and hand broadcast locally sourced seed/flower mix and broom in
- 19 Placement of Class D Concrete to grades/configurations per Revised Plan
- 20 Placement of Class D Concrete to grades/configurations per Revised Plan
- 21 Grade path to tie into existing grades
- 22 Place filter fabric on Sub grade to extend outside of path footprint for vegetation control
- 23 Place and grade crusher fines to fit natural grades and contours

Additional work beyond the scope of this proposal shall be commenced only after a written change order, and will be an extra cos to this BID.

Jim Brown
(719) 836-2622

Betone, LLC

Acceptance: _____

Authorized: _____

Date: _____

Submitted: Wednesday, March 11, 2020

TOWN OF FAIRPLAY, COLORADO

**RESOLUTION NO. 13
(Series of 2020)**

A RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWN OF FAIRPLAY, COLORADO, APPOINTING KIM WITTBRODT AS TOWN TREASURER.

WHEREAS, Sec. 2-3-10 of the Municipal Code authorizes and directs the Board of Trustees to appoint town officers by a majority vote of all members of the Board.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES FOR THE TOWN OF FAIRPLAY, COLORADO that Kim Wittbrodt is hereby appointed as Town Treasurer and that, unless otherwise specified, shall hold such office until the second regular meeting of the Board of Trustees after the next regular municipal election, and in no event longer than thirty (30) days after the swearing in of the next elected Board, unless removed earlier in accordance with C.R.S. 31-4-307:

RESOLVED, APPROVED, AND ADOPTED this ____ day of _____, 2020.

TOWN OF FAIRPLAY

(Seal)

By: _____
Mayor

ATTEST:

Town Clerk

TOWN OF FAIRPLAY, COLORADO

**RESOLUTION NO. 14
(Series of 2020)**

A RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWN OF FAIRPLAY, COLORADO, APPOINTING TINA DARRAH AS TOWN CLERK AND TOWN ADMINISTRATOR.

WHEREAS, Sec. 2-3-10 of the Municipal Code authorizes and directs the Board of Trustees to appoint town officers by a majority vote of all members of the Board.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES FOR THE TOWN OF FAIRPLAY, COLORADO that Tina Darrah is hereby appointed as Town Clerk and Town Administrator and that, unless otherwise specified, shall hold such office until the second regular meeting of the Board of Trustees after the next regular municipal election, and in no event longer than thirty (30) days after the swearing in of the next elected Board, unless removed earlier in accordance with C.R.S. 31-4-307:

RESOLVED, APPROVED, AND ADOPTED this ____ day of _____, 2020.

TOWN OF FAIRPLAY

(Seal)

By: _____
Mayor

ATTEST:

Town Clerk

TOWN OF FAIRPLAY, COLORADO

**RESOLUTION NO. 15
(Series of 2020)**

A RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWN OF FAIRPLAY, COLORADO, APPOINTING PAUL WISOR AS TOWN ATTORNEY.

WHEREAS, Sec. 2-3-10 of the Municipal Code authorizes and directs the Board of Trustees to appoint town officers by a majority vote of all members of the Board.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES FOR THE TOWN OF FAIRPLAY, COLORADO that Paul Wisor is hereby appointed as Town Attorney and that, unless otherwise specified, shall hold such office until the second regular meeting of the Board of Trustees after the next regular municipal election, and in no event longer than thirty (30) days after the swearing in of the next elected Board, unless removed earlier in accordance with C.R.S. 31-4-307:

RESOLVED, APPROVED, AND ADOPTED this ____ day of _____, 2020.

TOWN OF FAIRPLAY

(Seal)

By: _____
Mayor

ATTEST:

Town Clerk

TOWN OF FAIRPLAY, COLORADO

**RESOLUTION NO. 16
(Series of 2020)**

**A RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWN OF FAIRPLAY,
COLORADO, APPOINTING BRIAN GREEN AS MUNICIPAL COURT JUDGE.**

WHEREAS, Sec. 2-3-10 of the Municipal Code authorizes and directs the Board of Trustees to appoint town officers by a majority vote of all members of the Board.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES FOR THE TOWN OF FAIRPLAY, COLORADO that Brian Green is hereby appointed as Municipal Court Judge and that, unless otherwise specified, shall hold such office until the second regular meeting of the Board of Trustees after the next regular municipal election, and in no event longer than thirty (30) days after the swearing in of the next elected Board, unless removed earlier in accordance with C.R.S. 31-4-307:

RESOLVED, APPROVED, AND ADOPTED this ____ day of _____, 2020.

TOWN OF FAIRPLAY

(Seal)

By: _____
Mayor

ATTEST:

Town Clerk



MEMORANDUM

TO: Mayor and Board of Trustees
FROM: Tina Darrah, Town Administrator/Clerk
RE: Discussion Regarding Summer Events/Burro Days
DATE: April 16, 2020

With the ongoing COVID-19 crisis and the lack of certainty it presents for our summer season, staff felt it was important that we have a conversation with the Board about the status of these events, namely Burro Days. Other communities are also feeling this uncertainty. In our research, Leadville has canceled Boom Days (this is part of the triple crown and is held after Burro Days). Buena Vista is similarly considering canceling their leg of the race and associated events. Currently what I am hearing is that most organizers/towns/chambers/etc. are canceling events that are within 90 days. Some are tentatively planning smaller community events in place of their larger events with the option of canceling later if necessary.

Burro Days participants, such as vendors and racers, have started to reach out to staff as they see other events being affected by COVID-19. To date we have had several vendors cancel, we are not having any vendors sign-up (understandably), and all Saturday llama events have been canceled by the Rocky Mountain Llama Association (the llama race, llama rama, etc.).

Our smaller community-based events, such as the TGIFairplay Concert series do not have the same logistics and finances associated with them as Burro Days, hence we are less concerned with an early decision regarding those events.

At this point, given the information that we have, the already received vendor and other cancellations related to the event, and the fact that Leadville has canceled and Buena Vista is considering the same, staff is recommending that the Board consider postponing the 72nd Annual Burro Days to July of 2021.

The other events we are interested in discussing are Town Clean-up and the Cemetery Clean-up. These events put our staff, in particular Public Works and our volunteers, in direct contact with the public. In considering CDC and State guidelines, this interaction may not be appropriate at this time.

