

**AGENDA for a Special Meeting
of the Board of Trustees of the Town of Fairplay, Colorado
Monday, November 2, 2020 at 6:00 p.m. at the Fairplay Town Hall Meeting Room
901 Main Street, Fairplay Colorado AND virtually via GoToWebinar**

Virtual Access Information to Join via Internet:

<https://attendee.gotowebinar.com/register/8071789048517903629>

Connect via Phone: Dial (213) 929-4212

Enter Access Code 202-539-469

PLEASE SEE DETAILED INSTRUCTIONS AT THE END OF THE AGENDA

- I. CALL TO ORDER**
- II. PLEDGE OF ALLEGIANCE**
- III. ROLL CALL**
- IV. APPROVAL OF AGENDA**
- V. CONSENT AGENDA** (*The Consent Agenda is intended to allow the Board to spend its time on more complex items. These items are generally perceived as non-controversial and can be approved by a single motion. The public or the Board Members may ask that an item be removed from the Consent Agenda for individual consideration.*)
 - A. APPROVAL OF MINUTES** –October 5, 2020
 - B. APPROVAL OF EXPENDITURES**—Approval of bills of various Town funds in the amount of \$28,856.51
- VI. CITIZEN COMMENTS**
- VII. UNFINISHED BUSINESS**
 - A. Other Discussion Items.**
- VIII. NEW BUSINESS**
 - A. Setting of Public Hearing for 2020 Amended and 2021 Proposed Budgets for all funds of the Town of Fairplay**
 - B. Other New Business**
- IX. BOARD OF TRUSTEE AND STAFF REPORTS**
- X. EXECUTIVE SESSION:** Pursuant to C.R.S. 24-6-402 (4) (f) to discuss a personnel matter relating to the Town Administrator/Clerk.
- XI. ADJOURNMENT OF REGULAR MEETING INTO BUDGET WORKSESSION**

Upcoming Meetings/Important Dates

| | |
|---------------------------------|-------------------|
| Veterans Day – Town Hall Closed | November 11, 2020 |
| Regular Board Meeting | November 16, 2020 |
| Thanksgiving - Town Hall Closed | November 26, 2020 |
| Regular Board Meeting | December 7, 2020 |

This agenda may be amended.

Posted at Fairplay Town Hall, Fairplay Public Library, Fairplay Post Office, and Town of Fairplay Website on Thursday, Oct. 29, 2020.

How to Participate in Virtual Meetings Using GoToWebinar

To help control the spread of the COVID-19 virus the Town of Fairplay will be conducting Town Board meetings both virtually and in person encouraging public participation as usual. These efforts will keep the community, elected officials, staff and residents safe while continuing to conduct important Town business

The Town will be using a virtual meeting format, in conjunction with the usual in person format, for the Town Board of Trustee meetings until further notice and will be utilizing GoToWebinar for the virtual component. To comply with State and County COVID-19 guidelines there will be a limited number of individuals allowed in the meeting room at one time. There will be additional overflow seating provided and **attendees will be asked to wear masks if attending in person**. The public may also participate virtually and the instructions below are provided to describe the various ways this can happen.

*****If you have any symptoms of COVID-19 or are feeling unwell, please attend our meetings virtually. If you are exhibiting symptoms you will be asked to leave the meeting room.*****

The link which will allow you to register for the meeting will be posted on the Town of Fairplay website, www.fairplayco.us under the "Mayor and Board of Trustees" tab and on the most recent agenda. On the most recent agenda there will be a link. Once you follow the link you will need to register for the meeting by providing your full name and email address. **Once you register, you will receive an email with a link and phone number you can use to join the meeting by web or by phone.**

Please note that if you plan to call into the meeting by phone **you must email your public comments to info@fairplayco.us by 4:30pm the day of the meeting.**

TO COMMENT IN ADVANCE IF YOU ARE PLANNING TO ATTEND BY TELEPHONE OR PHONE APP:

- Email info@fairplayco.us to submit your question/comment.
 - **Please be aware that if you join by telephone or phone app you will not be able to ask questions, participate in public hearings or make comments via voice. All public comments must be emailed prior to 4:30pm.**
 - Your comments will be included in the record and read at the appropriate time during the meeting.

This agenda may be amended.

Posted at Fairplay Town Hall, Fairplay Public Library, Fairplay Post Office, and Town of Fairplay Website on Thursday, Oct. 29, 2020.

TO JOIN THE MEETING BY TELEPHONE OR PHONE APP:

- You will need to register for the meeting via the link provided on the agenda and located on the Fairplayco.us website under “Mayor and Board of Trustees” and on the most recent agenda. You will see a link on the agenda to the registration page. Please enter your full name. After you fill out this form you will be sent an email that will provide instructions on how to join the meeting. **You are encouraged to do this ahead of time.**
- Join the live meeting through the instructions GoToWebinar sent to your email address after you followed the step above and registered.
- **If you are joining by telephone you will be required to enter an access code which is located below the “join in” phone numbers. Please note that you must complete the registration prior to receiving the call-in number and access code.**
- You will be joined to the meeting and automatically muted.

JOINING THE MEETING BY WEB AND COMMENTING:

- Join the live meeting through the instructions above.
- You will be joined to the meeting and automatically muted.
- You will be able to comment and/or ask questions by “chat” if attending by internet.
- You will be unmuted in certain cases, such as public hearings or at the Boards request, and able to speak directly to the Board and audience. **Please note you will still need to notify the moderator of your desire to speak via the “raised hand” feature or by commenting to organizers via the chat.**

HELPFUL TIPS FOR A GOOD VIRTUAL MEETING EXPERIENCE:

- If joining through the web, log on 5 minutes before the start of the meeting, since some online products require downloads and installations
 - Please be aware when downloading GoToWebinar to ensure you are on the official website. Scammers have been setting up downloads which, at first glance, appear to be run by GoToWebinar, but in actuality are not and can give a virus to your computer.
- Turn off nearby cellphones if you are using a computer to connect.
- Using a headset or headphones is recommended if listening online.
- **Only** have the virtual meeting application on your computer. If you are running other programs like email or have additional websites open in your browser, it may interfere with your ability to hear or see the information. For best results close all other windows and applications.
- Please limit distractions when possible—i.e. background noise, conversations with others, etc. when you are unmuted.
- Video streaming is a relatively new technology so please be mindful of the following things when connecting via the internet.
 - If you have an older computer, you may be better served by calling in by telephone.
 - If your internet is not reliable consider calling in by telephone

This agenda may be amended.

Posted at Fairplay Town Hall, Fairplay Public Library, Fairplay Post Office, and Town of Fairplay Website on Thursday, Oct. 29, 2020.

**MINUTES OF A REGULAR MEETING OF THE
FAIRPLAY BOARD OF TRUSTEES
October 5, 2020**

CALL TO ORDER OF WORKSESSION

A worksession of the Board of Trustees for the Town of Fairplay was called to order at 5:05 p.m. in the Council Chambers located in the Fairplay Town Hall, 901 Main Street, by Mayor Frank Just. Those present included Trustees Eve Stapp, Scott Dodge and Cindy Bear. Also in attendance were Town Administrator/ Clerk Tina Darrah and Assistant Town Administrator Mason Green. Trustee Josh Voorhis arrived at 5:15 p.m.

Worksession Regarding Water Supply Evaluation with SGM Engineering

Angie Fowler of SGM Engineering proceeded with a slide show presentation of the 2020 water supply evaluation. Mayor Just asked Trustees to write down their questions for Town Administrator Darrah to compile and send to Ms. Fowler for written response.

CALL TO ORDER

A regular meeting of the Board of Trustees for the Town of Fairplay was called to order at 6:00 p.m. in the Council Chambers located in the Fairplay Town Hall, 901 Main Street, by Mayor Frank Just. Mayor Just proceeded with the pledge of allegiance, followed by the roll call which was answered by Trustees Eve Stapp, Scott Dodge, Josh Voorhis and Cindy Bear. Also in attendance were Police Chief Bo Schlunsen, Town Administrator/ Clerk Tina Darrah and Assistant Town Administrator Mason Green.

AGENDA ADOPTION

Motion #1 by Trustee Dodge, seconded by Trustee Stapp, that the agenda be adopted as presented. Motion carried unanimously.

CONSENT AGENDA (*The Consent Agenda is intended to allow the Board to spend its time on more complex items. These items are generally perceived as non-controversial and can be approved by a single motion. The public or the Board Members may ask that an item be removed from the Consent Agenda for individual consideration.*)

A. APPROVAL OF MINUTES – August 17, 2020.

B. APPROVAL OF EXPENDITURES—Approval of bills of various Town funds in the amount of \$356,298.09

Motion #2 by Trustee Voorhis, seconded by Trustee Bear, that the agenda be adopted as presented. A roll call vote was taken: Dodge – yes, Stapp – yes, Just – yes, Voorhis – yes, Bear – yes. Motion carried unanimously.

SWEARING IN OF NEW POLICE CHIEF BO SCHLUNSEN AND POLICE SERGEANT BARB GROVER

Mayor Just administered the oath of office first to Barb Grover who has been promoted to Police Sergeant, and then to Bo Schlunsen who has been promoted to Police Chief.

CITIZEN COMMENTS

Asst. Town Administrator Green proceeded to read a letter from Jacklyn Thompson, Community Resource Navigator for PeaceWorks, informing the Board of a new program they have called Resource and Wellness Line. The letter explained that this resource will provide navigation services to Park County residents that will improve their access to resources, services, and programs that are intended to improve their overall quality of life and wellness.

UNFINISHED BUSINESS

Other Discussion Items

None offered.

NEW BUSINESS

Should the Board Approve Adoption of Resolution No. 29, series of 2020, Entitled, "A RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWN OF FAIRPLAY, COLORADO EXTENDING REVOCABLE LICENSE AGREEMENTS FOR THE USE OF TOWN-OWNED PROPERTY WITH TIM MILLONZI/TAKA-SUSHI, INC., DBA MILLONZI'S RESTAURANT, BOBBY MCCALL/MCCALL ENTERPRISES, DBA MCCALL'S PARK BAR, AND ELLEN CANCHOLA/SOUTH PARK PUB AND GRILL, DBA PLATTE RIVER SALOON."?

Staff comment was offered by Town Administrator Darrah explaining that this Resolution extends the revocable license agreements for Millonzi's, Park Bar, and Platte River Saloon to October 2021 to match the extension of the temporary

modification of premises each of these establishments applied for and received from liquor enforcement. Ms. Darrah reminded the Board that the revocable license agreements allow these establishments to use a portion of the street in front of their businesses to serve customers. She went on to explain that while they may not choose to use the street during winter months, they are all aware that if they do, they must follow certain guidelines as determined by the Public Works Dept. to accommodate snow plowing and building regulations on temporary structures. She offered a staff recommendation of approval.

Trustee Voorhis inquired about any increase in need for law enforcement due to this outdoor service. Police Chief Schlunsen stated that they had not seen an increase in calls but did have one complaint from a resident of Front Street about "over service and people drinking too much on Front Street". He explained that they had stepped up patrol of Front Street and have had no issues.

Motion #3 by Trustee Dodge, seconded by Trustee Bear, to approve adoption of Resolution No. 29, series of 2020, Entitled, **"A RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWN OF FAIRPLAY, COLORADO EXTENDING REVOCABLE LICENSE AGREEMENTS FOR THE USE OF TOWN-OWNED PROPERTY WITH TIM MILLONZI/TAKA-SUSHI, INC., DBA MILLONZI'S RESTAURANT, BOBBY MCCALL/MCCALL ENTERPRISES, DBA MCCALL'S PARK BAR, AND ELLEN CANCHOLA/SOUTH PARK PUB AND GRILL, DBA PLATTE RIVER SALOON."** A roll call vote was taken: Dodge – yes, Stapp – yes, Just – yes, Voorhis – yes, Bear – yes. Motion carried unanimously.

Should the Board Approve Adoption of Resolution No. 30, series of 2020, Entitled, "A RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWN OF FAIRPLAY, COLORADO ADOPTING THE PARK COUNTY HAZARD MITIGATION PLAN UPDATE DATED SEPTEMBER 2020."?

Staff comment was offered by Police Chief Schlunsen explaining that this resolution approves the updated Park County Hazard Mitigation Plan, noting that there were very few changes in the updated plan, but that it is required from FEMA in order to access FEMA grants in the event of an emergency situation.

Motion #4 by Trustee Dodge, seconded by Trustee Voorhis, to approve adoption of Resolution No. 30, series of 2020, Entitled, **"A RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWN OF FAIRPLAY, COLORADO ADOPTING THE PARK COUNTY HAZARD MITIGATION PLAN UPDATE DATED SEPTEMBER 2020."** A roll call vote was taken: Dodge – yes, Stapp – yes, Just – yes, Voorhis – yes, Bear – yes. Motion carried unanimously.

Should the Board Approve Adoption of Resolution No. 31, series of 2020, Entitled, "A RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWN OF FAIRPLAY, COLORADO APPROVING A LAND EXCHANGE AGREEMENT WITH SOUTH PLATTE PROSPECTS, LLC."?

Staff comment was offered by Town Administrator Darrah explaining that this resolution approves a land exchange agreement with South Platte Partners, LLC/Amanda Woodbury per the Boards direction on July 20. She went on to remind the Board that Mayor Just has been working with Amanda Woodbury to craft a deal exchanging the parcel she owns adjacent to Town Hall for the parcel the Town owns adjacent to the 10th Street ROW that abuts her property on the north side of Hwy. 9 across from the Town Hall. She noted that Town Attorney Wisor was attending the meeting virtually to answer any questions about the exchange.

Motion #5 by Trustee Dodge, seconded by Trustee Stapp, to approve adoption of Resolution No. 31, series of 2020, Entitled, **"A RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWN OF FAIRPLAY, COLORADO APPROVING A LAND EXCHANGE AGREEMENT WITH SOUTH PLATTE PROSPECTS, LLC."** A roll call vote was taken: Dodge – yes, Stapp – yes, Just – yes, Voorhis – yes, Bear – yes. Motion carried unanimously.

Other New Business

None offered.

BOARD OF TRUSTEE AND STAFF REPORTS

Assistant Town Administrator Green offered a brief staff report offering to answer any questions in addition to his submitted written report.

Town Administrator Darrah offered a brief staff report regarding the next round of Small Business Assistance Grants, the virtual marketplace, and the upcoming staff luncheon.

Police Chief Schlunsen offered to answer questions regarding his written report and a discussion ensued about the uptick in mental health issues that the police department has had to deal with recently. The Town Board offered their support to the police department, thanking them for their service and asking them to consider how the Town could help them better deal with that aspect of their job.

Mayor Just offered a brief comment complimenting the continued good attitude of the townspeople, the Town Board and town staff during this difficult time.

ADJOURNMENT

Mayor Just, noting that there being no further business before the Board, declared that the meeting be adjourned at 7:09 p.m.

Frank Just, Mayor

ATTEST:

Tina Darrah, Town Clerk



MEMORANDUM

TO: Mayor and Board of Trustees
FROM: Kim Wittbrodt, Treasurer
RE: Paid Bills
DATE: 10/27/2020

Agenda Item: Bills

Attached is the list of invoices paid from October 2, 2020 through October 27, 2020.

Total Expenditures: \$28,856.51

Upon motion to approve the consent agenda, the expenditures will be approved.

Please contact me with any questions.

Report Criteria:

Detail report type printed

| Check Issue Date | Check Number | Name | Description | Seq | Invoice Date | Check Amount | GL Account |
|------------------|--------------|-----------------------------|--------------------------|-----|--------------|--------------|------------|
| 10/19/2020 | 16555 | ACA Products, Inc. | road sand | 1 | 10/10/2020 | 875.61 | 105670 |
| Total 16: | | | | | | 875.61 | |
| 10/19/2020 | 16556 | Business Connection | copies | 1 | 10/13/2020 | 8.00 | 105630 |
| Total 280: | | | | | | 8.00 | |
| 10/26/2020 | 16579 | CDPHE | water program annual fee | 1 | 10/15/2020 | 220.00 | 517455 |
| Total 358: | | | | | | 220.00 | |
| 10/19/2020 | 16560 | Fairplay Flume | help wanted ad | 1 | 09/30/2020 | 46.60 | 105630 |
| Total 868: | | | | | | 46.60 | |
| 10/19/2020 | 16561 | Ferrellgas | propane-501 main | 1 | 09/04/2020 | 372.23 | 105195 |
| Total 916: | | | | | | 372.23 | |
| 10/06/2020 | 16547 | Main Street Garage | tires for skid steer | 1 | 10/05/2020 | 405.50 | 105625 |
| 10/06/2020 | 16547 | | tires for skid steer | 2 | 10/05/2020 | 405.49 | 517242 |
| 10/06/2020 | 16547 | | tires | 1 | 10/05/2020 | 450.18 | 105625 |
| 10/06/2020 | 16547 | | tires | 2 | 10/05/2020 | 450.17 | 517242 |
| Total 1336: | | | | | | 1,711.34 | |
| 10/19/2020 | 16564 | Mountain View Waste | 2 yd 2 monthly | 1 | 09/30/2020 | 75.00 | 517675 |
| Total 1414: | | | | | | 75.00 | |
| 10/19/2020 | 16565 | Petrock & Fendel, PC | legal fees | 1 | 10/02/2020 | 24.00 | 517360 |
| Total 1648: | | | | | | 24.00 | |
| 10/19/2020 | 16566 | Postal Pros Southwest, Inc | water billing | 1 | 10/06/2020 | 272.49 | 517218 |
| Total 1699: | | | | | | 272.49 | |
| 10/19/2020 | 16569 | Town of Fairplay | 850 hathaway | 1 | 09/30/2020 | 101.70 | 105186 |
| 10/19/2020 | 16569 | | 501 main | 1 | 09/30/2020 | 303.20 | 105195 |
| Total 2134: | | | | | | 404.90 | |
| 10/13/2020 | 16554 | United States Postal Servic | Bulk Mail - Newsletter | 1 | 10/13/2020 | 140.00 | 105130 |
| Total 2158: | | | | | | 140.00 | |
| 10/19/2020 | 16571 | USABlueBook | supplies | 1 | 10/06/2020 | 776.02 | 517670 |
| Total 2176: | | | | | | 776.02 | |
| 10/06/2020 | 16552 | Utility Notification Center | RTL Transmissions | 1 | 09/30/2020 | 22.35 | 517455 |
| 10/06/2020 | 16552 | | RTL Transmissions | 1 | 09/30/2020 | 22.35 | 517650 |

| Check Issue Date | Check Number | Name | Description | Seq | Invoice Date | Check Amount | GL Account |
|------------------|--------------|-------------------------|------------------|-----|--------------|--------------|------------|
| Total 2194: | | | | | | 44.70 | |
| 10/19/2020 | 16573 | Xcel Energy | street lights | 1 | 10/01/2020 | 210.19 | 105640 |
| 10/19/2020 | 16573 | | 945 quarry road | 1 | 10/12/2020 | 13.96 | 517490 |
| Total 2296: | | | | | | 224.15 | |
| 10/19/2020 | 16568 | South Park Ace & Lumber | Supplies | 1 | 09/25/2020 | 605.77 | 517670 |
| 10/19/2020 | 16568 | | Supplies | 2 | 09/25/2020 | 6.99 | 517620 |
| 10/19/2020 | 16568 | | Supplies | 3 | 09/25/2020 | 1.99 | 517670 |
| 10/19/2020 | 16568 | | Supplies | 4 | 09/25/2020 | 41.97 | 105842 |
| 10/19/2020 | 16568 | | Supplies | 5 | 09/25/2020 | 19.85 | 105682 |
| Total 2405: | | | | | | 676.57 | |
| 10/06/2020 | 16546 | KONICA MINOLTA BUSIN | C364E Copier | 1 | 09/28/2020 | 302.59 | 105032 |
| Total 2448: | | | | | | 302.59 | |
| 10/26/2020 | 16582 | Darrah, Tina | Cell Phone | 1 | 10/26/2020 | 50.00 | 105065 |
| Total 2462: | | | | | | 50.00 | |
| 10/19/2020 | 16557 | CARD SERVICES | Supplies | 1 | 10/01/2020 | 133.89 | 105030 |
| 10/19/2020 | 16557 | | Supplies | 2 | 10/01/2020 | 3,456.39 | 105085 |
| 10/19/2020 | 16557 | | Supplies | 3 | 10/01/2020 | 196.00 | 105630 |
| 10/19/2020 | 16557 | | Supplies | 4 | 10/01/2020 | 74.16 | 105070 |
| 10/19/2020 | 16557 | | Food for meeting | 5 | 10/01/2020 | 69.78 | 517450 |
| 10/19/2020 | 16557 | | Supplies | 6 | 10/01/2020 | 81.90 | 517214 |
| 10/19/2020 | 16557 | | webroot | 7 | 10/01/2020 | 414.00 | 105060 |
| 10/19/2020 | 16557 | | dues | 8 | 10/01/2020 | 50.00 | 105140 |
| 10/19/2020 | 16557 | | webinar | 9 | 10/01/2020 | 25.00 | 105015 |
| 10/19/2020 | 16557 | | Supplies | 10 | 10/01/2020 | 121.26 | 105630 |
| 10/19/2020 | 16557 | | Supplies | 11 | 10/01/2020 | 338.03 | 517670 |
| 10/19/2020 | 16557 | | Supplies | 12 | 10/01/2020 | 181.92 | 105030 |
| 10/19/2020 | 16557 | | Supplies | 13 | 10/01/2020 | 14.99 | 105027 |
| 10/19/2020 | 16557 | | Postage | 14 | 10/01/2020 | 50.00 | 105445 |
| 10/19/2020 | 16557 | | Postage | 15 | 10/01/2020 | 112.50 | 105035 |
| 10/19/2020 | 16557 | | Postage | 16 | 10/01/2020 | 143.49 | 517214 |
| 10/19/2020 | 16557 | | Supplies | 17 | 10/01/2020 | 77.98 | 105830 |
| 10/19/2020 | 16557 | | Food for meeting | 18 | 10/01/2020 | 62.01 | 105070 |
| 10/19/2020 | 16557 | | Supplies | 19 | 10/01/2020 | 49.95 | 105630 |
| 10/19/2020 | 16557 | | Supplies | 20 | 10/01/2020 | 21.00 | 105027 |
| 10/19/2020 | 16557 | | Supplies | 21 | 10/01/2020 | 18.50 | 105420 |
| 10/19/2020 | 16557 | | Supplies | 22 | 10/01/2020 | 156.07 | 105410 |
| 10/19/2020 | 16557 | | Supplies | 23 | 10/01/2020 | 11.00 | 105420 |
| 10/19/2020 | 16557 | | Supplies | 24 | 10/01/2020 | 14.99 | 105630 |
| 10/19/2020 | 16557 | | Supplies | 25 | 10/01/2020 | 495.00 | 105430 |
| 10/19/2020 | 16557 | | Supplies | 26 | 10/01/2020 | 82.66 | 105630 |
| 10/19/2020 | 16557 | | Supplies | 27 | 10/01/2020 | 67.94 | 105615 |
| 10/19/2020 | 16557 | | Supplies | 28 | 10/01/2020 | 1.25 | 105070 |
| 10/19/2020 | 16557 | | Supplies | 29 | 10/01/2020 | 13.00 | 517214 |
| 10/19/2020 | 16557 | | covid supplies | 30 | 10/01/2020 | 129.00 | 105085 |
| 10/19/2020 | 16557 | | Supplies | 31 | 10/01/2020 | 36.56 | 105615 |
| 10/19/2020 | 16557 | | Supplies | 32 | 10/01/2020 | 36.56 | 517435 |
| 10/19/2020 | 16557 | | Food for meeting | 33 | 10/01/2020 | 60.73 | 105070 |

| Check Issue Date | Check Number | Name | Description | Seq | Invoice Date | Check Amount | GL Account |
|------------------|--------------|----------------------------|--------------------------|-----|--------------|--------------|------------|
| 10/19/2020 | 16557 | | Supplies | 34 | 10/01/2020 | 8.64 | 105030 |
| 10/19/2020 | 16557 | | Supplies | 35 | 10/01/2020 | 372.47 | 105085 |
| Total 2503: | | | | | | 7,178.62 | |
| 10/06/2020 | 16544 | Hahn Water Resources, LL | consulting | 1 | 10/05/2020 | 320.00 | 517430 |
| Total 2509: | | | | | | 320.00 | |
| 10/06/2020 | 16540 | CenturyLink | acct 82239760 | 1 | 09/24/2020 | 35.79 | 105065 |
| Total 2614: | | | | | | 35.79 | |
| 10/19/2020 | 16572 | Wittbrodt, Kim | staff party | 1 | 10/16/2020 | 122.95 | 105110 |
| 10/26/2020 | 16588 | | cell phone reimb | 1 | 10/26/2020 | 50.00 | 105065 |
| Total 2655: | | | | | | 172.95 | |
| 10/19/2020 | 16558 | Colorado Natural Gas, Inc. | natural gas-shop | 1 | 10/05/2020 | 365.99 | 105650 |
| 10/19/2020 | 16558 | | san office | 1 | 10/05/2020 | 105.95 | 517234 |
| 10/19/2020 | 16558 | | sewer treatment plant | 1 | 10/05/2020 | 731.88 | 517680 |
| 10/19/2020 | 16558 | | natural gas | 1 | 10/05/2020 | 103.76 | 105023 |
| Total 2728: | | | | | | 1,307.58 | |
| 10/26/2020 | 16589 | Kasper, Gerrits | cell phone reimb | 1 | 10/26/2020 | 50.00 | 105645 |
| Total 2747: | | | | | | 50.00 | |
| 10/19/2020 | 16562 | Heaven's Best Carpet | clean carpet - pw office | 1 | 10/10/2020 | 426.00 | 517210 |
| Total 2751: | | | | | | 426.00 | |
| 10/06/2020 | 16543 | Frank Just | food for employee party | 1 | 10/06/2020 | 46.26 | 105110 |
| Total 2754: | | | | | | 46.26 | |
| 10/26/2020 | 16587 | Mobile Record Shredders | record shredding | 1 | 10/21/2020 | 12.00 | 105030 |
| Total 2793: | | | | | | 12.00 | |
| 10/26/2020 | 16578 | Bullock, Julie | cell phone reimburse | 1 | 10/26/2020 | 25.00 | 105645 |
| 10/26/2020 | 16578 | | cell phone reimburse | 2 | 10/26/2020 | 25.00 | 517226 |
| Total 2812: | | | | | | 50.00 | |
| 10/06/2020 | 16541 | Colorado Analytical Lab | water testing | 1 | 10/02/2020 | 300.00 | 517475 |
| 10/26/2020 | 16581 | | waste water testing | 1 | 10/20/2020 | 253.00 | 517665 |
| 10/26/2020 | 16581 | | water testing | 1 | 10/21/2020 | 40.00 | 517475 |
| Total 2864: | | | | | | 593.00 | |
| 10/06/2020 | 16550 | Rise Broadband | internet | 1 | 10/01/2020 | 114.36 | 517226 |
| Total 2900: | | | | | | 114.36 | |
| 10/06/2020 | 16545 | HASP | hasp water dues | 1 | 10/01/2020 | 1,400.00 | 517440 |

| Check Issue Date | Check Number | Name | Description | Seq | Invoice Date | Check Amount | GL Account |
|------------------|--------------|----------------------------|---------------------------|-----|--------------|--------------|------------|
| Total 2903: | | | | | | 1,400.00 | |
| 10/06/2020 | 16542 | Fairplay Auto Supply | supplies | 1 | 09/30/2020 | 1.69 | 105420 |
| Total 2948: | | | | | | 1.69 | |
| 10/26/2020 | 16586 | Kaupas Water Labs, Inc. | chlorine | 1 | 10/12/2020 | 630.00 | 517495 |
| Total 2999: | | | | | | 630.00 | |
| 10/26/2020 | 16584 | Green, Mason | cell phone reimburse | 1 | 10/26/2020 | 25.00 | 105645 |
| 10/26/2020 | 16584 | | cell phone reimburse | 2 | 10/26/2020 | 25.00 | 105065 |
| Total 3175: | | | | | | 50.00 | |
| 10/06/2020 | 16548 | Montrose Water Factory, L | bottled water | 1 | 09/30/2020 | 17.00 | 105120 |
| Total 3211: | | | | | | 17.00 | |
| 10/19/2020 | 16563 | Internetwork Experts Corp. | set up pw office internet | 1 | 10/08/2020 | 422.00 | 105645 |
| 10/19/2020 | 16563 | | set up pw office internet | 2 | 10/08/2020 | 421.99 | 517206 |
| Total 3312: | | | | | | 843.99 | |
| 10/26/2020 | 16583 | Ernst, Sarah | cell phone reimburse | 1 | 10/26/2020 | 50.00 | 105065 |
| Total 3313: | | | | | | 50.00 | |
| 10/26/2020 | 16580 | Clark, Sean | cell phone reimburse | 1 | 10/26/2020 | 25.00 | 517226 |
| 10/26/2020 | 16580 | | cell phone reimburse | 2 | 10/26/2020 | 25.00 | 105645 |
| Total 3328: | | | | | | 50.00 | |
| 10/06/2020 | 16549 | Park County Government | monthly internet | 1 | 10/01/2020 | 52.50 | 105065 |
| 10/06/2020 | 16549 | | monthly internet | 2 | 10/01/2020 | 52.50 | 105455 |
| Total 3381: | | | | | | 105.00 | |
| 10/06/2020 | 16551 | Tandem Design Lab | website update contract | 1 | 10/05/2020 | 175.00 | 105130 |
| Total 3384: | | | | | | 175.00 | |
| 10/06/2020 | 16539 | Black Lab Construction, LL | orc contract | 1 | 09/24/2020 | 1,500.00 | 517417 |
| Total 3400: | | | | | | 1,500.00 | |
| 10/19/2020 | 16567 | Ryders Public Safety LLC | uniforms | 1 | 08/24/2020 | 224.85 | 105410 |
| Total 3431: | | | | | | 224.85 | |
| 10/19/2020 | 16570 | UniFirst | first aid supplies | 1 | 10/06/2020 | 370.69 | 105630 |
| 10/19/2020 | 16570 | | first aid supplies | 2 | 10/06/2020 | 201.88 | 105630 |
| 10/19/2020 | 16570 | | first aid supplies | 3 | 10/06/2020 | 234.86 | 517670 |
| 10/19/2020 | 16570 | | first aid supplies | 4 | 10/06/2020 | 384.90 | 517480 |

| Check Issue Date | Check Number | Name | Description | Seq | Invoice Date | Check Amount | GL Account |
|------------------|--------------|----------------------------|------------------------------|-----|--------------|--------------|------------|
| Total 3462: | | | | | | 1,192.33 | |
| 10/06/2020 | 16553 | Warm Springs Consulting | contract | 1 | 10/01/2020 | 5,000.00 | 517627 |
| Total 3463: | | | | | | 5,000.00 | |
| 10/26/2020 | 16577 | Bannister, Chris | cell phone reimburse | 1 | 10/26/2020 | 25.00 | 517226 |
| 10/26/2020 | 16577 | | cell phone reimburse | 2 | 10/26/2020 | 25.00 | 105645 |
| Total 3464: | | | | | | 50.00 | |
| 10/19/2020 | 16559 | Creative Product Source, I | evidence supplies | 1 | 10/07/2020 | 927.89 | 105475 |
| Total 3486: | | | | | | 927.89 | |
| 10/26/2020 | 16585 | Jane Shirley | refund lodging tax-not in to | 1 | 10/26/2020 | 108.00 | 104096 |
| Total 3491: | | | | | | 108.00 | |
| Grand Totals: | | | | | | 28,856.51 | |

Report Criteria:

Detail report type printed



MEMORANDUM

TO: Mayor and Board of Trustees

FROM: Kim Wittbrodt, Treasurer

RE: 2020 Amended Budget, 2021 Proposed Budget

DATE: 10/27/2020

You will notice that there is nothing in your packet regarding the 2020 amended and 2021 preliminary budget. I have prepared budget workbooks for each of you as in the past and will pass those out at the meeting.

The first public hearing for the budget will be held on November 16, 2020 at 6pm. I will discuss dates for the budget work sessions with you at the meeting.

Please contact me with any questions.



MEMORANDUM

TO: Mayor and Board of Trustees
FROM: Tina Darrah, Town Administrator/Clerk
RE: Executive Session – Personnel Matter relating to the Town Administrator
DATE: October 14, 2020

I have requested this executive session to discuss a personnel related item with the Town Board. Town Attorney Paul Wisor will be present at this meeting to participate in the executive session.
