

File

**AGENDA for a Regular Meeting
of the Board of Trustees of the Town of Fairplay, Colorado
Monday, November 4, 2019 at 6:00 p.m. at the Fairplay Town Hall Meeting Room
901 Main Street, Fairplay Colorado**

- I. CALL TO ORDER**
- II. PLEDGE OF ALLEGIANCE**
- III. ROLL CALL**
- IV. APPROVAL OF AGENDA**
- V. CONSENT AGENDA** *(The Consent Agenda is intended to allow the Board to spend its time on more complex items. These items are generally perceived as non-controversial and can be approved by a single motion. The public or the Board Members may ask that an item be removed from the Consent Agenda for individual consideration.)*
 - A. APPROVAL OF MINUTES** –October 21, 2019.
 - B. APPROVAL OF EXPENDITURES**—Approval of bills of various Town funds in the amount of \$65,792.02
- VI. CITIZEN COMMENTS**
- VII. PUBLIC HEARING**
 - A.** 2018 Amended and 2019 Proposed Budget Hearing
- VIII. UNFINISHED BUSINESS**
 - A.** Other Discussion Items
- IX. NEW BUSINESS**
 - A.** Other New Business
- X. BOARD OF TRUSTEE AND STAFF REPORTS**
- XI. ADJOURNMENT**

Upcoming Meetings/Important Dates

Regular Meeting of the Board of Trustees
 Veterans Day
 Regular Meeting of the Board of Trustees
 A Real Colorado Christmas Celebration

November 4, 2019
 November 11, 2019
 November 18, 2019
 December 7, 2019

This agenda may be amended.

Posted at Fairplay Town Hall, Fairplay Public Library, Fairplay Post Office, and Town of Fairplay Website on Thursday, October 17, 2019.

**MINUTES OF THE REGULAR MEETING OF THE
FAIRPLAY BOARD OF TRUSTEES
October 21, 2019**

CALL TO ORDER REGULAR MEETING OF THE BOARD OF TRUSTEES

The regular meeting of the Board of Trustees for the Town of Fairplay was called to order at 6:03 p.m. in the Council Chambers located in the Fairplay Town Hall, 901 Main Street, by Mayor Frank Just who proceeded with the pledge of allegiance, followed by the roll call which was answered by Trustees Scott Dodge, Eve Stapp, Paul Kemp and Cindy Bear. Also in attendance were Town Administrator/Clerk Tina Darrah, Police Chief Marcus Woodward, Town Treasurer Kim Wittbrodt, and Assistant to the Town Administrator/Deputy Clerk Mason Green.

AGENDA ADOPTION

Motion #1 by Trustee Stapp, seconded by Trustee Bear, that the agenda be adopted as presented. Motion carried unanimously.

CONSENT AGENDA (*The Consent Agenda is intended to allow the Board to spend its time on more complex items. These items are generally perceived as non-controversial and can be approved by a single motion. The public or the Board Members may ask that an item be removed from the Consent Agenda for individual consideration.*)

- A. **APPROVAL OF MINUTES** – October 7, 2019
- B. **APPROVAL OF EXPENDITURES** – Approval of bills of various Town Funds in the amount of \$45,757.97

Motion #2 by Trustee Stapp, seconded by Trustee Dodge, that the consent agenda be adopted as presented. A roll call vote was taken: Dodge - yes, Stapp – yes, Just – yes, Kemp – yes, Bear – yes. Motion carried unanimously.

CITIZEN COMMENTS

No citizen comments offered.

PRESENTATION

A. Presentation by John LaCroix Regarding Events

Mr. John LaCroix, event organizer for several local running races, thanked the Town Board and staff for the support that the Town provides him for his events. Mr. LaCroix then explained his events and their goals—stating that he seeks to bring people to Fairplay via his events but not overburden the Town. Mr. LaCroix stated that he wants to give back to the Town through his events and that he currently hosts 10 races in two states, Colorado and Arkansas.

Mr. LaCroix explained some of the ways that he gives back to the community, including: hosting three days of trail maintenance a year on Forest Service land; donating over \$3,500 to Park County School District RE-2; donating money to Park County; donating money to the South Park Rec Center; etc.

Mr. LaCroix then stated that his purpose for coming before the Board was to ask for help in gaining greater support from the local business community and for the Town to share information regarding his races through the Fairplay Forward Initiative.

Mr. LaCroix answered questions from the Board and staff regarding race specifics, government partnerships and more. There was a discussion of moderate length.

Mr. James Dean, owner of Prathers Supermarket, spoke to the Board, stating that he has run Mr. LaCroix's races and confirmed the claim that these races bring people to Town.

Town Administrator Darrah asked Mr. LaCroix to continue conversations with staff and stated that staff would aid Mr. LaCroix in his efforts to better connect with the business community. She then stated that these events do have a positive economic impact on the Town and that the events are appreciated.

UNFINISHED BUSINESS

A. Other discussion items

No other discussion items were offered.

PUBLIC HEARING

- A. Should the Board Approve Adoption of Ordinance No. 5, Series of 2019, Entitled, "AN ORDINANCE OF THE BOARD OF TRUSTEES FOR THE TOWN OF FAIRPLAY, COLORADO, ADOPTING BY REFERENCE THE *INTERNATIONAL BUILDING CODE, 2012 EDITION, THE INTERNATIONAL RESIDENTIAL CODE, 2012 EDITION, THE NATIONAL ELECTRICAL CODE, 2014 EDITION, THE INTERNATIONAL MECHANICAL CODE, 2012 EDITION, THE UNIFORM PLUMBING CODE, 2012 EDITION, THE UNIFORM FIRE CODE, 2012 EDITION, THE UNIFORM DANGEROUS BUILDING CODE, 1997 EDITION, THE INTERNATIONAL FUEL GAS CODE, 2012 EDITION, THE INTERNATIONAL ENERGY CONSERVATION CODE, 2012 EDITION, THE INTERNATIONAL PROPERTY MAINTENANCE CODE, 2012 EDITION, AND ENACTING THE INTERNATIONAL SWIMMING POOL AND SPA CODE, 2012 EDITION.*"?**

Mayor Just introduced the topic and opened the Public Hearing at 6:37 pm. There was no public comment.

Mayor Just closed the Public Hearing at 6:40 pm.

Mayor Just stated that these updates will bring the Town up to date with other local, state and federal agencies.

Town Administrator Darrah informed the Board that this Public Hearing had been noticed in accordance with Colorado State Statute.

Motion #3 by Trustee Dodge, seconded by Trustee Kemp, that the Board Approve Adoption of Ordinance No. 5, Series of 2019, Entitled, "AN ORDINANCE OF THE BOARD OF TRUSTEES FOR THE TOWN OF FAIRPLAY, COLORADO, ADOPTING BY REFERENCE THE *INTERNATIONAL BUILDING CODE, 2012 EDITION, THE INTERNATIONAL RESIDENTIAL CODE, 2012 EDITION, THE NATIONAL ELECTRICAL CODE, 2014 EDITION, THE INTERNATIONAL MECHANICAL CODE, 2012 EDITION, THE UNIFORM PLUMBING CODE, 2012 EDITION, THE UNIFORM FIRE CODE, 2012 EDITION, THE UNIFORM DANGEROUS BUILDING CODE, 1997 EDITION, THE INTERNATIONAL FUEL GAS CODE, 2012 EDITION, THE INTERNATIONAL ENERGY CONSERVATION CODE, 2012 EDITION, THE INTERNATIONAL PROPERTY MAINTENANCE CODE, 2012 EDITION, AND ENACTING THE INTERNATIONAL SWIMMING POOL AND SPA CODE, 2012 EDITION.*" A roll call vote was taken. Dodge – yes, Stapp – yes, Just – yes, Kemp – yes, Bear – yes. Motion carried unanimously.

NEW BUSINESS

- A. Should the Board Approve Adoption of Resolution No. 31, Series of 2019, Entitled, "A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF FAIRPLAY, COLORADO, APPROVING AN INTERGOVERNMENTAL AGREEMENT (IGA) BETWEEN THE TOWN AND THE PARK COUNTY SHERIFF'S OFFICE FOR LAW ENFORCEMENT MUTUAL AID."?**

Police Chief Woodward introduced the topic, stating that the creation of this IGA was a collaborative group effort and thanked everyone who participated in crafting the document.

Mayor Just thanked Police Chief Woodward for developing positive relationships with the Park County Sheriff's office and stated that the School Resource Officer for Park County School District RE-2 is a byproduct of these relationships.

Trustee Dodge stated that he likes the IGA and thinks it is well written.

Motion #4 by Trustee Dodge, seconded by Trustee Stapp, that the Board Approve Adoption of Resolution No. 31, Series of 2019, Entitled, "A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF FAIRPLAY, COLORADO, APPROVING AN INTERGOVERNMENTAL AGREEMENT (IGA) BETWEEN THE TOWN AND THE PARK COUNTY SHERIFF'S OFFICE FOR LAW ENFORCEMENT MUTUAL AID." Motion carried unanimously.

OTHER NEW BUSINESS

No other new business offered.

BOARD OF TRUSTEES AND STAFF REPORTS

Assistant to the Town Administrator Green informed the Board that the Chargepoint Donation Agreement was still being reviewed by Town Attorney Wisor as well as Chargepoint's own attorneys and it would come before them at a later date. He also informed the Board of the first public open house for the 501 Main Street Feasibility Study Project would be held on Wednesday, October 30th, from 4-7 pm at 501 Main Street.

Town Administrator Darrah informed the Board that the Clerks Conference, which she and Administrative Assistant Sarah Ernst attended, was well worth attending and provided them both with good training. She then stated that 2020 is an election year and nomination petitions will be available at Town Hall in January. She also informed those present that three seats would be up for election, Trustee Bear's, Trustee Kemp's and Trustee Dodge's. Lastly, Town Administrator Darrah updated the Board on the Community Assessment Project, stating that the Community Connection Team would be presenting the plan to the Board of Trustees on the 18th of November and that the final plan would be done by the end of October.

Mayor Pro Tem Stapp stated that she feels the Community Assessment is progressing very well.

Trustee Kemp echoed Mayor Pro Tem's comments regarding the Community Assessment and stated that he is excited to see the ideas from the Community Assessment implemented.

Mayor Just informed those present that the Town is moving into the next phase of the Community Assessment, refining the action plan and beginning to take action. He further stated that this plan is a product of months of work by staff, the board, local business owners and the community as a whole. Mayor Just then thanked the Community Connection Team. Lastly, Mayor Just encouraged the public to attend the budget public hearings on November 4th, November 18th, and December 2nd. Town Treasurer Wittbrodt reminded those present that there is a copy of the budget available to the public at Town Hall and on the Town of Fairplay website.

ADJOURNMENT

Mayor Just, noting that there being no further business before the Board, declared that the meeting be adjourned at 6:58 p.m.

Frank Just, Mayor

ATTEST:

Mason Green, Assistant to the Town Administrator



MEMORANDUM

TO: Mayor and Board of Trustees
FROM: Kim Wittbrodt, Treasurer
RE: Paid Bills
DATE: 10/29/2019

Agenda Item: Bills

Attached is the list of invoices paid through October 29, 2019.

Total Expenditures: \$65,792.02

Upon motion to approve the consent agenda, the expenditures will be approved.

Please contact me with any questions.

Check Issue Date	Check Number	Name	Description	Seq	Invoice Date	Check Amount	GL Account
10/29/2019	15544	Galls, LLC	unifrom patches	1	10/04/2019	9.99	105410
Total 994:						9.99	
10/23/2019	15528	Main Street Garage	Tahoe maintenance	1	10/17/2019	325.75	105420
10/29/2019	15545		Tahoe tires	1	10/21/2019	809.05	105420
Total 1336:						1,134.80	
10/29/2019	15546	Metro Denver Business For	summons and complaint	1	10/16/2019	1,363.67	105445
Total 1360:						1,363.67	
10/23/2019	15531	Mountain View Waste	2 yd 2 monthly	1	09/30/2019	75.00	517675
Total 1414:						75.00	
10/23/2019	15532	Newman Traffic Signs	Traffic Signs	1	10/18/2019	194.79	105670
Total 1492:						194.79	
10/23/2019	15536	USABlueBook	supplies	1	10/02/2019	68.19	517625
10/23/2019	15536		water maint equip	1	10/04/2019	187.04	517410
Total 2176:						255.23	
10/23/2019	15540	Xcel Energy	street lights	1	10/01/2019	192.51	105640
Total 2296:						192.51	
10/23/2019	15535	Snowbridge Inc.	sludge removal	1	10/17/2019	35,778.05	517660
Total 2382:						35,778.05	
10/23/2019	15521	Darrah, Tina	Cell Phone	1	10/22/2019	50.00	105065
Total 2462:						50.00	
10/29/2019	15542	CIRSA	liability ins	1	10/23/2019	438.39	106115
10/29/2019	15542		liability ins	2	10/23/2019	292.26	517340
Total 2490:						730.65	
10/23/2019	15539	Wittbrodt, Kim	cell phone reimb	1	10/22/2019	50.00	105065
10/23/2019	15539		food for meeting	1	10/23/2019	51.02	105070
Total 2655:						101.02	
10/23/2019	15526	ICMA Retirement Corporati	plan fee	1	10/08/2019	77.50	105002
10/23/2019	15526		plan fee	2	10/08/2019	2.50	105302
10/23/2019	15526		plan fee	3	10/08/2019	50.00	105602
10/23/2019	15526		plan fee	4	10/08/2019	120.00	517002
Total 2686:						250.00	
10/23/2019	15514	Black Cat Pumping, LLC	pump sediment tank	1	10/01/2019	500.00	517655

Check Issue Date	Check Number	Name	Description	Seq	Invoice Date	Check Amount	GL Account
Total 2687:						500.00	
10/23/2019	15537	Vice, Joel	refund water overpayment	1	10/22/2019	47.40	514205
10/23/2019	15537		refund sewer payment	2	10/22/2019	60.00	514605
Total 2713:						107.40	
10/23/2019	15529	Mead, Vaughn	cell phone reimb	1	10/22/2019	25.00	517226
10/23/2019	15529		cell phone reimb	2	10/22/2019	25.00	105645
Total 2739:						50.00	
10/23/2019	15527	Kasper, Gerrits	cell phone reimb	1	10/22/2019	50.00	105645
Total 2747:						50.00	
10/23/2019	15533	Shamrock Security Service	alarm line repair - 525 Hath	1	03/12/2019	200.00	105190
10/23/2019	15533		security system 901 main	2	03/12/2019	120.00	105023
Total 2752:						320.00	
10/23/2019	15517	Bullock, Julie	cell phone reimburse	1	10/22/2019	50.00	105065
Total 2812:						50.00	
10/23/2019	15530	Mountain Peak Controls, In	aerator timers	1	10/08/2019	250.00	517625
Total 2861:						250.00	
10/23/2019	15519	Colorado Analytical Lab	water testing	1	10/11/2019	23.00	517475
10/23/2019	15519		waste water testing	1	10/18/2019	380.00	517665
Total 2864:						403.00	
10/23/2019	15534	Shirley Septic Pumping, In	port a pots	1	10/04/2019	210.00	105842
10/23/2019	15534		port a pots	1	10/04/2019	210.00	105120
Total 2893:						420.00	
10/23/2019	15538	White, Kathleen	cell phone reimburse	1	10/22/2019	25.00	105645
10/23/2019	15538		cell phone reimburse	2	10/22/2019	25.00	517226
Total 3004:						50.00	
10/23/2019	15515	Brand Evolutions West	tshirts	1	07/25/2019	292.80	105162
Total 3020:						292.80	
10/29/2019	15547	Ray, Mike	art sales	1	10/29/2019	93.75	105172
Total 3065:						93.75	
10/23/2019	15520	Continental Divide Winery	wine for gift basket	1	10/20/2019	20.00	105130
Total 3105:						20.00	

Check Issue Date	Check Number	Name	Description	Seq	Invoice Date	Check Amount	GL Account
10/29/2019	15541	Buckingham, Dawn	art sales	1	10/29/2019	168.75	105172
Total 3147:						168.75	
10/18/2019	15511	Colorado Department of R	sales tax-3rd qtr	1	09/30/2019	4,948.47	102280
Total 3155:						4,948.47	
10/23/2019	15525	Green, Mason	cell phone reimburse	1	10/22/2019	50.00	105065
Total 3175:						50.00	
10/23/2019	15516	Brown, Jimmy	cell phone reimburse	1	10/22/2019	25.00	105645
10/23/2019	15516		cell phone reimburse	2	10/22/2019	25.00	517226
Total 3199:						50.00	
10/23/2019	15522	DHM Design	riverpark design	1	10/15/2019	14,715.64	105886
Total 3254:						14,715.64	
10/29/2019	15548	SGM	engineering-ball field	1	10/22/2019	664.00	105105
Total 3272:						664.00	
10/23/2019	15523	Ernst, Sarah	cell phone reimburse	1	10/22/2019	50.00	105065
Total 3313:						50.00	
10/23/2019	15518	Clark, Sean	cell phone reimburse	1	10/22/2019	25.00	517226
10/23/2019	15518		cell phone reimburse	2	10/22/2019	25.00	105645
Total 3328:						50.00	
10/23/2019	15524	Flanagan, Tammy	art sales	1	10/22/2019	402.50	105172
Total 3363:						402.50	
10/29/2019	15543	Ellen Canchola	piip - sidewalk	1	10/29/2019	1,950.00	105185
Total 3376:						1,950.00	
Grand Totals:						65,792.02	



MEMORANDUM

TO: Mayor Just and Board of Trustees
FROM: Kim Wittbrodt – Treasurer
RE: Public Hearing – 2020 Proposed Budget
DATE: November 4, 2019

AGENDA ITEM: Public Hearing – 2019 Amended Budget and 2020 Proposed Budget

This is the first public hearing for the 2019 amended budget and the 2020 proposed budget for the Town of Fairplay. The hearing needs to be opened and public comment allowed. Staff will be prepared to answer questions. Updates will be made to the proposed budget reflecting any changes you request during this budget process. The updates will also contain updated year to date actual numbers. These numbers will continue to change, up until you adopt the final budget in December.

At the conclusion of the hearing, rather than close it, staff requests that a motion be made to continue the hearing until your next regularly scheduled meeting on November 18, 2020.

PUBLIC NOTICE is hereby given that a proposed budget for fiscal year 2020 and the amended 2019 budget, for all funds of the Town of Fairplay, has been submitted to the Town of Fairplay Mayor and Trustees. Copies of the budget have been filed in the office of the Town Clerk, Town Hall, 901 Main Street, Fairplay, where same is open for public inspection.

A Public Hearing on the proposed budget will be at the Regular Meeting of the Board of Trustees, on November 4, 2019, 6:00 P.M. at Fairplay Town Hall, 901 Main Street, Fairplay, Colorado. Any interested elector of the local government may file any objections to the proposed budget at any time prior to the final adoption of the budget by the governing body.

As published in the Park County Republican and Fairplay Flume on Oct. 11, 2019
(PUBLIC NOTICE – Proposed Budget)

Dear Meyer Just, Eve Stapp, Scott Dodge,
Cindy Bear, and Paul Kemp,

Thank you for your support for
The South Park Food Bank. We
are incredibly grateful you have
allowed us to use space in 501
Main Street. It is amazing! Your
support and trust means so much
to us. Thank you for helping the
South Park Food Bank care for our
neighbors who are in need.
with so much gratitude,
Kenny Sheen and The South Park Food Bank

