

**AGENDA**

**For the Board of Trustees of the Town of Fairplay, Colorado**

**Monday, December 3, 2018 at 6:00 p.m. at the Fairplay Town Hall Meeting Room**

**901 Main Street, Fairplay Colorado**

- I. CALL TO ORDER REGULAR MEETING AT 6:00 P.M.**
- II. PLEDGE OF ALLEGIANCE**
- III. ROLL CALL**
- IV. APPROVAL OF AGENDA**
- V. CONSENT AGENDA** *(The Consent Agenda is intended to allow the Board to spend its time on more complex items. These items are generally perceived as non-controversial and can be approved by a single motion. The public or the Board Members may ask that an item be removed from the Consent Agenda for individual consideration.)*
  - A. APPROVAL OF MINUTES –November 19, 2018.**
  - B. APPROVAL OF EXPENDITURES – Approval of bills of various Town funds in the amount of \$26,140.40**
- VI. CITIZEN COMMENTS**
- VII. PRESENTATIONS**
  - A. Presentation of Blueprint 2.0: Grow Your Outdoor Recreation Industry Marketing Plan**
- VIII. PUBLIC HEARING – 2018 Amended Budget and 2019 Proposed Budget Hearing**
  - A. Should the Board Approve Adoption of Resolution No. 43 Entitled, "A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF FAIRPLAY, COLORADO, SUMMARIZING EXPENDITURES AND REVENUES FOR EACH FUND AND ADOPTING AN AMENDED 2018 BUDGET FOR THE TOWN OF FAIRPLAY, COLORADO."?**
  - B. Should the Board Approve Adoption of Resolution No. 44 Entitled, "A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF FAIRPLAY, COLORADO, APPROPRIATING SUMS OF MONEY TO THE VARIOUS FUNDS AND SPENDING AGENCIES, IN THE AMOUNTS AND FOR THE PURPOSES AS SET FORTH BELOW, FOR THE TOWN OF FAIRPLAY, COLORADO, FOR THE AMENDED 2018 BUDGET."?**
  - C. Should the Board Approve Adoption of Resolution No. 45 Entitled, "A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF FAIRPLAY, COLORADO, SUMMARIZING EXPENDITURES AND REVENUES FOR EACH FUND AND ADOPTING A BUDGET FOR THE TOWN OF FAIRPLAY, COLORADO, FOR THE CALENDAR YEAR BEGINNING ON THE FIRST DAY OF JANUARY 2019 AND ENDING ON THE LAST DAY OF DECEMBER 2019."?**

- D. Should the Board Approve Adoption of Resolution No. 46 Entitled, "A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF FAIRPLAY, LEVYING GENERAL PROPERTY TAXES FOR THE YEAR 2018 TO HELP DEFRAY THE COST OF GOVERNMENT FOR THE TOWN OF FAIRPLAY, FOR THE 2019 BUDGET YEAR."?
- E. Should the Board Approve Adoption of Resolution No. 47 Entitled, "A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF FAIRPLAY, COLORADO, APPROPRIATING SUMS OF MONEY TO THE VARIOUS FUNDS AND SPENDING AGENCIES, IN THE AMOUNTS AND FOR THE PURPOSES AS SET FORTH BELOW, FOR THE TOWN OF FAIRPLAY, COLORADO FOR THE 2019 BUDGET YEAR."?

**IX. UNFINISHED BUSINESS**

- A. Other Discussion Items

**X. NEW BUSINESS**

- A. Should the Board Approve Adoption of Resolution No. 48, approving "A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF FAIRPLAY, COLORADO, AUTHORIZING THE PLACEMENT OF UTILITY LEINS."?
- B. Should the Board Approve Adoption of Resolution No. 49 Entitled, "A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF FAIRPLAY, COLORADO, AUTHORIZING THE EXECUTION OF AN ENHANCED SALES TAX INCENTIVE PROGRAM (ESTIP) AGREEMENT BETWEEN THE TOWN AND MEGAN SEBASTIAN FOR THE SOUTH PARK DISTILLING PROJECT."
- C. Should the Board Approve Adoption of Resolution No. 50 Entitled, "A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF FAIRPLAY, COLORADO, AUTHORIZING THE EXECUTION OF A FIRST AMENDMENT TO THE LEASE AGREEMENT BETWEEN THE SOUTH PARK HEALTH SERVICES DISTRICT (SPHSD) AND THE TOWN OF FAIRPLAY FOR THE USE OF 525 HATHAWAY STREET."?
- D. Other New Business

**XI. BOARD OF TRUSTEE AND STAFF REPORTS**

**XII. ADJOURNMENT**

**Upcoming Meetings/Important Dates:**

Real Colorado Christmas	December 1, 2018
Cowboy Victorian Ball	December 8, 2018
Regular Meeting of the Fairplay Board of Trustees	January 7, 2019

**This Agenda May Be Amended.**

*Posted at Fairplay Town Hall, Fairplay Public Library, Fairplay Post Office, and Town of Fairplay Website on Thursday, November 29, 2018*

**MINUTES OF THE REGULAR MEETING OF THE  
FAIRPLAY BOARD OF TRUSTEES  
November 19, 2018**

**CALL TO ORDER REGULAR MEETING OF THE BOARD OF TRUSTEES**

The regular meeting of the Board of Trustees for the Town of Fairplay was called to order at 6:00 p.m. in the Council Chambers located in the Fairplay Town Hall, 901 Main Street, by Mayor Frank Just who proceeded with the pledge of allegiance, followed by the roll call which was answered by Trustees Scott Dodge, Eve Stapp, Ray Douglas, and Cindy Bear. Also in attendance were Town Administrator/Clerk Tina Darrah, Police Chief Marcus Woodward, Town Treasurer Kim Wittbrodt, Public Works Director Jim Brown and Assistant to the Town Administrator/Deputy Clerk Mason Green.

**AGENDA ADOPTION**

**Motion #1** by Trustee Dodge, seconded by Trustee Douglas, that the agenda be adopted as presented.

**CONSENT AGENDA** (The Consent Agenda is intended to allow the Board to spend its time on more complex items. These items are generally perceived as non-controversial and can be approved by a single motion. The public or the Board Members may ask that an item be removed from the Consent Agenda for individual consideration.)

- A. **APPROVAL OF MINUTES** – November 5, 2018
- B. **APPROVAL OF EXPENDITURES** – Approval of bills of various Town Funds in the amount of \$109,888.12

**Motion #2** by Trustee Douglas, seconded by Trustee Stapp, that the consent agenda be adopted as presented. A roll call vote was taken: Dodge - yes, Stapp - yes, Just - yes, Douglas - yes, Bear - yes. Motion carried unanimously.

**CITIZEN COMMENTS**

Candy Thompson, who lives at 220 4<sup>th</sup> Street, voiced her concerns to the Board regarding truckers speeding into Town, coming from Hoosier Pass. She would like to see additional signage announcing the reduced speed in Town further up HWY 9.

Mayor Just agreed with Ms. Thompson that speeding is an issue through Town and that he was sure Chief Woodward would work on the issue of speeders in Town.

**PUBLIC HEARINGS**

- A. (Continued) 2018 Amended Budget and 2019 Proposed Budget

Mayor Just opened the Public Hearing for the 2018 Amended Budget and the 2019 Proposed Budget at 6:04pm.

Mayor Just stated that staff has done a great job putting the budget together and that he has no issues with the budget as it is presented.

**Motion #3** by Trustee Douglas, seconded by Trustee Dodge, to continue the Public Hearing on the 2018 Amended Budget and 2019 Proposed Budget to the next meeting. A roll-call vote was taken. Dodge - yes, Stapp - yes, Just - yes, Douglas - yes, Bear - yes. Motion carried unanimously.

**UNFINISHED BUSINESS**

- A. **Other discussion items**

No other discussion items were offered.

**NEW BUSINESS**

- A. Should the Board Approve Adoption of Resolution No. 41, entitled, "A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF FAIRPLAY, COLORADO, AUTHORIZING THE EXECUTION OF A PROFESSIONAL SERVICES AGREEMENT BETWEEN THE TOWN OF FAIRPLAY AND

**SCHMUESER GORDON MEYER, INC., DBA SGM, FOR ENGINEERING SERVICES FOR THE TOWN OF FAIRPLAY.”?**

Public Works Director Jim Brown introduced Matt Hudson from SGM and stated that the Town has selected SGM Engineering as its new civil engineering firm.

Mayor Just stated that he is very happy to have SGM on board and that the Town and SGM have agreed to a 3-year contract.

**Motion #4** by Trustee Dodge, seconded by Trustee Douglas, to approve adoption of Resolution no. 41, series of 2018, entitled, **“A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF FAIRPLAY, COLORADO, AUTHORIZING THE EXECUTION OF A PROFESSIONAL SERVICES AGREEMENT BETWEEN THE TOWN OF FAIRPLAY AND SCHMUESER GORDON MEYER, INC., DBA SGM, FOR ENGINEERING SERVICES FOR THE TOWN OF FAIRPLAY.”** A roll call vote was taken. Dodge – Aye, Stapp – Aye, Just – Aye, Douglas – Aye, Bear – Aye. Motion carried unanimously.

- B. Should the Board Approve Adoption of Resolution no. 42, series 2018, entitled, “A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF FAIRPLAY, COLORADO, DESIGNATING THOSE PERSONS WHO ARE AUTHORIZED TO SIGN ON TOWN BANK ACCOUNTS.”?**

Town Treasurer Wittbrodt introduced the topic, stating that Ms. Nikki Griffin needed to be removed as a signor for the Town bank accounts; that Assistant to the Town Administrator/Deputy Clerk Mason Green needed to be added as a signor for the Town bank accounts; and that Mayor Pro Tem Douglas would stay on the accounts as a signor until January, when he will take office as a Park County Commissioner and vacate his seat as a Trustee for the Town of Fairplay.

**Motion #5** by Trustee Bear, Seconded by Trustee Stapp, that the Board approve Resolution no. 42, series of 2018, entitled, **A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF FAIRPLAY, COLORADO, DESIGNATING THOSE PERSONS WHO ARE AUTHORIZED TO SIGN ON TOWN BANK ACCOUNTS.”**A roll call vote was taken. Dodge—Aye, Stapp—Aye, Just—Aye, Douglas—Aye, Bear—Aye. Motion carried unanimously.

**C. Other new business**

There was no other new business presented.

**BOARD OF TRUSTEES AND STAFF REPORTS**

Assistant to the Town Administrator/Deputy Clerk Mason Green informed the Board that the students from the OEDIT Blueprint 2.0 Grow Your Outdoor Recreation Grant will be presenting the final product of the grant, a marketing plan, to the Board at the December 3<sup>rd</sup> meeting.

Police Chief Marcus Woodward informed the Board he is working with CDOT to re-install and re-adjust the speed radar signs and met with Mike Davis from CDOT. Chief Woodward also informed the Board that he was working through the background reports for the two potential police officer hires and both should start in December. Lastly, Chief Woodward informed the Board that he and Officer Schlunsen are currently aiding in a multi-state drug bust.

Mayor Just asked Chief Woodward if he could speak to Mike Davis about the sign concerns voiced earlier in the meeting by Ms. Thompson. Chief Woodward stated he would.

Public Works Director Jim Brown reported that the waste water plant and the water plant were running smoothly, the one-way signs for 7<sup>th</sup> Street were not in yet, and that the Public Works staff was working on using PTO in December.

Town Administrator/Clerk Darrah reported that she is ready to update all the Municipal Code Books through supplement 8, and that she will do the codification of this years Ordinances soon. Town Administrator/Clerk Darrah also reported that Mason Green would be taking over the majority of the Deputy Clerk Duties with Ms. Claudia Werner, former Deputy Clerk for the Town of Fairplay, planning to come in on a temporary, part-time, basis to aid with utility billing and Court Clerk training. She further stated that staff would look at hiring a permanent utility billing clerk in 2019.

Mayor Just congratulated Trustee Douglas on winning his race to be the next Park County Commissioner and that the Town Board of Trustees would look to appoint another Trustee in January. Mayor Just also mentioned that the curb cut work done at the Brown Burro was finished.

**ADJOURNMENT**

Mayor Just, noting that there being no further business before the Board, declared that the meeting be adjourned at 6:39 p.m.

ATTEST:

\_\_\_\_\_  
Frank Just, Mayor

\_\_\_\_\_  
Mason Green, Assistant to the Town Administrator/Deputy Clerk





## MEMORANDUM

**TO:** Mayor and Board of Trustees

**FROM:** Kim Wittbrodt, Treasurer

**RE:** Paid Bills

**DATE:** 11/28/2018

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**Agenda Item:** Bills

Attached is the list of invoices paid through November 20, 2018.

Total Expenditures: \$26,140.40

Upon motion to approve the consent agenda, the expenditures will be approved.

Please contact me with any questions.

## Report Criteria:

Detail report type printed

Check Issue Date	Check Number	Name	Description	Seq	Invoice Date	Check Amount	GL Account
11/19/2018	14432	Cash	Petty Cash	1	11/19/2018	1.84	105035
11/19/2018	14432		Petty Cash	2	11/19/2018	4.00	105183
11/19/2018	14432		Petty Cash	3	11/19/2018	9.77	105172
11/19/2018	14432		Petty Cash	4	11/19/2018	14.61	105150
11/19/2018	14432		Petty Cash	5	11/19/2018	.49	105030
11/19/2018	14432		Petty Cash	6	11/19/2018	9.30	105880
11/19/2018	14432		Petty Cash	7	11/19/2018	11.82	105110
11/19/2018	14432		Petty Cash	8	11/19/2018	3.27	105172
11/19/2018	14432		Petty Cash	9	11/19/2018	49.00	105070
11/19/2018	14432		Petty Cash	10	11/19/2018	300.00	101002
11/19/2018	14432		Petty Cash	11	11/19/2018	75.00	105174
Total 340:						479.10	
11/19/2018	14433	CIRSA	san plant insurance	1	11/16/2018	119.00	617220
Total 418:						119.00	
11/19/2018	14439	Main Street Garage	Tahoe maintenance & tires	1	11/14/2018	2,697.97	105420
Total 1338:						2,697.97	
11/19/2018	14441	Newman Traffic Signs	sign posts	1	11/06/2018	654.34	105870
Total 1492:						654.34	
11/19/2018	14442	Salida Fire Extinguisher, L	fire ext service	1	11/16/2018	161.00	507160
Total 1858:						161.00	
11/19/2018	14445	Thompson, Joshua	cell phone reImburse	1	11/19/2018	12.50	617320
11/19/2018	14445		cell phone reimburse	2	11/19/2018	12.50	507320
11/19/2018	14445		cell phone reimburse	3	11/19/2018	25.00	105645
Total 2108:						50.00	
11/19/2018	14435	Darah, Tina	Cell Phone	1	11/19/2018	50.00	105065
Total 2462:						50.00	
11/19/2018	14446	Wave Electric Inc.	electric for xmas tree	1	11/17/2018	400.00	105174
Total 2637:						400.00	
11/19/2018	14448	Wittbrodt, Kim	cell phone reimb	1	11/19/2018	50.00	105085
Total 2655:						50.00	
11/19/2018	14440	Mead, Vaughn	cell phone reimb	1	11/19/2018	25.00	105645
11/19/2018	14440		cell phone reimb	2	11/19/2018	12.50	507320
11/19/2018	14440		cell phone reimb	3	11/19/2018	12.50	617320
Total 2739:						50.00	



Check Issue Date	Check Number	Name	Description	Seq	Invoice Date	Check Amount	GL Account	
11/19/2018	14438	Kasper, Gerrits	cell phone reimb	1	11/19/2018	50.00	105645	
Total 2747:							50.00	
11/19/2018	14431	Bullock, Julie	cell phone reimburse	1	11/19/2018	50.00	105065	
Total 2812:							50.00	
11/19/2018	14436	Good Samaritan Fund	donation	1	11/19/2018	70.00	105171	
Total 2839:							70.00	
11/19/2018	14444	Swissair Condo Associati	plip reimbursement	1	11/19/2018	2,350.99	105185	
Total 2851:							2,350.99	
11/19/2018	14434	Colorado Analytical Lab	water testing	1	11/19/2018	23.00	507140	
11/19/2018	14434		water testing	1	11/19/2018	23.00	507140	
Total 2864:							46.00	
11/19/2018	14443	Schlunsen, Arthur	cell phone reimburse	1	11/19/2018	50.00	105455	
Total 2988:							50.00	
11/19/2018	14447	White, Kathleen	cell phone reimburse	1	11/19/2018	25.00	105645	
11/19/2018	14447		cell phone reimburse	2	11/19/2018	12.50	507320	
11/19/2018	14447		cell phone reimburse	3	11/19/2018	12.50	617320	
Total 3004:							50.00	
11/19/2018	14437	Green, Mason	cell phone reimburse	1	11/19/2018	50.00	105065	
Total 3175:							50.00	
11/19/2018	14430	Brown, Jimmy	cell phone reimburse	1	11/19/2018	25.00	105645	
11/19/2018	14430		cell phone reimburse	2	11/19/2018	12.50	507320	
11/19/2018	14430		cell phone reimburse	3	11/19/2018	12.50	617320	
Total 3199:							50.00	
11/19/2018	14429	American West Constructio	reservoir survey	1	10/29/2018	2,070.00	507195	
11/19/2018	14450		retainage - spillway	1	11/19/2018	5,970.00	507195	
11/19/2018	14450		retainage - access road	1	11/19/2018	10,572.00	507195	
Total 3247:							18,612.00	
11/19/2018	14449	Woodward, Marcus	cell phone reimburse	1	11/19/2018	50.00	105455	
Total 3264:							50.00	
Grand Totals:							26,140.40	

*4th of July*





## MEMORANDUM

**TO:** Mayor and Board of Trustees  
**FROM:** Tina Darrah, Town Administrator  
**RE:** PUBLIC HEARING FOR 2018 AMENDED AND 2019 PROPOSED BUDGET  
**DATE:** November 29, 2018

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This is the final public hearing on the 2018 amended and 2019 proposed budgets. The hearing will need to be opened and public comment requested.

After closing the hearing, each resolution will need to be individually approved. A motion will need to be made, seconded and a roll call vote taken on each of the budget related resolutions – 43, 44, 45, 46 and 47.

If you have any questions as you look through the included budgets, please feel free to contact me before the meeting.

**TOWN OF FAIRPLAY, COLORADO**  
**RESOLUTION NO. 43**  
**Series 2018**

**A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF FAIRPLAY, COLORADO, SUMMARIZING EXPENDITURES AND REVENUES FOR EACH FUND AND ADOPTING AN AMENDED 2018 BUDGET FOR THE TOWN OF FAIRPLAY, COLORADO.**

**WHEREAS**, the Board of Trustees of the Town of Fairplay has requested the Town Treasurer to prepare and submit an amended 2018 budget to said governing body showing changes from the previously adopted 2018 budget; and,

**WHEREAS**, upon due and proper notice, published or posted in accordance with the law, said proposed amended budget was delivered to the Board of Trustees of the Town of Fairplay on October 15, 2018, open for inspection by the public at the Fairplay Town Hall located at 901 Main Street Fairplay, Colorado, public hearings were started on November 5, 2018 and continued through December 3, 2018, and interested taxpayers were given the opportunity to file or register any objections to said proposed budget; and

**WHEREAS**, C.R.S. § 29 – 1 – 109 provides that following adoption of an annual budget a local government may amend said budget.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE TOWN OF FAIRPLAY, COLORADO:**

**Section 1.** That Estimated expenditures for each fund are as follows:

General Fund Expenditures	\$1,419,006
Utility Fund Expenditures	\$1,099,030
Water Fund Expenditures	\$219,986
Conservation Trust Fund Expenditures	\$500
Internal Service Fund Fleet Expenditures	<u>\$0</u>
Total Expenditures - all funds	\$2,738,522

**Section 2.** That estimated revenues for each fund are as follows:

<u>General Fund</u>		
Sources other than general property tax		
General Property Tax	\$1,419,673	
Total General Fund Revenue	\$192,172	<u>\$1,611,845</u>
<u>Utility Fund</u>		
Operating Fund		
Total Utility Fund	\$1,000,637	<u>\$1,000,637</u>
<u>Water Fund</u>		
Operating sources		
Total Water Fund Revenues	\$291,324	<u>\$291,324</u>
<u>Conservation Trust Fund</u>		
Sources other than general property tax		
Total Conservation Trust Fund Revenues	\$3,324	<u>\$3,324</u>
<u>Internal Service Fund</u>		
Sources other than general property tax		
Total Internal Service Fund Revenues	\$42,700	<u>\$42,700</u>
Total Operating Revenues Other than Property Tax- All Funds		\$2,757,658
Total General Property Tax Levy - All Funds		\$192,172
Total Uses of Fund Balances - All Funds		\$ 0.00
Total Sources all Funds		<u>\$2,949,830</u>

**RESOLVED, APPROVED AND ADOPTED** this 3<sup>rd</sup> day of December, A.D., 2018.

(Seal)

Town of Fairplay:

BY: \_\_\_\_\_  
Mayor, Frank Just

ATTEST:

\_\_\_\_\_  
Town Clerk, Tina Darrah

**TOWN OF FAIRPLAY, COLORADO**  
**RESOLUTION NO. 44**  
**Series 2018**

**A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF FAIRPLAY, COLORADO, APPROPRIATING SUMS OF MONEY TO THE VARIOUS FUNDS AND SPENDING AGENCIES, IN THE AMOUNTS AND FOR THE PURPOSES AS SET FORTH BELOW, FOR THE TOWN OF FAIRPLAY, COLORADO, FOR THE AMENDED 2018 BUDGET.**

**WHEREAS, the Board of Trustees of the Town of Fairplay has adopted the 2018 Amended annual budget in accordance with Local Government Budget Law, on December 3, 2018; and,**

**WHEREAS, C.R.S. § 29-1-109 provides that, after adoption of the annual budget, local governments may transfer appropriated monies between funds, and authorize the expenditure of unanticipated funds, and revise appropriations by enacting amended or supplemental appropriations resolution.**

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE TOWN OF FAIRPLAY, COLORADO:**

**Section 1. That the following sums are hereby appropriated from the revenues, reserves and fund balances of each fund, to each fund, for the purpose stated:**

<b>General Fund</b>		
Current Operating Expenses	\$1,419,006	
Total General Fund		\$1,419,006
<b>Water Enterprise Fund</b>		
Current Operating Expenses	\$219,986	
Total Water Enterprise Fund		\$219,986
<b>Utility Fund</b>		
Current Operating Expenses	\$1,099,030	
Total Utility Fund		\$1,099,030
<b>Conservation Trust Fund</b>		
Current Operating Expenses	\$500	
Total Conservation Trust Fund		\$500
<b>Internal Service Fund</b>		
Current Operating Expenses	\$0	
Total Capital Leasing Fund		\$0
<b>Total All Funds</b>		
Current Operating Expenses	\$2,738,522	
Total All Funds		<u>\$2,737,522</u>

**RESOLVED, APPROVED AND ADOPTED** this 3<sup>rd</sup> day of December, A.D., 2018.

(Seal)

**Town of Fairplay:**

**BY:** \_\_\_\_\_  
**Mayor, Frank Just**

**ATTEST:**

\_\_\_\_\_  
**Town Clerk, Tina Darrah**

**TOWN OF FAIRPLAY, COLORADO  
RESOLUTION NO. 45  
Series 2018**

**A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF FAIRPLAY, COLORADO, SUMMARIZING EXPENDITURES AND REVENUES FOR EACH FUND AND ADOPTING A BUDGET FOR THE TOWN OF FAIRPLAY, COLORADO, FOR THE CALENDAR YEAR BEGINNING ON THE FIRST DAY OF JANUARY 2019 AND ENDING ON THE LAST DAY OF DECEMBER 2019.**

**WHEREAS,** The Board of Trustees of the Town of Fairplay has requested the Town Treasurer to prepare and submit a proposed budget to said governing body at the proper time; and,

**WHEREAS,** upon due and proper notice, published or posted in accordance with the law, said proposed budget was delivered to the Board of Trustees of the Town of Fairplay on October 15, 2018, open for inspection by the public at the Fairplay Town Hall located at 901 Main Street Fairplay, Colorado, public hearings were started on November 5, 2018 and continued through December 3, 2018, and interested taxpayers were given the opportunity to file or register any objections to said proposed budget.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE TOWN OF FAIRPLAY, COLORADO:**

**Section 1.** That estimated expenditures for each fund are as follows:

General Fund Expenditures	\$1,633,915
Utility Fund Operating Expenditures	\$1,063,394
Conservation Trust Fund Expenditures	\$28,000
Internal Service Fund	<u>          \$0</u>
Total Expenditures - All Funds	\$2,725,309



**Section 2.** That estimated revenues for each fund are as follows:

<u>General Fund</u>	
Sources other than general property tax	\$1,448,54
General Property Tax	4
Total General Fund Revenue	\$193,409
	<u>\$1,641,953</u>
 <u>Utility Fund</u>	
Operating Sources	\$1,104,83
Total Utility Fund Revenues	1
	<u>\$1,104,831</u>
 <u>Conservation Trust Fund</u>	
Sources other than general property tax	
Total Conservation Trust Fund Revenues	\$28,324
	<u>\$28,324</u>
 <u>Internal Service Fund</u>	
Lease Revenues	
Total Internal Service Fund Revenues	\$42,700
	<u>\$42,700</u>
Total Operating Revenues Other than Property Tax- All Funds	\$2,624,399
Total General Property Tax Levy - All Funds	\$193,409
Total Uses of Fund Balances - All Funds	
Total Sources All Funds	<u>\$2,817,808</u>

**Section 3.** That the Budget as submitted, amended and hereinabove summarized by fund, hereby is approved and adopted by the Town of Fairplay for the year stated above.

**Section 4.** That the budget hereby approved and adopted shall be signed by the Mayor and Town Clerk and made a part of the public records of the Town of Fairplay, Colorado.

**RESOLVED, APPROVED AND ADOPTED** this 3<sup>rd</sup> of December, A.D., 2018.

Town of Fairplay:

BY: \_\_\_\_\_  
Mayor, Frank Just

ATTEST:

\_\_\_\_\_  
Town Clerk, Tina Darrah

**TOWN OF FAIRPLAY  
RESOLUTION NO. 46  
SERIES 2018**

**A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF FAIRPLAY, LEVYING GENERAL PROPERTY TAXES FOR THE YEAR 2018 TO HELP DEFRAY THE COST OF GOVERNMENT FOR THE TOWN OF FAIRPLAY, FOR THE 2019 BUDGET YEAR.**

**WHEREAS**, the Board of Trustees of the Town of Fairplay has adopted the 2019 annual budget in accordance with the Local Government Budget Law, on December 3, 2018; and,

**WHEREAS**, the amount of money necessary to balance the budget for general operating purposes is \$193,409; and,

**WHEREAS**, the total taxable valuation for assessment for the Town of Fairplay as certified by the County Assessor is \$16,391,963.

**NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE TOWN OF FAIRPLAY:**

Section 1: That for the purpose of meeting all general operating expenses of the Town of Fairplay during the 2019 budget year, there is hereby levied a tax of 11.799 mills upon each dollar of the total valuation for assessment of all taxable property within the Town for the year 2018.

Section 2: That the Town Treasurer is hereby authorized and directed to immediately certify to the County Commissioners of Park County, Colorado, the mill levies for the Town of Fairplay as herein above determined and set, but as recalculated as needed upon receipt of the final certification of valuation from the county assessor in order to comply with any applicable revenue and other budgetary limits.

**RESOLVED, APPROVED AND ADOPTED** this 3rd of December, A.D., 2018.

Town of Fairplay:

BY: \_\_\_\_\_  
Mayor, Frank Just

ATTEST:

\_\_\_\_\_  
Town Clerk, Tina Darrah

**TOWN OF FAIRPLAY, COLORADO  
RESOLUTION NO. 47  
Series 2018**

**A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF FAIRPLAY, COLORADO, APPROPRIATING SUMS OF MONEY TO THE VARIOUS FUNDS AND SPENDING AGENCIES, IN THE AMOUNTS AND FOR THE PURPOSES AS SET FORTH BELOW, FOR THE TOWN OF FAIRPLAY, COLORADO FOR THE 2019 BUDGET YEAR.**

**WHEREAS**, the Board of Trustees of the Town of Fairplay have adopted the annual budget in accordance with the Local Government Budget Law, on December 3, 2018; and,

**WHEREAS**, the Board of Trustees has made provision therein for revenues, reserves and fund balances in an amount equal to or greater than the total proposed expenditures as set forth in said budget; and,

**WHEREAS**, it is not only required by law, but also necessary to appropriate the revenues, reserves, and fund balances provided in the budget to and for the purposes described below, so as not to impair the operation of the Town.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE TOWN OF FAIRPLAY, COLORADO:**

Section 1. That the following sums are hereby appropriated from the revenues, reserves and fund balances of each fund, to each fund, for the purpose stated:

<b>General Fund</b>			
	Current Operating Expenses	\$1,633,915	
	Total General Fund		\$1,633,915
<b>Utility Fund</b>			
	Current Operating Expenses	\$1,063,394	
	Total Utility Fund		\$1,063,394
<b>Conservation Trust Fund</b>			
	Current Operating Expenses	\$28,000	
	Total Conservation Trust Fund		\$28,000
<b>Internal Service Fund</b>			
	Current Operating Expenses	\$0	
	Total Internal Service Fund		\$0

Total - All Funds	
Current Operating Expenses	\$2,725,309
Total - All Funds	<u>\$2,725,309</u>

**RESOLVED, APPROVED AND ADOPTED** this 3<sup>rd</sup> day of December, A.D., 2018.

**Town of Fairplay:**

BY: \_\_\_\_\_  
Mayor, Frank Just

**ATTEST:**

\_\_\_\_\_  
Town Clerk, Tina Darrah

GENERAL FUND BUDGET							
Account #	Account Description	2017 Audited Final	2018 Budgeted	2018 Actual to date through 11/14/2018	2018 Amended	2019 Budgeted	Comments
GENERAL FUND - REVENUE	BEGINNING FUND BALANCE	\$ 510,094	\$ 581,461	\$ 581,461	\$ 680,398	\$ 873,237	
10-40-05	TAXES						
10-40-10	AD VALOREM TAX (Current Taxes)	170,864	192,172	188,036	182,172	193,408	11,788 mils-set amount
10-40-30	SPEC. OWNERSHIP TAX (SO Taxes)	26,336	20,000	19,107	24,000	26,000	
10-40-40	DELINQUENT TAXES	628	1,000	752	1,000	1,000	
10-40-55	50% SHAREBACK OF R&B LEVY	49	500	349	500	500	
10-40-60	MOTOR VEHICLE REGISTRATION (Dis Lic Fees)	7,085	5,600	6,886	7,000	7,000	
10-40-70	SALES TAX	3,780	3,800	2,536	3,600	3,700	
10-40-75	SALES TAX - STREETS	667,503	655,043	575,404	714,849	761,641	3% of 4% TOF Tax
10-40-80	HIGHWAY USER'S TAX	222,501	218,348	191,801	238,283	250,197	1% of 4% TOF Tax
10-40-85	SEVERANCE TAX	32,249	32,000	32,186	40,000	32,000	
10-40-88	MINERAL LEASE REVENUE	4,657	2,500	2,317	2,317	2,500	
10-40-90	CIGARETTE TAX	831	1,000	390	380	1,000	
10-40-96	LOGGING TAX	2,315	2,200	2,135	2,400	2,200	
	TOTAL	\$ 1,189,344	\$ 1,168,163	\$ 1,059,315	\$ 1,286,611	\$ 1,306,147	
10-41-10	LICENSES						
10-41-30	LIQUOR LICENSES	2,901	1,750	5,630	5,755	2,000	
10-41-32	DOG LICENSES	70	100	85	85	100	
10-41-34	COMMERCIAL FLY FISHING PERMIT	130	60	25	25	50	
10-41-40	BUILDING PERMITS	160	150	-	-	150	
10-41-41	* SURCHARGE: STREETS 5%	28,953	3,000	6,509	9,000	5,000	
10-41-42	* SURCHARGE: PARKS & REC 5%	1,574	225	504	619	397	Permits with an - net 10% purchased
10-41-50	FRANCHISE TAX (Xcel 3% Fee) (CNG 5%)	1,574	225	504	619	397	Permits with an - net 10% purchased
10-41-70	GOLD PANNING PERMITS/DONATIONS	49,270	225	34,534	60,000	60,000	
10-41-80	BUSINESS LICENSES	6,582	5,000	7,623	7,800	7,000	
*10-41-80	SIGN PERMITS	6,675	8,000	6,650	6,700	6,700	
*10-41-82	EXCAVATION PERMITS	160	400	195	195	195	
*10-41-84	* MECHANICAL PERMIT	700	200	100	100	150	
*10-41-86	* STREET CUT	160	-	150	150	200	
*10-41-86	* FENCE PERMIT	1,650	500	8,500	8,500	500	
10-41-87	SPECIAL EVENTS PERMIT	280	240	120	120	240	
*10-41-88	* RESIDEREROOF PERMIT	2,570	2,500	1,550	2,500	2,500	
	TOTAL	\$ 104,679	\$ 71,350	\$ 76,388	\$ 94,177	\$ 77,384	

Account #	Account Description	2017 Audited Final	2018 Budgeted	2018 Actual to date through 11/14/2018	2018 Amended	2019 Budgeted	Comments
	<b>FEES</b>						
10-42-75	PLANNING & DEVELOPMENT FEES	4,202	2,000	528	1,975	2,000	** bill backs from Town Attorney & Planner
10-42-80	COPIES & FAXES	460	400	355	425	400	
	<b>TOTAL</b>	<b>\$ 4,662</b>	<b>\$ 2,400</b>	<b>\$ 883</b>	<b>\$ 2,400</b>	<b>\$ 2,400</b>	
	<b>LAW ENFORCEMENT</b>						
10-45-06	TRAFFIC FINES	12,885	30,000	2,420	2,700	30,000	
10-45-10	SURCHARGE: POLICE TRAINING (\$15.00)	1,512	3,000	300	330	3,000	
10-45-15	COURT COSTS \$31.00	1,075	1,800	217	248	1,800	
10-45-20	DEFAULT/JURY FEES \$30.00	180	150	15	15	150	
10-45-30	OTHER FINES	925	1,000	240	240	1,000	
10-45-80	VIN INSPECTIONS	208	200	105	135	200	
10-45-85	CDOT LEAF GRANT REIMBURSE	3,850	-	-	-	-	
10-45-90	MISCELLANEOUS	1,569	1,000	142	150	1,000	
10-45-85	GRANT REIMBURSEMENT	-	8,000	4,572	4,572	-	
	<b>TOTAL</b>	<b>\$ 22,063</b>	<b>\$ 48,190</b>	<b>\$ 8,011</b>	<b>\$ 8,390</b>	<b>\$ 37,150</b>	
	<b>INTEREST</b>						
10-46-05	INTEREST ON COLOTRUST	2,018	285	7,792	9,700	8,000	
10-46-30	INTEREST ON CHECKING	1275	3000	769	820	625	
	<b>TOTAL</b>	<b>\$ 3,293</b>	<b>\$ 3,285</b>	<b>\$ 8,561</b>	<b>\$ 10,520</b>	<b>\$ 8,625</b>	
	<b>EVENTS</b>						
10-47-39	4TH OF JULY	8,228	8,500	8,819	8,819	8,500	
10-47-50	TGFAIRPLAY CONCERT REVENUE	17,930	17,000	20,111	20,111	17,000	
10-47-52	REAL COLORADO CHRISTMAS	1,440	1,000	524	1,000	1,000	
10-47-54	VICTORIAN BALL	8,734	5,000	1,864	5,000	5,000	
10-47-55	WEARABLE ART	2,653	3,000	2,213	2,213	3,000	
10-47-56	BURRO DAYS	50,160	50,000	56,011	56,500	55,000	
10-47-57	PEACH FUNDRAISER	1,914	-	-	-	-	
10-47-70	PLEIN AIR EVENT	39,487	25,000	43,292	43,292	40,000	
10-47-80	MISCELLANEOUS REVENUE-EVENTS	11,377	3,000	1,854	2,000	3,000	
	<b>TOTAL</b>	<b>\$ 141,821</b>	<b>\$ 112,500</b>	<b>\$ 134,888</b>	<b>\$ 139,835</b>	<b>\$ 132,500</b>	

Account #	Account Description	2017 Audited Final	2018 Budgeted	2018 Actual to date through 11/14/2018	2018 Amended	2018 Budgeted	Comments
10-47-00	MISCELLANEOUS						
10-47-10	MISCELLANEOUS INCOME						
10-47-38	CEMETERY	22,518	5,000	5,994	7,000	5,000	
10-47-49	TOWN CLEAN UP DONATIONS	150	300	900	900	300	
10-47-49	STREET LIGHTS	422		365			
10-47-80	525 HATHAWAY - RENT & UTILITY	10,688	10,800	6,748	10,800	10,800	collected on utility bills
10-47-82	PUBLIC SPACE USE PERMIT	3,034	3,000	3,874	4,400	13,200	rent & utility reimbursement
10-47-87	GRANT - INTERN	40	50	40	50	50	
	GRANT - RIVER PARK		20,000	11,494	23,000	23,000	Intern
10-47-81	GRANT-COMM ASSESSMENT		25,000		32,000		river park
	TOWN HALL RENT REVENUE					13,000	
	TRANSFER FROM FUND BALANCE					12,397	utility portion
	TOTAL	\$ 49,247	\$ 126,551	\$ 43,613	\$ 90,912	\$ 77,747	
	TOTAL GENERAL FUND REVENUE	\$ 1,515,340	\$ 1,530,398	\$ 1,331,458	\$ 1,511,845	\$ 1,541,953	
	TOTAL AVAILABLE RESOURCES	\$ 2,025,434	\$ 2,111,888	\$ 1,912,940	\$ 2,292,243	\$ 2,315,190	

Account #	Account Description	2017 Audited Final	2018 Budgeted	2018 Actual to date through 11/14/2018	2018 Amended	2019 Budgeted	Comments
GENERAL FUND - EXPENSES							
10-50-02	ADMINISTRATION	4,013	5,246	4,808	5,823	4,726	3% of gross salaries -admin fee
10-50-05	401A EMPLOYER MATCH						Tina 60%, Kim 34%, PT 25%, Julie 100% ,
10-50-11	SALARIES	130,663	166,544	152,436	185,766	146,208	Mason 60%
10-50-12	SS/MEDICARE EXPENSE	10,316	12,906	11,996	14,365	11,580	7.65% of gross salaries
10-50-13	UNEMPLOYMENT EXPENSE	407	506	471	563	454	0.03% of gross salaries
10-50-14	EMPLOYEE HEALTH INSURANCE	23,128	36,410	32,657	39,203	29,868	health, life, vision, dental
10-50-15	WORKER'S COMPENSATION	400	538	538	538	429	
10-50-16	EDUCATION	2,677	3,000	5,339	5,500	4,500	
10-50-18	ADMIN VEHICLE	3,600	3,600	3,048	3,600	3,600	
10-50-20	TOWN HALL LEASE PURCHASE	30,884	30,984	15,487	30,984	30,984	
10-50-23	TOWN HALL EXPENSE - UTILITIES	6,115	7,000	5,203	6,500	7,000	electric, natural gas, trash
10-50-25	TOWN HALL EXPENSE - BLDG. REP.	4,765	15,000	10,797	15,000	5,000	misc repairs
10-50-27	TOWN HALL EXPENSE - SUPPLIES	2,182	1,200	654	1,000	1,000	cleaning & bathroom supplies
10-50-28	TOWN HALL IMPROVEMENTS	13,150	-	-	-	-	
10-50-30	OFFICE SUPPLIES	3,632	2,500	3,567	3,600	3,600	
10-50-32	EQUIPMENT RENTAL	5,294	5,300	4,728	5,300	5,300	copier lease
10-50-35	POSTAGE EXPENSE	653	500	427	650	850	bus. license bills, notices etc.
10-50-40	BANK/CREDIT CARD FEES	1,335	1,300	688	800	800	
10-50-50	ELECTION EXPENSE	-	2,000	1,266	1,266	-	
10-50-55	BOARD OF TRUSTEE SALARY	1,335	2,160	1,560	2,010	2,160	board payroll 60% admin, 40% utility
10-50-57	TOWN ATTORNEY LEGAL SERVICES	16,883	20,000	12,002	16,000	20,000	
10-50-60	COMPUTER/SOFTWARE/SUPPORT	5,668	7,000	5,470	7,000	7,000	software support/repairs
10-50-65	TELEPHONE/INTERNET	8,287	8,200	9,201	10,700	10,000	
10-50-70	MISCELLANEOUS EXPENSE	3,447	2,500	7,211	10,000	6,000	
10-50-75	CODIFICATION	-	2,000	823	823	1,000	
10-50-76	ESTIP AGREEMENT	59,912	42,000	33,816	40,000	40,000	
10-50-85	EMPLOYEE HOUSING	547	-	855	1,000	1,000	sewer bill
	TOTAL	\$ 345,143	\$ 378,404	\$ 325,068	\$ 408,301	\$ 346,889	



Account #	Account Description	2017 Audited Final	2018 Budgeted	2018 Actual to date through 11/14/2018	2018 Amended	2019 Budgeted	Comments
GENERAL FUND - EXPENSES							
10-51-05	COMMUNITY DEVELOPMENT						
10-51-10	PROFESSIONAL FEES (Town Planner)	5,115	5,000	11,237	15,000	15,000	planner
10-51-20	EDUCATION/BENEVOLENCE(Board Members)	4,588	5,000	7,169	10,000	5,000	CML, seminars, lighting contest
10-51-25	VISITOR CENTER	2,137	2,000	3,292	3,600	3,000	
10-51-30	MARKETING	-	-	459	1,000	28,000	outdoor rec/comm assessment
10-51-34	TOWN BEAUTIFICATION	11,540	12,000	17,031	25,000	15,000	general marketing plan
10-51-35	TOWN CLEAN UP DAY	5,415	10,000	14,595	18,000	10,000	flowers/banners/trash cans
10-51-40	DUES AND MEMBERSHIPS	10,079	10,000	7,829	8,500	9,000	
10-51-75	DONATIONS	10	500	359	359	500	comm. dev dues, chamber dues, etc.
10-51-85	PROPERTY IMPROVEMENT INCENTIVE PLAN	1100	2,500	1,400	2,600	2,600	
10-51-80	525 PATHWAY	14,963	20,000	13,853	23,000	20,000	
	TOTAL	11,356	8,000	6,388	8,000	12,000	utilities
		\$ 68,302	\$ 76,000	\$ 83,472	\$ 112,869	\$ 118,000	
10-51-50	COMMUNITY DEVELOPMENT/EVENTS						
10-51-62	TGIFAIRPLAY CONCERT EXPENSE						
10-51-64	BURRO DAYS	20,579	17,000	23,846			
10-51-64	WEARABLE ARTS	35,945	35,000	55,436	24,000	31,600	3 concerts-2 20x20 tents with sides
10-51-70	MISC EVENTS	1,760	3,000	1,826	56,000	37,200	2 20 x 20 tents with sides
10-51-71	FIREWORKS/4TH OF JULY	13,935	10,000	2,483	1,826	3,000	
10-51-72	PLEIN AIR EVENT	12,511	12,000	6,733	6,000	10,000	
10-51-74	REAL COLORADO CHRISTMAS	42,531	22,500	44,360	6,733	7,000	
10-51-82	PEACH FUNDRAISER	2,866	4,000	4,585	45,000	40,000	
10-51-83	VICTORIAN BALL	1,590	-	-	8,000	7,000	
	TOTAL	6,827	5,000	1,753	7,000	5,000	
		\$ 198,364	\$ 108,500	\$ 141,012	\$ 153,559	\$ 140,800	

Account #	Account Description	2017 Audited Final	2018 Budgeted	2018 Actual to date through 11/14/2018	2018 Amended	2019 Budgeted	Comments
	JUDICIAL						
10-53-02	401A EMPLOYER MATCH	417	403	404	404		
10-53-05	MUNICIPAL JUDGE SALARY	7,601	7,600	6,600	7,900	8,094	-3% gross salary + admin fee
10-53-10	COURT CLERK	12,600	11,750	12,283	12,283	6,250	Mason 20%
10-53-11	SS/MEDICARE EXPENSE	1,536	1,496	1,441	1,544	1,093	7.65% of gross salaries
10-53-12	UNEMPLOYMENT EXPENSE	61	59	57	61	43	0.03% of gross salaries
10-53-13	EMPLOYEE HEALTH INSURANCE	5,053	4,370	3,711	4,151	1,938	health, life, vision, dental
10-53-14	WORKER'S COMPENSATION	40	40	40	40	40	
10-53-20	COURT ATTORNEY	-	500	-	-	500	
10-53-30	EDUCATION	-	-	-	-	500	
10-53-40	OPERATING EXPENSE	412	450	319	400	450	copies, documents, postage, crime stair renewal
10-53-50	DUES AND MEMBERSHIPS	22	22	-	-	-	- CAMCA
	TOTAL	\$ 27,742	\$ 26,080	\$ 24,854	\$ 26,782	\$ 18,948	

Account #	Account Description	2017 Audited Final	2018 Budgeted	2018 Actual to date through 11/14/2018	2018 Amended	2019 Budgeted	Comments
GENERAL FUND - EXPENSES							
10-54-01	POLICE DEPARTMENT						
10-54-03	POLICE SALARIES	130,830	182,000	80,286	88,161	216,650	4 full time
10-54-04	POLICE EXTRA DUTY PAY	3,162	-	-	-	-	
10-54-05	PART TIME OFFICERS	9,300	8,940	-	-	-	
10-54-10	PENSION CONTRIBUTION	10,876	20,544	8,163	9,083	23,388	fixed police pension association
10-54-11	UNIFORMS AND ACCESSORIES	2,978	3,000	278	3,000	5,000	
10-54-12	SS/MEDICARE EXPENSE	3,981	3,480	874	1,282	3,141	ssa & med - pt/med - ft
10-54-13	UNEMPLOYMENT EXPENSE	430	603	181	255	860	.008% of gross salaries
10-54-14	EMPLOYEE HEALTH INSURANCE	36,445	83,751	15,043	21,061	85,982	health, vision, dental, life
10-54-15	WORKER'S COMPENSATION	7,854	6,902	6,902	6,902	5,774	
10-54-20	GASOLINE	3,778	5,000	1,706	3,000	7,000	
10-54-24	VEHICLE MAINTENANCE	5,113	6,000	3,505	7,000	6,000	
10-54-28	PROFESSIONAL TRAINING EXPENSE	478	4,000	114	1,000	4,000	officer training
10-54-29	IN-SERVICE TRAINING EXPENSE	608	1,000	-	1,000	2,000	officer training
10-54-30	VEHICLE RENTAL PYMT TO ISF	14,861	14,861	12,384	14,861	14,861	
10-54-45	RADAR & RADIO MAINTENANCE	446	500	-	-	-	
10-54-50	OPERATING/OFFICE SUPPLIES	6,533	1,000	1,721	1,000	1,000	
10-54-53	EQUIPMENT	-	3,000	934	1,500	1,000	postage, office supplies
10-54-55	GRANT-EQUIPMENT & SUPPLIES	1,760	1,918	2,834	2,834	3,000	
10-54-56	TELEPHONE/INTERNET	2,805	4,200	2,281	3,000	-	post grant
10-54-60	MEMBERSHIPS - DUES	150	150	188	500	4,200	
10-54-65	COMPUTER/SOFTWARE/SUPPORT	3,277	3,600	3,073	4,000	1,000	
10-54-75	INVESTIGATIVE SERVICES & SUPPLIES	1,542	1,000	600	3,000	3,600	crime star, laptop, maintenance
10-54-80	OFFICER RECRUITING	9,383	3,000	-	5,000	5,000	
10-54-87	PUBLIC RELATIONS	806	500	-	5,000	5,000	
TOTAL		\$ 257,524	\$ 388,829	\$ 119,056	\$ 178,419	\$ 388,767	

Account #	Account Description	2017 Audited Final	2018 Budgeted	2018 Actual to date through 11/14/2018	2018 Amended	2019 Budgeted	Comments
GENERAL FUND - EXPENSES							
	<b>PUBLIC WORKS</b>						
10-56-01	SALARIES	92,705	78,028	85,532			Jim 34%, Vaughn 33%, Josh 50%, Kat
10-56-02	401A EMPLOYER MATCH	2,952	2,561	2,791	102,924	96,692	28%, Gerrits 70%
10-56-10	SEASONAL WAGES	-	7,680	-	3,338	3,151	3% of gross salary + admin fee
10-56-11	SS/MEDICARE EXPENSE	7,002	6,557	6,543	7,874	10,000	summer help
10-56-12	UNEMPLOYMENT EXPENSE	278	257	257	309	8,162	7.65% of gross salary
10-56-13	EMPLOYEE HEALTH INSURANCE	30,413	30,527	32,518	39,504	320	.003% of gross salaries
10-56-14	WORKER'S COMPENSATION	5,218	4,964	4,854	4,994	37,359	health, lfs, vision, dental
10-56-15	GASOLINE	3,247	3,500	3,387	3,500	4,917	
10-56-25	REPAIRS & MAINT - EQUIPMENT	4,736	6,000	3,888	7,000	4,000	
10-56-30	TOOLS, MAT'L.S. & SUPPLIES	3,661	10,500	12,492	18,000	14,000	new plow/lift rental
10-56-35	EDUCATION - TRAINING	1,149	1,000	822	1,000	5,000	
10-56-40	ELECTRIC STREET LIGHTS & SIGNS	7,873	9,000	6,184	8,000	1,000	
10-56-45	TELEPHONE/INTERNET	1,798	1,800	1,386	1,845	6,000	
10-56-50	MAINTENANCE BUILDING - UTILITY	6,625	6,500	4,792	8,500	2,400	cell phone reimburse
10-56-60	VEHICLE/EQUIP RENTAL PYMT TO ISF	16,703	16,703	13,919	16,703	6,500	trash, electric, natural gas
10-56-70	STREET / CULVERT REPAIRS & MAINT	223,668	200,000	158,061	175,000	16,703	
10-56-82	TOWN SHOP BUILDING REPAIRS	285	1,000	2,572	3,000	230,000	pot holes, street paving
	<b>TOTAL</b>	<b>\$ 407,614</b>	<b>\$ 386,637</b>	<b>\$ 339,957</b>	<b>\$ 399,790</b>	<b>\$ 447,703</b>	

Account #	Account Description	2017 Audited Final	2018 Budgeted	2018 Actual to date through 11/14/2018	2018 Amended	2019 Budgeted	Comments
GENERAL FUND - EXPENSES							
10-58-30	PARKS & RECREATION						
10-58-41	TOOLS, MATERIALS, & SUPPLIES	8,162	4,000	15,602	20,000	4,000	
10-58-42	PARKS UTILITIES	498	550	285	550	550	
10-58-50	VAULT RESTROOMS MAINTENANCE	377	500	956	856	500	toilet paper, cleaning supplies, trash bags
10-58-80	CEMETERY EXPENSE	167	800	220	800	1,200	improvements at cemetery, graves, etc.
10-58-85	FAIRPLAY BEACH EXPENSE	-	-	-	-	-	
10-58-80	FAIRPLAY RIVERPARK	-	50,000	37,737	64,000	100,000	match money for grants/river park design
10-58-85	LAND ACQUISITION	43,503	-	-	-	-	
10-58-85	LAND LEASE PAYMENT	25,990	25,990	25,990	25,990	25,990	fairplay 29 acres
	TOTAL	78,696 \$	81,840 \$	80,770 \$	112,296 \$	132,240 \$	
NONDEPARTMENTAL EXPENSES							
10-61-15	LIABILITY INSURANCE	14,917	14,940	14,940	14,940	17,208	CIRSA-Property, Lieb & Boiler
10-61-17	AUDIT FEES	4,740	4,860	4,860	4,860	4,960	
10-61-23	TREASURER'S FEES - MILL LEVY	3,722	4,500	3,751	4,500	4,500	
10-61-25	PUBLISHING EXPENSE	889	1,000	569	700	1,000	
10-61-30	DUES & MEMBERSHIPS (Board)	1,563	2,000	1,603	2,000	2,000	board memberships CML-Hist. Pres. Etc.
10-61-50	CAPITAL IMPROVEMENT	-	75,000	-	-	-	
	ABATEMENT	-	2,000	-	-	2,000	
	TOTAL	25,661 \$	102,300 \$	25,763 \$	27,000 \$	31,668 \$	
	TOTAL GENERAL FUND EXPENDITURES	1,345,036 \$	1,520,399 \$	1,139,983 \$	1,419,096 \$	1,833,916 \$	Ttl. Gen. Fund Exp.
	TOTAL GENERAL FUND REVENUES	1,615,340 \$	1,530,399 \$	1,331,459 \$	1,611,945 \$	1,641,953 \$	
	TOTAL GENERAL FUND EXPENDITURES	1,345,036 \$	1,520,399 \$	1,139,983 \$	1,419,096 \$	1,833,916 \$	
	REVENUES OVER EXPENDITURES	170,304 \$	2,000 \$	191,476 \$	192,839 \$	8,038 \$	
	DIFFERENCE PLUS BEG. FUND BALANCE	680,388 \$	663,481 \$	772,957 \$	873,237 \$	881,274 \$	Ttl. Gen. Fund Rev - Ttl. Gen. Fund Exp.
	REDUCTION OF BEG FUND BALANCE TO BALANCE THE BUDGET						
	ENDING FUND BALANCE	680,388 \$	663,481 \$	772,957 \$	873,237 \$	881,274 \$	
	LABOR RESTRICTED FUNDS	45,460 \$	45,912 \$	39,944 \$	48,365 \$	49,259 \$	

Account #	Account Description	2017 Audited Final	2018 Budgeted	2018 Actual to date through 11/14/2018	2018 Amended	2019 Budgeted	Comments
CTF - REVENUE	BEGINNING FUND BALANCE	\$ 14,485	\$ 14,485	\$ 14,485	\$ 17,262	\$ 20,086	
	INTERGOVERNMENTAL REVENUE						
20-44-10	COLORADO LOTTERY FUNDS	3,434	3,300	2,639	3,300	3,300	lottery sales
20-44-20	PARK COUNTY GRANTS					25,000	
	TOTAL	\$ 3,434	\$ 3,300	\$ 2,639	\$ 3,300	\$ 28,300	
	INTEREST						
20-46-50	INTEREST INCOME SAVINGS	18	13	27	24	24	
	TOTAL	18	13	27	24	24	
	TOTAL CTF REVENUE	\$ 3,452	\$ 3,313	\$ 2,666	\$ 3,324	\$ 28,324	
	TOTAL AVAILABLE RESOURCES	\$ 17,937	\$ 17,798	\$ 17,151	\$ 20,586	\$ 48,410	
CTF - EXPENSES							
	OPERATIONS						
20-73-03	BASEBALL FIELD IMPROVEMENTS	675	500	-	500	500	
20-73-10	COHEN PARK - IMPROVEMENTS		500	-	-	27,500	
20-73-65	SIDEWALK/TRAIL PROJECT						
	TOTAL	\$ 675	\$ 1,000	\$ -	\$ 500	\$ 28,000	
	CAPITAL OUTLAY						
	TOTAL CTF EXPENDITURES	\$ 675	\$ 1,000	\$ -	\$ 500	\$ 28,000	
	TOTAL REVENUE	\$ 3,452	\$ 3,313	\$ 2,666	\$ 3,324	\$ 28,324	
	TOTAL CTF EXPENDITURES	\$ 675	\$ 1,000	\$ -	\$ 500	\$ 28,000	
	REVENUE OVER EXPENDITURES	\$ 2,777	\$ 2,313	\$ 2,666	\$ 2,824	\$ 324	
	DIFFERENCE PLUS BEG. FUND BAL	\$ 17,262	\$ 16,788	\$ 17,151	\$ 20,086	\$ 20,410	
	REDUCTION OF BEG FUND BALANCE TO BALANCE THE BUDGET						
	CTF ENDING FUND BALANCE	\$ 17,262	\$ 16,788	\$ 17,151	\$ 20,086	\$ 20,410	

Account #	Account Description	2017 Audited Final	2018 Budgeted	2018 Actual to date through 11/14/2018	2018 Amended	2019 Budgeted	Comments
INTERNAL SVC FUND							
	BEGINNING FUND BALANCE						
32-47-20	REVENUE	\$ 244,346	\$ 284,872		\$ 286,946	\$ 329,646	
32-47-30	DEPT. RENTAL PAYMENT	42,700	42,700	35,583	42,700	42,700	
	SALE OF VEHICLE/EQUIPMENT-PD						
	TOTAL REVENUE	\$ 42,700	\$ 42,700	\$ 35,583	\$ 42,700	\$ 42,700	
	EXPENDITURES						
32-58-10	POLICE VEHICLES						
32-58-20	PUBLIC WORKS EQUIPMENT						
32-58-30	PUBLIC WORKS VEHICLES						
32-75-50	DEPRECIATION						
	TOTAL		3,000				
			\$ 3,000				
	TOTAL RENTAL REVENUE	\$ 42,700	\$ 42,700	\$ 35,583	\$ 42,700	\$ 42,700	
	TOTAL EXPENDITURES		3,000				
	REVENUES OVER EXPENDITURES	\$ 42,700	\$ 39,700	\$ 35,583	\$ 42,700	\$ 42,700	
	DIFFERENCE PLUS BEG. FUND BALANCE	\$ 286,946	\$ 324,572	\$ 35,583	\$ 329,646	\$ 372,346	
	REDUCTION OF BEG FUND BALANCE TO BALANCE THE BUDGET						
	ENDING FUND BALANCE	\$ 286,946	\$ 324,572	\$ 35,583	\$ 329,646	\$ 372,346	

Account #	Account Description	2017 Audited Final	2018 Budgeted	2018 Actual to date through 11/14/2018	2018 Amended	2019 Budgeted	Comments
WATER							
ENTERPRISE - REVENUE							
50-43-05	UTILITY REVENUE						
50-43-60	POTABLE WATER	386,486	400,000	188,911	186,911		
50-43-60	LATE CHARGES	4,751	3,500	3,148	3,148		
50-43-85	LIEN INTEREST REVENUE	1,431	2,000	1,564	1,564		
50-43-70	PLANT INVESTMENT FEES	73,500	-	-	-		
50-43-80	WATER FACILITY MAINTENANCE FEE	487	500	244	244		
	TOTAL	\$ 466,656	\$ 408,000	\$ 209,367	\$ 209,367		
WATER							
ENTERPRISE - REVENUE							
50-46-05	MISCELLANEOUS						
50-46-10	WATER METERS, PRV. & PARTS	2,578	1,000	219	219		
50-46-25	PENALTY FOR NON-COMPLIANCE	480	480	240	240		
50-46-45	INTEREST ON INVESTMENTS	2404	1,800	3,524	3,524		
50-46-45	FEWA PROJECT	-	375,000	-	-		
50-46-49	FAIRPLAY SANITATION FEES	146,515	160,939	77,974	77,974		project reimbursement
50-46-50	OTHER WATER REVENUE	7,023	100	-	-		
	TOTAL	\$ 161,000	\$ 539,319	\$ 81,957	\$ 81,957		
	TOTAL WATER ENTERPRISE REVENUE	\$ 627,656	\$ 945,319	\$ 291,324	\$ 281,324		
WATER							
ENTERPRISE - EXPENSES							
	EMPLOYEE EXPENSES						
50-70-01	SALARIES	97,889	110,058	51,014	51,014		20% Tina, 33% Vaughn, 25% Josh, 50% Kat,
50-70-02	401A EMPLOYER MATCH	3,057	3,527	1,608	1,608		15% Garrett, 25% Claudia, 33% Kim
50-70-11	SS/MEDICARE EXPENSE	7,436	8,475	3,880	3,880		3% of gross salaries + admin fee
50-70-12	UNEMPLOYMENT EXPENSE	295	332	154	154		7.85% of gross salaries
50-70-13	EMPLOYEE HEALTH INSURANCE	28,551	36,917	15,556	15,555		.0030% of gross salaries
50-70-14	WORKER'S COMPENSATION	813	643	643	643		Health, life, vision, dental
50-70-50	EDUCATION - WATER OPERATORS	2,423	3,000	1,826	1,826		
50-70-70	BOARD OF TRUSTEE SALARIES	446	720	325	325		
50-70-80	SANITATION EMPLOYEE EXPENSES	146,515	160,839	77,974	77,974		
	TOTAL	\$ 290,401	\$ 324,611	\$ 153,090	\$ 153,090		



Account #	Account Description	2017 Audited Final	2018 Budgeted	2018 Actual to date through 11/14/2018	2018 Amended	2019 Budgeted	Comments
	<b>PLANT &amp; EQUIPMENT</b>						
50-71-03	WATER TREATMENT PLANT	15,093	24,500	7,470	7,470		
50-71-20	PUMPHOUSE EXPENSE	-	500	-	-		seats completion
50-71-30	CHEMICAL EXPENSE	1,764	1,700	630	630		hth chlorine
50-71-40	WATER TESTING EXPENSE	1,059	900	2,520	2,520		all required analysis
50-71-55	LEAKS AND REPAIRS	1,449	10,000	1,382	1,382		
50-71-60	TOOLS, & MAINTENANCE SUPPLIES	3,028	3,000	815	815		tools & safety equipment, uniform shirts
50-71-70	REPAIR & MAINTAIN EQUIPMENT	1,898	7,000	404	404		vehicles/backhoe
50-71-80	GASOLINE	1,623	2,000	947	947		water dept fuel
50-71-85	POTABLE WATER STORAGE TANKS - MAINTENANCE	178	3,000	8,342	8,342		divers
50-71-87	VEHICLE/EQUIP RENTAL PYMT TO ISF	8,352	8,352	4,176	4,176		research easements
50-71-80	DITCH MAINTENANCE	34,363	1,000	-	-		
50-71-85	FEMA PROJECT	-	500,000	824	824		
	<b>TOTAL</b>	<b>\$ 68,805</b>	<b>\$ 961,962</b>	<b>\$ 27,510</b>	<b>\$ 27,510</b>		
	<b>WATER ENTERPRISE - EXPENSES</b>						
	<b>CONTRACTUAL FEES</b>						
50-72-03	ENGINEERING FEES	7,000	5,000	-	-		
50-72-10	LEGAL FEES	3,344	5,000	-	-		
50-72-20	INSURANCE FEES	9,844	9,960	10,203	10,203		any engineering needed/cap improvement plan
50-72-30	MEMBERSHIP DUES	1,277	1,300	782	782		water rights issues
50-72-40	AUDITOR FEES	3,160	3,240	2,400	2,400		CFRSA - Lieb & Boiler
50-72-60	HASP MEMBERSHIP DUES	17,307	10,000	-	-		
	<b>TOTAL</b>	<b>\$ 42,032</b>	<b>\$ 34,800</b>	<b>\$ 13,386</b>	<b>\$ 13,386</b>		

Account #	Account Description	2017 Audited Final	2018 Budgeted	2018 Actual to date through 11/14/2018	2018 Amended	2019 Budgeted	Comments
50-73-03	OPERATIONS						
50-73-10	OFFICE EXPENSE	1,047	750	991	991		
50-73-20	POSTAGE EXPENSE	1,988	2,000	864	864		
50-73-30	TELEPHONE EXPENSE	1,206	1,500	571			
50-73-40	PUBLISHING EXPENSE	484	700	552	552		for report
50-73-50	WATER METERS	2,884	1,000				
	BANK/CREDIT CARD FEES	1,874	2,100	1,150	1,150		
50-73-60	COMPUTER/SOFTWARE/SUPPORT	4,974	7,500	3,288	3,288		caselle & auto read support/computer-GIS mapping
50-73-80	UTILITIES	15,259	20,000	6,197	6,197		electro/heat at water facilities
50-80-80	TOWN HALL LEASE PURCHASE	12,397	12,397	12,397	12,397		40% of Pmt.
	TOTAL	\$ 41,682	\$ 47,947	\$ 25,991	\$ 25,991		
	DEBT SERVICE						
50-75-02	REVENUE LOAN PAYMENT-PRINCIPAL						
50-75-03	DEP OF LOCAL AFFAIRS-PRINCIPAL						
50-75-06	RURAL DEV. LOAN - PRINCIPAL						
50-75-10	REVENUE LOAN PAYMENT-INTEREST	384					
50-75-13	DEP OF LOCAL AFFAIRS-INTEREST	374					
50-75-15	RURAL DEV. LOAN - INTEREST	2,520					
	TOTAL	\$ 3,258	\$ -	\$ -	\$ -		
	TOTAL WATER ENTERPRISE EXPS	\$ 445,177	\$ 959,010	\$ 219,986	\$ 219,986		
	TOTAL WATER FUND REVENUES	\$ 627,896	\$ 845,319	\$ 291,324	\$ 291,324		
	TOTAL WATER FUND EXPENDITURES	\$ 445,177	\$ 959,010	\$ 219,986	\$ 219,986		
	REVENUES OVER EXPENDITURES	\$ 181,478	\$ (23,691)	\$ 71,338	\$ 71,338		
	TRANSFER TO UTILITY FUND						
	ESTIMATED WATER FUND CASH BALANCE	\$ 499,523	\$ 518,307	\$ -	\$ (660,881)		
	LABOR RESTRICTED FUNDS	\$ 18,830	\$ 28,360	\$ 5,740	\$ -		

Account #	Account Description	2017 Audited Final	2018 Budgeted	2018 Actual to date through 11/14/2018	2018 Amended	2019 Budgeted	Comments
	<b>UTILITY FUND BUDGET</b>						
UTILITY FUND REVENUE							
	WATER REVENUE			2018 ACTUAL			
	POTABLE WATER			7/1-10/31/2018			
	LATE FEES			145,950	205,000	400,000	Including bulk water sales
	LIEN INTEREST - REVENUE			(98)	938	3,500	
	WATER FACILITY MAINTENANCE FEE			543	543	-	
	WATER METERS, PRV, PARTS			11	11	-	
	PENALTY NON-COMPLIANCE			244	244	500	
	PLANT INVESTMENT FEES			224	375	1,000	
	OTHER WATER REVENUE			160	240	480	
	TOTAL			7,500	7,500	-	
	WATER - MISCELLANEOUS REVENUE			\$ 154,533	\$ 214,949	\$ 495,580	
	FEMA PROJECT						
	TOTAL			139,344	375,000	-	
	TOTAL WATER REVENUE			\$ 139,344	\$ 375,000	0	project reimbursement
	WASTEWATER REVENUE			\$ 293,877	\$ 589,849	\$ 405,590	
	USER FEES						
	LATE FEES						
	LIEN REVENUE			220,045	329,361	668,800	916 EQR'S @ \$60.00 each
	LIEN REVENUE - INTEREST			1,342	2,852	7,000	
	PLANT INVESTMENT FEE			811	811	-	
	OTHER WASTEWATER REVENUE			12	12	-	
	TOTAL WASTEWATER REVENUE			16,702	16,702	8,351	
	TOTAL WASTEWATER REVENUE			47,288	49,000	100	prop tax: 7/1-12/31/16 - zero 2019
	INTEREST			\$ 286,000	\$ 388,538	\$ 674,251	
51-50-10	INTEREST ON INVESTMENTS			\$ 8,697	12,250		
	TOTAL INTEREST			\$ 8,697	\$ 12,250	\$ 25,000	
	TOTAL UTILITY FUND REVENUE			\$ 588,676	\$ 1,000,637	\$ 1,104,831	
UTILITY FUND EXPENDITURES							
	EMPLOYEE EXPENSES						
	SALARIES						
	401A EMPLOYER MATCH			72,780	128,235		40% Tina, 67% Jim, 66% Vaughn, 50% Josh,
	SS/MEDICARE EXPENSE			2,163	4,287	272,196	75% Kai, 30% Gerritta, 66% Kim, 100% Butch,
	UNEMPLOYMENT EXPENSE			5,547	9,888	8,488	20% Messon
	EMPLOYEE HEALTH INSURANCE			218	387	20,833	3% of gross salaries + admin fee
	WORKER'S COMPENSATION			22,720	33,911	821	7.65% of gross salaries
	BOARD OF TRUSTEE SALARIES			195	760	75,970	100% of gross salaries
	TOTAL			\$ 103,633	\$ 177,469	\$ 384,436	health, life, vision, dental

Account #	Account Description	2017 Audited Final	2018 Budgeted	2018 Actual to date through 11/14/2018	2018 Amended	2019 Budgeted	Comments
	<b>OFFICE EXPENSE</b>						
	BANK/CREDIT CARD FEES			1,927	2,500	4,500	
	COMPUTER/SOFTWARE/SUPPORT-OFFICE			1,758	3,077	7,500	casel/e/sensus
	MISCELLANEOUS			1,438	4,000	1,000	inc. election
	OFFICE SUPPLIES			881	1,500	2,500	
	POSTAGE EXPENSE			823	1,723	4,500	
	PUBLISHING EXPENSE			2,138	2,500	2,500	est report/legal ads
	TELEPHONE EXPENSE			1,459	2,000	3,000	
	TOWN HALL RENTAL PAYMENT			-	-	-	12,397 40% of pamt
	UTILITIES-OFFICE			-	-	2,400	elec/natural gas
	VEHICLE/EQUIP RENTAL PYMT TO ISF			3,712	5,588	11,136	
	VEHICLE MAINTENANCE/REPAIR			-	-	5,000	
	<b>TOTAL</b>			\$ 14,248	\$ 22,868	\$ 57,033	
	<b>CONTRACTUAL FEES</b>						
	AUDITOR FEES			1,940	1,940	7,720	
	INSURANCE - PROPERTY/LIABILITY			-	-	17,116	GIRSA
	LEGAL FEES			14,036	14,036	5,000	
	<b>TOTAL</b>			\$ 15,976	\$ 15,976	\$ 29,836	
	<b>WATER - PLANT &amp; EQUIPMENT</b>						
	CHEMICAL AND SUPPLIES			543	1,070	1,700	1th chlorine
	COMPUTER EXPENSE-WATER SYSTEM			-	-	4,000	sewle maintenance
	DITCH MAINTENANCE			180	1,074	1,000	research equipment
	EDUCATION			-	-	3,000	
	ENGINEERING FEES			-	-	7,000	
	FEMA - PROJECT EXPENSES			448,834	520,000	-	
	FUEL			716	1,100	2,000	
	HASP MEMBERSHIP DUES			1,400	1,400	1,400	
	LEAKS AND REPAIRS			42,150	50,518	10,000	
	MISCELLANEOUS			-	-	2,000	
	PERMITS/DUES/LOCATES			308	500	1,000	
	PUMP/HOUSE EXPENSE			-	-	500	
	REPAIRS & MAINTENANCE- EQUIPMENT			377	4,586	7,000	
	UTILITIES			5,179	13,800	20,000	
	TESTING AND SUPPLIES			622	1,500	2,000	required testing
	TOOLS & SUPPLIES			601	2,185	3,000	tools & safety equipment, uniform shirts
	WATER METERS			-	-	1,000	
	WATER TANKS			50	500	1,000	
	WATER TREATMENT PLANT			8,354	17,030	15,000	
	<b>TOTAL</b>			\$ 509,111	\$ 616,274	\$ 82,900	

Account #	Account Description	2017 Audited Final	2018 Budgeted	2018 Actual to date through 11/14/2018	2018 Amended	2019 Budgeted	Comments
	<b>WASTEWATER - PLANT &amp; EQUIPMENT</b>						
	CAPITAL EXPENDITURES						
	CHEMICALS AND SUPPLIES				35,100	30,000	aerators
	COLLECTION SYSTEM MAINTENANCE				538	2,000	
	COMPUTER EXPENSE-WASTEWATER SYSTEM			33	33,485	40,000	1/3 Town line clearing/clear easements
	EDUCATION					4,000	decade maintenance
	ENGINEERING FEES			363	800	3,000	
	FUEL						
	MISCELLANEOUS			714	1,000	2,500	
	PERMITS/DUES/LOCATES				1,000	1,500	
	REPAIRS AND MAINTENANCE - EQUIPMENT			2,825	3,500	1,000	
	SLUDGE DISPOSAL			5,406	10,218	4,000	
	TESTING AND SUPPLIES					40,000	
	TOOLS AND SUPPLIES			2,473	4,000	32,000	
	TRASH			94		10,000	required testing
	UTILITIES-PLANT			340	1,000	1,000	
	TOTAL			14,567	450	900	
	DEBT SERVICE				30,000	50,000	
	LOAN PRINCIPAL			\$ 26,814.91	\$ 86,121.00	\$ 191,900.00	
	LOAN INTEREST						
	TOTAL				210,000	203,400	
					56,454	114,180	
					\$ 266,454	\$ 317,580	
	<b>TOTAL UTILITY FUND EXPENDITURES</b>						
				\$ 669,763	\$ 1,099,030	\$ 1,063,394	
	<b>TOTAL UTILITY FUND REVENUES</b>						
				\$ 868,576	\$ 1,000,637	\$ 1,104,831	
	<b>REVENUES OVER EXPENDITURES</b>			\$ 668,783	\$ 1,099,030	\$ 1,063,394	
	<b>ESTIMATED UTILITY FUND CASH BALANCE</b>			\$ (81,208.72)	\$ (98,393)	\$ 41,437	
	<b>TABOR RESTRICTED FUNDS</b>				\$ 1,300,213	\$ 1,421,890	
					\$ 30,019	\$ 33,145	





## MEMORANDUM

**TO:** Mayor and Board of Trustees  
**FROM:** Tina Darrah, Town Administrator  
**RE:** Resolution No. 48 – Certification of Utility Liens  
**DATE:** November 29, 2018

---

This resolution authorizes the certification of delinquent utility customers to the Park County Treasurer for inclusion on property tax assessment. I have not included the list of delinquent customers with the packet as it will likely change prior to the meeting. Kim will have the list for you at the meeting.

**Recommended Action:**

**Motion to approve Resolution No. 48. This will require a second and voice vote.**

**TOWN OF FAIRPLAY, COLORADO**

**RESOLUTION NO. 48**

**Series 2018**

BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE TOWN OF FAIRPLAY, COLORADO that under and by virtue of the provisions of Section 13-1-240 of the Fairplay Municipal Code that a list of all delinquent water assessments as of November 30, 2018, be certified by the Town of Fairplay to the Park County Treasurer, to be collected and paid over by the Park County Treasurer in the same manner as other municipal taxes are authorized by law to be collected.

The Park County Treasurer, at the close of every month, shall pay over to the Town of Fairplay Municipal Treasurer all money collected by the Park County Treasurer upon presentation to the Park County Treasurer an order signed by the Mayor and Clerk of each Municipality.

INTRODUCED, READ AND ADOPTED this 3<sup>rd</sup> day of December, 2018.

TOWN OF FAIRPLAY, COLORADO

By \_\_\_\_\_  
Mayor, Frank Just

ATTEST:

\_\_\_\_\_  
Town Clerk, Tina Darrah





## MEMORANDUM

**TO:** Mayor and Board of Trustees  
**FROM:** Tina Darrah, Town Administrator/Clerk  
**RE:** ESTIP Agreement with Megan Sebastian – South Park Distilling  
**DATE:** November 29, 2018

---

**Agenda Item:** Should the Board Approve Adoption of Resolution No. 49, series of 2018, entitled, **“A RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWN OF FAIRPLAY, COLORADO AUTHORIZING THE EXECUTION OF AN ENHANCED SALES TAX INCENTIVE AGREEMENT (ESTIP) BETWEEN THE TOWN AND MEGAN SEBASTIAN FOR THE SOUTH PARK DISTILLING PROJECT.”?**

While this is a public hearing, it is not posted or published as no requirement exists for that level of notification. Staff suggests asking for public comment. The base amount used for this agreement is zero, as this is a new business development to the Town. The agreed upon amount of sales tax to be rebated over a five year period of a 50/50 split is \$20,000. This means the applicant will receive up to, but no more than, \$20,000 over a five-year period. The start date is January 1, 2019.

**Recommended Action:**

**Motion to approve Resolution #49, series of 2018. This will require a roll call vote.**

**TOWN OF FAIRPLAY, COLORADO  
RESOLUTION NO. 2018-49**

**A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF FAIRPLAY, COLORADO, AUTHORIZING THE EXECUTION OF AN ENHANCED SALES TAX INCENTIVE PROGRAM (ESTIP) AGREEMENT BETWEEN THE TOWN AND MEGAN SEBASTIAN FOR THE SOUTH PARK DISTILLING PROJECT.**

**WHEREAS**, the Town Board of the Town of Fairplay specifically finds that entering into this ESTIP Agreement will encourage the establishment or substantial expansion of retail sales tax generating businesses within the Town; thereby stimulating the economy of and within the Town; thereby providing employment for residents of the Town and others; thereby expanding the goods available for purchase and consumption by residents of the Town; and further increasing the sales taxes collected by the Town; and

**WHEREAS**, the Town Board finds that the redevelopment of the Property is necessary to promote the public welfare including the expansion of retail sales tax and/or property tax generating business and expanded employment opportunities; and

**WHEREAS**, the Town Board further finds that entering into this ESTIP Agreement shall provide a mechanism for the provision to the residents of the Town of necessary public improvements at no cost or reduced cost to the residents and the government of the Town; and

**WHEREAS**, the Board of Trustees has reviewed the ESTIP Agreement and finds it to be in compliance with the provisions of Article VII, Chapter Four, of the Fairplay Municipal Code.

**NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES FOR THE TOWN OF FAIRPLAY, COLORADO**, that the Mayor is authorized to enter into this agreement between the Town of Fairplay and Megan Sebastian as described in the agreement, attached hereto as "Exhibit A", and to execute the same on behalf of the Town.

**RESOLVED, APPROVED, and ADOPTED** this \_\_\_\_ day of \_\_\_\_\_, 2018.

**TOWN OF FAIRPLAY, COLORADO**

(Seal)

\_\_\_\_\_  
Frank Just, Mayor

ATTEST:

\_\_\_\_\_  
Tina Darrah, Town Clerk

RES - ESTIP agmt SP Distilling

**ENHANCED SALES TAX INCENTIVE PROGRAM AGREEMENT  
(South Park Distilling Project)**

THIS ENHANCED SALES TAX INCENTIVE PROGRAM AGREEMENT (hereafter referred to as the "South Park Distilling ESTIP Agreement") is made and executed this \_\_\_ day of \_\_\_\_\_, 2018, by and between the TOWN OF FAIRPLAY, COLORADO, a Colorado statutory municipality, (hereafter referred to as the "Town"), and Megan Sebastian, (hereafter referred to as the "Redeveloper").

**WITNESSETH**

WHEREAS, the Redeveloper is the lessee of certain real property in the Town of Fairplay, Colorado, commonly known and numbered as 415 Front Street, Fairplay, Colorado 80440 (hereafter referred to as the "Property"); and

WHEREAS, the Redeveloper proposes to redevelop the Property as a Tasting Room for the South Park Distillery which redevelopment will include the construction of certain public or public-related improvements generally described as furniture, fixtures and improvements to real property which will generate new sales taxes and employment opportunities in the Town; and

WHEREAS, in entering into this ESTIP Agreement, the Town Board of the Town specifically finds that entering into this ESTIP Agreement will encourage the establishment or substantial expansion of retail sales tax generating businesses within the Town; thereby stimulating the economy of and within the Town; thereby providing employment for residents of the Town and others; thereby expanding the goods available for purchase and consumption by residents of the Town; and further increasing the sales taxes collected by the Town; and

WHEREAS, the Town Board finds that the redevelopment of the Property is necessary to promote the public welfare including the expansion of retail sales tax and/or property tax generating business and expanded employment opportunities; and

WHEREAS, the Town Board further finds that entering into this ESTIP Agreement shall provide a mechanism for the provision to the residents of the Town of necessary public improvements at no cost or reduced cost to the residents and the government of the Town; and

WHEREAS, the parties hereto wish to set forth in full their agreement as to the general nature and extent of the public improvements which shall be constructed and installed by the Redeveloper within and upon the Property, and the manner for and extent of the reimbursement to the Redeveloper for such construction and installation; and

WHEREAS, the parties wish to memorialize all aspects of their agreement as to the terms and conditions of such reimbursement in this ESTIP Agreement.

NOW THEREFORE, the parties hereto, for themselves, their successors and assigns (to the extent this ESTIP Agreement is assignable, as specified hereinafter), in and for the consideration of the performance of the mutual covenants and promises set forth herein, the receipt and adequacy of which are hereby acknowledged, do hereby covenant and agree as follows:

1. This ESTIP Agreement is entered into in compliance with Ordinance No. 3A, Series of 2008 of the Town of Fairplay (the "ESTIP Ordinance").

2. The parties hereby mutually agree that Redeveloper has constructed, or caused to be constructed, certain public or public-related improvements within or adjacent to the Property including but not limited to the creation of new retail sales tax generating facilities together with signage, furniture and fixtures. The parties covenant and agree that such improvements, as well as the additional employment opportunities and tax revenues to be generated by the redevelopment of the Property are significant benefits to the Town and its residents, and that the reimbursements contemplated by this Agreement are for a valid and important public purpose.

3. The parties hereby mutually agree that the base amount of the Town's four percent (4%) general sales tax to be used in determining the "enhanced sales tax" to be shared hereunder is Zero Dollars (\$0.00) annually. Pursuant to the provisions of the ESTIP Ordinance, all sales tax revenues collected from the portion of the Property consisting of the Tasting Room (but specifically excluding the other retail space and improvements, as well as any future improvements, located on the Property) which exceed Zero Dollars (\$0.00) annually shall constitute "enhanced sales taxes" and shall be subject to division as specified herein.

4. The parties hereby agree that any and all "enhanced sales taxes" as defined in paragraph 3 above shall be subject to sharing by the Town and the Redeveloper on a 50/50 basis, with Fifty percent (50%) of said enhanced sales taxes being available to the Town for use in its discretion, and Fifty percent (50%) being reimbursed to the Redeveloper for the cost of the public and public-related improvements.

5. The parties agree that the maximum amount of "enhanced sales tax" revenue which is subject to distribution to the Redeveloper from sales within the Property hereunder shall be Twenty Thousand Dollars (\$20,000.00), and that the "enhanced sales taxes" shall be shared through and including December 31, 2023. The parties specifically acknowledge and agree that whether or not the entire Twenty Thousand Dollars (\$20,000.00) has been received by Redeveloper, this ESTIP Agreement shall terminate following division and payment of the sales tax increment through December 31, 2023. Likewise, the parties acknowledge and agree that receipt by Redeveloper of the entire Twenty Thousand Dollars (\$20,000.00) prior to December 31, 2023, shall terminate this ESTIP Agreement.

6. It shall be the duty of the Town to undertake collection of all sales taxes generated from the Property, and thereafter to administer division and sharing thereof, in accordance with the provisions of the ESTIP Ordinance. The parties agree that, for purposes of administration of this ESTIP Agreement, reimbursement to Redeveloper shall commence with sales taxes collected on or after January 1, 2019, and shall occur on a quarterly basis (i.e., January - March, April - June, July - September, and October -

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December) using Zero Dollars (\$0.00) as a consistent quarterly base amount. As provided in the ESTIP Ordinance, in the event, in any quarterly period, the agreed quarterly base amount is not met by the Redeveloper, and thus, no enhanced sales taxes are generated for that quarter, no funds shall be shared with the Redeveloper for said quarter, and no increment shall be shared for that year until that deficit, and any cumulative deficit, if any, has been satisfied. Reimbursements to Redeveloper shall be made within sixty (60) days following the last day of each quarter and shall be calculated based upon all sales taxes paid to the Town from the Property in the preceding quarter.

7. The parties specifically acknowledge and agree that no undertaking on the part of the Town to share "enhanced sales taxes" as specified herein constitutes a debt or obligation of the Town within any constitutional or statutory provision. The Town's obligations hereunder shall be subject to annual appropriation by the Town Board unless and until approved by the Town's electors.

8. Any and all undisbursed "enhanced sales tax" increment subject to sharing hereunder shall be escrowed in the event there is a legal challenge to the Enhanced Sales Tax Incentive Program in general or to this ESTIP Agreement. In the event of such a legal challenge, Redeveloper may continue to receive reimbursements under this Agreement if it posts a bond or other security, in a form acceptable to the Town, for the full amount of such reimbursements. The Town shall actively defend against any such legal challenge, and the Redeveloper may participate in such defense at its own cost and expense.

9. The obligations, benefits, and provisions of this ESTIP Agreement are appurtenant to ownership of the property and shall run with the land. Should Redeveloper sell or convey the Property to any third party, such conveyance shall be considered an assignment to such party of all the obligations, benefits and provisions of this ESTIP Agreement and Redeveloper agrees, upon request by the Town, to execute any and all documents reasonably necessary or appropriate to memorialize such assignment.

10. This ESTIP Agreement shall be subject to amendment only by a written instrument executed by each party. Any such amendment shall require the approval by the Town Board of the Town of Fairplay at a regular or special meeting of the Town Board, and execution thereof by the Mayor and attestation by the Town Clerk.

11. Any written notices provided for or required in this ESTIP Agreement shall be deemed delivered when either personally delivered or mailed, postage fully prepaid, certified or registered mail, return-receipt requested, to the parties at the following addresses:

To the Town:           Town Administrator  
                              Town of Fairplay  
                              PO Box 267  
                              Fairplay, CO 80440

To the Redeveloper: Megan Sebastian, South Park Distilling  
                              PO Box 1406  
                              Fairplay, CO 80440

DONE AND RESOLVED this day and date first above set forth.

THE TOWN OF FAIRPLAY, COLORADO

\_\_\_\_\_  
Frank Just, Mayor

ATTEST:

\_\_\_\_\_  
Tina Darrah, Town Clerk

STATE OF COLORADO        )  
  ) ss.  
COUNTY OF                    )

Subscribed, sworn to and acknowledged before me this \_\_\_\_ day of \_\_\_\_\_, 2018, by Frank Just as Mayor of the Town of Fairplay and Tina Darrah as Town Clerk.

My commission expires: \_\_\_\_\_

(SEAL)

\_\_\_\_\_  
Notary Public

By: \_\_\_\_\_  
Megan Sebastian

STATE OF COLORADO        )  
  ) ss.  
COUNTY OF                    )

Subscribed, sworn to and acknowledged before me this \_\_\_\_ day of \_\_\_\_\_, 2018, by Megan Sebastian as owner of South Park Distilling.

My commission expires:

(SEAL)

\_\_\_\_\_  
Notary Public

11/29/18



## MEMORANDUM

**TO:** Mayor and Board of Trustees

**FROM:** Tina Darrah, Town Administrator/Clerk

**RE:** First Amendment to the Lease Agreement with South Park Health Services District for the Clinic Facility at 525 Hathaway

**DATE:** November 29, 2018

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This resolution approves an amendment to the lease agreement with SPHSD for use of the clinic facility at 525 Hathaway St. This amendment is being done so that the term of their lease with the Town coincides with the term of the sublease that the Health Services District is negotiating with HealthOne Clinic Services. The dates will be filled in to run concurrently with that lease as soon as the dates are confirmed. Town Attorney Wisor will be available at the meeting to answer any questions in regard to the amendment.

Staff recommends approval of the amendment to the lease agreement.

Recommended motion:

Motion to approve Resolution No. 50, series of 2018. This will require a second and a roll call vote.

**TOWN OF FAIRPLAY, COLORADO  
RESOLUTION NO. 2018-50**

**A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF FAIRPLAY, COLORADO, AUTHORIZING THE EXECUTION OF A FIRST AMENDMENT TO THE LEASE AGREEMENT BETWEEN SOUTH PARK HEALTH SERVICES DISTRICT (SPHSD) AND THE TOWN OF FAIRPLAY FOR THE USE OF 525 HATHAWAY STREET**

**WHEREAS**, SPSHD has requested an amendment to the lease agreement between the Town and the District for the Town-owned property located at 525 Hathaway Street; and,

**WHEREAS**, the Board of Trustees has reviewed the amendment to the lease agreement and desires to approve the amendment with SPSHD for the stated use.

**NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES FOR THE TOWN OF FAIRPLAY, COLORADO** that the Town Administrator and/or Mayor is authorized to sign the amendment to the lease agreement between the Town of Fairplay and SPSHD as described in the amendment, attached hereto as "Exhibit A", and to execute the same on behalf of the Town.

**RESOLVED, APPROVED, and ADOPTED** this 3rd day of December, 2018.

**TOWN OF FAIRPLAY, COLORADO**

(Seal)

\_\_\_\_\_  
Frank Just, Mayor

ATTEST:

\_\_\_\_\_  
Tina Darrah, Town Clerk



**FIRST AMENDMENT  
TO LEASE AGREEMENT**

This First Amendment to the Lease Agreement ("Amendment") is entered into effective as of this \_\_\_\_ day of \_\_\_\_\_, 2018, by and between the Town of Fairplay, Colorado (the "Lessor" or "Town") and the South Park Health Services District (the "Lessee" or "SPHSD").

**RECITALS**

**WHEREAS**, the parties entered into that certain Lease Agreement for the premises situated in the Town of Fairplay, County of Park and State of Colorado, described as the property and improvements located at 525 Hathaway Street, Fairplay, Colorado 80440, less the portion of said premises currently leased to Rocky Mountain Rural Health, Inc., effective June 18, 2018;

**WHEREAS**, the Term of the Lease Agreement was for one (1) year and is set to terminate on June 30, 2019;

**WHEREAS**, the Lessor and Lessee desire to renew this Lease Agreement for a term that coincides with the Care Collaboration Agreement ("CCA") being negotiated between the SPHSD and HealthOne Clinic Services, LLC ("HCA-CS") for enhanced health care services in the SPHSD service area by providing access to HCA-CS resources; and

**WHEREAS**, the CCA between SPHSD and HCA-CS, unless earlier terminated as provided in that CCA, shall be for an initial term of one (1) year commencing on the Effective Date (the "Initial Term") of that CCA and shall automatically renew for consecutive one (1) year periods (each a "Renewal Term").

**NOW THEREFORE**, in consideration of the mutual covenants and stipulations hereinafter set forth, the sufficiency of which is hereby acknowledged, the parties do hereto agree to amend the Lease Agreement as follows:

**TERMS AND CONDITIONS**

1. **Term and Rent.** Paragraph 2 of the Lease Agreement is amended to read as follows:

2. **Term and Rent.** Lessor leases the above premises for a term of one (1) year commencing on the \_\_\_\_ day of \_\_\_\_\_, 2018 and terminating on \_\_\_\_ day of \_\_\_\_\_, 2019, at the annual rental rate of One Dollar (\$1.00) payable at the commencement of this Lease.

2. **Full Force and Effect.** There is hereby added a new Paragraph 20 to read as follows:

**20. Full Force and Effect.** Except as expressly modified by this Amendment, all other provisions of the Lease Agreement shall remain in full force and effect.

[Remainder of page intentionally left blank.]



SOUTH PARK HEALTH SERVICES DISTRICT

By: Katherine M. Fitting

Title: Chairwoman

ATTEST:

By: Linda K. Whitner  
Title: Secretary

STATE OF COLORADO )

COUNTY OF PARK )

ss.

The foregoing instrument was acknowledged before me this \_\_\_\_\_ day of \_\_\_\_\_, 2018, by Katherine M. Fitting, as Chairwoman of the South Park Health Services District.

WITNESS my hand and official seal.

My commission expires: \_\_\_\_\_

\_\_\_\_\_  
Notary Public

