

AGENDA

for the Board of Trustees of the Town of Fairplay, Colorado

Monday, September 17, 2018 at 4:00 p.m. at the Fairplay Town Hall Meeting Room

901 Main Street, Fairplay, Colorado

- I. CALL TO ORDER WORK SESSION AT 4:00 P.M. REGARDING THE FAIRPLAY RIVER PARK**
- II. CALL TO ORDER REGULAR MEETING AT 6:00 P.M.**
- III. PLEDGE OF ALLEGIANCE**
- IV. ROLL CALL**
- V. APPROVAL OF AGENDA**
- VI. CONSENT AGENDA** *(The Consent Agenda is intended to allow the Board to spend its time on more complex items. These items are generally perceived as non-controversial and can be approved by a single motion. The public or the Board Members may ask that an item be removed from the Consent Agenda for individual consideration.)*
 - A. APPROVAL OF MINUTES – August 20, 2018**
 - B. APPROVAL OF EXPENDITURES – Approval of bills of various Town Funds in the amount of \$148,291.06.**
- VII. CITIZEN COMMENTS**
- VIII. PUBLIC HEARINGS**
 - A. CONTINUED - Should the Board Approve Adoption of Ordinance No. 4, series of 2018 entitled, “AN ORDINANCE ADDING A NEW 16-7-150 TO THE FAIRPLAY MUNICIPAL CODE RELATING TO TEMPORARY USE AND HOUSING DURING CONSTRUCTION”?**
 - B. Should the Board Approve Adoption of Resolution No. 31, series of 2018 entitled, “AN RESOLUTION APPROVING THE APPLICATION FOR A FRONT YARD SETBACK, SITE TRIANGLE ENCROACHMENT AND MAXIMUM LOT COVERAGE VARIANCE AT CERTAIN REAL PROPERTY COMMONLY KNOWN AND NUMBERED AS 298 SIXTH STREET, FAIRPLAY, COLORADO”?**
- IX. UNFINISHED BUSINESS**
 - A. Other Discussion Items**
- X. NEW BUSINESS**
 - A. Should the Board Approve Adoption of Resolution No. 32, series of 2018 entitled, “A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF FAIRPLAY, COLORADO, AUTHORIZING THE EXECUTION OF A PROPERTY IMPROVEMENT INCENTIVE PROGRAM (PIIP) AGREEMENT BETWEEN TOWN HALL AND SWISSAIRE CONDO FOR THE 620 MAIN STREET EXTERIOR PROJECT. ”?**
 - B. Should the Board Approve Adoption of “DEBRIS MANAGEMENT PLAN FOR PARK COUNTY”?**
 - C. Other New Business**
- XI. BOARD OF TRUSTEE AND STAFF REPORTS**
- XII. ADJOURNMENT**

Upcoming Meetings/Important Dates:

Oktoberfest in Fairplay at South Park Brewery
Board of Trustees Meeting
Halloween Spooktacular at the Fairplay Community Center

September 15, 2018
October 01, 2018 @ 6:00 pm
October 31, 2018

This Agenda May Be Amended.

Posted at Fairplay Town Hall, Fairplay Public Library, Fairplay Post Office, and Town of Fairplay Website on Thursday, August 16, 2018

**MINUTES OF THE REGULAR MEETING OF THE
FAIRPLAY BOARD OF TRUSTEES
August 20, 2018**

CALL TO ORDER REGULAR MEETING OF THE BOARD OF TRUSTEES

The regular meeting of the Board of Trustees for the Town of Fairplay was called to order at 7:00 p.m. in the Council Chambers located in the Fairplay Town Hall, 901 Main Street, by Mayor Frank Just who proceeded with the pledge of allegiance, followed by the roll call which was answered by Trustees Scott Dodge and Cindy Bear (Trustee Douglas joined the meeting at 7:12 p.m.). Also in attendance were Town Administrator Tina Darrah, Town Attorney Lee Phillips, Public Works Director Jim Brown, Interim Police Chief Bo Schlunsen, Town Treasurer Kim Wittbrodt and Deputy Town Clerk Niki Griffin.

AGENDA ADOPTION

Motion #1 by Trustee Stapp, seconded by Trustee Douglas, that the agenda be approved as amended. Motion carried unanimously.

CONSENT AGENDA (*The Consent Agenda is intended to allow the Board to spend its time on more complex items. These items are generally perceived as non-controversial and can be approved by a single motion. The public or the Board Members may ask that an item be removed from the Consent Agenda for individual consideration.*)

- A. **APPROVAL OF MINUTES** – August 06, 2018
- B. **APPROVAL OF EXPENDITURES** – Approval of bills of various Town Funds in the amount of \$51,784.26.

Motion #2 by Trustee Douglas, seconded by Trustee Stapp, that the consent agenda be adopted as amended. A roll call vote was taken: Dodge - yes, Stapp - yes, Just - yes, Bear - yes. Motion carried unanimously.

CITIZEN COMMENTS

- A. No citizen comments were offered.

PUBLIC HEARING

- A. **Should the Board Approve Adoption of Ordinance No. 4, series of 2018 entitled, "AN ORDINANCE ADDING A NEW 16-7-150 TO THE FAIRPLAY MUNICIPAL CODE RELATING TO TEMPORARY USE AND HOUSING DURING CONSTRUCTION"**

Public hearing was opened at 7:02 p.m. by Mayor Just.

Town Attorney Phillips presented Ordinance No. 4, series of 2018 entitled, "AN ORDINANCE ADDING A NEW 16-7-150 TO THE FAIRPLAY MUNICIPAL CODE RELATING TO TEMPORARY USE AND HOUSING DURING CONSTRUCTION". Mayor opened the hearing for Public comment, no public comment was offered.

Public hearing was closed at 7:37 p.m. by Mayor Just.

Town Administrator Darrah advised that the public hearing was posted in the Flume as required. Board and Staff discussed the wording of the Ordinance. Board offered the option of not allowing camping on Town lots for any reason due to the lack of water and sewer on unimproved vacant lots.

Motion #3 by Trustee Dodge, second by Trustee Douglas at 7:37 p.m. to continue the public hearing for Ordinance No. 4 on Sept 17th so Chief Building Official, Gerrits Kasper can be in attendance. Motion carried unanimously.

- B. **Should the Board Approve Adoption of Ordinance No. 5, series of 2018 entitled, "AN ORDINANCE AMENDING SECTION 16-5-30 OF THE FAIRPLAY MUNICIPAL CODE RELATING TO TABLE OF USES AND SECTION 16-26-20 RELATING TO DEFINITIONS"**

Town Attorney Phillips presented Ordinance No. 5, series of 2018 entitled, "AN ORDINANCE AMENDING SECTION 16-5-30 OF THE FAIRPLAY MUNICIPAL CODE RELATING TO TABLE OF USES AND SECTION 16-26-20 RELATING TO DEFINITIONS". Mayor opened the hearing for Public comment, Duane Thompson, 220

Fourth Street, asked questions about camping at Fairplay Beach, Board commented that this will be taken into consideration and changed in the ordinance to be allowed.

Public hearing was closed at 7:41 p.m. by Mayor Just.

Discussion ensued about what is permitted by Park County, how residents in the three zone districts could be impacted with a focus on those residences in Town Center. Board and Staff offered discussion regarding the language in Ordinance No. 5, changes were recommended by the Board.

Motion #4 by Trustee Stapp, second by Trustee Bear to approve Ordinance No. 5 with the changes as noted. Motion carried unanimously.

UNFINISHED BUSINESS

A. Other discussion items

No other discussion items were offered.

NEW BUSINESS

A. Should the Board Approve Adoption of Resolution No. 29, series of 2018 entitled, "A RESOLUTION ESTABLISHING THE MEETING TIME FOR REGULAR MEETINGS OF THE FAIRPLAY BOARD OF TRUSTEES."?

Town Administrator Darrah presented that this resolution would set 6:00 p.m. as the meeting time for all regular meetings at Town Hall year around.

Motion #5 by Trustee Dodge, seconded by Trustee Stapp, that the Board Approve Adoption of Resolution No. 29, series of 2018, entitled, "A RESOLUTION ESTABLISHING THE MEETING TIME FOR REGULAR MEETINGS OF THE FAIRPLAY BOARD OF TRUSTEES." Motion carried unanimously.

B. Should the Board Approve Adoption of Resolution No. 30, series of 2018 entitled, "A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF FAIRPLAY, COLORADO, AUTHORIZING THE EXECUTION OF A PROPERTY IMPROVEMENT INCENTIVE PROGRAM (PIIP) AGREEMENT BETWEEN THE TOWN AND AMANDA WOODBURY FOR THE 902 & 908 MAIN STREET EXTERIOR PROJECT"?

Town Treasurer Wittbrodt presented the PIIP application submitted by Amanda Woodbury, owners of 902 & 980 Main Street Exterior Project and stated that the application was complete and in compliance with the PIIP rules and regulations. The applicant is requesting \$5,478.00 from the Town towards the \$11,305.00 project that will include prep and painting the house& building on the property at 902 & 980 Main Street. There is \$11,305.00 remaining in the PIIP budget for 2018 and Staff recommends approval.

Mayor Just and Trustee Dodge thanked Town Attorney Phillips for devising the PIIP program.

Motion #6 by Trustee Douglas seconded by Trustee Stapp, that the Board Approve Adoption of Resolution No. 26, series of 2018, entitled, "A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF FAIRPLAY, COLORADO, AUTHORIZING THE EXECUTION OF A PROPERTY IMPROVEMENT INCENTIVE PROGRAM (PIIP) AGREEMENT BETWEEN THE TOWN AND AMANDA WOODBURY FOR THE 902 & 908 MAIN STREET EXTERIOR PROJECT" A roll call vote was taken: Dodge - yes, Stapp - yes, Just - yes, Douglas - yes, Bear - yes. Motion carried unanimously.

C. Other new business

No other new business offered.

BOARD OF TRUSTEES AND STAFF REPORTS

Public Works Director Brown reported that the treatment plant is running well, a couple of hydrants in the Middlefork RV Park may have a leak, will know more at the end of the month, seeding will go on as planned, and the dredging is going slow. The Contractor is experiencing difficulty collecting the fine debris that being removed, the soils are more complex that originally planned and extensive plant life in the area is requiring the dredge to shut down and clean more frequently than initially planned.

Town Attorney Phillips reported that Court was on Friday August 17th and the Judge Groom approved the dissolution of the Sanitation District, this will now be prepared for the November ballot.

Trustee Bear stated that the first day of school went well and would like to have a conversation about enhancing the stripes painted at the school in the pick-up lane to better distinguish area and ensure the safety of the students, Town Administrator asked for a drawing of proposed striping to be brought to a future meeting. Trustee Bear also commented about the Rare Sisters Ambrose Fundraiser and complemented the humanity of our community.

Trustee Douglas reported he attended the Board of Trustees meeting in Alma and brief discussion about their town sewer system being tied into Fairplay, Town Administrator Darrah added that conversations about the joint sewer system were very preliminary and this is very early in the planning stages.

Mayor Just commented that he attended the Rare Sisters Ambrose Fundraiser and was touched by the response of the community.

ADJOURNMENT

Mayor Just, noting that there being no further business before the Board, declared that the meeting be adjourned at 9:10 p.m.

Frank Just, Mayor

ATTEST:

Niki Griffin, Deputy Town Clerk



MEMORANDUM

TO: Mayor and Board of Trustees
FROM: Kim Wittbrodt, Treasurer
RE: Paid Bills/Financials
DATE: 9/12/2018

Agenda Item: Bills

Attached is the list of invoices paid through September 12, 2018.

Total Expenditures: \$148,291.06.

Upon motion to approve the consent agenda, the expenditures will be approved.

Please find financial statements for all funds through July 31, 2018.

Please contact me with any questions.

Report Criteria:
 Detail report type printed

Check Issue Date	Check Number	Name	Description	Seq	Invoice Date	Check Amount	GL Account
08/20/2018	14101	Business Connection	ad in event calendar	1	08/15/2018	150.00	105162
08/20/2018	14101		ads in event calenar	1	08/15/2018	150.00	105150
08/20/2018	14101		ads in event calendar	2	08/15/2018	150.00	105172
Total 280:						450.00	
09/05/2018	14163	Caselle, Inc	Software Support	1	09/01/2018	439.50	105060
09/05/2018	14163		Software Support	2	09/01/2018	219.75	507360
09/05/2018	14163		Software Support	3	09/01/2018	219.75	617360
Total 334:						879.00	
09/05/2018	14164	Cash	change for events	1	09/05/2018	400.00	101002
Total 340:						400.00	
09/12/2018	14188	Colorado Mountain News	summit daily ads	1	08/31/2018	1,011.93	105150
09/12/2018	14188		summit daily ads	2	08/31/2018	577.62	105172
Total 538:						1,589.55	
08/20/2018	14105	Fairplay Flume	bumo days ads	1	07/31/2018	1,843.90	105162
09/12/2018	14191		display ads	1	08/31/2018	135.00	105150
09/12/2018	14191		display ads	2	08/31/2018	135.00	105172
09/12/2018	14191		legal ads	3	08/31/2018	53.67	106125
09/12/2018	14191		display ads	4	08/31/2018	200.00	105130
Total 868:						2,367.57	
08/24/2018	14119	Grainger	supplies	1	08/15/2018	67.60	617155
09/12/2018	14193		workbench	1	08/22/2018	456.75	617155
Total 1056:						524.35	
08/20/2018	14107	Highlander Engraving	Engraving	1	08/15/2018	23.50	105162
Total 1108:						23.50	
08/20/2018	14110	Main Street Garage	Tahoe maintenance	1	07/31/2018	559.75	105420
08/20/2018	14110		Tahoe maintenance	1	08/15/2018	125.00	105420
Total 1336:						684.75	
09/12/2018	14199	Mountain View Waste	2 yd 2 monthly	1	08/31/2018	75.00	617167
Total 1414:						75.00	
08/24/2018	14125	Postal Pros Southwest, Inc	water billing	1	08/03/2018	148.80	507310
08/24/2018	14125		water billing	2	08/03/2018	148.81	617310
Total 1699:						297.61	
08/24/2018	14129	Thompson, Joshua	cell phone reimburse	1	08/24/2018	25.00	105645
08/24/2018	14129		cell phone reimburse	2	08/24/2018	12.50	507320

Check Issue Date	Check Number	Name	Description	Seq	Invoice Date	Check Amount	GL Account
08/24/2018	14129		cell phone reimburse	3	08/24/2018	12.50	617320
Total 2108:						50.00	
08/24/2018	14131	USABlueBook	supplies	1	08/14/2018	205.91	617140
09/12/2018	14203		supplies	1	08/29/2018	94.11	617160
09/12/2018	14203		supplies	2	08/29/2018	122.90	507130
Total 2176:						422.92	
09/12/2018	14204	Utility Notification Center	RTL Transmissions	1	08/31/2018	27.55	507230
09/12/2018	14204		RTL Transmissions	1	08/31/2018	27.55	617340
Total 2194:						55.10	
09/05/2018	14179	Verizon Wireless	Police Air Cards	1	09/01/2018	120.03	105455
Total 2212:						120.03	
08/24/2018	14134	Xcel Energy	945 quarry	1	08/13/2018	11.95	507185
09/05/2018	14180		901 main	1	08/17/2018	178.68	105023
09/05/2018	14180		cholorinatore	1	08/17/2018	13.44	507390
09/05/2018	14180		1800 beaver creek road	1	08/17/2018	1,008.36	507390
09/05/2018	14180		117 silverheels road	1	08/17/2018	10.20	105841
09/05/2018	14180		fairplay sign #1	1	08/17/2018	11.14	105640
09/05/2018	14180		525 hathaway	1	08/17/2018	111.75	105190
09/05/2018	14180		san plant	1	08/22/2018	3,772.24	617104
09/05/2018	14180		1190 castello	1	08/23/2018	85.69	507390
09/05/2018	14180		1190 castello	2	08/23/2018	85.69	105650
09/05/2018	14180		200 2nd street	3	08/23/2018	21.12	507390
09/05/2018	14180		157 6th street	4	08/23/2018	150.90	105640
09/05/2018	14180		156 5th street	5	08/23/2018	58.69	105640
09/05/2018	14180		589 platte drive	6	08/23/2018	10.20	105841
09/12/2018	14208		street lights	1	09/04/2018	188.78	105640
Total 2298:						5,718.83	
09/05/2018	14172	KONICA MINOLTA BUSIN	C364E Copier	1	08/17/2018	361.11	105032
09/05/2018	14172		Color Copies	2	08/17/2018	224.76	105130
Total 2448:						585.87	
08/24/2018	14116	Darrah, Tina	Cell Phone	1	08/24/2018	50.00	105065
09/05/2018	14170		mileage for meeting	1	08/31/2018	89.93	105070
09/12/2018	14189		mileage for meeting	1	09/12/2018	86.11	105070
Total 2462:						226.04	
09/05/2018	14171	Java Moose	Food for band	1	08/24/2018	64.00	105150
Total 2477:						64.00	
08/20/2018	14102	CARD SERVICES	Supplies	1	08/01/2018	298.83	105630
08/20/2018	14102		Supplies	2	08/01/2018	101.27	105625
08/20/2018	14102		training	3	08/01/2018	60.00	617050
08/20/2018	14102		Supplies	4	08/01/2018	344.00	105830
08/20/2018	14102		Supplies	5	08/01/2018	20.19	105630

Check Issue Date	Check Number	Name	Description	Seq	Invoice Date	Check Amount	GL Account
08/20/2018	14102		Supplies	6	08/01/2018	6.72	105120
08/20/2018	14102		web hosting	7	08/01/2018	206.87	105130
08/20/2018	14102		Supplies	8	08/01/2018	485.86	105171
08/20/2018	14102		Supplies	9	08/01/2018	2,364.53	105162
08/20/2018	14102		Supplies	10	08/01/2018	610.99	105150
08/20/2018	14102		Supplies	11	08/01/2018	8.77	105170
08/20/2018	14102		Supplies	12	08/01/2018	30.44	105172
08/20/2018	14102		Supplies	13	08/01/2018	.40	105162
08/20/2018	14102		Supplies	14	08/01/2018	161.25	105130
08/20/2018	14102		Supplies	15	08/01/2018	212.83	105030
08/20/2018	14102		Supplies	16	08/01/2018	5.52	105035
08/20/2018	14102		Supplies	17	08/01/2018	71.24	105162
08/20/2018	14102		Supplies	18	08/01/2018	87.35	105150
08/20/2018	14102		Supplies	19	08/01/2018	8.46	507195
08/20/2018	14102		Supplies	20	08/01/2018	112.97	105630
08/20/2018	14102		Supplies	21	08/01/2018	5.44	105162
08/20/2018	14102		Supplies	22	08/01/2018	7.62	507303
08/20/2018	14102		Supplies	23	08/01/2018	69.99	507303
08/20/2018	14102		Supplies	24	08/01/2018	1,599.00	507155
08/20/2018	14102		Supplies	25	08/01/2018	105.00	105171
08/20/2018	14102		Supplies	26	08/01/2018	33.07	105162
08/20/2018	14102		Supplies	27	08/01/2018	13.59	105030
08/20/2018	14102		Supplies	28	08/01/2018	839.94	105625
08/20/2018	14102		Supplies	29	08/01/2018	151.84	105070
08/20/2018	14102		Supplies	30	08/01/2018	325.23	105162
08/20/2018	14102		Supplies	31	08/01/2018	101.17	105630
Total 2503:						8,450.38	
08/24/2018	14117	Envision Sign and Graphic	vinyl banners	1	07/18/2018	425.00	105110
08/24/2018	14117		vinyl banners	2	07/18/2018	55.00	105134
08/24/2018	14117		vinyl banners	3	07/18/2018	15.00	105162
08/24/2018	14117		vinyl banners	1	08/21/2018	100.00	105110
08/24/2018	14117		vinyl banners	2	08/21/2018	280.00	105164
08/24/2018	14117		vinyl banners	3	08/21/2018	280.00	105172
Total 2528:						1,155.00	
09/12/2018	14194	High Country Engineering	Engineering for FEMA	1	09/04/2018	1,500.00	507195
09/12/2018	14194		Engineering for FEMA	1	09/04/2018	1,500.00	507195
09/12/2018	14194		Engineering for FEMA	1	09/04/2018	1,500.00	507195
Total 2603:						4,500.00	
09/05/2018	14166	CenturyLink	7198362445	1	08/19/2018	104.77	617320
09/05/2018	14166		7198362622355B	1	08/19/2018	453.61	105065
09/05/2018	14166		acct 719-836-4609 502B	1	08/19/2018	57.42	507320
09/05/2018	14166		alarm line-525 Hathaway	1	08/19/2018	43.72	105190
09/05/2018	14166		acct 82239760	1	08/19/2018	26.24	105065
Total 2614:						685.76	
09/12/2018	14205	Wave Electric Inc.	subpanel at 5th street	1	07/11/2018	980.00	105162
09/12/2018	14205		gazebo repairs	1	08/10/2018	120.00	105162
09/12/2018	14205		electrical repairs	2	08/10/2018	100.00	617155

Check Issue Date	Check Number	Name	Description	Seq	Invoice Date	Check Amount	GL Account
Total 2637:						1,200.00	
09/12/2018	14197	McCalls Park Bar	plein air reception	1	09/12/2018	1,500.00	105172
Total 2644:						1,500.00	
08/24/2018	14133	Wittbrodt, Kim	cell phone reimb	1	08/24/2018	50.00	105065
Total 2655:						50.00	
09/05/2018	14178	South Park Telephone	internet 901 main	1	09/01/2018	29.97	105065
09/05/2018	14178		internet 901 main	2	09/01/2018	29.98	105455
Total 2730:						59.95	
08/24/2018	14124	Mead, Vaughn	cell phone reimb	1	08/24/2018	12.50	617320
08/24/2018	14124		cell phone reimb	2	08/24/2018	12.50	507320
08/24/2018	14124		cell phone reimb	3	08/24/2018	25.00	105645
Total 2738:						50.00	
08/24/2018	14123	Kasper, Gerrits	cell phone reimb	1	08/24/2018	50.00	105645
Total 2747:						50.00	
09/12/2018	14192	Frank Just	meat for lees party	1	09/10/2018	82.56	105110
09/12/2018	14192		mileage for meeting	1	09/12/2018	86.11	105110
Total 2754:						168.67	
09/05/2018	14173	Mobile Record Shredders	record shredding	1	08/29/2018	12.00	105030
Total 2793:						12.00	
09/05/2018	14187	Chaffee County Waste	6 yd weekly	1	09/01/2018	100.00	105023
09/05/2018	14167		8 yd weekly	2	09/01/2018	100.00	105650
Total 2801:						200.00	
08/24/2018	14114	Bullock, Julie	cell phone reimburse	1	08/24/2018	50.00	105065
Total 2812:						50.00	
08/20/2018	14103	Colorado Analytical Lab	water testing	1	08/20/2018	23.00	507140
09/05/2018	14168		waste water testing	1	08/27/2018	380.00	617140
Total 2864:						403.00	
08/24/2018	14130	Tolin Mechanical	contract maintenance	1	08/15/2018	674.00	617155
Total 2867:						674.00	
09/05/2018	14177	South Park Brewing	beer for concert	1	08/25/2018	385.00	105150
Total 2873:						385.00	

Check Issue Date	Check Number	Name	Description	Seq	Invoice Date	Check Amount	GL Account
09/12/2018	14202	Triangle Electric, Inc.	aerator repair	1	08/28/2018	1,080.15	617155
Total 2876:						1,080.15	
09/12/2018	14201	The Phillips Law Offices, L	Legal	1	08/31/2018	600.00	105057
09/12/2018	14201		Legal	2	08/31/2018	1,920.00	617210
Total 2886:						2,520.00	
08/20/2018	14111	Shirley Septic Pumping, In	burno days port a pots	1	07/27/2018	2,780.00	105162
08/20/2018	14111		port a pots	1	08/03/2018	320.00	105170
09/05/2018	14176		port a pots	1	08/24/2018	360.00	105150
Total 2893:						3,460.00	
09/05/2018	14175	Rise Broadband	internet	1	09/01/2018	103.68	617320
Total 2900:						103.68	
09/12/2018	14190	Fairplay Auto Supply	supplies	1	08/31/2018	49.11	105630
Total 2948:						49.11	
08/20/2018	14106	Hazel Miller Entertainment	concert	1	08/20/2018	2,200.00	105150
Total 2951:						2,200.00	
08/12/2018	14187	AB&C Enterprises	plein air sketch pads	1	08/31/2018	908.95	105172
Total 2958:						908.95	
08/24/2018	14127	Schlunsen, Arthur	cell phone reimburse	1	08/24/2018	50.00	105455
Total 2988:						50.00	
08/24/2018	14132	White, Kathleen	cell phone reimburse	1	08/24/2018	25.00	105645
08/24/2018	14132		cell phone reimburse	2	08/24/2018	12.50	507320
08/24/2018	14132		cell phone reimburse	3	08/24/2018	12.50	617320
Total 3004:						50.00	
08/24/2018	14128	Stephen Schambach	window washing tow hall	1	08/20/2018	150.00	105026
Total 3015:						150.00	
08/20/2018	14109	Kethley, Paul	refund registration fee	1	08/17/2018	100.00	104770
Total 3063:						100.00	
09/05/2018	14165	CEBT	werner cobra	1	09/01/2018	1,431.00	102240
Total 3075:						1,431.00	
08/20/2018	14104	Continental Divide Winery	wine for events	1	08/13/2018	1,050.00	105162
08/20/2018	14104		wine for events	2	08/13/2018	520.00	105150
09/05/2018	14169		wine for concert	1	09/01/2018	480.00	105150

Check Issue Date	Check Number	Name	Description	Seq	Invoice Date	Check Amount	GL Account
Total 3105:						2,050.00	
08/24/2018	14115	Continental Divide Producti	hazel miller	1	08/24/2018	650.00	105150
Total 3123:						650.00	
08/24/2018	14122	Haines, Tracy	refund fee	1	08/24/2018	100.00	104770
Total 3148:						100.00	
08/20/2018	14112	Woods, Julie	refund registration fee	1	08/14/2018	40.00	104770
Total 3151:						40.00	
09/05/2018	14174	Omni Real Estate	rent fuller drive	1	09/01/2018	1,100.00	102268
Total 3167:						1,100.00	
08/24/2018	14120	Green, Mason	cell phone reimburse	1	08/24/2018	50.00	105065
Total 3175:						50.00	
08/20/2018	14108	Hunn Planning & Policy, LL	planning fees	1	08/13/2018	1,000.00	105105
09/12/2018	14196		planning fees	1	09/03/2018	1,000.00	105105
Total 3183:						2,000.00	
08/24/2018	14121	Griffin, Angellique	cell phone reimburse	1	08/24/2018	50.00	105065
Total 3198:						50.00	
08/24/2018	14113	Brown, Jimmy	cell phone reimburse	1	08/24/2018	12.50	507320
08/24/2018	14113		cell phone reimburse	2	08/24/2018	12.50	617320
08/24/2018	14113		cell phone reimburse	3	08/24/2018	25.00	105645
Total 3199:						50.00	
09/12/2018	14195	House of Signs	sign panel for Hwy 8 sign	1	09/11/2018	987.50	105134
Total 3201:						987.50	
09/12/2018	14200	Salado	plein air reception	1	09/11/2018	1,650.00	105172
Total 3208:						1,650.00	
09/12/2018	14198	Montrose Water Factory, L	bottled water	1	08/14/2018	17.49	105120
Total 3211:						17.49	
08/24/2018	14118	Gayle Theisen	piip 604 Silverheels	1	08/24/2018	683.50	105185
Total 3242:						683.50	
08/24/2018	14128	Rita Pollock	headstone deposit-J Taylor	1	08/24/2018	600.00	102290

Check Issue Date	Check Number	Name	Description	Seq	Invoice Date	Check Amount	GL Account
Total 3245:						600.00	
09/05/2018	14161	American West Constructio	fairplay dredging	1	08/23/2018	90,271.80	507195
Total 3247:						90,271.80	
09/05/2018	14162	Bonnie Guzman	532 front plip	1	09/01/2018	1,780.00	105185
Total 3248:						1,780.00	
Grand Totals:						148,291.06	

Report Criteria:
Detail report type printed

TOWN OF FAIRPLAY
REVENUES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JULY 31, 2018

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>TAXES</u>					
10-40-05 AD VALOREM TAX	40,312.80	163,735.54	192,172.00	28,436.46	85.2
10-40-10 SPEC. OWNERSHIP TAX	2,137.24	13,901.58	20,000.00	6,098.42	69.5
10-40-30 INTEREST ON PROPERTY TAX	99.96	186.59	1,000.00	813.41	18.7
10-40-40 DELINQUENT TAXES	.00	348.99	500.00	151.01	69.8
10-40-55 50% SHAREBACK OF R&B LEVY	1,311.61	5,783.08	5,600.00	(183.08)	103.3
10-40-60 MOTOR VEHICLE REGISTRATION	300.00	1,828.50	3,800.00	1,970.50	48.1
10-40-70 SALES TAX	50,787.51	340,148.76	655,043.00	314,894.24	51.9
10-40-75 SALES TAX - STREETS	16,929.17	113,382.92	218,348.00	104,965.08	51.9
10-40-80 HIGHWAY USER'S TAX	3,000.41	15,828.82	32,000.00	16,173.18	49.5
10-40-85 SEVERANCE TAX	.00	.00	2,500.00	2,500.00	.0
10-40-86 MINERAL LEASE REVENUE	.00	.00	1,000.00	1,000.00	.0
10-40-90 CIGARETTE TAX	194.13	1,342.50	2,200.00	857.50	61.0
10-40-96 LODGING TAX	3,248.00	19,574.00	35,000.00	15,426.00	55.9
TOTAL TAXES	118,320.83	676,060.28	1,169,163.00	493,102.72	57.8
<u>LICENSES</u>					
10-41-10 LIQUOR LICENSES	100.00	4,951.25	1,750.00	(3,201.25)	282.9
10-41-30 DOG LICENSES	.00	90.00	100.00	10.00	90.0
10-41-32 LIVESTOCK PERMIT	.00	25.00	60.00	35.00	41.7
10-41-34 COMMERCIAL FLY FISHING PERMIT	.00	.00	150.00	150.00	.0
10-41-40 BUILDING PERMITS	987.00	6,663.00	3,000.00	(3,663.00)	222.1
10-41-41 SURCHARGE: STREETS	66.00	438.80	225.00	(213.80)	195.0
10-41-42 SURCHARGE: PARKS & REC	66.00	438.80	225.00	(213.80)	195.0
10-41-50 FRANCHISE TAX	2,005.98	20,885.11	50,000.00	29,114.89	41.8
10-41-60 GOLD PANNING PERMITS/DONATION	1,703.00	4,003.00	5,000.00	997.00	80.1
10-41-70 BUSINESS LICENSES	100.00	6,550.00	6,000.00	(550.00)	109.2
10-41-80 SIGN PERMITS	.00	150.00	400.00	250.00	37.5
10-41-90 EXCAVATION PERMIT	.00	100.00	200.00	100.00	50.0
10-41-92 MECHANICAL PERMIT	.00	100.00	.00	(100.00)	.0
10-41-94 STREET CUT PERMIT	.00	500.00	500.00	.00	100.0
10-41-96 FENCE PERMIT	.00	80.00	240.00	160.00	33.3
10-41-97 SPECIAL EVENTS PERMIT	.00	250.00	2,500.00	2,250.00	10.0
10-41-98 RESIDE/REROOF PERMIT	300.00	1,300.00	1,000.00	(300.00)	130.0
TOTAL LICENSES	5,327.98	46,524.96	71,350.00	24,825.04	65.2
<u>FEE INCOME</u>					
10-42-75 PLANNING & DEVELOPMENT FEES	.00	428.25	2,000.00	1,571.75	21.4
10-42-90 COPIES & FAXES	.00	104.50	400.00	295.50	26.1
TOTAL FEE INCOME	.00	532.75	2,400.00	1,867.25	22.2

TOWN OF FAIRPLAY
REVENUES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JULY 31, 2018

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>LAW ENFORCEMENT</u>					
10-45-05 TRAFFIC FINES	150.00	2,055.00	30,000.00	27,945.00	6.9
10-45-10 SURCHARGE: POLICE TRAINING	.00	210.00	3,000.00	2,780.00	7.0
10-45-15 COURT COSTS	.00	155.00	1,800.00	1,645.00	8.6
10-45-20 DEFAULT FEES	(30.00)	15.00	150.00	135.00	10.0
10-45-30 OTHER FINES	100.00	240.00	1,000.00	760.00	24.0
10-45-80 VIN INSPECTIONS	.00	90.00	200.00	110.00	45.0
10-45-90 MISCELLANEOUS	15.00	67.04	1,000.00	932.96	6.7
10-45-95 GRANT/REIMBURSEMENT	.00	.00	8,000.00	8,000.00	.0
TOTAL LAW ENFORCEMENT	235.00	2,832.04	45,150.00	42,317.96	6.3
<u>INTEREST INCOME</u>					
10-46-05 INTEREST ON COLOTRUST	1,060.67	4,820.36	285.00	(4,535.36)	1691.4
10-46-30 INTEREST ON CHECKING	30.81	532.70	3,000.00	2,467.30	17.8
TOTAL INTEREST INCOME	1,091.48	5,353.06	3,285.00	(2,068.06)	163.0
<u>MISCELLANEOUS INCOME</u>					
10-47-00 MISCELLANEOUS INCOME	1,035.25	3,947.33	5,000.00	1,052.67	79.0
10-47-10 CEMETERY	.00	600.00	300.00	(300.00)	200.0
10-47-38 TOWN CLEAN UP DONATIONS	.00	365.00	.00	(365.00)	.0
10-47-39 FOURTH OF JULY DONATIONS	8,431.12	8,913.62	8,500.00	(413.62)	104.9
10-47-49 STREET LIGHTING	998.73	6,121.78	10,800.00	4,678.22	56.7
10-47-50 SUMMER CONCERT SERIES	3,205.00	12,804.36	17,000.00	4,195.64	75.3
10-47-52 REAL COLORADO CHRISTMAS	.00	.00	1,000.00	1,000.00	.0
10-47-54 VICTORIAN BALL	.00	.00	5,000.00	5,000.00	.0
10-47-55 BEAD & FIBER SHOW	.00	1,828.00	3,000.00	1,172.00	60.9
10-47-56 BURRO DAYS	13,009.42	34,583.67	50,000.00	15,416.33	69.2
10-47-59 BURRO DAYS RETAIL SALES	16,795.00	17,170.34	.00	(17,170.34)	.0
10-47-80 525 HATHAWAY - RENT & UTILITY	100.00	1,701.40	3,000.00	1,288.60	56.7
10-47-70 PLEIN AIR EVENT	670.00	4,022.50	25,000.00	20,977.50	16.1
10-47-82 CAMPING PERMITS/FACILITY USE	30.00	30.00	50.00	20.00	60.0
10-47-87 GRANT REVENUE	.00	3,452.99	45,000.00	41,547.01	7.7
10-47-90 MISCELLANEOUS REVENUE-EVENTS	11.40	13.65	3,000.00	2,986.35	.5
10-47-91 TOWN HALL - 901 MAIN	.00	12,397.00	12,397.00	.00	100.0
TOTAL MISCELLANEOUS INCOME	44,285.92	107,951.64	188,047.00	81,095.36	57.1
TOTAL FUND REVENUE	169,261.21	839,254.73	1,480,395.00	641,140.27	56.7

TOWN OF FAIRPLAY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JULY 31, 2018

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>ADMINISTRATION</u>					
10-50-02 401(A) EMPLOYER MATCH	487.92	3,293.99	5,246.00	1,952.01	62.8
10-50-05 SALARIES -ADMIN./CLERK/TREASUR	14,180.29	104,048.49	166,544.00	62,495.51	62.5
10-50-11 SS/MEDICARE EXPENSE	1,119.78	8,188.84	12,906.00	4,717.16	63.5
10-50-12 UNEMPLOYMENT EXPENSE	43.94	322.05	506.00	183.95	63.7
10-50-13 EMPLOYEE HEALTH INSURANCE	3,280.62	22,837.75	36,410.00	13,572.25	62.7
10-50-14 WORKER'S COMPENSATION	.00	538.00	538.00	.00	100.0
10-50-15 EDUCATION	448.88	3,899.29	3,000.00	(899.29)	130.0
10-50-16 ADMIN VEHICLE	276.92	2,076.90	3,600.00	1,523.10	57.7
10-50-20 TOWN HALL EXPENSE	.00	15,496.78	30,984.00	15,497.22	50.0
10-50-23 TOWN HALL EXPENSE - UTILITIES	423.92	3,438.24	7,000.00	3,561.76	49.1
10-50-25 TOWN HALL EXPENSE - BLDG. REP.	5,477.81	5,974.91	15,000.00	9,025.09	39.8
10-50-27 TOWN HALL EXPENSE - SUPPLIES	(26.89)	420.56	1,200.00	779.44	35.1
10-50-30 OFFICE SUPPLIES	222.05	2,245.15	2,500.00	254.85	89.8
10-50-32 EQUIPMENT RENTAL	482.30	3,255.99	5,300.00	2,044.01	61.4
10-50-35 POSTAGE EXPENSE	64.53	204.22	500.00	295.78	40.8
10-50-40 BANK/CREDIT CARD FEES	344.72	623.23	1,300.00	676.77	47.9
10-50-50 ELECTION EXPENSE	4.97	1,265.87	2,000.00	734.13	63.3
10-50-55 BOARD OF TRUSTEE SALARY	180.00	1,155.00	2,160.00	1,005.00	53.5
10-50-57 TOWN ATTY LEGAL SERVICES	1,075.56	9,175.56	20,000.00	10,824.44	45.9
10-50-80 COMPUTER/SOFTWARE/SUPPORT	1,074.50	3,711.50	7,000.00	3,288.50	53.0
10-50-65 TELEPHONE/INTERNET	1,361.30	6,332.82	8,200.00	1,867.18	77.2
10-50-70 MISCELLANEOUS EXPENSE	1,207.06	5,284.19	2,500.00	(2,784.19)	211.4
10-50-75 CODIFICATION	.00	823.00	2,000.00	1,177.00	41.2
10-50-76 ESTIP AGREEMENT	.00	6,994.43	42,000.00	35,005.57	18.7
10-50-95 EMPLOYEE HOUSING	60.00	614.82	.00	(614.82)	.0
TOTAL ADMINISTRATION	31,800.98	212,221.56	378,404.00	166,182.42	56.1

TOWN OF FAIRPLAY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JULY 31, 2018

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>COMMUNITY DEVELOPMENT</u>					
10-51-05 PROFESSIONAL FEES	1,020.70	6,070.12	5,000.00	(1,070.12)	121.4
10-51-10 EDUCATION/BENEVOLENCE (BOT)	3,011.50	5,554.13	5,000.00	(554.13)	111.1
10-51-20 VISITOR CENTER	444.76	1,879.41	2,000.00	320.59	84.0
10-51-30 ADVERTISING AND MARKETING	552.52	14,261.58	12,000.00	(2,261.58)	118.9
10-51-34 TOWN BEAUTIFICATION	1,836.46	14,358.81	10,000.00	(4,358.81)	143.6
10-51-35 TOWN CLEAN UP	.00	7,450.00	10,000.00	2,550.00	74.5
10-51-40 DUES AND MEMBERSHIPS	.00	359.00	500.00	141.00	71.8
10-51-50 TGF AIRPLAY EXPENSE	8,203.17	11,060.08	17,000.00	5,939.91	65.1
10-51-62 BURRO DAYS	19,570.81	35,276.05	35,000.00	(276.05)	100.8
10-51-64 BEAD AND FIBER SHOW	563.64	948.56	3,000.00	2,051.44	31.6
10-51-70 MISCELLANEOUS EVENTS	.00	719.89	10,000.00	9,280.11	7.2
10-51-71 FIREWORKS/4TH OF JULY	987.29	3,493.69	12,000.00	8,506.31	29.1
10-51-72 PLEIN AIR EVENT	159.28	870.02	22,500.00	21,629.98	3.9
10-51-74 REAL COLORADO CHRISTMAS	23.80	327.25	4,000.00	3,672.75	8.2
10-51-75 DONATIONS	.00	1,300.00	2,500.00	1,200.00	52.0
10-51-83 VICTORIAN BALL	.00	.00	5,000.00	5,000.00	.0
10-51-85 PROPERTY IMPROVEMENT INCENTIV	.00	4,189.00	20,000.00	15,811.00	21.0
10-51-90 525 HATHAWAY	463.05	4,484.34	8,000.00	3,515.66	56.1
TOTAL COMMUNITY DEVELOPMENT	36,836.98	112,401.74	183,500.00	71,098.26	61.3
<u>JUDICIAL SYSTEM</u>					
10-53-02 401(A) EMPLOYER MATCH	40.20	275.28	403.00	127.72	68.3
10-53-05 MUNICIPAL JUDGE SALARY	600.00	4,500.00	7,800.00	3,300.00	57.7
10-53-10 COURT CLERK	923.08	8,425.51	11,750.00	3,324.49	71.7
10-53-11 SSMEDICARE EXPENSE	116.51	985.04	1,496.00	510.96	65.8
10-53-12 UNEMPLOYMENT EXPENSE	4.58	38.81	59.00	20.19	65.8
10-53-13 EMPLOYEE HEALTH INSURANCE	457.47	2,391.83	4,370.00	1,978.17	54.7
10-53-14 WORKER'S COMPENSATION	.00	40.00	40.00	.00	100.0
10-53-20 COURT ATTORNEY	.00	.00	500.00	500.00	.0
10-53-40 OPERATING EXPENSE	.00	318.95	450.00	131.05	70.9
10-53-50 DUES AND MEMBERSHIPS	.00	.00	22.00	22.00	.0
TOTAL JUDICIAL SYSTEM	2,141.84	16,975.42	26,890.00	9,914.58	63.1

TOWN OF FAIRPLAY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JULY 31, 2018

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
PUBLIC SAFETY					
10-54-01 POLICE SALARIES	5,000.00	40,000.00	192,000.00	152,000.00	20.8
10-54-04 PART TIME OFFICERS	.00	.00	8,840.00	8,840.00	.0
10-54-05 PENSION CONTRIBUTION	535.00	4,012.50	20,544.00	16,531.50	19.5
10-54-10 UNIFORMS AND ACCESSORIES	.00	.00	3,000.00	3,000.00	.0
10-54-11 SS/MEDICARE EXPENSE	72.50	580.00	3,460.00	2,880.00	16.8
10-54-12 UNEMPLOYMENT EXPENSE	15.00	120.00	603.00	483.00	19.9
10-54-13 EMPLOYEE HEALTH INSURANCE	1,504.35	10,530.45	83,751.00	73,220.55	12.6
10-54-14 WORKER'S COMPENSATION	.00	6,902.00	6,902.00	.00	100.0
10-54-15 GASOLINE	160.74	1,247.95	5,000.00	3,752.05	25.0
10-54-20 VEHICLE MAINTENANCE	421.64	2,357.71	8,000.00	3,642.29	39.3
10-54-24 PROFESSIONAL TRAINING EXPENSE	.00	113.75	4,000.00	3,886.25	2.8
10-54-26 IN-SERVICE TRAINING EXPENSE	.00	.00	1,000.00	1,000.00	.0
10-54-28 VEHICLE RENTAL PAYMENT	1,238.42	8,668.94	14,861.00	6,192.06	58.3
10-54-30 RADAR & RADIO MAINTENANCE	.00	.00	500.00	500.00	.0
10-54-45 OPERATING SUPPLIES	12.75	340.71	1,000.00	659.29	34.1
10-54-50 EQUIPMENT EXPENSE	.00	.00	3,000.00	3,000.00	.0
10-54-53 GRANT-EQUIPMENT & SUPPLIES	.00	2,833.80	1,918.00	(915.80)	147.8
10-54-55 TELEPHONE - POLICE LINE	200.01	1,540.87	4,200.00	2,659.13	36.7
10-54-60 MEMBERSHIPS - DUES	.00	187.50	150.00	(37.50)	125.0
10-54-65 COMPUTER/SOFTWARE/SUPPORT	.00	3,073.00	3,600.00	527.00	85.4
10-54-75 INVESTIGATIVE SERVICES	.00	600.00	1,000.00	400.00	60.0
10-54-80 OFFICER RECRUITING	.00	.00	3,000.00	3,000.00	.0
10-54-87 PUBLIC RELATIONS	.00	.00	500.00	500.00	.0
TOTAL PUBLIC SAFETY	9,160.41	83,109.18	368,829.00	285,719.82	22.5
PUBLIC WORKS					
10-56-01 SALARIES	9,676.76	58,332.02	78,028.00	19,895.98	74.8
10-56-02 401(A) EMPLOYER MATCH	352.81	1,912.91	2,591.00	678.09	73.8
10-56-10 SEASONAL WAGES	.00	.00	7,680.00	7,680.00	.0
10-56-11 SS/MEDICARE EXPENSE	733.36	4,410.48	6,557.00	2,146.52	67.3
10-56-12 UNEMPLOYMENT EXPENSE	28.05	175.13	257.00	81.87	68.1
10-56-13 EMPLOYEE HEALTH INSURANCE	4,128.77	22,955.32	30,527.00	7,571.68	75.2
10-56-14 WORKER'S COMPENSATION	.00	4,994.00	4,994.00	.00	100.0
10-56-15 GASOLINE & OIL - STREETS	323.70	2,216.71	3,500.00	1,283.29	63.3
10-56-25 REPAIRS & MAINT - EQUIPMENT	340.94	1,037.17	6,000.00	4,962.83	17.3
10-56-30 TOOLS, MATLS, & SUPPLIES	308.85	10,179.81	10,500.00	320.19	97.0
10-56-35 EDUCATION & TRAINING	.00	622.36	1,000.00	377.64	62.2
10-56-40 ELECTRIC STREET LIGHTS & SIGNS	338.21	2,052.32	9,000.00	6,947.68	22.8
10-56-45 TELEPHONE	559.76	1,354.84	1,800.00	445.16	75.3
10-56-50 MAINTENANCE BUILDING - UTILITY	324.07	3,707.27	6,500.00	2,792.73	57.0
10-56-60 VEHICLE RENTAL PAYMENT	1,391.92	9,743.44	16,703.00	6,959.56	58.3
10-56-70 STREET REPAIRS	141,307.43	148,465.80	200,000.00	51,534.20	74.2
10-56-82 TOWN SHOP BUILDING REPAIRS	.00	2,572.00	1,000.00	(1,572.00)	257.2
TOTAL PUBLIC WORKS	158,815.63	274,731.58	386,837.00	111,905.42	71.1

TOWN OF FAIRPLAY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JULY 31, 2018

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
PARKS & RECREATION					
10-58-30 TOOLS, MATERIALS, & SUPPLIES	2,584.76	13,647.13	4,000.00	(9,647.13)	341.2
10-58-41 PARKS UTILITIES	1,421.30	1,583.03	550.00	(1,033.03)	287.8
10-58-42 VAULT RESTROOMS MAINTENANCE	.00	66.24	500.00	433.76	13.3
10-58-50 CEMETERY EXPENSE	.00	80.78	800.00	719.22	10.1
10-58-80 FAIRPLAY BEACH PROJECT EXPENS	.00	.00	50,000.00	50,000.00	.0
10-58-95 LAND LEASE PAYMENT	12,995.09	25,990.18	25,990.00	(.18)	100.0
TOTAL PARKS & RECREATION	17,001.15	41,367.36	81,840.00	40,472.64	50.6
NON-DEPARTMENTAL EXPENDITURE					
10-61-15 LIABILITY INSURANCE	.00	14,940.00	14,940.00	.00	100.0
10-61-17 AUDIT FEES	.00	3,800.00	4,860.00	1,260.00	74.1
10-61-23 TREASURER'S FEES - MILL LEVY	808.27	3,253.79	4,500.00	1,246.21	72.3
10-61-25 PUBLISHING EXPENSE	22.61	265.73	1,000.00	734.27	26.6
10-61-30 DUES & MEMBERSHIPS	.00	1,562.00	2,000.00	438.00	78.1
10-61-50 CAPITAL IMPROVEMENTS	.00	.00	75,000.00	75,000.00	.0
10-61-60 ABATEMENT	.00	.00	2,000.00	2,000.00	.0
TOTAL NON-DEPARTMENTAL EXPEN	830.88	23,621.52	104,300.00	80,678.48	22.7
TOTAL FUND EXPENDITURES	257,587.87	764,428.38	1,530,400.00	765,971.62	50.0
NET REVENUE OVER EXPENDITURES	(88,326.66)	74,826.35	(50,005.00)	(124,831.35)	149.6

TOWN OF FAIRPLAY
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 7 MONTHS ENDING JULY 31, 2018

CONSERVATION TRUST FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>INTERGOVERNMENTAL REVENUES</u>					
20-44-10 COLORADO LOTTERY FUNDS	.00	1,850.74	3,300.00	1,449.26	56.1
TOTAL INTERGOVERNMENTAL REVE	.00	1,850.74	3,300.00	1,449.26	56.1
<u>INTEREST INCOME</u>					
20-46-50 INTEREST INCOME SAVINGS	3.10	17.76	13.00	(4.78)	136.6
TOTAL INTEREST INCOME	3.10	17.76	13.00	(4.78)	136.6
TOTAL FUND REVENUE	3.10	1,868.50	3,313.00	1,444.50	56.4

TOWN OF FAIRPLAY
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 7 MONTHS ENDING JULY 31, 2018

CONSERVATION TRUST FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>OPERATION EXPENSE</u>					
20-73-03 BASEBALL FIELD IMPROVEMENTS	.00	.00	500.00	500.00	.0
20-73-10 COHEN PARK - IMPROVEMENTS	.00	.00	500.00	500.00	.0
TOTAL OPERATION EXPENSE	.00	.00	1,000.00	1,000.00	.0
TOTAL FUND EXPENDITURES	.00	.00	1,000.00	1,000.00	.0
NET REVENUE OVER EXPENDITURES	3.10	1,868.50	2,313.00	444.50	80.8

TOWN OF FAIRPLAY
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 7 MONTHS ENDING JULY 31, 2018

INTERNAL SERVICE FUND

	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEARNED</u>	<u>PCNT</u>
<u>REVENUE</u>					
32-47-20 DEPT RENTAL PAYMENTS	3,558.34	24,908.38	42,700.00	17,791.62	58.3
TOTAL REVENUE	3,558.34	24,908.38	42,700.00	17,791.62	58.3
 TOTAL FUND REVENUE	 3,558.34	 24,908.38	 42,700.00	 17,791.62	 58.3
NET REVENUE OVER EXPENDITURES	3,558.34	24,908.38	42,700.00	17,791.62	58.3

TOWN OF FAIRPLAY
REVENUES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JULY 31, 2018

FAIRPLAY WATER ENTERPRISE

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>UTILITY REVENUES</u>					
50-43-05 POTABLE WATER	38,666.90	237,587.52	400,000.00	182,412.48	59.4
50-43-50 LATE CHARGES	(1,414.47)	1,733.88	3,500.00	1,766.14	49.5
50-43-80 LIEN REVENUE	.00	1,563.59	2,000.00	436.41	78.2
50-43-70 PLANT INVESTMENT FEES	.00	5,500.00	.00	(5,500.00)	.0
50-43-80 WATER FACILITY MAINTENANCE FEE	121.82	385.46	500.00	134.54	73.1
TOTAL UTILITY REVENUES	37,374.25	246,750.43	406,000.00	159,249.57	60.8
<u>MISCELLANEOUS INCOME</u>					
50-46-05 WATER METERS, PRV, & PARTS	111.88	330.83	1,000.00	669.17	33.1
50-46-10 PENALTY FOR NON-COMPLIANCE	40.00	280.00	480.00	200.00	58.3
50-46-25 INTEREST ON INVESTMENTS	2,116.25	5,639.85	1,800.00	(3,839.85)	313.3
50-46-45 FEMA PROJECT	.00	.00	375,000.00	375,000.00	.0
50-46-49 FAIRPLAY SANITATION FEES	.00	.00	160,939.00	160,939.00	.0
50-46-50 OTHER WATER REVENUE	.00	.00	100.00	100.00	.0
TOTAL MISCELLANEOUS INCOME	2,268.13	6,250.68	539,319.00	533,068.32	1.2
TOTAL FUND REVENUE	39,642.38	253,001.11	945,319.00	692,317.89	28.8

TOWN OF FAIRPLAY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JULY 31, 2018

FAIRPLAY WATER ENTERPRISE

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>EMPLOYEE EXPENSES</u>					
50-70-01 SALARIES	8,060.08	59,074.43	110,058.00	50,983.57	53.7
50-70-02 ICMA RC RETIREMENT	298.07	1,906.56	3,527.00	1,620.44	54.1
50-70-11 SS/MEDICARE EXPENSE	616.87	4,506.59	8,475.00	3,968.41	53.2
50-70-12 UNEMPLOYMENT EXPENSE	24.38	178.57	332.00	153.43	53.8
50-70-13 EMPLOYEE HEALTH INSURANCE	2,679.23	18,234.46	36,917.00	18,682.54	49.4
50-70-14 WORKER'S COMPENSATION	.00	643.00	643.00	.00	100.0
50-70-50 EDUCATION - WATER OPERATORS	180.00	2,105.56	3,000.00	894.44	70.2
50-70-70 BOT SALARY	80.00	385.00	720.00	335.00	53.5
50-70-80 FSD EMPLOYEE EXPENSES	.00	.00	160,939.00	160,939.00	.0
TOTAL EMPLOYEE EXPENSES	11,918.63	87,034.17	324,611.00	237,576.83	26.8
<u>PLANT & EQUIPMENT</u>					
50-71-03 WATER TREATMENT PLANT	3,399.00	10,869.09	24,500.00	13,630.91	44.4
50-71-20 PUMPHOUSE EXPENSE	.00	.00	500.00	500.00	.0
50-71-30 CHEMICAL EXPENSE	.00	630.00	1,700.00	1,070.00	37.1
50-71-40 WATER TESTING EXPENSE	.00	2,520.33	900.00	(1,620.33)	280.0
50-71-55 LEAKS AND REPAIRS	329.53	1,711.57	10,000.00	8,288.43	17.1
50-71-60 TOOLS, & MAINTENANCE SUPPLIES	35.99	851.18	3,000.00	2,148.82	28.4
50-71-70 REPAIR & MAINTAIN EQUIPMENT	.00	403.60	7,000.00	6,596.40	5.8
50-71-80 GASOLINE & OIL	162.52	1,109.53	2,000.00	890.47	55.5
50-71-85 WATER TANKS	12.12	8,354.28	3,000.00	(5,354.28)	278.5
50-71-87 VEHICLE RENTAL PAYMENT	696.00	4,872.00	8,352.00	3,480.00	58.3
50-71-90 DITCH MAINTENANCE	.00	.00	1,000.00	1,000.00	.0
50-71-95 FEMA PROJECT	5,654.70	6,478.31	500,000.00	493,521.69	1.3
TOTAL PLANT & EQUIPMENT	10,289.86	37,799.89	561,952.00	524,152.11	6.7
<u>CONTRACTUAL FEES</u>					
50-72-03 ENGINEERING FEES	.00	.00	5,000.00	5,000.00	.0
50-72-10 LEGAL FEES	.00	.00	5,000.00	5,000.00	.0
50-72-20 INSURANCE FEES	.00	10,202.64	9,980.00	(242.64)	102.4
50-72-30 MEMBERSHIP DUES	21.75	813.87	1,300.00	486.03	62.6
50-72-40 AUDITOR FEES	.00	2,400.00	3,240.00	840.00	74.1
50-72-60 HASP MEMBERSHIP DUES	.00	.00	10,000.00	10,000.00	.0
TOTAL CONTRACTUAL FEES	21.75	13,416.81	34,500.00	21,083.39	38.9

TOWN OF FAIRPLAY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JULY 31, 2018

FAIRPLAY WATER ENTERPRISE

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>OPERATION EXPENSE</u>					
50-73-03 OFFICE EXPENSE	258.57	1,248.83	750.00	(498.93)	166.7
50-73-10 POSTAGE EXPENSE	.00	864.30	2,000.00	1,135.70	43.2
50-73-20 TELEPHONE EXPENSE	106.82	677.39	1,500.00	822.61	45.2
50-73-30 PUBLISHING EXPENSE	.00	552.19	700.00	147.81	78.9
50-73-40 WATER METERS	.00	.00	1,000.00	1,000.00	.0
50-73-50 BANK/CREDIT FEES	188.23	1,338.19	2,100.00	761.81	63.7
50-73-60 COMPUTER/SOFTWARE/SUPPORT	219.75	3,488.19	7,500.00	4,011.81	48.5
50-73-90 SHOP UTILITIES	1,231.04	7,428.46	20,000.00	12,571.54	37.1
TOTAL OPERATION EXPENSE	2,004.21	15,598.65	35,550.00	19,951.35	43.9
<u>901 MAIN STREET</u>					
50-80-80 RENT 901 MAIN STREET	.00	12,397.00	12,397.00	.00	100.0
TOTAL 901 MAIN STREET	.00	12,397.00	12,397.00	.00	100.0
TOTAL FUND EXPENDITURES	24,234.45	166,246.32	968,010.00	802,763.68	17.2
NET REVENUE OVER EXPENDITURES	15,407.93	86,754.79	(23,691.00)	(110,445.79)	366.2

TOWN OF FAIRPLAY
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 7 MONTHS ENDING JULY 31, 2018

FAIRPLAY SANITATION-GENERAL

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
60-48-05 AD VALOREM TAX	24,258.38	105,898.39	125,717.00	19,818.61	84.2
60-48-10 SO TAX	1,398.23	10,415.64	15,000.00	4,584.36	69.4
60-48-15 DELINQUENT TAX	.00	2,025.84	.00	(2,025.84)	.0
60-48-20 INTEREST	.00	54.52	.00	(54.52)	.0
TOTAL SOURCE 48	25,656.61	118,394.39	140,717.00	22,322.61	84.1
TOTAL FUND REVENUE	25,656.61	118,394.39	140,717.00	22,322.61	84.1

TOWN OF FAIRPLAY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JULY 31, 2018

FAIRPLAY SANITATION-GENERAL

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>DEBT SERVICE</u>					
60-75-02 GO BOND PAYMENT-PRINCIPAL	.00	70,358.78	140,717.00	70,358.22	50.0
TOTAL DEBT SERVICE	.00	70,358.78	140,717.00	70,358.22	50.0
TOTAL FUND EXPENDITURES	.00	70,358.78	140,717.00	70,358.22	50.0
NET REVENUE OVER EXPENDITURES	25,656.61	48,035.61	.00	(48,035.61)	.0

TOWN OF FAIRPLAY
REVENUES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JULY 31, 2018

FAIRPLAY SAN ENTERPRISE

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>WASTEWATER REVENUES</u>					
61-43-05 WASTEWATER USER FEES	54,876.00	379,996.54	645,600.00	265,603.46	58.9
61-43-10 WASTEWATER USER FEES-LIEN COL	.00	812.01	3,650.00	2,837.99	22.3
61-43-20 WASTEWATER USE FEES-LIEN INTER	.00	.00	50.00	50.00	.0
61-43-50 LATE CHARGES	(898.40)	4,832.94	7,000.00	2,167.06	69.0
61-43-60 PLANT INVESTMENT FEE	8,351.00	15,202.00	.00	(15,202.00)	.0
TOTAL WASTEWATER REVENUES	62,528.60	400,843.49	656,300.00	255,456.51	61.1
<u>MISCELLANEOUS REVENUE</u>					
61-46-10 INTEREST	.00	12,337.97	15,000.00	2,662.03	82.3
61-46-20 MISCELLANEOUS REVENUE	1,153.00	1,153.00	500.00	(653.00)	230.6
TOTAL MISCELLANEOUS REVENUE	1,153.00	13,490.97	15,500.00	2,009.03	87.0
TOTAL FUND REVENUE	63,681.60	414,334.46	671,800.00	257,465.54	61.7

TOWN OF FAIRPLAY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JULY 31, 2018

FAIRPLAY SAN ENTERPRISE

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>EMPLOYEE EXPENSES</u>					
61-70-01 SALARIES	8,748.96	64,853.89	113,180.00	48,326.11	57.3
61-70-02 ICMA RC RETIREMENT	256.86	1,800.15	3,620.00	2,019.85	44.2
61-70-11 SS/MEDICARE EXPENSE	664.76	4,920.27	8,658.00	3,737.73	56.8
61-70-12 UNEMPLOYMENT EXPENSE	26.19	194.16	340.00	145.84	57.1
61-70-13 EMPLOYEE HEALTH INSURANCE	2,339.87	15,845.51	32,544.00	16,698.49	48.7
61-70-14 WORKER'S COMPENSATION	.00	2,597.00	2,597.00	.00	100.0
61-70-50 EDUCATION - VW OPERATORS	14.82	128.57	1,000.00	871.43	12.9
TOTAL EMPLOYEE EXPENSES	12,051.46	90,139.55	161,939.00	71,799.45	55.7
<u>PLANT & EQUIPMENT</u>					
61-71-03 COLLECTION SYSTEM MAINTENANC	.00	1,515.27	50,000.00	48,484.73	3.0
61-71-04 UTILITIES	3,520.55	34,672.10	53,000.00	18,327.90	65.4
61-71-10 DISCHARGE/PERMITS	.00	.00	3,000.00	3,000.00	.0
61-71-30 CHEMICAL & SUPPLIES EXPENSE	.00	462.27	2,500.00	2,037.73	18.5
61-71-40 TESTING EXPENSE	380.00	6,982.33	6,000.00	(962.33)	116.0
61-71-50 SLUDGE REMOVAL	.00	30,380.20	40,000.00	9,619.80	76.0
61-71-55 REPAIRS & MAINTENANCE	555.00	20,336.91	35,000.00	14,663.09	58.1
61-71-67 TRASH	115.00	565.00	900.00	335.00	62.8
61-71-80 GASOLINE & OIL	162.52	1,107.62	1,500.00	392.38	73.8
61-71-85 VEHICLE EXPENSE	232.00	1,624.00	2,784.00	1,160.00	58.3
TOTAL PLANT & EQUIPMENT	4,965.07	97,625.70	194,684.00	97,058.30	50.2
<u>CONTRACTUAL FEES</u>					
61-72-03 ENGINEERING FEES	.00	.00	2,500.00	2,500.00	.0
61-72-10 LEGAL FEES	7,560.00	12,550.00	2,500.00	(10,050.00)	502.0
61-72-20 INSURANCE FEES	.00	.00	7,100.00	7,100.00	.0
61-72-30 MEMBERSHIP DUES	.00	275.00	500.00	225.00	55.0
61-72-40 AUDITOR FEES	1,100.00	4,400.00	4,400.00	.00	100.0
TOTAL CONTRACTUAL FEES	8,660.00	17,225.00	17,000.00	(225.00)	101.3

TOWN OF FAIRPLAY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JULY 31, 2018

FAIRPLAY SAN ENTERPRISE

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
OPERATION EXPENSE					
61-73-01 ELECTION EXPENSE	.00	.00	2,000.00	2,000.00	.0
61-73-03 OFFICE EXPENSE	276.87	1,498.25	1,500.00	1.75	99.8
61-73-05 MISCELLANEOUS	84.25	73,606.72	2,500.00	(71,106.72)	2944.3
61-73-10 POSTAGE EXPENSE	.00	828.98	2,400.00	1,571.02	34.5
61-73-20 TELEPHONE EXPENSE	255.22	1,635.20	2,100.00	464.80	77.9
61-73-30 PUBLISHING EXPENSE	2,040.26	2,149.20	150.00	(1,999.20)	1432.8
61-73-40 LOCATES	24.65	88.45	500.00	411.55	17.7
61-73-50 BANK/CREDIT CARD FEES	188.23	1,348.23	1,600.00	251.77	84.3
61-73-60 COMPUTER/SOFTWARE/SUPPORT	219.75	1,538.25	4,000.00	2,461.75	38.5
61-73-70 TREASURER FEES	727.76	3,175.28	5,000.00	1,824.72	63.5
61-73-90 CONTINGENCY	.00	.00	20,000.00	20,000.00	.0
61-73-95 CAPITAL IMPROVEMENTS	.00	28,298.10	43,000.00	14,701.90	65.8
TOTAL OPERATION EXPENSE	3,816.99	114,166.66	84,750.00	(29,416.66)	134.7
DEBT SERVICE					
61-75-02 REVENUE BOND-INTEREST	.00	73,358.75	146,718.00	73,359.25	50.0
61-75-04 REVENUE BOND-PRINCIPAL	.00	626,477.96	125,000.00	(501,477.96)	501.2
TOTAL DEBT SERVICE	.00	699,836.71	271,718.00	(428,118.71)	257.6
TOTAL FUND EXPENDITURES	29,493.52	1,018,993.62	730,091.00	(288,902.62)	139.6
NET REVENUE OVER EXPENDITURES	34,188.08	(604,659.16)	(58,291.00)	546,368.16	(1037.



MEMORANDUM

TO: Mayor and Board of Trustees

FROM: Tina Darrah, Town Administrator

RE: Public Hearing (Continued) on Ordinance No. 4 – Changes to UDC
Regarding Temporary Housing During Construction

DATE: September 11, 2018

This public hearing was continued at the last meeting to allow an opportunity for the Board time for further consideration. I have asked that the Town's Building Official be at the meeting to answer any questions you have of him in regard to this ordinance.

If the Board decides to adopt the Ordinance here is the recommended motion:

Motion to approve Ordinance No. 4, series of 2018 as amended. This will need a second and a voice vote.

ORDINANCE NO. 2018-4

AN ORDINANCE ADDING A NEW 16-7-150 TO THE FAIRPLAY MUNICIPAL CODE RELATING TO TEMPORARY USE AND HOUSING DURING CONSTRUCTION

BE IT ORDAINED BY THE TOWN BOARD OF THE TOWN OF FAIRPLAY, COLORADO, THAT:

Section 1. The Fairplay Municipal Code is amended by the addition of a new Section 16-7-150 to read as follows:

Section 16-7-150. Temporary Housing.

- A) An owner of a lot may live on his or her lot while a new house is being constructed, or an existing house is undergoing remodeling or restoration such that it is uninhabitable during the construction process, on the same lot, subject to compliance with the standards set forth herein.

- B) Prior to the occupancy of any temporary housing the owner shall submit to the Town evidence of an adequate water supply and method of sewage disposal.
 - 1. For self-contained recreational vehicles, the owner shall demonstrate a valid commitment for hauling water and sewage to an approved disposal site.
 - 2. For units which are not self-contained, adequate water and sewage facilities shall be provided and approved by the Town's Public Works Department.
 - 3. For mobile homes, manufactured housing, or other temporary housing, the owner shall have water and sewer treatment or disposal systems approved by the Town's Public Works Department.
 - 4. In no case shall a source of water unapproved by the Town be used for drinking, nor shall any sewage be discharged in a manner not approved by the Town.

- C) The Town staff shall inspect the site to determine whether it is suitable for temporary housing and may deny permission for temporary housing if the site is reasonably determined to be unsuitable for such temporary use.

- D) If the subject lot is located in an area subject to protective or restrictive covenants, such covenants must allow temporary housing and the owner shall demonstrate to the Town that any necessary approvals from the property owners' association have been obtained.

- E) Temporary housing shall not be allowed unless there is a current building permit for the lot in question and construction is begun actively pursued or, in any event, no longer than six (6) months.
- F) No more than one temporary housing unit shall be located on a house construction site. Occupancy of the unit shall be limited to the owners of the lot and their immediate family.
- G) Temporary housing sites shall be maintained in a clean, sanitary and safe condition, free from hazardous or noxious materials, weeds and refuse. The property owner shall be responsible for ensuring compliance.
- H) Adequate fire protection shall be provided.
- I) A thirty (30) gallon (four [4] cubic foot) trash container shall be provided, or the equivalent, in a central trash collection facility. Such container shall be durable, washable, non-absorbent metal or plastic with tight-fitting, bear-resistant lids. Refuse shall be removed from the site not less than once each week.
- J) Should any of the requirements of this Section be violated the Town may issue a stop work order for the construction project until the temporary housing site is brought into compliance. No certificate of occupancy shall issue until the temporary housing is removed and the site is restored to the reasonable satisfaction of the Town.

Section 2. Safety Clause. The Town Board hereby finds, determines and declares that this Ordinance is promulgated under the general police power of the Town of Fairplay, that it is promulgated for the health, safety and welfare of the public, and that this Ordinance is necessary for the preservation of health and safety and for the protection of public convenience and welfare. The Town Board further determines that the Ordinance bears a rational relation to the proper legislative object sought to be obtained.

Section 3. Severability. If any clause, sentence, paragraph or part of this Ordinance or the application thereof to any person or circumstances shall for any reason be adjudged by a court of competent jurisdiction invalid, such judgment shall not affect application to other persons or circumstances.

Section 4. This Ordinance shall become effective thirty (30) days after final publication.

INTRODUCED, READ, ADOPTED, AND ORDERED PUBLISHED this ____ day of _____, 2018.

Approved: _____
Frank Just, Mayor

Attest: _____
Tina Darrah, Town Clerk

Approved as to form: _____
Herbert C. Phillips, Town Attorney

**MAYOR'S OPENING STATEMENT
VARIANCE HEARING FOR 298 SIXTH STREET**

MAYOR JUST:

I WILL NOW OPEN THE PUBLIC HEARING ON THE APPLICATION OF LARRY FOSTER FOR SOUTH PARK SENIORS INC FOR A VARIANCE ON THE PROPERTY LOCATED AT 298 SIXTH STREET.

THE FAIRPLAY BOARD OF TRUSTEES, ACTING AS THE BOARD OF ADJUSTMENT, HAS JURISDICTION TO CONDUCT THIS PUBLIC HEARING UNDER SECTION 31-23-301 OF THE COLORADO REVISED STATUTES AND UDC ARTICLE VI OF THE FAIRPLAY MUNICIPAL CODE. NOTICE OF THIS HEARING HAS BEEN GIVEN BY POSTING, MAILING AND PUBLICATION IN THE MANNER REQUIRED BY SECTION 16-4-10 OF THE FAIRPLAY MUNICIPAL CODE, UDC ARTICLE IV, AND EVIDENCE OF SUCH NOTICE IS HEREBY MADE A PART OF THE RECORD OF THIS PROCEEDING.

THE PURPOSE OF THIS HEARING IS TO CONSIDER THE APPLICATION OF LARRY FOSTER FOR A VARIANCE ON THE SUBJECT PROPERTY. THE APPLICANT SEEKS APPROVAL OF THE VARIANCE FROM THE FRONT YARD SETBACK, SITE TRIANGLE AND MAXIMUM LOT COVERAGE ON THE TRANSITIONAL ZONED PROPERTY.

THE PROCEDURE TO BE FOLLOWED IN THIS CASE WILL BE AS FOLLOWS:

1. STAFF COMMENT WILL BE PRESENTED.
2. THE APPLICANT, OR THE APPLICANT'S LEGAL COUNSEL, MAY GIVE AN OPENING STATEMENT.
3. FOLLOWING THE OPENING STATEMENT, IF ANY, THE APPLICANT AND ANY OTHER PERSONS SUPPORTING THE APPLICATION MAY PRESENT ANY EVIDENCE SUPPORTING THE PROPOSED VARIANCE ON THE SUBJECT PROPERTY.
4. AT THE CONCLUSION OF THE APPLICANT'S CASE, ANY PERSONS OPPOSING THE PROPOSED VARIANCE ON THE SUBJECT PROPERTY MAY PRESENT EVIDENCE.
5. THE APPLICANT MAY THEN PRESENT ANY REBUTTAL EVIDENCE.

THIS HEARING IS BEING RECORDED AND I WILL CAUTION ALL WITNESSES AND ATTENDEES THAT THEY MUST IDENTIFY THEMSELVES BEFORE SPEAKING AND THAT THEY MUST SPEAK CLEARLY SO THE RECORDING DEVICE CAN RECORD THEIR COMMENTS. COMMENTS OR INTERRUPTIONS FROM MEMBERS OF THE AUDIENCE DURING TESTIMONY WILL INTERFERE WITH THE PROCEEDING AND WILL NOT BE ALLOWED.

ARE THERE ANY OBJECTIONS TO THE JURISDICTION OF THE BOARD OF TRUSTEES OR TO THE PROCEDURE WHICH I HAVE JUST DESCRIBED?

HEARING NONE, STAFF WILL NOW PRESENT ITS CASE.

RESOLUTION NO. 31
(Series of 2018)

**A RESOLUTION APPROVING THE APPLICATION FOR
A FRONT YARD SETBACK, SITE TRIANGLE
ENCROACHMENT AND MAXIMUM LOT COVERAGE
VARIANCE AT CERTAIN REAL PROPERTY
COMMONLY KNOWN AND NUMBERED AS 298 SIXTH
STREET, FAIRPLAY, COLORADO.**

WHEREAS, the Applicant, Larry Foster for South Park Seniors Inc. has applied for a front yard setback, site triangle encroachment and maximum lot coverage variance to allow for a 4.5' front yard setback, 10' site triangle and 57% lot coverage in the Transitional Zone District at the property commonly known and numbered as 298 Sixth Street in Fairplay (the "Property"); and

WHEREAS, a public hearing on the application was held before the Board of Trustees of the Town of Fairplay on September 17, 2018, preceded by public notice of such hearing as required by Sec. 16-4-10 of the Fairplay Municipal Code; and

WHEREAS, at the public hearing the Board of Trustees, acting as the Board of Adjustment, heard evidence from interested parties and considered the factors for approval of a variance set forth in Sec. 16-22-70 of the Fairplay Municipal Code;

NOW THEREFORE BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE TOWN OF FAIRPLAY;

1. Approval. The application for a front yard setback, site triangle encroachment and maximum lot coverage variance so as to allow for a 4.5' front yard setback, 10' site triangle and 57% lot coverage in the Transitional Zone District at the property commonly known and numbered as 298 Sixth Street is granted and approved for the purpose of constructing a covered porch within the setback area. The Board finds that the requirements and conditions of Sec. 16-22-70(2) are met.

2. Safety Clause. The Town Board of Trustees hereby finds, determines, and declares that this Resolution is promulgated under the general police power of the Town of Fairplay, that it is promulgated for the health, safety, and welfare of the public and that this Resolution is necessary for the preservation of health and safety and for the protection of public convenience and welfare. The Town Board of Trustees further determines that the Resolution bears a rational relation to the proper legislative object sought to be attained.

3. Severability. If any clause, sentence, paragraph or part of this Resolution or the application thereof to any person or circumstances shall for any reason be adjudged by a court of competent jurisdiction invalid, such judgment shall not affect application to other persons or circumstances.

RESOLVED, APPROVED AND ADOPTED by the Board of Trustees of the Town of Fairplay, Colorado, on the ___ day of _____, 2018 upon the motion of Board Member _____, the second of Board Member _____, and by a vote of ___ in favor and ___ against.

Frank Just, Mayor

ATTEST:

Tina Darrah, Town Clerk

Fairplay Planning Department
Fairplay Town Hall
901 Main Street
Fairplay, Colorado 80440



Fairplay Board of Trustees
Mayor – Frank Just
Mayor, Pro Tem - Ray Douglas
Eve Stapp
Scott Dodge
Cindy Bear

Town of Fairplay Board of Adjustment Hearing

South Park Senior Center – Variance Request 298 6th Street

Hearing Date: September 17, 2018

File Name and Process: South Park Senior Center Variance Request

Owner/Applicant: South Park Senior Center

Representative: Larry Foster, President South Park Senior Center Board of Directors

Legal Description: 298 6th Street; Lot 9, Block 16

Zoning: Transitional (T)

Staff Member: Scot Hunn, Town Planner

Staff Report

I. Summary of Request:

The Applicant, the South Park Senior Center and Thrift Store, represented by Larry Foster, President of the South Park Senior Center Board of Directors, is requesting approval of multiple variance requests for Lot 9, located within the Transition (T) Zone District. Variances are being requested for:

- Encroachment of a covered porch structure within the front-yard setback area along the 6th Street lot boundary;

- Encroachment of a covered porch structure within the site triangle area at the intersection of 6th Street and the adjacent alleyway; and,
- An increase in the maximum lot coverage of the subject property, from 55% (previously granted to allow for a building addition in 2017) to 57%.

This is the second variance request by the Senior Center within the past 2 years. In 2017, variances were granted for rear-yard setback encroachments and for maximum lot coverage to facilitate a major addition to the existing senior center building. That project has now been completed according to approved plans.

On or about June 29, 2018, the Applicant applied for and was issued a building permit to construct the covered porch structure on the southeast side of the new addition. The purpose of the covered porch is to provide a protected area for the drop-off and storage of donated materials for the thrift store operated by the Senior Center and located in the same building.

The porch/deck structure is constructed approximately 2'-3" (or 27") above grade, while the eave of the shed roof covering the porch is approximately 9'-9" above grade. According to the Town of Fairplay Unified Development Code (UDC), any improvements constructed under 30" in height may encroach into setbacks. Therefore, if the porch were uncovered, it would not require any variances. However, because the porch was constructed with a roof, variances are required. The roof structure projects approximately five ½ feet (5'-6") into the required 10' front-yard setback, leaving approximately four ½ feet (4'-6") between the property line and the covered porch.

Also, because the porch is covered, the roof element increases the amount of the lot covered by buildings and impervious materials. Thus, the improvements increase lot coverage from 55% - 57% (for reference, the Transition Zone District permits 50% and the previously approved variance for the addition to the Senior Center increased that total to 55%).

Improvements also encroach into the site triangle at the southeast corner of Lot 9 – a “triangular area that is formed at the corner of an intersecting alley or driveway and a public street” according to the Town of Fairplay Unified Development Code, Section 16-7-110, *Site Triangles*.

II. Summary of Process and Code Requirements:

This is a variance request pursuant to Section 16-22-70, *Powers of Board of Adjustment*, Town of Fairplay Unified Development Code (UDC). This is a formal hearing by the Zoning Board of Adjustment and proper public notice was provided.

Approval Criteria and Findings

Section 16-22-70 (B) of the UDC below outlines the criteria and findings necessary for the granting of a variance:

1. *That the variance will not authorize the operation of a use other than those uses specifically enumerated as a primary permitted use for that district in which the property is located and for which the variance is sought;*
2. *One of more of the following special circumstances or conditions exist with respect to the specific property:*
 - a. *Exceptional narrowness, shallowness, or shape of the property at the time of the enactment of the regulation in question;*
 - b. *Exceptional topographic conditions of the property; and*
 - c. *Other extraordinary and exceptional situations or conditions of the property.*
3. *The special circumstances and conditions have not resulted from any act of the Applicant.*
4. *That the variance, if granted, will not alter the essential character of the neighborhood or district in which the property is located, or substantially or permanently impair the appropriate use or development of adjacent property;*
5. *That the variance, if granted, is the minimum that will afford relief and is the least modification possible of the provisions of this Chapter which are in question;*
6. *That the granting of the requested variance would relieve a peculiar, exceptional and undue hardship on the applicant, provided that such relief may be granted without substantial detriment to the public good and without substantially impairing the intent and purpose of the zoning regulations as embodied in this Chapter and the Zoning Map.*
7. *That the variance, if granted, will not adversely affect the public health, safety, and welfare.*

III. Zoning Analysis:

Zoning

The subject property is located within the “Transitional” Zone District. The purpose of the Transitional Zone District is to:

“Transitional encompasses most of the original town-site lots and includes single-family uses, home offices, small-scale retail, cafes and businesses which coexist with residential neighborhoods. Business use is on the ground-level and

do not require much off-street parking. Sidewalks and alleys are important features.”

- Town of Fairplay UDC Section 16-5-20 – Description of Zone Districts

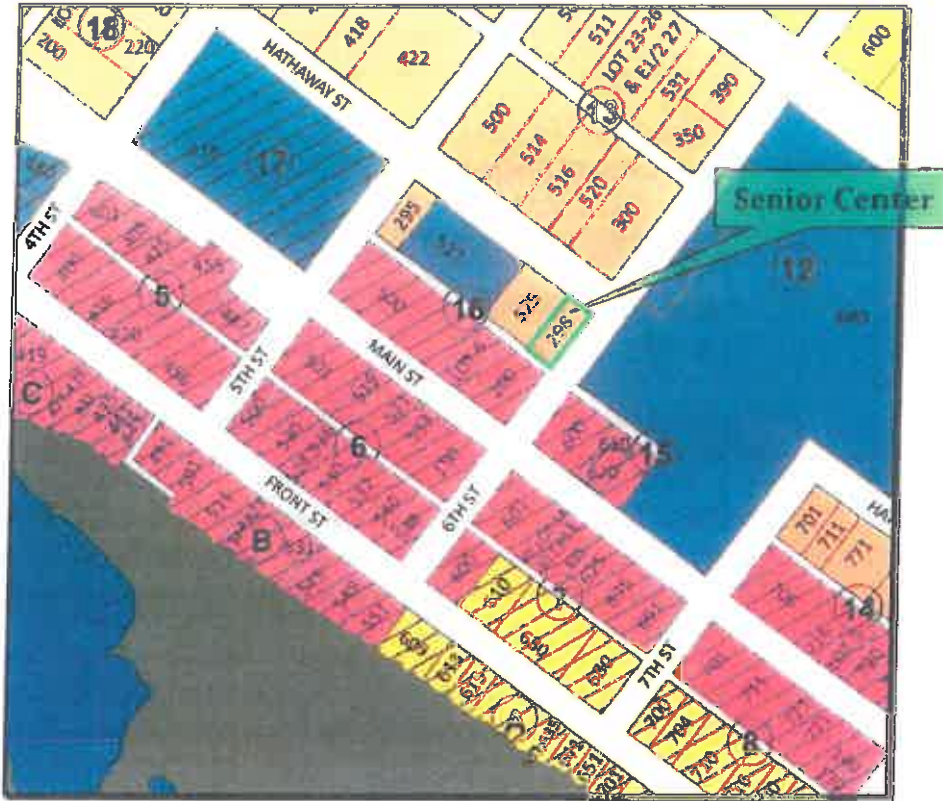
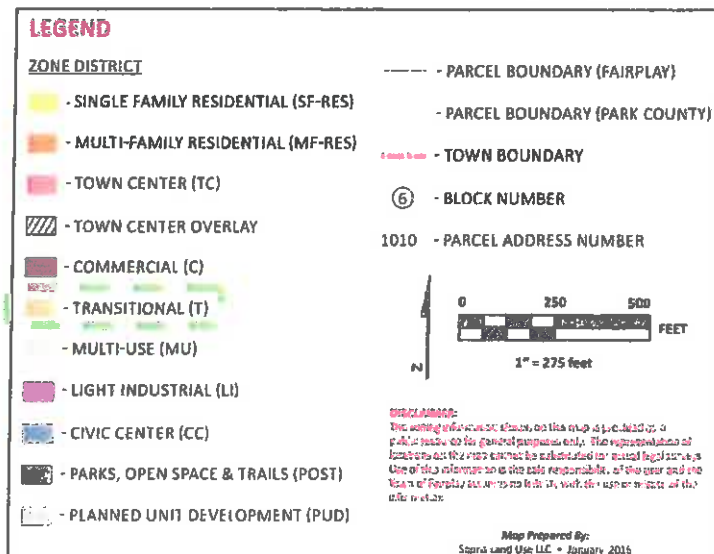


Figure 1: Town of Fairplay Zoning Map

TOWN OF FAIRPLAY | OFFICIAL ZONING MAP



Dimensional Limitations and Development Standards

The following table summarizes the lot, development and dimensional standards and limitations applicable to the subject property pursuant to Sections 16-5-40 – *Table of Dimensional standards* and 16-10-20 – *Off-Street Parking Spaces Required*.

Regulation	Allowed/Required	Proposed/Existing
Minimum Lot Area:	2,500 sq. ft.	5,850 sq. ft. (.134 ac.)
Maximum Building Height:	22 feet	11 feet (approx.)
Minimum Front Setback:	10 feet	4.5 feet
Minimum Side Setback:	5 feet	5 feet
Minimum Rear Setback:	10 feet	1 foot
Minimum Site Triangle	15' linear feet per frontage	10' (approx.)
Maximum Lot Coverage:	50% (2,671 sq. ft.)	3,381 sq. ft. (57%)
Parking:	N/A	No Change

IV. Community Plan Policies:

Applicable Community Plan Policy Goals and Objectives

In addition to the development standards and dimensional limitations listed above, the following Town of Fairplay Comprehensive Plan goals and policies are provided for reference.

Economy:

Guiding Vision – Applicable Statements

Economic vision statements supporting the variance requests include:

- *“Support for and promotion of existing businesses in Fairplay is a proven and long-term strategy for economic stability.*
- *“Design standards for commercial areas in Fairplay promote historic architecture, dark sky lighting, screened storage and landscaping to improve community appearance.*
- *“Fairplay and the business community work to maintain a diverse economy that offers products and services to area residents, support a robust job base and to maximize tourism opportunities.”*

- 2013 Town of Fairplay Comprehensive Plan, p. 34

Goal EC-2 – Create an Environment in Which Local Businesses Prosper

Policies supporting the variance requests include:

- b. Maintain infrastructure to support existing business.***
- c. Actively support existing business retention and expansion.***

- 2013 Town of Fairplay Comprehensive Plan, p. 35

Future Land Use:

The following excerpt from the Transitional Multi-Use land use designation is applicable to the review of the covered porch/deck that has been constructed:

“Architectural character reflects the historic features of Fairplay with peaked roofs, porches, balconies and similar elements.”

- 2013 Town of Fairplay Comprehensive Plan, p. 58

Staff Response:

The South Park Senior Center and Thrift Store can be viewed as a vital community resource and as basic infrastructure - necessary to support the local economic and social fabric of the Fairplay community. The recent addition to the Senior Center and Thrift Store building, inclusive of the new covered porch, has allowed the Senior Center and Thrift Store operations to expand and to continue to offer needed service and retail-related commercial activities without substantially impairing the intent or purposes of the Town of Fairplay Unified Development Code. Further, the improvements, inclusive of the covered porch, have been designed and constructed in character with the surrounding neighborhood.

For these reasons, staff believes that the variance requests to permit the encroachments of the covered porch into setback areas and to allow for a 57% maximum lot coverage are generally supported by the above polices and future land use designations of the Comprehensive Plan.

V. Staff Findings:

The following are staff's responses to each of the applicable variance criteria and required findings:

- 1. That the variance will not authorize the operation of a use other than those uses specifically enumerated as a primary permitted use for that district in which the property is located and for which the variance is sought;**

Staff Response:

The Senior Center and Thrift Store uses are permitted within the Transitional Zone District.

2. **One or more of the following special circumstances or conditions exist with respect to the specific property:**
 - a. **Exceptional narrowness, shallowness, or shape of the property at the time of the enactment of the regulation in question;**
 - b. **Exceptional topographic conditions of the property; and**
 - c. **Other extraordinary and exceptional situations or conditions of the property.**

Staff Response:

Staff suggests that while no exceptional or extraordinary conditions exist on the property due to narrowness, shallowness, or shape, the placement and extent of construction of the previously approved addition to the Senior Center building left little space in the southeastern portion of the property to complete the covered porch without minor encroachments into established setbacks and site triangle, or without a negligible (2%) increase in the overall lot coverage.

3. **The special circumstances and conditions have not resulted from any act of the Applicant.**

Staff Response:

Although the Applicant was responsible for the design and construction of the Senior Center and Thrift Store addition, including the covered porch, the lack of space necessary to permit construction of the covered porch and, therefore, to enhance and to allow the continued, proper operations of the Senior Center and Thrift Store in conjunction with previously approved additions on the subject property is not the result of any act of the Applicant.

4. **That the variance, if granted, will not alter the essential character of the neighborhood or district in which the property is located, or substantially or permanently impair the appropriate use or development of adjacent property;**

Staff Response:

Staff suggests that the covered porch enhances and conforms to existing neighborhood character and is supported by the "Economy" guiding vision statements, as well as the architectural character goals and policies of the Town of Fairplay Comprehensive Plan. Additionally, staff believes the covered porch will not impair the use or development of adjacent properties. Last, the adjacent property directly to the south of the Senior Center and Thrift Store is zoned "Town Center", where maximum lot coverage is 100%. In this sense, staff suggests that the proposed 57% lot coverage on the subject property is in general keeping and character with the surrounding neighborhood.

5. That the variance, if granted, is the minimum that will afford relief and is the least modification possible of the provisions of this Chapter which are in question;

Staff Response:

Staff believes that the variance requests, if granted, are requested to afford the Applicant the minimum amount of relief from setback, site-triangle and lot coverage standards of the UDC.

6. That the granting of the requested variance would relieve a peculiar, exceptional and undue hardship on the applicant, provided that such relief may be granted without substantial detriment to the public good and without substantially impairing the intent and purpose of the zoning regulations as embodied in this Chapter and the Zoning Map.

Staff Response:

Staff believes that the granting of the requested variances will relieve an undue hardship and that not granting the variance request may have the effect of creating an undue hardship. The Applicant obtained a building permit and, subsequently, completed construction of the covered porch element without knowledge that the roof element of the porch would violate the provisions of the UDC. Additionally, staff members from the building, planning and public works departments suggest that the relief requested may be granted without *any* detriment to the public good and without substantial impairment to the intent and purpose of the zoning regulations. Last, staff respectfully suggests that removal of the covered porch from the setback and site-triangle areas would serve no practical purpose; or, conversely, that removal of the improvements from the setback areas would likely have an adverse impact on the Applicant and the operations of the Senior Center and Thrift Store, causing an undue hardship.

7. That the variance, if granted, will not adversely affect the public health, safety, and welfare.

Staff Response:

Staff believes that granting of the variance requests will not adversely affect the public health, safety, or welfare. These variance requests were reviewed by the building, planning, and public works departments to ensure that the placement of the covered porch element did not adversely impact the safety or functionality of the nearby intersection and that the project was constructed in accordance with the building code.

VI. Staff Recommendation and Suggested Conditions:

Staff recommends approval of all three variance requests – for relief from side-yard setback, site-triangle setback, and maximum lot coverage – because all requests appear to meet the required findings and criteria for approval of a variance.

In the event the Town Board, acting as the Board of Adjustments, votes to approve the variance requests, staff respectfully suggests the following conditions of approval be considered:

1. The Applicant submit a variance application fee to the Town of Fairplay prior to or concurrent with the reading and ratification of a resolution granting final approval of the variance request(s).
2. The Applicant provide an Improvement Location Certificate (ILC) or survey of that portion of the Senior Center and Thrift Store building encroaching into front setback and site-triangle areas to the Town of Fairplay prior to or concurrent with the reading and ratification of a resolution granting final approval of the variance request(s). The survey should show property lines, site triangle areas, building, porch and roof encroachments.

Attachments:

1. Figure 2: Senior Center Vicinity Map
2. Figure 3: Senior Center Zoom-in Vicinity Map
3. Figure 4: Senior Center Survey and Porch Locate
4. Figure 5: Senior Center Porch Locate Zoom-In
5. Photos of Covered Porch & Site Triangle Area



Figure 2: Senior Center Vicinity Map



Figure 3: Senior Center Zoom-In Vicinity Map

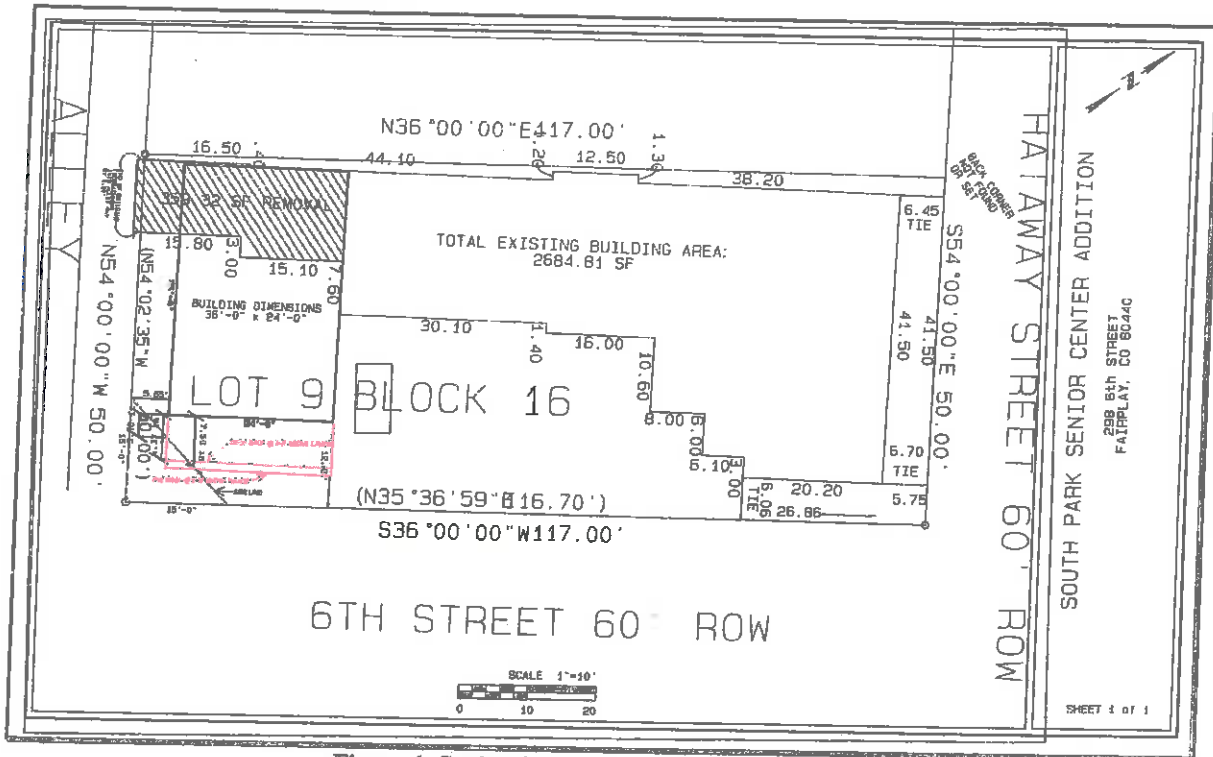


Figure 4: Senior Center Survey & Porch Locate

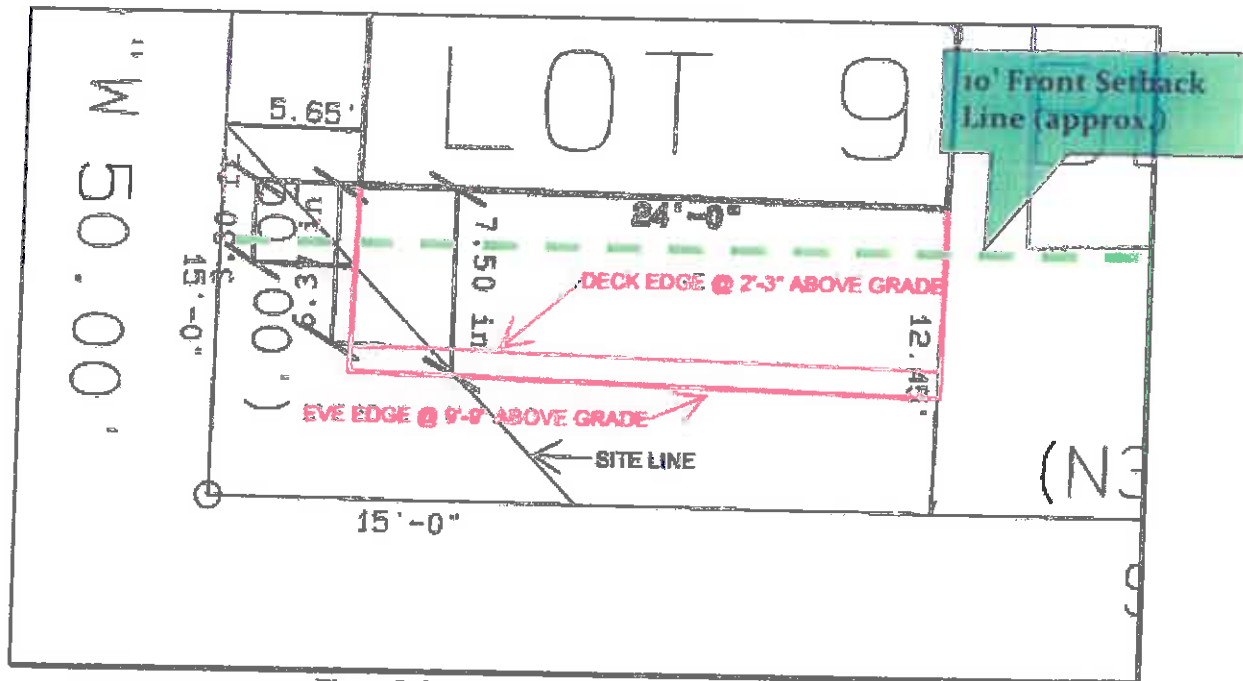


Figure 5: Senior Center Porch Locate Zoom-In

Site Photos



6th Street Elevation Looking West



South Elevation Looking North



South Elevation Site Triangle Area Looking North – Intersection at 6th & Alleyway



DEVELOPMENT APPLICATION

TOWN OF FAIRPLAY
PO Box 267
FAIRPLAY, CO 80440
719-836-2622

APPLICATION TYPE

- | | |
|--|---|
| <input type="checkbox"/> Planned Unit Development | <input type="checkbox"/> Special Use Permit |
| <input type="checkbox"/> Subdivision | <input type="checkbox"/> Architectural Review |
| <input type="checkbox"/> Zoning Map Amendment (Rezoning) | <input type="checkbox"/> Site Plan Review |
| <input checked="" type="checkbox"/> Variance | |

APPLICANT INFORMATION

Applicant: SOUTH PARK SENIORS Date: 7-12-18
Applicant's Address: 298 6TH ST.
FAIRPLAY CO. 80440
Applicant's Phone: 1-719-836-1455 Fax: NONE
Email Address: NONE

OWNER INFORMATION

Applicant's Relationship to Owner: PRESENT - SOUTH PARK SENIORS, INC.
Owner: SOUTH PARK SENIORS, INC
Owner's Address: _____
Owner's Phone: 719-836-1455 Fax: _____
Email Address: _____

PROPERTY INFORMATION

Address: 298 6TH ST.
Parcel #: 1859
Subdivision: Fairplay
Lot: 9 Block 10
Existing Zoning: Transitional
Number of Acres: (.0139) 5850 SF

PROJECT PROPOSAL

General Description of Project:

COVERED ROOF OVER DECK TO KEEP DONATIONS
FROM COMMUNITY DRY AND TO REMOVE
CLUTTER IN YARD

SIGNATURES

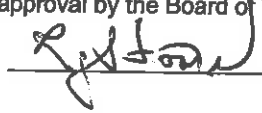
I declare under the penalty of perjury that the above information is true and correct to the best of my knowledge.

R. Jones - PRECINCT - SOUTH PARK SENIOR (INC) 1-12-16
Owner) Date

The owner and/or applicant must be present at all meetings and hearings. All public hearings must be properly noticed according to the Fairplay Municipal Code. All submittal requirements must be met and signatures of all owners of the property must appear before the application will be accepted by the Town of Fairplay. Partnerships or corporations may have the authorized general partner or corporate officer sign the application. (Attach additional pages if necessary.)

NOTE: No application will be accepted or processed unless it is complete and all fees are paid. In the event the town must retain outside professional services to process or evaluate an application, the applicant shall bear the cost of same, inclusive of engineering and legal fees, in addition to the base application fee. A deposit to cover the reasonable anticipated costs for outside professional services may be required at the time of application. All applications shall be evaluated under the standards and requirements set forth in Section 15 of the Zoning Code and must be accompanied by seven (7) copies of a proposed site plan/plat prepared by a professional engineer or surveyor.

I hereby certify that I am the applicant named above and that the information contained herein and on any attachments hereto is in all respects true and accurate to the best of my knowledge and belief. I also understand that a building permit may not be issued for the property subject to this application until the application receives final approval by the Board of Trustees.



Applicant

FOR TOWN USE ONLY

Application Checklists

- Complete Application.
- Proof of Ownership (deed) for project property
- Written authorization from property owner(s) for agent (if applicable)
- Existing PUD plat/recording information
- Proposed site development plan/plat (7 copies). If there are structures on property, they must be on plat with all dimensions
- List of persons entitled to notice (by name and mailing address)
- Mailing envelopes (stamped and addressed) for persons entitled to notice
- Proposed development improvements agreement (if applicable). (3 copies)
- Fees and/or deposit
- Other _____



Town of Fairplay
901 Main Street • P.O. Box 267
Fairplay, Colorado 80440
(719) 836-2622 phone
(719) 836-3279 fax
www.fairplayco.us

September 4, 2018

Notice of Public Hearing
Regarding the land use application for a Variance for the property located at 298
Sixth Street, in the Town of Fairplay:

This is to advise you that on Monday, September 17, 2018 at 6:00 p.m. the Board of Trustees for the Town of Fairplay will conduct a public hearing at the Fairplay Town Hall, 901 Main Street, Fairplay, Colorado, concerning:

a request for Variance for 298 Sixth Street, Fairplay, CO. Specifically, the applicant is asking for a variance from the minimum front yard setback, minimum site triangle for intersection of public street and alley and maximum lot coverage requirements in the Transitional Zone District of 10' front yard, 15' site triangle and 50% lot coverage as defined in the Fairplay Municipal Code to a 4.5' front yard setback, 10' site triangle and a 57% lot coverage.

The applicant is Larry Foster for South Park Seniors, Inc.

As an adjoining property owner, you may approve or object to the requested land use application. You may appear at the Fairplay Board of Trustees meeting as noted above, or you may address your concerns to the Town of Fairplay, PO Box 267, Fairplay, CO 80440. Please call (719) 836-2622 with any questions.

Certificate of Mailing Attached.

**NOTICE OF PUBLIC HEARING BEFORE
THE FAIRPLAY BOARD OF TRUSTEES
CONCERNING A VARIANCE REQUEST**

A public hearing will be held before the Fairplay Board of Trustees in the Council Chambers of Town Hall, 901 Main Street, Fairplay, Colorado, on Monday, September 17, 2018 at 6:00 p.m. concerning a Request for Variance for 298 Sixth Street, Fairplay, CO. Specifically, the applicant is asking for variances from the minimum front yard setback, minimum site triangle for intersection of public street and alley, and maximum lot coverage requirements in the Transitional Zone District of 10' front yard, 15' site triangle setback and 50% lot coverage as defined in the Fairplay Municipal Code to a 4.5' front yard setback, 10' site triangle setback, and a 57% lot coverage. The applicant for the variance is Larry Foster for South Park Seniors, Inc. For further information, please contact the Fairplay Town Hall at (719) 836-2622. As published in the Park County Republican and Fairplay Flume on Sep. 7, 2018
(NOTICE OF PUBLIC HEARING)

AFFIDAVIT

Regarding the Required Posting of Property:
298 Sixth Street
Fairplay, CO 80440

I, JOSHUA L. THOMPSON, hereby certify that I have posted the property: 298 Sixth Street, with the proper notice for:

Public Hearing before the Town of Fairplay on a Variance Request.

Date of Posting: 9-5-18

Date of Affidavit: 9-5-10

Joshua L. Thompson
Town of Fairplay Staff



MEMORANDUM

TO: Mayor and Board of Trustees

FROM: Kim Wittbrodt, Treasurer

RE: Resolution Approving PIIP Agreement with Swissaire Condo Assoc.

DATE: September 12, 2018

Agenda Item: Resolution for PIIP Agreement

This resolution approves an agreement with Swissaire Condo Association for the 620 Main Street Roofing Project. Staff has reviewed this application and found it in compliance with the PIIP rules and regulations.

This application is for \$2,351 to apply towards the replacement of the roof. The property taxes paid for this property over the last three years is \$2,351. You have \$5,376 remaining in your PIIP line item for 2018. The photos included with the application shows the current condition of the roof. The roof color will be brown. The estimate for the roof replacement is \$35,150. Staff recommends approval.

Approval of this resolution will require a motion, second and a roll call vote.

TOWN OF FAIRPLAY, COLORADO
RESOLUTION NO. 2018- 32

A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF FAIRPLAY, COLORADO, AUTHORIZING THE EXECUTION OF A PROPERTY IMPROVEMENT INCENTIVE PROGRAM (PIIP) AGREEMENT BETWEEN THE TOWN AND SWISSAIRE CONDO ASSOCIATION FOR THE 620 MAIN STREET ROOFING PROJECT.

WHEREAS, the Town Board of the Town of Fairplay specifically finds that entering into this PIIP Agreement will enhance the appearance of the property thereby enhancing the appearance of the Town as a whole; and

WHEREAS, the Town Board finds that enhancing the appearance of the property and the Town promotes the public welfare including the expansion of retail sales tax and/or property tax generating business and expanded employment opportunities; and

WHEREAS, the Board of Trustees has reviewed the PIIP Agreement and finds it to be in compliance with the provisions of Section 4-9-80 of the Fairplay Municipal Code.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES FOR THE TOWN OF FAIRPLAY, COLORADO, that the Mayor is authorized to enter into this agreement between the Town of Fairplay and Swissaire Condo Association as described in the agreement, attached hereto as "Exhibit A", and to execute the same on behalf of the Town.

RESOLVED, APPROVED, and ADOPTED this 17th day of September, 2018.

TOWN OF FAIRPLAY, COLORADO

(Seal)

Frank Just, Mayor

ATTEST:

Tina Darrah, Town Clerk

**PROPERTY IMPROVEMENT INCENTIVE PROGRAM AGREEMENT
(Project)**

THIS PROPERTY IMPROVEMENT INCENTIVE PROGRAM AGREEMENT (620 Main Street Roofing project) (hereafter referred to as the "620 Main Street Roofing Project PIIP Agreement") is made and executed this 17th day of September, 2018, by and between the TOWN OF FAIRPLAY, COLORADO, a Colorado statutory municipal corporation, (hereafter referred to as the "Town"), and Swissaire Condo Association (hereafter referred to as the "Owner").

WITNESSETH

WHEREAS, the Owner is the owner of certain real property in the Town commonly described as 620 Main Street, (the "Property"); and

WHEREAS, the Owner proposes to improve the Property by reroofing the entire building, which improvements will enhance the appearance of the Property and of the Town; and

WHEREAS, in entering into this PIIP Agreement, the Town Board of the Town specifically finds that the criteria for approval of a PIIP Agreement set forth in Section 4-9-80 of the Fairplay Municipal Code are met; and

WHEREAS, the parties hereto wish to set forth in full their agreement as to the nature and extent of the improvements which shall be constructed and installed by the Owner within and upon the Property, and the manner for and extent of the reimbursement to the Owner for a portion of the cost of such construction and installation; and

WHEREAS, the parties wish to memorialize all aspects of their agreement as to the terms and conditions of such reimbursement in this PIIP Agreement.

NOW THEREFORE, the parties hereto, for themselves, their successors and assigns (to the extent this PIIP Agreement is assignable, as specified hereinafter), in and for the consideration of the performance of the mutual covenants and promises set forth herein, the receipt and adequacy of which are hereby acknowledged, do hereby covenant and agree as follows:

1. **Authority.** This PIIP Agreement is entered into in compliance with the provisions of Article 9, Chapter 4 of the Fairplay Municipal Code.

2. **Scope of Work.** The parties hereby mutually agree that Owner shall construct, or cause to be constructed, the improvements to the Property set forth in **Exhibit A** hereto (the "Work" or the "Project"). Such work shall be completed to the reasonable satisfaction of the Town prior to any reimbursement pursuant to this PIIP Agreement. Any change in the Scope of Work shall require the prior written approval of the Town and may result in a decrease in the amount of the reimbursement should the Town reasonably determine that the change diminishes the cost or value of the improvements. The construction or installation of the improvements shall commence no later than September 18, 2018, and shall be completed no later than December 31, 2018. Should the work not commence or not be completed by the dates specified above this PIIP Agreement shall terminate and be of no further force or effect and the Town shall have no further obligations hereunder.

3. **Cost of Project.** The estimated cost of the Project is Thirty Five Thousand One Hundred Fifty Dollars (\$35,150).

4. **Contractor.** The contractor performing the work is Deep Water Mtn, Inc.. Any change of contractor shall require prior Town approval.

5. **Property tax rebate and matching funds.** The parties hereby mutually agree that the maximum amount of real property taxes to be rebated to Owner by the Town shall be Two Thousand Three Hundred Fifty One Dollars (\$2,351) and that such amount does not exceed the amount of real property taxes paid on the Property to the Town during the preceding three years. Owner shall pay not less than an amount equal to fifty percent (50%) of the total cost of the Project. Should the cost of the Project decrease during the work the property tax rebate provided by the Town shall be reduced to assure that the Owner contributes at least fifty percent (50%) of the total cost of the Project.

6. **Maintenance of improvements.** Owner shall maintain the improvements in good condition and repair for a period of five years from and after the date of completion. Should Owner not perform this maintenance obligation Owner shall, upon written demand from the Town, refund to the Town all monies rebated to the Owner by the Town pursuant to this PIIP Agreement.

7. **Completion of work and payment of rebate.** Upon completion of the Work, Owner shall notify the Town of such completion and the Town shall perform an inspection of the improvements. If the improvements are completed in a satisfactory and workmanlike manner the Town shall accept same and shall, within thirty (30) day following such acceptance, rebate to the Owner the amount required by Paragraph 5 above.

8. **Annual appropriation.** The parties specifically acknowledge and agree that no undertaking on the part of the Town to rebate property taxes as specified herein constitutes a debt or obligation of the Town within any constitutional or statutory provision. The Town's obligations hereunder shall be subject to annual appropriation by the Town Board unless and until approved by the Town's electors.

9. **Assignment/Third party beneficiaries.** None of the obligations, benefits, and provisions of this PIIP Agreement shall be assigned in whole or in any part without the express written authorization of the Fairplay Town Board. In addition, no third party may rely upon or enforce any provision of this PIIP Agreement, the same being an agreement solely between the Town and the Owner, and which agreement is made for the benefit of no other person or entity.

10. **Successors and assigns.** This PIIP Agreement may be recorded and shall be binding on Owner's successors and assigns.

11. **Amendments.** This PIIP Agreement shall be subject to amendment only by a written instrument and executed by each party. Any such amendment shall require the approval by the Town Board of the Town of Fairplay at a regular or special meeting of the Town Board, and execution thereof by the Mayor and attestation by the Town Clerk.

12. **Notices.** Any written notices provided for or required in this PIP Agreement shall be deemed delivered when either personally delivered or mailed, postage fully prepaid, certified or registered mail, return-receipt requested, to the parties at the following addresses:

To the Town: Town Administrator
 Town of Fairplay
 PO Box 267
 Fairplay, CO 80440

With a copy to: Lee Phillips
 PO Box 1046
 Fairplay, CO 80440

To the Owner: Swissaire Condo Association
 Julie Pettee, President
 P.O. Box 1252
 Fairplay, CO 80440

EXECUTED the day and year first above-written.

THE TOWN OF FAIRPLAY, COLORADO

Frank Just, Mayor

Tina Darrah, Town Clerk

OWNER:

Swissaire Condo Association, Julie Pettee, President

TOWN OF FAIRPLAY

Property Improvement Incentive Program (PIIP)

APPLICATION for CONSIDERATION

Name of Applicant (Must be Property Owner): Swissaire Condo. Assc

Property Address: 620 Main Street Fairplay

Mailing Address: P.O. Box 1252

Phone: 303-870-0947 (Julie Pettee cell) President

Email: swissairecondos@gmail.com

Description of Project (attach photo of current property/project area, description and/or drawings of proposed improvements, estimates/bids, further narrative if needed, etc.):

Removal of old metal roof and replacing with a new metal roof to match w/ trim of the building.

Estimated Cost of Project: 35,150.00

Amount of PIIP Funds Applied for (cannot exceed amount of property tax paid to the Town of Fairplay over the last five years): 2350.99

Amount of Matching Funds from Applicant (must be at least 50% of the cost of the project): 29799.01

Upon submission of this completed application a meeting will be scheduled for you to meet with the Town Staff regarding your application and the program.

By signing this application you certify that you have received and read the rules and regulations of the PIIP Program - Ordinance No. 1, 2014.

Applicant signature: Julie Pettee Date: Aug 31, 2018

Estimate

Cell Julie
303-870-0947

Bill From	
Name	Deep Water Mtn, Inc
Address	PO Box 1538, Fairplay, CO, 80440
Email	tech1@deepwaterco.com
Phone No.	(719) 836-3558

Bill To	
Name	Swiss Aire Condo Association
Address	608 Main St, PO Box 1252, Fairplay, CO, 80440
Phone No.	(303) 870-0947

Estimate # 1
Date Jul 26, 2018
Total \$35,150.00

No	Item Description	Quantity	Unit Price	Amount
1	Tear off existing Metal Roofing : Includes Labor and Trash removal	50	\$40.00	\$2,000.00
2	Roof Sheathing : Includes Material and Labor	50	\$150.00	\$7,500.00
3	Dry-in Roof : High temp dry-in using ice and water shield, includes Material and Labor	50	\$125.00	\$6,250.00
4	Metal Roof System : Includes Material and Labor to install metal roofing system	50	\$365.00	\$18,250.00
5	Snow Bar : Includes Material and Labor	230	\$5.00	\$1,150.00

Amount Summary	
SubTotal	\$35,150.00
Discount	\$0.00
Total	\$35,150.00

Terms And Condition
Permits are not included will be billed separately. Estimate is good for 30 days from date received. Deposit of 50% is required for work to begin. Balance is due upon completion.

Note
All work will be up to current building codes and manufacturers recommendations.

Classic Rib

Antique Bronze (D4)
Bronze





Metal Roof and Wall Colors



MS COLORFAST45® PAINT SYSTEM

29 & 26 GAUGE

	★	★	★	★
White (30)	★ Polar White (80)	★ Light Stone (63)	★ Mocha Tan (22)	★ Carlsbad Canyon (10) ★
	★	★	★	★
Ash Grey (25)	★ Charcoal (17)	★ Burnished Slate (49)	★ Burgundy (15)	★ Ocean Blue (35) ★
	★	★	★	★
Forest Green (26)	★ Fern Green (07) Low Gloss ★	★ Patina Green (58)	★ Black (06)	★ Patriot Red (73) Upcharge will apply ★
	★	★	★	★
Native Copper (190) † ★ Upcharge will apply	★ Rustic Steel (W45) PVDF ★ 26 Ga. Only Upcharge will apply	★ Galvalume (41) Non-Painted Finish 25 Year Warranty	★ Red (24) Red (23) Low Gloss 29 Ga.	★ Brown (12) ★ Brown (11) Low Gloss 29 Ga. ★

MS COLORFAST45® PAINT SYSTEM

29 GAUGE ONLY

	★	★
Ivory (28)	★ Hawaiian Blue (70)	★ Mocha Brown (13) ★



★ All Colors Meet or Exceed Steep Slope ENERGY STAR® Requirements

† Native Copper color may vary visually based on reflection and/or installation angles

45 Year Paint Warranty

metal sales
manufacturing corporation



7990 East I-25, Frontage Road
Longmont, CO 80504
800.289.7663 Toll Free
303.702.5440 Phone
800.289.1617 Fax

MS(1G)3-15

All colors carry a 45 year limited paint warranty
Color selections are close representations but are limited by processing and viewing conditions. Actual samples are available by request.



MEMORANDUM

TO: Mayor and Board of Trustees

FROM: Kim Wittbrodt, Treasurer

RE: Resolution for PIIP Agreement with Roz Aceto

DATE: September 12, 2018

Roz Aceto is the new owner of 500 Fourth Street. She is in the process of completing a piip application for exterior work on her house. We needed to get the packets out early this week. If I receive her complete application by Friday I will forward it to you at that time.

The total tax amount paid over the last five years is \$427.00. The attached resolution is what you will approve if you choose to support her project.

Approval of this resolution will require a motion, second and a roll call vote.

TOWN OF FAIRPLAY, COLORADO
RESOLUTION NO. 2018- 33

A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF FAIRPLAY, COLORADO, AUTHORIZING THE EXECUTION OF A PROPERTY IMPROVEMENT INCENTIVE PROGRAM (PIIP) AGREEMENT BETWEEN THE TOWN AND ROZ ACETO FOR THE 500 FOURTH STREET EXTERIOR PROJECT.

WHEREAS, the Town Board of the Town of Fairplay specifically finds that entering into this PIIP Agreement will enhance the appearance of the property thereby enhancing the appearance of the Town as a whole; and

WHEREAS, the Town Board finds that enhancing the appearance of the property and the Town promotes the public welfare including the expansion of retail sales tax and/or property tax generating business and expanded employment opportunities; and

WHEREAS, the Board of Trustees has reviewed the PIIP Agreement and finds it to be in compliance with the provisions of Section 4-9-80 of the Fairplay Municipal Code.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES FOR THE TOWN OF FAIRPLAY, COLORADO, that the Mayor is authorized to enter into this agreement between the Town of Fairplay and Roz Aceto as described in the agreement, attached hereto as "Exhibit A", and to execute the same on behalf of the Town.

RESOLVED, APPROVED, and ADOPTED this 17th day of September, 2018.

TOWN OF FAIRPLAY, COLORADO

(Seal)

Frank Just, Mayor

ATTEST:

Tina Darrah, Town Clerk



MEMORANDUM

TO: Mayor and Board of Trustees
FROM: Tina Darrah, Town Administrator/Clerk
RE: Debris Management Plan for Park County
DATE: September 11, 2018

On August 7, 2018, I was forwarded a copy of the attached Debris Management Plan and asked if this was something the Town wanted to be a part of. I had Jim review it and while much of it does not apply to Fairplay, he does recommend that we approve it. My understanding from Mr. Stanley is that this must be adopted to recover FEMA funds in the future. There is no opportunity to make changes. Staff recommends approval.

Recommended Action:

Motion to approve the Park County Debris Management Plan. This will require a second and a voice vote.

**PARK COUNTY
DEBRIS
MANAGEMENT
PLAN**

January 2018



PARK COUNTY DEBRIS MANAGEMENT PLAN

This plan is approved by the following

Chairperson,
Park Board of County Commissioners

DRAFT

PARK COUNTY DEBRIS MANAGEMENT PLAN

This plan has been approved by the following:

Mayor,
Town of Fairplay

Attest _____

PARK COUNTY DEBRIS MANAGEMENT PLAN

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PARK COUNTY DEBRIS MANAGEMENT PLAN

OVERVIEW

In the event that Park County or its municipalities are impacted by a disaster or large scale emergency, such as an earthquake, tornado, wildland fire or winter storm, this plan will provide guidance for the removal and disposal of large amounts of disaster related debris that may overwhelm the County's current waste management. Use of "Park County" or "the County" in this plan is all-inclusive of the municipalities within the County. All municipalities have had the opportunity to provide input to this plan.

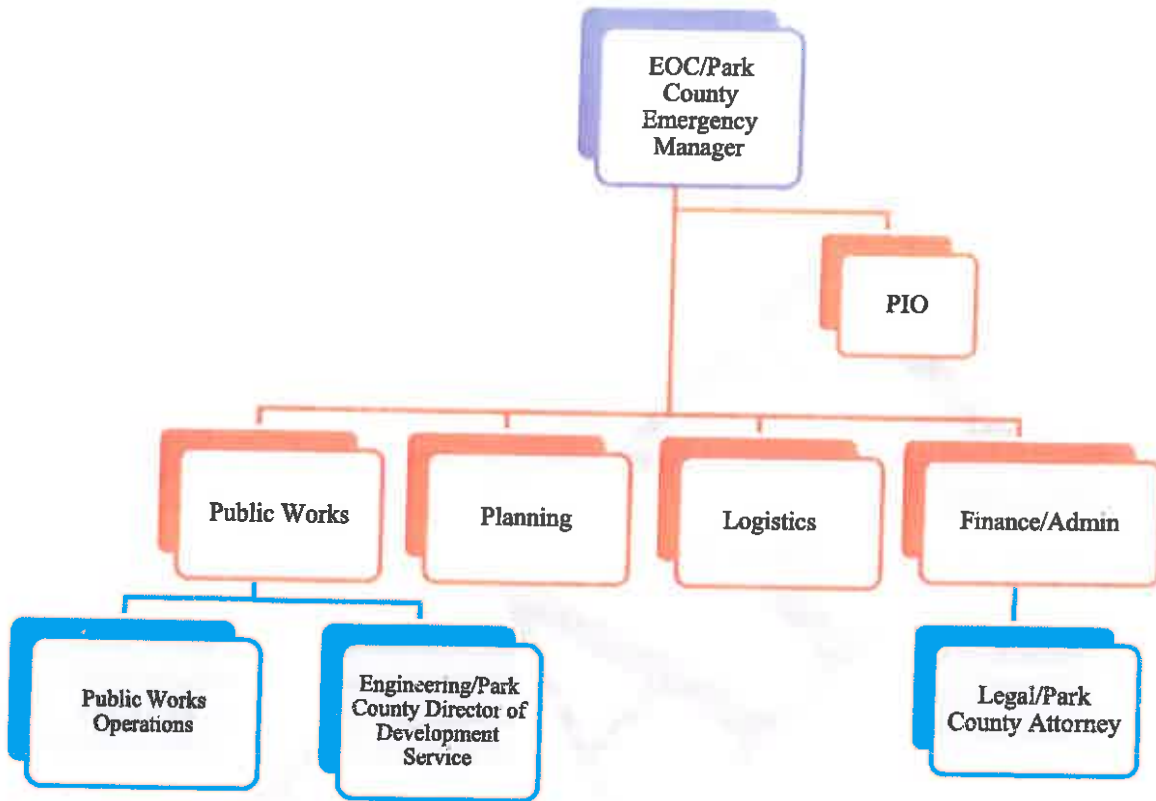
SECTION 1- Staff Roles and Responsibilities

Park County and its municipalities are responsible for the development of a debris management plan, selection of a Debris Manager or their designee, and the debris management staff. The Debris Manager or their designee will be the County Department of Office of Emergency Management. The Debris Management Staff shall be comprised of the following department representatives: County Office of Emergency Management, County Department of Public Works, County Finance/Administration and Department of Developmental Services. These personnel may report to the Emergency Operations Center (EOC), if so requested, to initiate and facilitate debris management activities as part of the EOC Staff.

If the disaster falls within an incorporated municipality(s) of Park County, the appropriate staff may be assigned from the impacted municipality.

PARK COUNTY DEBRIS MANAGEMENT PLAN

The following organizational chart identifies the offices and personnel involved with this plan:



The Debris Management Staff will be comprised of personnel designated as representatives from the various departments and will be responsible for the development and implementation of the County Debris Management Plan with individual responsibilities to include, but not limited to, the following:

1. Finance

Function: The Finance Section responsibilities will include, but are not limited to:

Housekeeping, supplies, equipment, funding, and accounting. In that the administrative section will serve as reimbursement coordinator and will provide for the collection and compilation of all labor, equipment hours, materials and supplies, and related expenditures concerning disaster debris recovery. The Finance Section will be also be responsible for contracting and procurement, including competitive procurement for

PARK COUNTY DEBRIS MANAGEMENT PLAN

contracts, and his/her responsibilities will include, but will not be limited to: Bidding requirements, forms, advertisements for bids, instructions to bidders, and contract development. All procurement policies will follow the County procurement guidelines, FEMA procurement policies, whichever are stricter. See attached FEMA Debris Contracting Guidance in Appendix R.

2. Legal

Function: The County Attorney will provide legal guidance and those responsibilities will include, but will not be limited to: Contract review to ensure compliance with County and/or FEMA contracting guidelines, right of entry permits, community liability, condemnation of buildings, land acquisition for temporary staging and reduction sites, land acquisition for disposal sites, and insurance.

3. Public Works/Operations

Function: The Operations Section responsibilities will include, but will not be limited to: Supervision and monitoring of government and contract resources and overall project management.

4. Public Information Officer (PIO)

Function: The Public Information Officer's responsibilities will include, but will not be limited to: Coordinate press releases, contact local organizations, individuals, and media; and public notices. The PIO will develop a proactive information management plan. Emphasis will be placed on actions the public can perform to expedite the clean-up process. Once activated, the County EOC maintains several means of communications systems and redundant/backup systems, including: VHF, 800mHz, cellular telephone communication systems, mobile redundant 9-1-1 center, ARES, social media and landline communication systems that can help disseminate information.

SECTION 2- Health and Safety

The County complies will all Department of Health and Environmental Control requirements to maintain and ensure the highest quality of health and safety standards for its residents. Personnel will be required to undergo basic safety training including, but not limited to: First aid, job site safety, and use of safety equipment. Volunteer personnel may be included in these trainings, as needed. In addition, personnel utilizing equipment will be certified on that equipment before the operation of that equipment is undertaken. Information will be disseminated to the public regarding basic health and safety issues as necessary. This may include water safety notices, disposal of dead animals, reduction of home hazards, toxic waste and so forth. The staff will coordinate all training requirements with appropriate State and Federal agencies responsible for disaster response and recovery operations.

PARK COUNTY DEBRIS MANAGEMENT PLAN

SECTION 3- Permitting

In the event of a major disaster some governmental permit requirements may be suspended temporarily. Should this not be the case, permits for temporary debris holding sites, land disturbance for site prep, and highway entrance permits as examples, may be needed. State and Federal agencies will be consulted to determine any permits that may be required, processes for obtaining permits, and inspection timelines.

The Debris Manager or their designee or their designee will be responsible for applying for and obtaining permits for all potential debris sites, land disturbance permits, roadway entrance permits, among others as required, from the appropriate agency(s). All efforts will be made to ensure that permits are obtained prior to a major event and permits will be renewed as needed for each site. Regardless of whether permits themselves are required, Park County will comply with all Federal, State, and Local regulations for debris sites, site prep, and disposal of debris. Best management practices will be put in place at the activation of any site and maintained throughout the use of each site.

SECTION 4- Planning Assumptions and Event Modeling

The Park County Debris Management Plan provides a unified and coordinated approach by the County's Department of Public Works, County/City Administration, and County Emergency Management as well as the Development Services Department to facilitate and coordinate the removal, collection, and disposal of debris following a disaster in order to mitigate any potential threat to the health, safety, and welfare of impacted citizens, and expedite recovery efforts in the impacted area, and address any threat of significant damage to improved public and private property.

The purpose of the Plan's design is to:

1. Provide organizational structure, guidance, and standardized procedures for the collection, removal, and disposal of disaster debris.
2. Establish the most efficient and cost effective methods to resolve disaster debris collection, removal, and disposal.
3. Expedite debris response efforts.
4. Mitigate the threat to the health, safety, and welfare of county residents.
5. Coordinate partnering relationships through pre-planning efforts and coordination.

PARK COUNTY DEBRIS MANAGEMENT PLAN

6. Implement and coordinate private sector debris removal and disposal contacts to maximize cleanup efficiency.

Forecasting

Natural, manmade, and blended disasters precipitate a variety of debris that includes, but is not limited to: Vegetative, construction/building materials, rock, sand, gravel debris, household goods, electronic waste (e-waste), among other types. Such disasters will require the removal of debris from both public and private lands and water.

The quantity and type of debris generated from any particular disaster is a function of the location and kind of event experienced, as well as its magnitude, duration, and intensity. The quantity and type of debris generated, its location, and the size of the area over which it is distributed will directly impact the type of collection and disposal methods used to address the debris problem, the associated costs incurred, and the speed with which the problem can be addressed.

The debris management program implemented by Park County will be based on the waste management approach of reduction, reuse, and reclamation, resource recovery, incineration, and land-filling, respectively.

In a major or catastrophic disaster, Park County may have difficulty in locating staff, equipment, and funds to devote to debris management, both in the short and long term. These events may exceed the County's capabilities for removal and disposal. The County may contract for additional resources to assist in some or all of these processes. Private contractors may play a significant role in the debris removal, collection, reduction, and disposal processes. It is assumed that the Park County Board of Commissioners as a whole, or individually, the County Manager, or County Emergency Manager will declare a local State of Emergency and request State assistance. The Governor of Colorado may then declare a State of Emergency that authorizes State resources. If the scope of the disaster exceeds both local and State resources, the Governor may request a Presidential Disaster Declaration, which allows the President of the United States to authorize the deployment of Federal resources to assist the local government.

The FEMA Public Assistance Program is available during a Presidentially Declared Disaster. Eligible work accomplished with an applicant's own labor, equipment, and materials may be funded under this program. It is therefore vital to document all hours worked and equipment utilized to complete the eligible work. Details on this program are available under the FEMA publication "*Public Assistance- Debris Management Guide*". This is available through multiple sources including FEMA.gov and the County Emergency Management Office.

Organization and Operations Concepts

PARK COUNTY DEBRIS MANAGEMENT PLAN

The Park County Department of Public Works is responsible for the debris removal function on County right-of-ways. Incorporated Municipal Public Works are responsible for rights-of-way within their own jurisdiction. The Department of Public Works will work in conjunction with designated support agencies, utility companies, waste management businesses, and freight companies to facilitate the debris clearance, collection, reduction, and disposal needs of the County following a disaster. The Department of Public Works will be responsible for removing debris from the public rights-of-way. Only when pre-approved and it is deemed in the public interest will they remove debris from private property. The Department of Public Works will further stage equipment in strategic locations, if necessary, to protect the equipment from damage, preserve the decision-maker's flexibility for employment of equipment, and allow for the clearing crews to begin work immediately after the disaster. Because of the limited quantity of resources and service commitments following the disaster, the County may rely heavily on private contractors to remove, collect, and manage debris for reuse, resource recovery, reduction, and disposal.

Using private contractors instead of government workers in debris removal activities has a number of benefits. It shifts the burden of conducting the work from Park County and its municipalities to the private sector, freeing up government personnel to devote more time to their regularly assigned duties. Private contracting also stimulates local, regional, and State economies impacted by the event, as well as maximizing State and local governments' level of financial assistance from the Federal government. Private contracting allows the Administration to more closely tailor its contract services to its specific needs. The entire process (i.e., clearance, collection, transportation, reduction, disposal, etc.) or segments of the process can be contracted out. This process will be utilized following FEMA Procurement guidelines (44CFR, 1336, {Appendices P and R}) and Park County Procurement policies.

A list of approved contractors that have the capabilities to provide debris removal, collection, and disposal in a cost effective, expeditious, and environmentally sound manner should be developed. See appendix Q for a working list.

Event Modeling

Forecasted Debris

1. Forecasted Debris Types

To facilitate the debris management process, debris will be segregated by type. It is recommended that the categories of debris established for recovery operations be standardized. Debris removed will consist of two broad categories: Clean wood debris and construction and demolition (C&D) debris. Most common tornado generated debris will consist of 30% clean woody material and 70% C&D. Of the 70% mixed C&D, it is

PARK COUNTY DEBRIS MANAGEMENT PLAN

estimated that 42% will be burnable, but will be require sorting, 5% will be soil, 15% will be metals, and 38% transfer stations.

2. Major Forecasted Locations

- A) City of Fairplay
- B) Town of Alma
- C) Unincorporated Park County
- D) US Forest Service/BLM Area

Debris forecasted locations make the assumption that the population density in Park County is no greater in any given rural unincorporated area than in any other

3. Forecasted Estimated Debris Quantities

Appendix C has a full description of estimated Debris Quantities

SECTION 5- Debris Plan Initialization

The initialization of the Debris Management Plan will be comprised of three parts: (1) Removal; (2) Collection; and (3) Reclamation. The debris removal process must be initiated promptly and conducted in an orderly, effective manner in order to protect public health and safety following a major disaster or catastrophic event. The collection phase, also referred to as the recovery phase, will activate the debris management plan teams, coordinate and track resources (public and private), establish priorities regarding current resources, identify and establish temporary debris holding areas and disposal sites, and begin the documentation process. The reclamation stage will commence when all debris sites have been decommissioned and will also include review and assessment of the all activities undertaken.

SECTION 6- Phase I Removal

Prior to beginning any removal activities, a site assessment must be conducted to ensure the safety of the County and/or Private Contractors. To achieve this objective, the first priority will be the removal of debris from key roads in order to provide access for emergency vehicles and resources into the impacted area(s). Removal of debris from roadways such as that from State and municipal roadways as well as that of private subdivisions will be the responsibility of that entity; however, the County and municipalities reserve the right to coordinate with that entity to

PARK COUNTY DEBRIS MANAGEMENT PLAN

remove such roadway debris to allow for emergency vehicle access and for the protection of public health and safety.

Priorities

1. The **first priority** will be the removal of debris from key Park County roads in order to provide access for emergency vehicles and resources into the impacted area(s); secondarily for economical, industrial, business, and residential usage. Key roads in Park County are prioritized and identified for debris removal/collection as follows:
 - a. EMS, Fire, and Law Enforcement response routes;
 - b. Major ingress and egress routes in affected areas;
 - c. Minor ingress and egress routes in affected areas;
 - d. Local tributary roads; and
 - e. Other routes as needed or by approval from BOCC or Mayor(s).

Emergency roadway debris removal will identify critical routes that are essential to emergency operations. Roadway debris removal involves the opening of arterial roads and collector streets by moving debris to the shoulders of the road. There is NO attempt during this phase to physically remove or dispose of the debris, only to clear key access routes to expedite the following:

- i. Movement of emergency vehicles;
- ii. Movement of law enforcement vehicles;
- iii. Resumption of critical services; and
- iv. Assessment of damage to key public facilities and utilities such as schools, hospitals, government buildings, and critical infrastructure.

Note: 9-1-1 emergency calls will take priority of road clearing debris removal crews and resources at all times to ensure access for emergency vehicles and resources into the impacted area(s) to protect public health and safety following a major disaster or catastrophic event.

2. The need and demand for critical services will be increased significantly following a disaster. Therefore, the **second priority** that debris removal resources will be assigned to is providing access to critical facilities pre-identified by State and local governments.

Major critical facilities in Park County have been identified as (not in order):

- Essential government facilities/9-1-1 Communications Center
- Schools and churches identified as emergency shelters

PARK COUNTY DEBRIS MANAGEMENT PLAN

- EMS/Fire Department buildings
- Primary access routes

3. The **third priority** for debris removal teams to address will be the elimination of debris related threats to public health and safety. This will include such things as repair, demolition, or barricading of heavily damaged and structurally unsound buildings, systems, or facilities that pose a danger to the public. Any actions taken to mitigate or eliminate the threat to the public health and safety must be closely coordinated with the owner or responsible party. If access to the area can be controlled, the necessary actions may be deferred.

The type of debris that may be encountered may include, but will likely not be limited to:

- Downed/uprooted trees and/or broken limbs;
- Yard trash (e.g., outdoor furniture);
- Trash cans;
- Utility poles;
- Power/telephone/cable TV lines;
- Transformers and other electrical devices;
- Building debris (e.g., roofs, sheds, signs); and
- Personal property (e.g., clothing, white debris, boats, cars, trucks, trailers).

It will also be important to define the priority to open access to other critical community facilities such as municipal buildings, water treatment plants, wastewater treatment plants, power generation units, and emergency aircraft landing zones.

It will be essential to coordinating work with local utility crews to ensure safety issues are addressed with regards to energized power lines, gas lines, and water lines. The local Colorado Department of Transportation (CDOT) office will also be contacted to discuss the priority for clearance on State and Federal roads.

Debris that is moved or relocated while performing clearing operations should be placed as close as possible to the edge of the roadway.

SECTION 7- Phase II Collection/Recovery

PARK COUNTY DEBRIS MANAGEMENT PLAN

During the recovery phase, the County will begin to collect, store, reduce, and dispose of debris generated from the event in a safe, cost effective, and environmentally responsible manner.

Immediate debris clearing actions should be supervised by County/City personnel using all available resources. Requests for additional assistance and resources should be made to the State EOC through the Park County EOC. Requests for Federal assistance will be requested through the State Coordinating Officer (SCO) to the FEMA Federal Coordinating Officer (FCO), when available.

Special crews equipped with chain saws may be required to cut up downed trees. This activity is hazardous, and common sense safety considerations are necessary to reduce the chance of injury and possible loss of life. When live electric lines are involved, work crews will coordinate with local utility companies to have power lines de-energized for safety reasons.

Frontend loaders and dozers will be equipped with protective cabs when possible. Driveway cutouts, fire hydrants, valves, and storm-water inlets will be left unobstructed.

All personnel will wear personal protective gear (i.e., hard hats, reflective vests, gloves, safety shoes/boots, etc.) as appropriate.

The US Forest Service and other State and Federal land management agencies are equipped for responses to wildland fires and other natural disasters and may be available for assistance.

Assistance from these agencies should be requested through the Park County OEM at the Park County EOC and the request will be made to the SCO to the FCO, according to standard procedures.

Debris Removal from Private Property

Debris removal from private property is generally not eligible for Public Assistance grant funding because it is the responsibility of the property owner. If property owners move disaster-related debris to a public right-of-way, the local government may be reimbursed for curbside pickup and disposal for a limited period of time. If the debris on private business and residential property is so widespread that public health, safety, or the economic recovery of the community is threatened, FEMA may fund debris removal from private property, but it must be approved in advance by FEMA. Disaster Assistance Policy DAP 9523.13 has more detailed information on the eligibility of debris removal from private property.

COLLECTION METHODS

1. Curbside Pick-Up (See Appendix J)

Debris may continue to accumulate as residents bring debris from their properties to public right-of-ways. Typically, this occurs in three stages:

PARK COUNTY DEBRIS MANAGEMENT PLAN

Stage 1: Woody debris and yard waste moved to right-of-way.

Stage 2: Household waste, such as damaged personal goods, moved to right-of-way.

Stage 3: Construction and demolition (C&D) materials removed by the homeowner prior to the receipt of insurance and individual assistance payments.

Residents should *not* mix garbage with debris. Debris deposited at the curbside must be disaster-related to be eligible for pickup and disposal by the applicant. Residents should resume normal garbage pickup schedules as soon as is feasible.

Construction and demolition materials from minor or major repairs or reconstruction by contractors should *not* be deposited at the curbside. Contractors should remove and deposit the debris at approved transfer stations.

Insurance proceeds usually cover the cost for demolition debris removal from private property, therefore, ***only disaster related debris removal costs not covered by insurance are eligible for reimbursement.*** It will be important to watch for non-disaster related materials (e.g. bagged grass clippings, household garbage, automobile parts, etc.). Such items brought to the curb will not be picked up during recovery operations.

It will be the responsibility of the Public Information Officer (PIO) to formulate informational announcements, via local media, social media, and printed material, to address the disposal of non-disaster related or reconstruction debris. The PIO will also be responsible for disseminating all information regarding the proper curbside separation of disaster related debris. Residents will be given a realistic timeframe in which to make arrangements for disposal of these items. Any time extension authority given to the State applies only to disaster related debris, or to reconstruction debris.

2. Public Rights-of-Way Debris Removal and Disposal

The initial roadside piles of debris become the dumping location for additional yard waste and other disaster related debris, such as construction material, personal property, trash, white debris (i.e., refrigerators, washers, dryers, and hot water heaters), roofing materials, and even household, commercial, and agricultural chemicals. This phase will consist of removing and subsequent disposal of the debris accumulated during previous phase and continued debris operations.

The Debris Manager or their designee or their designee may develop an independent team using local and State personnel to monitor the removal

PARK COUNTY DEBRIS MANAGEMENT PLAN

activities. The Debris Manager or their designee or their designee may conduct daily update briefings to ensure that all major debris removal and disposal actions are reviewed and approved by the local Debris Manager or their designee or their designee. The Debris Manager or their designee or their designee will coordinate with local and State DOT and law enforcement authorities to ensure that traffic control measures expedite debris removal activities.

3. Private Property Debris Removal and Disposal

The Park County Department of Public Works or the appropriate municipal Public Works/Engineering will be responsible for removing debris from the public right-of-ways.

Only when pre-approved and deemed in the interest of public safety shall they remove debris from private property. Debris will be removed only to the extent necessary to overcome the threat to public safety.

Debris located on private property is the responsibility of the owner. Long term recovery operations will provide information to private and business owners as to any assistance available under the FEMA Individual Assistance (IA) Program, which is generally available after resolution of private insurance coverage in the event of a Presidential Declared Disaster, which includes FEMA Public Assistance (PA).

The following guidelines will be disseminated to the public:

- a. If Temporary Debris Management Sites (TDMS) are established, the Debris Manager or their designee and/or the Public Information Officer will publish these locations along with times of operation and types of debris accepted. Private property owners will be advised to transport to the nearest TDMS collection site.
- b. Dumping debris on public rights-of-way or property owned by others is illegal and will be aggressively enforced by the appropriate Law Enforcement Agency.
- c. FEMA Public Assistance (PA) funds (if available) may be used for demolition and removal of the resulting debris under the authority of Section 403 *Essential Assistance* of the Stafford Act. This section allows for the demolition of unsafe structures that pose an immediate threat to life, property, or public health and safety. The primary responsibility for demolition of unsafe structures lies with the property owner. Dangerous structures will be the responsibility of the owner to demolish to protect the health and safety of adjacent residents. If unsafe structures remain because of a lack of insurance, absentee

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landlords, or under-staffed and under-equipped local governments, demolition of these structures may become the responsibility of the County. The Debris Manager or their designee, assisted by the Code Enforcement Division/Law Enforcement Agency, shall take any appropriate action regarding dangerous structure notification and/or demolition.

DEBRIS CLASSIFICATION

Park County will be prepared to work with numerous types of debris including, but not limited to:

- Construction and demolition debris;
- Trees;
- Stumps;
- Limbs;
- Leaves; and
- Metal.

Park County may out-source hazardous materials clean-up to an appropriate and certified disposal company and may bring in a grinding operation if deemed necessary due to large quantities of stumps, leaves, and limbs. Park County may also use its resources to recycle materials that are recyclable.

To facilitate the debris management process, debris will be segregated by type. It is recommended that the categories of debris established for recovery operations be standardized. Debris removed will consist of two broad categories: (1) Clean wood debris *and* (2) Construction and demolition debris. Most common tornado-generated debris will consist of 30% clean woody material and 70 % C&D. Of the 70% mixed C&D, it is estimated that 42% will be burnable, but will require sorting, 5% will be soil, 15% will be metals, and 38% will transfer stations.

Debris will be further classified by the following definitions:

- **Burnable Materials**
Burnable materials will be of two types with separate burn locations at each site, if required
- **Burnable Debris**

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Burnable debris includes, but is not limited to, damaged and disturbed trees; bushes and shrubs; broken, partially broken, and severed tree limb. Burnable debris consists predominantly of trees and other vegetation. Burnable debris does **not** include garbage or construction and demolition material debris.

- **Burnable Construction Debris**

Burnable construction and demolition debris consists of non-creosote structural timber, wood products, and other materials designated by the coordinating agency representative.

- **Non-Burnable Debris**

Non-burnable construction and demolition debris includes, but is not limited to, creosote timber, plastic, glass, rubber and metal products, sheet rock, roofing shingles, carpet, tires, and other materials as may be designated by the coordinating agency. Garbage will be considered non-burnable debris.

- **Stumps**

Stumps, including the stump ball, will be considered tree remnants exceeding 24 inches in diameter; but no taller than 18 inches above grade. Any questionable stumps shall be referred to the designated coordinating agency representative for determination of its disposition. Stump grinding may be required for disposal.

- **Ineligible Debris**

Ineligible debris to remain in place includes, but is not limited to, chemicals, petroleum products, paint products, asbestos, and power transformers. Any material that is found to be classified as hazardous or toxic waste (HTW) shall be reported immediately to the designated coordinating agency representative. Standing broken utility poles, damaged and downed utility poles and appurtenances, transformers and other electrical material will be reported to the coordinating agency representative and or the utility company representative. Emergency workers shall exercise due caution with existing overhead and underground utilities and above ground appurtenances, and advise the appropriate authorities and or utility company representative of any situation that poses a health or safety risk to workers on site or to the general population.

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1. Collecting Hazardous/Toxic Waste

Any material that is found to be classified as hazardous or toxic waste (HTW) shall be reported immediately to the designated coordinating agency representative. At the coordinating agency representative's direction, this material shall be segregated from the remaining debris in such a way as to allow the remaining debris to be loaded and transported.

The Debris Manager or their designee will coordinate any household hazardous waste (HHW) with the Department of Public Health and Park County Emergency Management. HHW may be generated as a result of a major natural disaster. HHW may consist of common household chemicals, propane tanks, oxygen bottles, batteries, and industrial and agricultural chemicals. These items may be mixed into the debris stream and will require close attention throughout the debris removal and disposal process. HHW response teams will be assigned to respond ahead of any removal efforts.

Appropriate coordination with regulatory agencies concerning possible regulatory waivers and other emergency response requirements will be required.

Properly trained personnel or emergency response HHW contractors will accomplish removal of hazardous waste. Coordination with State regulatory agencies will ensure cleanup actions meet local, State, and Federal regulations. A complete HHW inventory, identification and segregation will be done before building demolition begins.

Specialized contractors will remove known HHW debris.

2. Collecting Hazardous Waste

The Debris Manager or their designee will coordinate any hazardous waste disposal or handling with the Debris Manager or their designee and the Colorado Department of Public Health and Environment as appropriate for the situation. Items classified as Hazardous Waste WILL NOT be accepted at debris sites or picked up. Individuals with material of this nature will be referred to the Colorado Department of Public Health and Environment or to a qualified Hazardous Waste contractor.

DEBRIS REMOVAL LOCATIONS

Temporary Debris Management Sites will be identified and evaluated by County Site Selection Teams comprised of administrative, public works and emergency management staff that are familiar with the area.

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Debris will be placed in a Temporary Debris Management Site (TDMS) determined before the onset of the disaster (see Appendix D). Temporary Debris Management Sites should be readily accessible by recovery equipment and should not require extensive preparation or coordination for use. Collection sites will be on public property when feasible to facilitate the implementation of the mission and mitigate against any potential liability requirements. Activation of sites will be under the control of the Debris Manager or their designee and will be coordinated with other recovery efforts through the emergency operations center.

Site selection criteria may be developed into a checklist format for use by these teams to facilitate identification and assessment of potential sites. Criteria will include such factors of ownership of property, size of parcel, surrounding land uses and environmental conditions, and transportation facilities that serve the site. A site selection priority list is attached as Annex E to this plan.

1. Site Establishment, Planning, and Design

The Debris Manager or their designee, will be responsible for the establishment and operations planning, permitting and associated requirements such as site layouts and site preparation to include volume reduction methods for the various debris storage and reduction sites. These sites will be identified and evaluated by site selection teams comprised of public works and emergency management staff who are familiar with the area.

Sites will be designed based on preliminary data obtained with special considerations being given to environmental impact reduction. Operational boundaries will be established for each site. Areas for equipment storage and fuel storage will be segregated outside the areas of operation. Buffering between operational uses will be established. Depending upon the scale of operations, each debris stream will be given its own tipping area. Public drop off areas will be designed for passenger vehicle traffic and each site design will consider public safety as a primary component.

Site security will be taken into consideration in the planning and design of each individual site with provisions for obtaining barricades if needed. Provisions for ample water supply will be necessary for all sites that require or will implement burn pits. Access for firefighting equipment should be accounted for.

Traffic patterns throughout the entire site will be well defined and will be clearly marked before site operations begins and these may be supplemented with flag personnel to help direct traffic provided by the Park County Sheriff's Office or other county agencies. **If possible**, traffic shall enter and exit through different points with a segregation of debris haulers and public vehicular traffic.

2. TDMS Locations

Once the debris is removed from the damaged area, it will be taken directly to an approved transfer stations; however, if necessary, it may be taken to temporary

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debris storage and reduction sites. (See Appendix D: Table of Pre-identified Temporary Debris Management Sites [TDMS]).

Removal and disposal actions will be handled at the lowest level possible based on the magnitude of the event. It follows the normal chain of responsibility, i.e., local level, county level, state level, and when resources are exceeded at each level of responsibility, federal assistance may be requested according to established procedures. Because of the limited debris removal and reduction resources, a TDMS may be established and placed into operation.

3. Site Preparations

The topography and soil conditions should be evaluated to determine best site layout.

Ways to make remediation and restoration easier when planning site preparation will be considered. Because sites may combine multiple types of debris, special consideration should be taken to select sites that are not in environmentally sensitive areas, areas of steep terrain, or adjacent to live water. Access to each site should also be considered.

Studies will be conducted on each site prior to any activation to establish a baseline against which reclamation requirements will be established. This may include pictures, maps, sketches, topography maps, soil and/or water sampling, and other documentation as required per site. Important features such as structures, fences, culverts, and landscaping will be noted. Water samples from any existing wells on site or adjacent to the staging area will also be taken. The site(s) will be checked for volatile organic compounds.

Site preparations, such as land clearing, driveways, fencing to establish operational barriers and temporary monitoring facilities will begin only after the required permits are obtained or permission has been given by the permitting authority.

Burn pits, as required, will be constructed to EPA standards using linings of limestone or other approved material and reinforced. Pits will be located at least 1000 feet from any stockpile areas and warning signs will be erected once the pit(s) have been dug.

Other signage, such as directional signs, informational signs, etc., will be put in place prior to site operation.

After activities begin, constant monitoring of air quality and soil and water samples will take place. Photos, maps, and sketches of the site will be updated and fuel spills will be noted.

4. Site Operations

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Each site will have a site manager, a minimum of 1 monitor and a security officer. Dependent on site size, additional personnel may be added. For sites that have been outsourced, the site manager, safety officer and a roving site monitor will be provided by Park County, as available. 24-hour security will be provided by Park County Sheriff's Office or other approved agency such as the Colorado Mounted Rangers, as available.

Operations within the site will be segregated with buffer areas established between operations. Each operation within a site will be clearly marked with signage. Traffic patterns shall be established and clearly marked to ensure the safety of workers.

If the site is also an equipment staging area, fueling and equipment repair will be monitored to prevent and mitigate spills such as petroleum products and hydraulic fluids.

Awareness of and mitigation of issues that might irritate the neighbors will be closely monitored by the Debris Manager or their designee. These may include:

- a) Smoke
- b) Dust
- c) Noise
- d) Traffic

VOLUME REDUCTION METHODS

Once the debris is removed from the damaged areas, it will be taken to an approved Transfer Station or Temporary Debris Management Site (TDMS) for preparation for disposal. Methods of disposal may include, but are not limited to, burning, grinding/chipping, recycling, and transfer station disposal.

1. Grinding and Chipping

Will be utilized as a viable reduction method of woody materials. This method can reduce the volume of debris on a ratio of 4 to 1. For grinding and chipping to be feasible, 25% or more of the volume processed must have some benefit or use, such as mulch for public and private use. Park County will utilize equipment on hand or may bring in a grinding/chipping operation if the volume exceeds available equipment capacities.

2. Recycling

Metals, woody material, and soils are of major importance. Recycling reduces mixed debris volume before it is hauled to a transfer station. Recycling is attractive because there may be an economic value to the recovered material if it

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can be sorted and sold. A portable Materials Recovery Facility could be set up at the site. The major drawback is the potential environmental impact of the recycling operation. In areas where there is a large usage of chemical agricultural fertilizer, the recovered soil may be too contaminated for use on residential or existing agricultural land.

The designated sites in Park County will need to be able to work with numerous types of debris such as Construction and Demolition Debris, Trees, Stumps, Limbs, Leaves and Metal.

Tornadoes and other debris producing events may present opportunities to contract out large-scale recycling operations and achieve an economic return from some of the contractors who segregate and recycle debris as it arrives at the staging and reduction sites.

Recycling should be considered early in the debris removal and disposal operation because it may present an opportunity to reduce the overall cost of the operation. The following materials are suitable for recycling:

a) Metals:

Tornadoes and high wind events may cause extensive damage to mobile homes, sun porches, and green houses. Most of the metals are non-ferrous and are therefore suitable for recycling. Trailer frames and other ferrous metals are also suitable for recycling. Metals can be separated using an electromagnet. Metals that have been processed for recycling may be sold to metal recycling firms.

b) White Goods:

Special care will be taken to segregate white goods, such as refrigerators and freezers, from the debris stream. Refrigerant and other fluids are regulated and must be reclaimed by certified technicians and disposed of in a properly permitted facility.

c) Soils:

Cleanup operations using large pieces of equipment pick up large amounts of soil. The soil is transported to the staging and reduction sites where it is combined with other organic materials that will decompose over time.

Large amounts of soil can be recovered if the material is put through type of screen or shaker system. This procedure

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can produce significant amounts of soil that can either be sold or recycled back into the agricultural community.

This soil could also be used for local transfer stations as cover. It is more expensive to transport and pay tipping fees at local transfer stations than to sort out the heavy dirt before moving the material. Monitoring and testing the soil may be necessary to ensure that it is not contaminated with chemicals.

d) Wood:

Woody debris can be either ground up or chipped into mulch.

e) Construction Material:

Concrete block and other building materials can be ground and used for other purposes. Construction materials and wood can also be shredded to reduce volume. This construction material could also be used at local transfer stations for cover.

f) Residue Material:

Residue material that cannot be recycled, such as cloth, rugs, and trash, can be sent to a transfer stations for final disposal.

3. Burnable Materials

These shall be dealt with in one of three primary burning methods which are open burning, air curtain pit burning, and incineration. Controlled open burning is a cost-effective method for reducing clean woody debris in rural areas. Burning reduces the volume by 95%, leaving only ash residue to be disposed of. Air curtain pit burning substantially reduces environmental concerns. The blower unit must have adequate air velocity to provide a "curtain effect" to hold smoke in and to feed air to the fire below. Portable incinerators use the same methods as air curtain pit systems. The only difference is that portable incinerators utilize a pre-manufactured pit in lieu of an onsite constructed earth/limestone pit.

Environmental controls are essential for all incineration methods, and the following will be considered:

- a) A setback of at least 1,000 feet will be maintained between the debris piles and the incineration area(s). At least 1,000 feet will be

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kept between the incineration area(s) and the nearest building(s). Fencing and warning signs will be used to keep the public away from the incineration area(s).

- b) The fire will be extinguished approximately two hours before the anticipated removal of the ash mound. The ash mound will be removed with it reaches 2 feet below the lip of the incineration pit.
- c) The incineration pits will be constructed with limestone and reinforced with earth anchors of wire mesh to support the weight of the loaders. There will be a 1-foot impervious layer of clay or limestone on the bottom of the pit to seal the ash away from any aquifer.
- d) The ends of the pits will be sealed with dirt or ash to a height of 4 feet.
- e) A 12-inch dirt seal will be placed on the lip of the incineration pit area to seal the blower nozzle. The nozzle will be 3-6 inches from the end of the pit.
- f) There will be a 1-foot high inflammable warning stop along the edge of the pit's length to prevent the loader from damaging the lip of the incineration pit.
- g) Hazardous or contaminated ignitable material will not be placed in the pit. This is to prevent contained explosions.
- h) The airflow should hit the wall of the pit 2 feet below the top edge of the pit and the debris should not break the path of the airflow except during dumping.
- i) The pit will be no longer than the length of the blower system and the pit should be loaded uniformly along the length.

4. Ineligible Debris:

Will not be picked up for disposal, grinding/chipping, recycling, or burning unless it is determined that these pose an immediate threat to public safety and are pre-approved for removal. These items have been identified, but are not limited to, hazardous or toxic waste, (chemicals, petroleum products, asbestos), electrical equipment (transformers, power lines, power poles, etc.) and household garbage.

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At the coordinating agency representative's direction, this material shall be segregated from the remaining debris in such a way as to allow the remaining debris to be loaded and transported.

a) **Household Hazardous Waste/Hazardous Waste/Hazardous Toxic Waste**

Any material found to be classified as household hazardous waste (HHW), hazardous waste (HW), or hazardous toxic waste (HTW) shall be reported immediately to the designated coordinating agency representative. Northwest Fire Protection District (NWFPD) is the County's designated response agency when hazardous materials are present.

The Debris Manager or their designee will coordinate disposal of any hazardous waste or toxic waste with the Colorado Department of Public Health and Environment. Park County will develop a list of qualified Hazardous Waste contractors that can assist individuals with these issues.

The Debris Manager or their designee will coordinate any household hazardous waste (HHW) with the Waste Manager of the designated site and Park County Public Health.

Household Hazardous Waste (HHW) may be generated as a result of a major natural disaster. HHW may consist of common household chemicals, propane tanks, oxygen bottles, batteries, and industrial and agricultural chemicals. These items will be mixed into the debris stream and will require close attention throughout the debris removal and disposal process.

Hazardous or Toxic Waste response teams may be developed and be assigned to respond ahead of any removal efforts. Coordination will be made with regulatory agencies concerning possible regulatory waivers and other emergency response requirements.

Arrangements should be made for salvageable hazardous materials to be collected and segregated based on their intended use. Properly trained personnel or emergency response contractors will accomplish removal of hazardous or toxic waste. Coordination with regulatory agencies will ensure that cleanup actions meet local, state, and federal regulations.

In case of unsafe or condemned buildings, Household Hazardous Waste (HHW) identification and segregation will be completed

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before building demolition begins. Specialized contractors will remove HHW debris before other debris is removed.

b) **Electrical Equipment**

Standing broken utility poles, damaged and downed utility poles and appurtenances, transformers and other electrical material will be reported to the coordinating agency representative. Emergency workers shall exercise due caution with existing overhead and underground utilities and above ground appurtenances, and advise the appropriate authorities of any situation that poses a health or safety risk to workers on site or to the general population.

c) **Household Waste**

Will likely be mixed into the debris stream and every effort should be made by recovery crews to segregate it from the recyclable or burnable materials. Once segregated from the debris stream, it will be removed to an approved transfer stations by waste haulers contracted by the County. Household waste brought by the public **WILL NOT** be accepted at TDM sites.

ENVIRONMENTAL MONITORING

The Debris Manager or their designee will be responsible for ensuring the appropriate Environmental Monitoring Program is created. In addition, all site closure procedures are established and implemented to include necessary planning, permitting, and associated requirements in coordination with appropriate local, state, and federal agencies in order to assure compliance with environmental, as well as historic, preservation laws.

During the recovery process, as well as after the material has been removed from each of the debris sites, environmental monitoring will be needed. This is to ensure that no long-term environmental contamination occurs or is left on the site. This will be partially accomplished by the use of the roll off containers to collect the debris, thereby limiting any potential complications. If deemed necessary, the monitoring will be done on three different media: ash, soil, and groundwater. The monitoring of the ash will consist of chemical testing to determine the suitability of the material for land filling. Monitoring of the soils will be by portable methods to determine if any of the soils are contaminated by volatile hydrocarbons.

The monitoring of the groundwater will be done on selected sites to determine the probable effects of rainfall leaching through either the ash areas or the stockpile areas.

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Periodic water samples from any existing wells onsite or adjacent to the staging area will be done. Air quality will also be monitored for those sites where burning occurs. (A typical Site Inspection Log may be found in Appendix N.)

Stockpiled debris will be a mix of woody vegetation, construction material, household items, and yard waste and therefore activities at the debris disposal sites will include any one or a combination of the following activities:

- Stockpiling
- Sorting
- Recycling
- Incineration
- Grinding
- Chipping

Hazardous, toxic, and medical wastes will be segregated and removed prior to stockpiling.

Incineration will be done in air curtain pits, following the guidelines found in Section 7- (Burnable Materials) and generally only woody debris will be incinerated; however, the efficiency of the incineration and the quality of incineration material is highly variable. Special care will be taken to reduce any irritants and effects on the surrounding community, especially residential and agricultural applications that may be in close proximity to these burn sites.

Contamination may occur from petroleum spills at staging and reduction sites or runoff from the debris piles, incinerations sites, and ash piles. Daily inspections will be done on all sites where staging occurs. Photos, maps, and sketches of the site will be updated immediately should fuel spills occur and the appropriate state agency will be notified if any environmental damage is detected.

Outsourced monitoring operations will follow all FEMA policies (FEMA 9580.203, etc.) for disaster monitoring to ensure adequate and accurate documentation. Such documentation shall include, but is not limited to, truck certification forms, load tickets, monitors' daily reports, and individual job cards.

SECTION 8- Phase III Reclamation

The basic close-out steps are to remove all debris from the site- 1) conduct an environmental audit or assessment; 2) develop a remediation or restoration plan approved by the appropriate environmental agency; 3) execute the plan; 4) get acceptance from the landowner; and 5) terminate lease payments, if applicable.

Audit and Assessment:

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At close out, final testing of soil, water, and air quality will be taken and compared to original conditions. All ash will be removed and remediation actions will be taken as needed. If warranted, additional testing may be done at other locations adjacent to the site. Final site evaluation is an extension of the environmental monitoring program.

Remediation and Restoration:

Each Temporary Debris Management Site (TDMS) that is utilized will eventually be restored to the owner in as original a condition as possible within reasonable expectations.

Plan Execution:

All debris, processing equipment, storage tanks, if any, and structures will be removed. Top soil, if removed and stockpiled, will be reapplied. Quality assurance inspectors will monitor all closeout and disposal activities to ensure that contractors, if used, complied with contract specifications. Additional measures may be necessary to meet local, state and federal environmental requirements because of the nature of the staging and reduction operation.

Termination of Leases:

If sites are leased, a final damage waiver release will be obtained when the site is returned to its owner.

SECTION 9- Contracting Services

Contracting for labor and equipment may be necessary if the magnitude of the emergency debris clearance, removal and disposal operation is beyond the capabilities of the local resources, state resources, mutual aid agreements and volunteer labor and equipment. The Debris Manager or their designee will coordinate with the procurement agent, and will need to be familiar with contracting procedures for he or she will be required to define specific debris removal tasks and recommend specific contract types based on the magnitude of the debris clearance, removal and disposal operation and the site clearance and restoration requirements. The Debris Manager or their designee, assisted by the purchasing agent, has the responsibility on behalf of the Park County Board of Commissioners or mayor of the municipality for developing, processing and administering debris clearance, and removal and disposal contracts.

General contract provisions, qualification requirements and solicitation of contracts include but are not limited to the following:

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1. Determine the type and method of contracting needed to satisfy specific debris clearance, removal, and disposal requirements of an unusual and compelling urgency.
2. Solicit bids, evaluate efforts, award contracts, and issue notices to proceed with all contract assignments in accordance with Park County/Municipal Procurement Policies and FEMA 44 CFR Procurement Policies and Guidance (Appendices P and R), whichever is stricter.
3. Supervise the full acquisition process for service and supply contracts and the oversight of contract actions to ensure conformance with regulatory requirements.
4. Coordinate with the Public Works/Engineering Director and the Debris Manager or their designee.

Debris Operations to be Outsourced

Park County's Debris Manager or their designee will be responsible for managing the debris contracts from project inception to completion. Managing the debris contract includes such things as monitoring performance, contract modifications, inspections, acceptance, payment, and closing out of activities.

Should Park County or its municipalities decide to award contracts for debris removal, the County/Municipality:

1. Will not allow contractors to make eligibility determinations, as they have no authority to do so.
2. Will utilize pre-negotiated contracts if available. Will utilize formal competitive bid procedures when time permits. If time does not permit for normal competitive procedures, competitive bids still may be obtained using a reduced time frame for submittal of bids.
3. Will document procedures used to obtain contractors.

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4. Will not accept contractor-provided contracts without close review. If necessary, will request FEMA provide technical assistance on contracts and contract procedures.
5. Will provide necessary staff to monitor operations at temporary and final pickup, storage, reduction, and disposal sites. Appendix N shows the necessary logs and forms to be used by monitoring and contractual personnel.

TYPES OF DEBRIS CONTRACTS

Generally, there are three types of contracts that may be used for debris operations.

1. ***Time and Materials***

Contracts may be used for short periods of time immediately after the disaster to mobilize contractors for emergency removal efforts. They must have a dollar ceiling or a "not-to-exceed limit" for hours, and should be terminated when this time limit is reached. Such contracts will be limited to 70 hours of actual work in order to meet FEMA regulations concerning reimbursement. The contract will state that (a) the price for equipment applies only when the equipment is operating, (b) the hourly rate includes the operator, fuel, maintenance, and repair, (c) the County reserves the right to terminate the contract at its convenience, and (d) the County does not guarantee a minimum number of hours.

2. ***Unit Price Contracts***

These are based on weights (tons) or volume (cubic yards) of debris hauled, and may be used when scope-of-work is not well defined. Unit price contracts require close monitoring of pick-up, hauling, and dumping to ensure that quantities are accurate.

3. ***Lump Sum Contracts***

These establish the total contract price using a one-time bid from the contractor. This will only be used when the scope of work is clearly defined, with areas of work and quantities of material clearly defined. Lump sum contracts may be defined in one of two ways: (1) area method where the scope of work is based on a one-time clearance of a specified area; and (2) pass method where the scope of work is based on a certain number of passes through a specified area.

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SECTION 10- Private Property Demolition and Debris Removal

1. If Temporary Debris Management Sites are established, the Debris Manager or their designee and/or the Public Information Officer will publish these locations along with times of operations and types of debris accepted. Private property owners will be advised to transport incident debris to the nearest TDMS collection site.
2. Dumping debris on public rights-of-way or on property owned by others is illegal and will be aggressively enforced by the Park County Sheriff or appropriate municipal agencies.
3. FEMA Public Assistance (PA) funds may be used for demolition and removal of resulting debris under the authority of Section 403- *Essential Assistance*- of the Stafford Act. This section allows for the demolition of unsafe structures that pose an immediate threat to life, property, or public health and safety. The primary responsibility for demolition of unsafe structures lies with the owner whether it is private or government owned property. Dangerous structures will be the responsibility of the owner to demolish to protect the health and safety of adjacent residents. However, if unsafe structures remain because of the lack of insurance, absentee landlords, or under-staffed and under-equipped local governments, demolition of these structures may become the responsibility of the County. The Debris Manager or their designee, assisted by the Park County Sheriff's Office or appropriate municipal authority, will be responsible for taking appropriate action regarding Dangerous Structure notification and/or demolition.

SECTION 11- Public Information Officer

The Public Information Officer will develop a proactive public information management plan in order to facilitate cleanup and removal. This plan will contain definitions of the types of debris, public and private debris sites, and recycling. Emphasis will be placed on actions the public can perform to expedite the cleanup process by separating burnable and non-burnable debris; segregating household and hazardous waste; placing debris at the curbside; keeping debris piles away from fire hydrants and valves; reporting locations of illegal dump sites, or incidents of illegal dumping; and, segregating recyclable materials. .

1. **Pre-scripted Information**

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The Public Information Officer (PIO) will keep the public informed of debris pick-up schedules, disposal methods and ongoing actions to comply with state and federal regulations, disposal procedures for self-help and independent contractors, and restrictions and penalties for creating illegal dumps. The Public Information Officer (PIO) will respond to questions pertaining to debris removal from the press and local residents. The following questions are likely to be asked:

- What is the pick-up system?
- When will the contractor be in my area?
- Who are the contractors and how can I contact them?
- Should I separate the different debris materials and how?
- How do I handle Household Hazardous Waste?
- What if I am elderly or have functional challenges?

2. **Distribution Plan**

The Public Information Officer (PIO) will notify local media with continuing updates or changes in schedules, locations, or other disposal procedures that may arise. These media will consist of local radio, newspaper, regional television channels, as well as social media outlets.

In addition, a handout will be available to the public at appropriate locations that provides post-disaster information such as whom to contact and other general debris management details. **(Copies are found in Appendix O).**

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Appendices

- Appendix A: Key Points of Contacts**
- Appendix B: Park County Debris Management Task Force (DMTF)**
- Appendix C: Debris Estimation Charts**
- Appendix D: Pre-identified TDM Sites in Park County**
- Appendix E: TDM Site Preparation Check List**
- Appendix F: Emergency Disposal of Debris Resulting from Natural Disasters**
- Appendix G: Environmental Permitting**
- Appendix H: Guidelines for Open Burning of Natural Disaster Debris**
- Appendix I: Eligibility of Curbside Pick-Up (Job Aid)**
- Appendix J: Removal of Eligible Debris from Private Property (Job Aid)**
- Appendix K: Right of Entry Permit- Private Property**
- Appendix L: Hazardous Waste Vendor Point of Contact**
- Appendix M: Daily Haul Record/Load Ticket**
- Appendix N: Pre-Scripted Media Releases**
- Appendix O: Federal Procurement Standards**
- Appendix P: FEMA Fact Sheet RP9580.201 - Debris Contracting Guidance**
- Appendix Q: FEMA Recovery Fact Sheet**

PARK COUNTY DEBRIS MANAGEMENT PLAN

Appendix A- Key Points of Contact

(This does not include emergency response numbers)

NAME	DEPARTMENT	WORK PHONE	CELL PHONE
Gene Stanley	Emergency Management	719 836-4372	719 839-1602
Darrell Evig	Public Works	719-836-4277	719-836-0072
Tom Eisenman	County Manager	719-836-4203	710-839-1149
Lee Phillips	Park County Attorney	719-836-9005	719-839-0847
Lynn Ramey	Environmental Health	303-816-5970	719-839-0058
Nancy Comer Baker	Alma City Administrator	719-836-2712	N.A.
Tina Darrah	Fairplay City Administrator	719-836-2622 #102	N.A.

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Appendix B- Park County Debris Management Task Force

NAME	DEPARTMENT	WORK PHONE	CELL PHONE
Gene Stanley	Emergency Management	719 836-4372	719 839-1602
Darrell Evig	Public Works	719-836-4277	719-836-0072
Tom Eisenman	Park County Manager	719-836-4203	719-839-1149
Lee Phillips	Park County Attorney	719-836-9005	719-839-0847
Sheila Cross	Development Service	719-836-4272	719-838-0983

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Appendix C- Debris Estimation Chart

“U.S. Army Corps of Engineers Hurricane Debris Estimating Model”

Also used for tornadoes based on the Fujita Scale

Background

- The U.S. Army Corps of Engineers (USACE) Emergency Management staff has developed a modeling methodology designed to forecast potential amounts of hurricane generated debris. This model is also used for Tornadoes as rated on the Fujita Scale or with corresponding wind speeds of high wind events.
- Based on actual data from Hurricanes Frederic, Hugo, and Andrew.
- The estimated quantities produced by the model have a predicted accuracy of +/- 30%.
- The primary factor used by the model is the number of households in a developed urban/suburban area.
- Other factors utilized are:
 - Cubic yards of debris generated per household per storm category;
 - Vegetative cover;
 - Commercial density; and
 - Precipitation.
- Household debris includes damage to the house, contents, and surrounding shrubs/trees.
- Vegetative cover includes all trees and shrubbery located along public rights-of-way, parks, and residential areas.
- Commercial density includes debris generated by damage to businesses and industrial facilities.
- Private contractors will remove the majority of commercial related debris; however, disposal/reduction space is still required.
- Very wet storms will cause ground saturation, which can increase tree fall.

Initial Planning Data

- For planning purposes, the worst-case scenario should be used for the target area.

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- The most accurate process is to determine the defined areas by using the Doppler Radar (National Weather Service's Broadcasts) and Geographical Information Systems (GIS).
- Doppler radar will define the hurricane's intensity and the exact track of the eye of the storm, or the tornado track, in relation to the affected area.
- For hurricanes, track the storm and plot the eye path and 5-mile wide bands out from the eye to define the area and estimate wind speeds.
- The wind speed of the eye wall normally determines the reported storm category with the outwards or 5-mile bands being a lesser category. Tornado wind speed may not immediately be determined. Initial debris reports may be relied upon to give estimates of wind speed.
- Divide outlined areas by storm category.
- Enter coordinates into a GIS database, when possible, to determine areas and demographic information, such as (1) Population; (2) Schools; (3) Businesses; (4) Farms; and (5) Residential Areas.

STEP 1- ESTIMATING DEBRIS QUANTITIES

The formula used in this model will generate debris quantity as an absolute value based on a known/estimated population or a debris quantity per square mile based upon population density per square mile:

The Model Formula is: $Q = H (C)(V)(B)(S)$ where:

Q is the quantity of debris in cubic yards;

H is the number of households;

C is the storm category factor in cubic yards;

V is the vegetation characteristic multiplier;

B is the commercial/business/industrial use multiplier; and

S is the storm precipitation characteristic multiplier.

H is the number of households in a given location.

Determine population (**P**) in the affected area. Known/estimated population (**P**) for a jurisdiction may be used to determine a value for **H** or $H = P/3$.

- For example, the census data for Park County, Colorado in 2010 was 16,206.
- $P=16,206$
- The assumption of 3 persons per household (H) is used for this model.

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- H=16,206/3
- H=5,402

C is the storm category factor as shown below. It expresses debris quantity in cubic yards (cy) per household by hurricane category and includes the house and its contents, and land foliage.

TORNADO CATEGORY	VALUE FOR "C" FACTOR
F1 Tornado	2 Cubic Yards (CY)
F2 Tornado	8 Cubic Yards (CY)
F3 Tornado	26 Cubic Yards (CY)
F4 Tornado	50 Cubic Yards (CY)
F5 Tornado	80-100 Cubic Yards (CY)

V is the vegetation multiplier as shown below. It acts to increase the quantity of debris by adding vegetation, including shrubbery and trees, on public rights-of-way.

VEGETATIVE COVER	VALUE FOR "V" MULTIPLIER
Light	1.0
Medium	1.2
Heavy	1.3

B is the multiplier that takes into account the areas that are not solely single-family residential, but includes small retail stores, schools, apartments, shopping centers/areas, and light industrial/manufacturing facilities. Built into this multiplier is the offsetting commercial insurance requirement for owner/operator salvage operations.

COMMERCIAL DENSITY	VALUE FOR "B" MULTIPLIER
Light	1.0
Medium	1.2
Heavy	1.3

S is the precipitation multiplier that takes into account either a "wet" or "dry" storm event. A "wet" storm for category 3 or greater storms will generate more vegetative debris due to the uprooting of complete trees.

PRECIPITATION CHARACTERISTIC	VALUE FOR "S" MULTIPLIER
Light	1.0
Medium	1.2
Heavy	1.3

The following is an example using the above formula

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EXAMPLE

A category F1 tornado passes through the central part of Park County, which is unincorporated and consists primarily of livestock grazing land, single family dwellings, and one school. The vegetation characteristic is medium due to the open grazing areas and sparse homes in the area. The storm is wet, with heavy rains coming before the tornado hits.

FORMULA: $Q = H(C)(V)(B)(S)$

$H = P/3 = 16,206/3 = 5,402$ (3 persons per household)

$C = 2$ (Factor for a Category 1 storm)

$V = 1.2$ (Multiplier for medium vegetation)

$B = 1.0$ (Multiplier for light commercial due to the school)

$S = 1.0$ (Multiplier for light/wet storm event)

Then $Q = 5,402 \times 2 \times 1.2 \times 1.0 \times 1.0 = 12,965$ (rounded) cubic yards of debris.

STEP 2 – DEBRIS STORAGE SITE REQUIREMENTS

- Estimate debris pile stack height of 10 feet.
- 60% usage of land area to provide for roads, safety buffers, burn pits, and Household Hazardous Waste (HHW).

Example:

$1 \text{ acre (ac)} = 4,840 \text{ square yards (sy)}$

$10\text{-foot stack height} = 3.33 \text{ yards (y)}$

$\text{Total volume per acre} = 4,840 \text{ sy/ac} \times 3.33 \text{ y} = 16,117 \text{ cy/ac.}$

From this example, the acreage required for a debris reduction site is:

$12,956 \text{ cy debris} \div 16,117 \text{ cy/ac} = 0.8 \text{ acres (required for debris storage only, no buffers, etc.)}$

To provide for roads and buffers, the acreage must be increased by a factor of 1.66:

$33.5 \text{ ac} \times 1.66 = 55.61 \text{ acres.}$

- If you assume a 100-acre storage site can be cycled every 45 to 60 days, or one time during the recovery period, one site would be required.

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- The number of sites varies with:
 - o Size;
 - o Distance from source;
 - o Speed of reduction (mixed debris is slower to clean than woody debris); and
 - o Removal urgency

STEP 3 – CATEGORIES OF DEBRIS

Debris removed will consist of two broad categories:

- Clean wood debris
- Construction and demolition (C&D) debris.
- The clean debris will come early in the removal process as residents and local governments clear yards and public rights-of-way.
- The debris removal mission can be facilitated if debris is segregated as much as possible at the origin along the right-of-way, according to type.
- The public should be informed regarding debris segregation as soon as possible after the storm or event.
- Time periods should be set for removal: the first 7-10 days clean should be clean woody debris only, and then followed by other debris, with the metals segregated from non-metals.
- Most common hurricane and tornado-generated debris will consist of the following:
 1. 30% clean woody debris
 2. 70% mixed C&D:
 - a. Of the 70% mixed C&D:
 - i. 42% burnable, but requires sorting
 - ii. 5% soil
 - iii. 15% metals
 - iv. 38% land fill

Based upon the above example, 12,965 cy of debris would break down as follows:

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3,889.5 cy clean woody debris

1,361.3 cy is metals, and 3,448.6 cy is land fill.

The rate of burning is basically equal to the rate of chipping/grinding, which is about 200 cy/hr. However, chipping requires on-site storage and disposal of the chips/mulch.

Note: Appendix C information was taken from FEMA Publication 325, April 1999.

Public Assistance Debris Operations Job Aid (FEMA 9580.1)

Section E: Estimating Debris Quantities

Estimating Debris Quantities

General: Initial quantity estimates are difficult to make due to a number of factors: the type, magnitude, and geographical location of the disaster; geographical extent of the debris; the types and mix of debris; and the difficulties in gaining access to the affected area. It is important, however, to make as accurate an estimate as possible and refine that estimate as work continues.

Become familiar with the general results of various types of disasters. Hurricanes and tornadoes can produce prodigious quantities of yard waste and construction materials, which may be distributed across a wide area. Floods create large amounts of debris that may be buried in silt and/or mud. Ice and snow storms and snowstorms create large amounts of woody debris from broken limbs and branches. Many of the large broken limbs remain attached to the tree trunk and must be removed by professional arborists.

Ensure that necessary equipment is available, including:

- Digital (preferred), Polaroid, or disposable camera
- 100-foot tape or roll-off wheel
- Calculator, notepad, sketchpad
- Maps of area
- Aerial photographs (preferably from both before and after the disaster)

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- Dedicated vehicle and mobile communications

Debris estimating can be expedited by dividing the community into sectors based upon any of the following:

- Types of debris: woody, mixed or construction material
- Location of debris: residential, commercial, or industrial
- Land use: rural or urban

Reminders: The following reminders may be of assistance when performing debris estimates:

- Look beyond the curb into side- and backyards and that the condition of the homes. Most of the debris in these areas will eventually move to the curb.
- Wet storms will produce more personal property (i.e., household furnishings, clothing, rugs, etc.) debris if roofs are blown off.
- Look for hanging debris such as broken limbs after an ice storm.
- Flood-deposited sediment may be compacted in place. Volume may increase as debris is picked up and moved.
- Using aerial photographs in combination with ground measurements will help determine if there are any voids in the middle of large debris piles.
- Treat debris piles as a cube, not a cone, when performing estimates.

Estimating Aids – Building: The following information will assist you in determining the amount of debris from destroyed buildings and mobile homes:

- One Story House Formula:**
 - $L' \times W' \times 8' = \text{_____ cubic yards} \times 0.33 = \text{_____ cubic yards of debris. 27' per cy (the 0.33 factor accounts for the "air space" in the house).$
 - The table below can be used to estimate debris quantities for a totally destroyed typical home. A vegetative debris multiplier is also included.

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- Amount of personal property (as debris) from an average flooded residence with a basement: 25-30 cy.
- Amount of personal property (as debris) from an average flooded residence with a basement: 45-50 cy.

TYPICAL HOUSE SQUARE FEET	VEGETATIVE COVER MULTIPLIER (YARD WASTE)			
	NONE	LIGHT (1.1)	MEDIUM (1.3)	HEAVY (1.5)
1000 SF	98 CY	107 CY	127 CY	147 CY
1200 SF	118 CY	129 CY	153 CY	177 CY
1400 SF	137 CY	150 CY	178 CY	205 CY
1600 SF	155 CY	170 CY	201 CY	232 CY
1800 SF	175 CY	192 CY	228 CY	263 CY
2000 SF	195 CY	251 CY	254CY	293 CY
2200 SF	215 CY	237 CY	280 CY	323 CY
2400 SF	235 CY	259 CY	306 CY	353 CY
2600 SF	255 CY	280 CY	332 CY	383 CY

- Single wide mobile home = 290 cy of debris
- Double wide mobile home = 415 cy of debris

Rule of Thumb:

- 15 trees 8 inches in diameter = 40 cy (average)
- Root system (8'-10' diameter) = requires one flatbed trailer to move.
- To convert cubic yards of Construction and Demolition (C&D) debris to tons, divide by 2.
- To convert tons of C&D to cubic yards, multiply by 2.
- To convert cubic yards of woody debris to tons, divide by 4*.

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- To convert tons of woody debris to cubic yards, multiply by 4*.

**These factors to convert woody debris from cubic yards to tons, and vice versa, is considered a good average for mixed debris, as developed by USACE.*

Debris Composition for Hurricanes and Tornadoes: As a general statement, hurricanes and tornados are the biggest debris generators of all disasters. For planning purposes, it is sometimes useful to have an estimate of the composition of the debris expected from a hurricane or a tornado with winds of equal strength. There is no exact composition data; the mix from Hurricane Andrew in Florida was generally 30% clean woody debris and 70% construction and demolition debris. After Hurricane Fran in North Carolina, the mix was reversed- clean woody debris comprised 70% of the total debris generated.

Look closely at the areas impacted by the hurricane or other storm before projecting the mix. One type of debris that has a fairly consistent composition is mixed construction and demolition debris. A good average for that mix is:

- 42% burnable, but requires sorting (check before burning as there may be prohibitions against burning construction debris).
- 5% soil.
- 15% metals.
- 38% land fill.

Reduction Rates:

- Burning: 95% reduction
- Chipping and grinding: reduces the debris volume on a 4-to-1 basis or 75% reduction (on average). This percentage may vary with the types of wood being chipped. It is best to carefully measure several piles of typical woody debris before they are chipped, then immediately thereafter, measure the amount of mulch generated. Tub-grinders have production rates ranging from 160 to 340 cubic yards per hour for brush and yard waste. Check production rates for specific equipment being used. Do not

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use Grinder Production Logs; they tend to overly quantify production because they may apply engine hours, use an “ideal” rate of production; lack personnel to monitor equipment usage; have changes in conditions of debris, etc. Verify by monitoring operations.

- To expedite this debris estimation process, this could be done at the same time as the damage assessment inspection is initially made as per the Park County Damage Assessment Plan.

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Appendix D- Pre-Identified TDM Sites in Park County

Roll offs will be used at each of the following locations. The debris material will be segregated at these locations and placed into dumpsters (roll offs) for removal. As roll offs are filled, they will be removed and replaced with empty roll offs. The debris will be taken to either Chaffee County, Teller County, or by Mountain View Waste.

The following is a list of temporary holding sites:

1. Bailey
 - Negotiations will begin with CUSP (Coalition of the Upper South Platte) to determine if space for a TDMS can be identified/developed.
2. Fairplay
 - Fairplay Shop
 - Fairplay Transfer Station
3. Guffey
 - Guffey Shop
 - Area adjacent to Guffey Shop and Guffey Fire Dept. building (possible).
4. Hartsel
 - Hartsel Shop
5. Jefferson
 - Buffalo Shop
 - Jefferson Shop
6. Lake George
 - Lake George Shop

Sites to be determined

1. Grant
2. Alma
3. Ranch of the Rockies

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Appendix E- TDM Site Preparation Checklist

SITE EVALUATION

1. Site Ownership:

- a. Use County/municipal lands to avoid costly leases and trespassing allegations.
Use private land ONLY if County/municipal sites are unavailable.

2. Site Location:

- a. Consider impact of noise, dust, and traffic;
- b. Consider pre-existing site conditions;
- c. Look for good ingress/egress at site(s);
- d. Consider impact on groundwater;
- e. Consider site size based on:
 - i. Expected volume of debris to be collected; and
 - ii. Planned volume reduction methods.
- f. Avoid environmentally sensitive areas, such as:
 - i. Wetlands;
 - ii. Rare and critical animals or plant species habitats;
 - iii. Well fields and surface water supplies;
 - iv. Historical/archeological sites; and
 - v. Sites near residential areas, schools, churches, hospitals, and other sensitives areas.
- g. Perform recordation of site chosen (pictures, videos, etc.).

3. Site Operations

- a. Use portable containers;
- b. Separate types of waste as operations continue;
- c. Monitor site at all times;
- d. Perform on-going volume reduction (onsite or removal for disposal/reduction);
- e. Provide nuisance management (dust, noise, etc.);

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- f. Provide vector controls (rats, insects, etc.);
- g. Provide special handling for hazardous materials;
- h. Provide security (limit access); and
- i. Ensure appropriate equipment is available for site operations.

4. Site Closeout:

- a. Remove all remaining debris to authorized locations;
- b. Restore site to pre-use condition; and
- c. Perform recordation of site (pictures, videos, etc.).

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Appendix F- “Emergency Disposal of Debris Resulting from Natural Disaster”

Plots of land may be used for the emergency disposal of debris created during natural disasters that, due to the amount of waste generated, would overwhelm the existing capacity of permitted transfer stations. The following guidelines shall apply:

- Application for use of a site for emergency disposal of debris must be submitted by a unit of local or state government.
- Sites to be used only for the staging of waste do not need the approval prior to their use.
- Sites to be used only for the open burning of waste need the approval prior to their use; and must ensure the guidelines and/or permits for open burning of natural disaster debris are followed. Prior to closing the burn site, the operator of the site must conduct a hazardous waste determination on the ash resulting from open burning and submit that to the appropriate local and state agencies, which will make a determination if the ash can remain at the site or must be removed from the site. If ash is left at the site, it shall be covered with a minimum of six (6) inches of soil and a vegetative cover must be established. If ash is removed from the site, it must be taken to a permitted landfill.
- If regulated solid waste or ash from open burning are disposed of at the site, a deed notation must be recorded in the County records for the site within 90 days after the site discontinues receiving waste, stating that solid waste has been dispensed of on the site. The site must be surveyed by a registered land surveyor and the results of the survey recorded in the deed.
- Sites to be used for disposal of regulated solid waste are to have proper approval before their use. The actual location of the site must be submitted to, along with any information that may be known about the site, such as proximity to residences, proximity to drinking water wells and wetlands, surface water bodies, and streams.
- No hazardous waste or putrescent waste may be disposed of in these sites.

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- Waste shall not be placed in groundwater if the site is excavated. Waste shall not be placed in wetlands.
- The disposal site must be closed in accordance with local and state regulations for closure of a permitted construction/demolition transfer station. Unless the site was used only for disposal of ash resulting from open burning. For sites where regulated solid waste was disposed, the owner of the property will be required to conduct post-closure of the site for a period of time, to be determined by the types of waste disposed of and the location of the site, up to 30 years after the site is closed.
- The use of a site in an emergency situation does not imply that the site will be approved as a permitted transfer station.

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Appendix G- Environmental Permitting

Park County/Municipal Planning and Zoning will determine the geographic eligibility of Debris Management sites.

Burning of disaster related debris shall be allowed only as permitted under Local, State, and Federal guidelines and regulations.

Park County Public Health/Environmental Health will help determine health issues and requirements related to the debris management operations.

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Appendix H- “Guidelines for Open Burning of Natural Disaster Debris”

These guidelines apply to the open burning of debris resulting from catastrophic natural events under approval from Local, State, and Federal Agencies.

- Only vegetation and wood may be burned. All other materials should be disposed of by burial in a permitted transfer station or a site approved by Park County for disposal.
- Open burning, including approval of sites, must be coordinated and supervised by county officials (public health officers, county engineer, solid waste coordinators, and/or emergency management officials). A municipality may conduct and supervise its own open burning, following these guidelines, after approval by a county official.
- If a burn site is located in a district in which a Fire Ban from the local fire district is in force, the site must follow the district’s requirements.
- Open burning sites should be as distant as possible from occupied dwellings and businesses. Recommended minimum is 1000 feet.
- Material to be burned should be as dry as possible. Larger piles consume the debris faster during combustion.
- Open burning should be conducted during clear weather, preferably days with sunshine and light, to no, winds.
- Burning may commence or fuel added to a fire between 8:00 a.m. and 3:00 p.m.
- The use of portable air curtain incinerators is encouraged and should be considered if one or more of the following situations exist:
 - Extended 24-hour burning is necessary;
 - Accelerated burning is desired; and/or
 - Smoke is, or may become, a problem.
- Prior to closing the burn site, the operator of the site must conduct a hazardous waste determination on the ash resulting from open burning and submit that to the appropriate Local, State, and/or Federal authorities, who will make a determination if the ash can remain at the site or must be removed from the site. If

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the ash is left at the site, it shall be covered with a minimum of six (6) inches of dirt and a vegetative cover must be established. If ash is removed from the site, it must be taken to a permitted transfer station approved by local and state regulation.

- If ash from open burning or regulated solid waste are disposed at the site, a deed notation must be recorded in the County records for the site within 90 days after the site discontinues receiving waste, stating that solid waste has been disposed of on the site. The site must be surveyed by a registered land surveyor and the results of the survey recorded in the deed.
- Opening burning shall not occur at the permitted transfer station unless approved by the Park County Board of County Commissioners.
- Park County Debris Manager or their designee has the authority to halt or modify any open burning of disaster debris at any time.

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Appendix I- Eligibility of Curbside Pick-Up

Public Assistance Debris Operations Job Aid (FEMA 9580.1)

Eligibility of Curbside Pick-Up

Debris may continue to accumulate as residents bring debris from their properties to public rights-of-way. Typically, this occurs in three stages:

Stage 1: Woody debris and yard waste moved to right-of-way.

Stage 2: Disaster debris, such as damaged personal goods, moved to right-of-way.

Stage 3: Construction and demolition materials removed by the homeowner prior to the receipt of insurance and individual assistance payments.

Residents should not mix garbage with debris. Debris deposited at the curbside must be disaster-related to be eligible for pickup and disposal by the applicant. Applicants should resume normal garbage pick-up schedules as soon as possible.

Construction and demolition materials from minor or major repairs or reconstruction by contractors should not be deposited at the curbside. Contractors should remove and deposit the debris at approved transfer stations.

Insurance proceeds usually cover the cost for demolition debris removal from private property. Remember, only disaster-related debris removal costs not covered by insurance are eligible for reimbursement. Watch for non-disaster related materials (bagged grass clippings, household garbage, automobile parts, etc.).

When it becomes apparent that the debris being brought to the curb is not disaster-related, or is reconstruction debris, the Public Assistance Officer (PAO-FEMA) should negotiate with the State counterpart to set a realistic deadline and make sure the applicants have advance notice. *Note: Elected Officials in conjunction with the Debris Manager or their designee should evaluate this cut-off point first, and issue a notice to the public announcing the cutoff date.*

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For example, it is unrealistic to impose a deadline that takes effect 48 hours later. For large events, it is unrealistic to set deadlines immediately following the disaster. However, discussions with the State on the need to establish deadlines should begin early.

Remember, the time extension authority given to the State applies only to disaster-related debris. That authority does not apply to curbside pick-up of non-disaster debris, or to reconstruction debris.

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Appendix J- Removal of Eligible Debris from Private Property

Public Assistance Debris Operations Job Aid (FEMA 9580.1)

Removal of Eligible Debris from Private Property

A discussion of eligibility for removal of debris from private property is contained in the Debris Management Guide, FEMA Publication 325; however, issues regarding such removal are common. In particular, problems may arise regarding the definitions of "public health and safety" and "economic recovery" related to debris on private property. Removal of debris from private property is primarily the responsibility of the individual property owner, aided by insurance settlements or volunteer organizations.

- Ensure that the term "economic recovery of the affected areas" is not being misapplied. Use of this criterion is normally restricted to the removal of disaster-related debris from large commercial areas to expedite restoration of the economic viability of the affected community.
- Ensure that all applicants (*Note: the word "applicants" as applied here would be the Park County Board of County Commissioners for Public Assistance through FEMA*) are aware that only FEMA makes eligibility determinations regarding removal of debris from private property.
- Ensure that all applicants are aware of the limitation of debris removal from private property early in the disaster.
- If FEMA determines that debris is so widespread that removal from private property is appropriate, ensure that the eligible applicant understands the requirement to collect any insurance proceeds that covers the debris removal. These proceeds must be reported to FEMA, and that amount de-obligated from the appropriate Public Worksheet (PW of the PA application).
- Ensure that the determination that "a public health and safety issue exists" is *not* based on building codes. Generally, the determination would be based on ordinances related to condemnation. Additionally, most such ordinances require that the applicant place a lien on the property for recoupment of demolition and

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debris removal costs. If so, that amount should be treated similar to insurance proceeds, and de-obligated.

- Ensure that there is a clear understanding that a public health and safety hazard must exist for the removal of the debris to be eligible. Again, the final determination for the eligibility of debris removal from private property is a FEMA responsibility.
- Demolition of a structure is not always the most cost-effective health and safety alternative. For “attractive nuisances”, where structural integrity has not been compromised, cleaning and securing the facility may be the best alternative.
- Concrete slabs or foundation-on-grade do not present a health and safety hazard to the general public except in very unusual circumstances, such as erosion under a concrete slab on a hillside.
- Broken slabs, or slabs incapable of supporting a new structure, do not constitute a public health or safety hazard. They are more appropriately a part of the reconstruction of the facility, and concrete slabs that are removed for reconstruction purposes are not eligible for removal as disaster-related debris, even when brought to the curbside.
- The cost of removing substantially damaged structures, as well as associated slabs, driveways, fencing, garages, sheds, and similar appurtenances, are eligible when the property is part of a Section 404 Hazard Mitigation buyout and relocation project. Review the *Policy on Demolition of Private and Public Facilities*, November 9, 1999.

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Appendix K- Park County Right of Entry Agreement

** RIGHT OF ENTRY AGREEMENT **

I/We _____, the owner(s) of the property commonly identified as:

(street) _____

(city/town) (zip code) ,

In Park County, in the State of Colorado do hereby grant and give freely and without coercion, the right of access and entry to said property to the Park County Board of Commissioners, its agencies, contractors, and subcontractors thereof, for the purpose of removing and clearing any or all disaster-generated debris of whatever nature from the above described property.

It is fully understood that this permit is not an obligation to perform debris clearance. The undersigned agrees and warrants to hold harmless Park County, the State of Colorado, its agencies, contractors, and subcontractors, for damage of any type, whatsoever, either to the above described property or persons situated thereon and hereby release, discharge, and waive any action, either legal or equitable that might arise out of any activities on the above described property. The property owner(s) will mark any storm damaged sewer lines, water lines, and or other utility lines located on the described property.

I/We (have __, have not __) (will __, will not __) received any compensation for debris removal from any other source including Small Business Administration (SBA), National Resource Conservation Service (NRCS), private insurance, individual and family grant program or any other public assistance program. I will report for this property any insurance settlements to me or my family for debris removal that has been performed at government expense. For the consideration and purposes set forth herein, I set my hand this ____ day of _____, 20____.

Owner: _____

PARK COUNTY DEBRIS MANAGEMENT PLAN

Telephone Number () -

Address: (Street) _____

(City, State, Zip Code): _____

Witness: _____

County Representative: (Signature) _____

(Phone Number) _____

Department or Contractor Name: _____

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Appendix L- Hazardous Waste Vendor Points of Contact

NAME	ADDRESS	TELEPHONE
Blue Star Recyclers	100 Talamine Ct, Colorado Springs, CO 80907	(719) 597-6119
C & G Environmental (Erick McCallum)		(817) 483-8181 or (817) 366-9347
Chaffee County Landfill	16550 HWY 285, Salida, CO, 81212	(719) 539-3738
Clean Harbors Environmental Services		(303) 371-1100
Clean Management Environmental Group, Inc.		(877) 776-5840
Colorado Hazard Control		(719) 547-2785
Golden Recycling	1500 W 44 th Unit E, Golden, CO, 80401	(303) 957-0808
Hazardous Waste Experts		(888) 681-8923
Haz-Mat Response		(800) 229-5292
Phantom Landfill Twin Enviro Services	2500 CR 67, Penrose, CO, 81240	(719) 372-6671
Summit County Resource Allocation Park	639 SCR 66, Dillon, CO, 80435	(970) 468-9263
Woodland Park Panther Recycling	600 E Kelly Road, Woodland Park, CO, 80863	(719) 686-2028

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Appendix M- Record Keeping/Force Account

Haul Tickets/Load Tickets/Site Inspection Logs

This will be the responsibility of the Debris Manager, in this case, Park County Office of Emergency Management or their designee

Certain types of work would be performed under a force account. These would include, but not be limited to: contract hauling and private removal contractors. Load tickets would be utilized for record keeping of force account work.

Load Ticket Disposition

- Paper Tickets, 3 part, colored copies
 - Part 1- Load Site Monitor
 - Part 2- Disposal Site Monitor
 - Part 3- Subcontractor/Driver
- Park County will retain Part 1. The Load Site Monitor will retain Part 1 and the Disposal Site Monitor will retain Part 2. Part 3 will be retained by the Subcontractor/Driver. Parts 2 and 3 will be turned in daily to the Debris Manager or their designee. Payment for hauling debris will only be approved upon presentation of Part 4 with the Contractor's invoice.
- Electronic Tickets are subject to FEMA concurrence and approval.

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Examples

Record Keeping

Haul Tickets/ Load Tickets/ Site Inspection Logs

Daily Haul Record

Daily Report				
Park County DOT Unit #			Date of Report:	
Truck No:	Location of Work:	Local Collection Site Trips	Transfer Station Trips	Weight Total Tons
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
Daily Totals				

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Load Ticket	
TICKET NUMBER:	
CONTRACT NUMBER	
CONTRACTOR	
DATE:	
DEBRIS QUANTITY	
Truck No:	Capacity (CY):
Load Size (CY):	Tons:
Truck Driver:	
DEBRIS CLASSIFICATION	
	Vegetation
	C&D
	White Goods
	HHW
	Other*
LOCATION	
Section/Area:	Dumpsite
	Date/Time
	Inspector
Loading	
Dumping	
Eligibility (Y/N):	Original: [County] [City] [State] Yellow: Contractor Pink: Driver Gold: FEMA

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*Other Debris Explanation

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TEMPORARY DEBRIS SITES INSPECTION LOG

Date of Activation _____

Inspector _____

SITE USEAGE (check all that)	STOCKPILE	CHIPPING/GRIND ING	BURNING	EQUIPMENT STAGING
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Inspection dates	Noted:	Noted:	Noted:	Noted:

PARK COUNTY DEBRIS MANAGEMENT PLAN

Appendix N- Pre-Scripted Information for Public Dissemination

Following an event, the Park County PIO will issue press releases concerning debris removal operation(s), in addition to any potential safety-related issues. Collection sites will be identified as well as other pertinent information concerning debris removal. Further, signage and/or message boards may be utilized to increase public information dissemination.

Below are several examples of a typical press release:

MEDIA RELEASE EXAMPLES

Date:

Point of Contact: Park County Public Information Officer (PIO)

Park County Administration, the Park County Emergency Management or the appropriate municipal entities have implanted debris pick-up schedules for the areas affected by the recent _____. County employees and independent contractors will be removing debris from the right of ways for the next few weeks. Only storm related debris will be collected. No household garbage will be removed. Please contact your regular hauler for the resumption of services in your area. Illegal dumping should be reported to the Park County Sheriffs' Office or the appropriate municipal law enforcement agencies

For more information, please contact: Park County Emergency Management, Park County Public Works Department or appropriate municipal entities.

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MEDIA RELEASE

Date:

Point of Contact: Park County Public Information Officer (PIO)

The Park County Board of Commissioners has developed and is implementing the Emergency Debris Management Plan for all areas that have suffered from the recent event. The public can help expedite the cleanup process by separating burnable and non-burnable debris, segregating household hazardous waste, and placing separated debris and recyclable materials at the curbside or road right-of-way. Please keep all debris away from fire hydrants and valves. Please report illegal dumping and illegal dump sites.

For more information concerning storm debris cleanup efforts, contact the Park County Office of Emergency Management, Park County Public Works Department or the appropriate municipal entities.

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Appendix O- Excerpts from the Federal Register Concerning Procurement Standards

Subsequent to an event, the following debris operations may be contracted: roll off (delivery and pick up), contract hauling of debris, private contractors for the removal/loading of debris for transportation to the collection site(s), as well as any auxiliary services, such as tub grinders.

Excerpts from the Federal Register Concerning Procurement Standards

**Use this link to access the full document*

[Federal Register/ Vol. 78, No. 248/Thursday, December 26, 2013/Rules and Regulations/ pg. 78631](#)

Relevant excerpts begin on page 78631.

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Appendix P- Debris Removal Contractors

NAME	ADDRESS	TELEPHONE
Black Foot Mountain Excavation	60 Blackfoot Trail, Hartsel, CO	(315) 525-3862
Bob Narozanic Excavating	1155 CR6, Alma, CO	(719) 836-3143
Chaffee County Waste		(719) 395-6656
Crooked Creek Construction Services	818 Boreas Circle, Jefferson, CO	(303) 917-3039
Fiore & Sons		(303) 647-5893
H&S Excavating	13700 US HWY 285, Pine, CO	(303) 816-7402
Kerneli Services		(800) 320-9510
Mountain View Waste		(303) 838-0560
Snare Construction	13619 CR 1, Florissant, CO	(719) 748-8673
Tay-Ben Trucking	5925 Vista Ridge Point #102, Colorado Springs, CO 80918	(970) 625-2952
Teller County Waste		(719) 686-7517

PARK COUNTY DEBRIS MANAGEMENT PLAN

Appendix Q- FEMA Recovery Fact Sheet

FEMA Recovery Fact Sheet RP9580.201

“Debris Contracting Guidance” *

**Use the following link to access the full document*

[FEMA Recovery Fact Sheet- Debris Contracting Guidance](#)

**PUBLIC WORKS
MONTHLY STAFF REPORT
August 2018**

Wastewater Treatment Plant Performance August 2018

Influent flow: Treatment Plant Design flow 0.3 MGD.

Average Flow	0.11MGD	% Capacity 36%
Maximum Flow	0.16MGD	% Capacity 53%
BOD		
Influent 302 mg/l	Effluent <2 (BDL)	%Removal 99.993%
Suspended Solids		
Influent 164 mg/l	Effluent <5 (BDL)	%Removal 99.97%
Ammonia		
Influent 38.72 mg/l	Effluent .05 mg/l	% Removal 99.9987%
E.coli		
Limit: 2,000 Average Geometric mean/ 4,000 Maximum Geometric Mean		
Colonies	Effluent <1 (BDL) Colonies	% Removal 99.9995%

Waste Water system

Wastewater plant ran exceptionally well this month. Lab results were very similar to last month. E.coli is below detectable limits.

Water System

FEMA has completed the repairs on the Water Plant reservoir. We are still working through some water system issues concerning water leaks and production. We have found three leaks in town, all three have been repaired. These have all been small leaks and not the source of our difference between pumped volume and billed volume. We did isolate a leak at the Middle Fork RV park. This could be a sizable leak. Owner currently working on pinpointing the leak so it can be repaired.

Public Works

- Act as project manager for FEMA projects – beach dredging, beach road and the water plant reservoir.

Spillway project complete except seeding. Access Road complete except for final grading and seeding. Dredging continues and is going well. Dredge will be removed from the pond on September 24th. Beach and road should open around the 1st of October.

- Research Town Ditch Easement and create a maintenance plan/program.

Kat has been assigned this project and is researching the scope and dimensions of the Town's easement. Her second step will be creating and implementing a maintenance program.

- Continue to work on general clean-up of Town owned properties and rights-of-ways.

I will work on routine schedule for clean-up. Currently Public works is working on an ongoing list of items that need to be cleaned up.

- Begin work on comprehensive public works capital improvement plan to include all town owned buildings and properties, vehicles, and equipment.

I will work on a plan for on-going maintenance and capital improvements during the 4th quarter of this year.

- Complete Public Works Manual addressing internal operations as well as creating standards for street, sidewalks, parking lots, parks, etc.

Vaughn hasn't had much time to complete these SOP's and Operations Manuals. Vaughn estimates that he is half finished writing SOP's and O&M for all aspects of Public Works duties. He is expected to be finished with these documents around end of September.

- Keep informed of all developments with the two approved marijuana retail/cultivation facilities within the Sanitation District. Monitor for compliance with applicable sanitation rules and regulations.

Wise Cannabis has not yet finished their grow operation side of the business and I don't foresee this happening anytime soon.

Park County is in the process of re-zoning the trailer park back to residential from commercial. The grow operation plans have been cancelled.

- Contract for and oversee electrical upgrades on 5th Street

Electrical upgrades have been done to 5th street. Electrical contractor has taken over getting Front street through Xcel and getting the work completed.

- Install two new fire hydrants per 2016 budget.

Two bids received, American West was low (Contractor on FEMA projects). Contract has been issued, \$13,020. Work to be completed by the end of August.

- Comply with cross-connection/back flow prevention regulations as implemented by CDPHE.

We are in the process of complying with and completing the cross-connection program. This project has been assigned to Kat and she has sent out surveys to all businesses and multifamily homes that are required to complete these surveys and return them. As of March 19th she has received 77 of 132 surveys back. Kat has compiled a list of properties that require a site visit and has done some of these visits. She has also compiled a list of properties that have not responded to the survey and is following up with the property owners.

- Participate in the River Park Planning Process.

First meeting has been held and follow up meetings are scheduled.

- Participate in the Town Hall/Visitor Center Planning Process. Act as Project Manager if Visitor Center Project is approved.

I will be handling this with Tina. I will solicit input from Gerrits as needed.

- Continue to provide training opportunities for the Building Inspector and monitor licensing levels to keep compliant and up-to-date.
- Complete SCADA installation at the water plant.

Mountain Peak Controls is working on a quote for labor and parts to complete the SCADA system to control the variable speed pumps remotely. Russ with Mountain Peaks to be out the middle of September to complete the quote for this work.

- Complete sludge removal.

Sludge dewatering and disposal has been completed

- Complete installation of rubber mats in the playground area of Cohen Park.

Installation of rubber mats requires a concrete or asphalt base slab sloped 2% to drain. The quantity of rubber mats is 400 sf and the need for lower play area is over 1600 sf. Completing just the lower area play area will not make the park ADA compliant. The cost to complete the lower play area is most likely over \$100k. It was decided to not proceed with installation of rubber mats and sell the rubber mats.

- Obtain Level "C" Wastewater certification 2018 and if possible obtain level 'B'.

Vaughn Mead will take his C test on September 27th.

- Paint Town Hall by contracting out painting services.

Work is complete.

- Finish installing and repairing radio compatible water meters.

We have 19 meters and radios to repair, program or replace. Vaughn is working on these and should be completed by the end of August.

- Bid out and complete 2018 roadway overlays.

Paving was completed on June 12th and shouldering has been completed.

- Acquire all spare parts and motors needed for quicker repairs at the Sanitation Plant and Lift Station.

All of the spare parts and motors needed have been ordered. Some parts have been received to date with the remainder expected by end of September.

- Work with NWFD to update Fire Code in Fairplay/Update IBC and IRC.

Gerrits is the lead on these projects. These project will be completed the 4th quarter of this year.

