

**AGENDA**

**for the Board of Trustees of the Town of Fairplay, Colorado  
 Monday, August 20, 2018 at 7:00 p.m. at the Fairplay Town Hall Meeting Room  
 901 Main Street, Fairplay, Colorado**

- I. CALL TO ORDER REGULAR MEETING AT 7:00 P.M.**
- II. PLEDGE OF ALLEGIANCE**
- III. ROLL CALL**
- IV. APPROVAL OF AGENDA**
- V. CONSENT AGENDA** *(The Consent Agenda is intended to allow the Board to spend its time on more complex items. These items are generally perceived as non-controversial and can be approved by a single motion. The public or the Board Members may ask that an item be removed from the Consent Agenda for individual consideration.)*
  - A. APPROVAL OF MINUTES – August 06, 2018**
  - B. APPROVAL OF EXPENDITURES – Approval of bills of various Town Funds in the amount of \$51,784.26.**
- VI. CITIZEN COMMENTS**
- VII. PUBLIC HEARINGS**
  - A. Should the Board Approve Adoption of Ordinance No. 4, series of 2018 entitled, “AN ORDINANCE ADDING A NEW 16-7-150 TO THE FAIRPLAY MUNICIPAL CODE RELATING TO TEMPORARY USE AND HOUSING DURING CONSTRUCTION”?**
  - B. Should the Board Approve Adoption of Ordinance No. 5, series of 2018 entitled, “AN ORDINANCE AMENDING SECTION 16-5-30 OF THE FAIRPLAY MUNICIPAL CODE RELATING TO TABLE OF USES AND SECTION 16-26-20 RELATING TO DEFINITIONS”?**
- VIII. UNFINISHED BUSINESS**
  - A. Other Discussion Items**
- IX. NEW BUSINESS**
  - A. Should the Board Approve Adoption of Resolution No. 29, series of 2018 entitled, “A RESOLUTION ESTABLISHING THE MEETING TIME FOR REGULAR MEETINGS OF THE FAIRPLAY BOARD OF TRUSTEES”?**
  - B. Should the Board Approve Adoption of Resolution No. 30, series of 2018 entitled, “A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF FAIRPLAY, COLORADO, AUTHORIZING THE EXECUTION OF A PROPERTY IMPROVEMENT INCENTIVE PROGRAM (PIIP) AGREEMENT BETWEEN TOWN HALL AND AMANDA WOODBURY FOR THE 902 & 980 MAIN STREET EXTERIOR PROJECT. ”?**
  - C. Other New Business**
- X. BOARD OF TRUSTEE AND STAFF REPORTS**
- XI. ADJOURNMENT**

**Upcoming Meetings/Important Dates:**

Ed Snell Memorial Run/Walk 10k Charity Fundraiser  
 TGI Fairplay Concert Series with Hazel Miller  
 Board of Trustees Meeting  
 South Park Arts Celebration & Plein Air Festival  
 Oktoberfest in Fairplay at South Park Brewery

August 18, 2018  
 August 24, 2018 @ 6:00pm  
 September 17, 2018 @ 7:00 pm  
 September 04-08, 2018  
 September 15, 2018

**This Agenda May Be Amended.**

**MINUTES OF THE REGULAR MEETING OF THE  
FAIRPLAY BOARD OF TRUSTEES  
August 8, 2018**

**CALL TO ORDER REGULAR MEETING OF THE BOARD OF TRUSTEES**

The regular meeting of the Board of Trustees for the Town of Fairplay was called to order at 6:00 p.m. in the Council Chambers located in the Fairplay Town Hall, 901 Main Street, by Mayor Frank Just who proceeded with the pledge of allegiance, followed by the roll call which was answered by Trustees Scott Dodge, Eve Stapp, Ray Douglas, and Cindy Bear. Also in attendance were Town Administrator/Clerk Tina Darrah and Assistant to the Town Administrator Mason Green.

**AGENDA ADOPTION**

**Motion #1** by Trustee Douglas, seconded by Trustee Stapp, that the agenda be amended to show item XI, Call to Order of the Work Session be changed from a 7:00 PM start time to commencing directly after adjournment of the Regular Meeting. Motion carried unanimously.

**CONSENT AGENDA** (*The Consent Agenda is intended to allow the Board to spend its time on more complex items. These items are generally perceived as non-controversial and can be approved by a single motion. The public or the Board Members may ask that an item be removed from the Consent Agenda for individual consideration.*)

- A. **APPROVAL OF MINUTES** – July 16, 2018
- B. **APPROVAL OF EXPENDITURES** – Approval of bills of various Town Funds in the amount of \$222,848.80.
- C. **FINDINGS OF FACT, CONCLUSION AND ORDER IN RE: APPLICATION OF MCFARLAND OIL, LLC dba D & S C STORE FOR A FERMENTED MALT BEVERAGE LICENSE.**

**Motion #2** by Trustee Stapp, seconded by Trustee Douglas, that the consent agenda be adopted as presented. A roll call vote was taken: Dodge - yes, Stapp – yes, Just – yes, Douglas – yes, Bear – yes. Motion carried unanimously.

**CITIZEN COMMENTS**

No citizen comments were offered.

**UNFINISHED BUSINESS**

- A. Other discussion items

No other discussion items were offered.

**NEW BUSINESS**

- A. Should the Board Approve Adoption of Resolution No. 27, series of 2018 entitled, "A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF FAIRPLAY, COLORADO APPROVING PARTICIPATION IN AN INTERGOVERNMENTAL AGREEMENT FOR LAW ENFORCEMENT MUTUAL AID WITH THE CITY OF LEADVILLE."?

Assistant to the Town Administrator Green presented the topic, stating that Leadville Police Chief Robert Glenny had requested that the Town of Fairplay and the City of Leadville enter into this Intergovernmental Agreement for Law Enforcement Mutual Aid because the two municipalities often request law enforcement support from one another for Fairplay's Burro Days festival and Leadville's Boom Days festival. Assistant to the Town Administrator Green also stated that the agreement automatically renewed on the first of the new calendar year. Mr. Green noted that Town Attorney Phillips had made a few insubstantial revisions to the original IGA that was sent out and he recommended that the Board approve the IGA as revised.

The Board of Trustees asked Town Administrator Darrah if the Town of Fairplay had mutual aid agreements with any other regional police force. Town Administrator Darrah stated that the Town currently does not and that the law enforcement mutual aid agreement with the Park County Sheriff's office had expired in 2006.

**Motion #3** by Trustee Douglas, seconded by Trustee Stapp, that the Board Approve Adoption of Resolution No. 27, series of 2018, entitled, "A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF FAIRPLAY, COLORADO, APPROVING PARTICIPATION IN AN INTERGOVERNMENTAL AGREEMENT FOR LAW ENFORCEMENT MUTUAL AID WITH THE CITY OF LEADVILLE", with the revisions as recommended by Town Attorney Phillips: Motion carried unanimously.

**B. Other new business**

No other new business offered.

**BOARD OF TRUSTEES AND STAFF REPORTS**

Assistant to the Town Administrator Green stated that he and Town Administrator Darrah have a phone call set up with Dr. Joel Hartter, the director of the Masters of the Environment Program at the University of Colorado, Boulder, later this week regarding the Blueprint 2.0 *Grow Your Outdoor Recreation Industry* grant. Assistant to the Town Administrator Green also stated that he would continue to keep the Board updated on any further news regarding the grant.

Town Administrator Darrah stated that Mayor Just had rearranged his work schedule so that the Town of Fairplay Board of Trustee Meetings could start at 6:00pm year-round. A brief discussion took place as to whether the rest of the Board would be in favor of this, wherein it was determined that the majority of the members liked the idea and staff was directed to place this on the next agenda for discussion and action.

Trustee Douglas asked Town Administrator Darrah how the dredging of the Fairplay Beach was progressing. Town Administrator Darrah commented that the dredging had gotten off to a slow start due to the construction of the holding ponds required for the process. Since issues with the holding ponds had been addressed, the dredging has been making much faster progress. Some discussion regarding the repair of Beach Road also took place.

Trustee Douglas also stated that he was very much impressed with this year's Burro Days.

Mayor Just thanked Town staff and the other members of the Board of Trustees for their work during this years Burro Days festival. He stated that he attended all three days and that this years Burro Days was impressive. During Burro Days, Mayor Just had administered the ribbon cutting for the new Storybook Walk which features the children's book, Prunes and Rupe, written by Lydia Griffen. Mayor Just commented on how great the Storybook Walk is and that he hopes the Library continues to add new stories to the walk periodically. Mayor Just also stated that people informed him of how much they enjoyed the concert venue off of 5<sup>th</sup> street. He requested that Town staff discuss the idea that all concerts should be hosted there.

**ADJOURNMENT**

Mayor Just, noting that there being no further business before the Board, declared that the meeting be adjourned at 6:27 p.m.

\_\_\_\_\_  
Frank Just, Mayor

ATTEST:

\_\_\_\_\_  
Mason Green, Assistant to the Town Administrator



## MEMORANDUM

**TO:** Mayor and Board of Trustees

**FROM:** Kim Wittbrodt, Treasurer

**RE:** Paid Bills

**DATE:** 8/15/2018

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**Agenda Item: Bills**

Attached is the list of invoices paid through August 15, 2018.

Total Expenditures: \$51784.26.

Upon motion to approve the consent agenda, the expenditures will be approved.

Please contact me with any questions.

Report Criteria:

Detail report type printed

Check Issue Date	Check Number	Name	Description	Seq	Invoice Date	Check Amount	GL Account
08/14/2018	14069	CDPHE	permit CO0040088	1	07/31/2018	2,733.00	617110
08/14/2018	14069		permit CO0040088	1	07/31/2018	92.00	617110
Total 358:						2,825.00	
08/14/2018	14071	Colorado Mountain News	summit daily ads	1	07/31/2018	1,623.86	105162
08/14/2018	14071		summit daily ads	2	07/31/2018	448.79	105150
08/14/2018	14071		summit daily ads	3	07/31/2018	778.00	105171
Total 538:						2,850.65	
08/14/2018	14073	Dana Kepner Company, In	Parts	1	08/06/2018	95.91	507360
Total 682:						95.91	
08/14/2018	14077	Fairplay Fiume	legal /ads	1	07/31/2018	24.34	617330
08/14/2018	14077		legal /ads	2	07/31/2018	27.86	106125
08/14/2018	14077		display ads	3	07/31/2018	100.00	105150
08/14/2018	14077		display ads	4	07/31/2018	678.00	105162
Total 868:						828.20	
08/14/2018	14081	Main Street Garage	blazer repairs	1	08/01/2018	167.05	507170
08/14/2018	14081		blazer repairs	2	08/01/2018	334.11	105625
08/14/2018	14081		blazer repairs	3	08/01/2018	167.06	617155
Total 1336:						668.22	
08/14/2018	14086	Mountain View Waste	2 yd 2 monthly	1	07/31/2018	75.00	617167
Total 1414:						75.00	
08/14/2018	14091	Town of Fairplay	water-san district	1	07/31/2018	36.00	617104
08/14/2018	14091		525 hathaway	1	07/31/2018	183.30	105190
08/14/2018	14091		sewer-town hall	1	07/31/2018	60.00	105023
08/14/2018	14091		sewer-shop	1	07/31/2018	60.00	105650
08/14/2018	14091		sewer-shop	2	07/31/2018	60.00	507390
08/14/2018	14091		23 fuller drive	1	07/31/2018	60.00	105095
Total 2134:						459.30	
08/14/2018	14093	United States Postal Servic	Bulk Mail permit	1	08/01/2018	225.00	105130
Total 2158:						225.00	
08/14/2018	14094	USABlueBook	testing supplies	1	08/01/2018	309.22	617140
08/14/2018	14094		supplies	1	08/07/2018	83.50	507160
Total 2176:						392.72	
08/02/2018	14060	Utility Notification Center	RTL Transmissions	1	07/31/2018	23.20	507230
08/02/2018	14060		RTL Transmissions	1	07/31/2018	31.90	617340

Check Issue Date	Check Number	Name	Description	Seq	Invoice Date	Check Amount	GL Account
Total 2194:						55.10	
08/02/2018	14061	Xcal Energy	901 main	1	07/19/2018	208.87	105023
08/02/2018	14061		Chlorinator	1	07/19/2018	13.59	507390
08/02/2018	14061		1800 beaver creek	1	07/19/2018	1,270.17	507390
08/02/2018	14061		sign #1	1	07/19/2018	10.93	105640
08/02/2018	14061		117 silverheels road	1	07/19/2018	10.20	105841
08/02/2018	14061		525 Hathaway	1	07/19/2018	117.04	105190
08/02/2018	14061		san plant	1	07/23/2018	3,441.22	617104
08/02/2018	14061		1190 castello	1	07/24/2018	148.66	507390
08/02/2018	14061		1190 castello	2	07/24/2018	148.66	105650
08/02/2018	14061		200 2nd	3	07/24/2018	23.91	507390
08/02/2018	14061		157 6th st	4	07/24/2018	142.23	105640
08/02/2018	14061		156 5th street	5	07/24/2018	10.20	105640
08/02/2018	14061		588 beach road	6	07/24/2018	10.20	105841
08/14/2018	14085		street lights	1	08/01/2018	187.35	105640
Total 2296:						5,743.33	
08/14/2018	14092	True Value	Supplies	1	07/30/2018	149.78	105630
08/14/2018	14092		Supplies	2	07/30/2018	75.93	507160
08/14/2018	14092		Supplies	3	07/30/2018	6.48	617155
08/14/2018	14092		Supplies	4	07/30/2018	133.00	105170
08/14/2018	14092		Supplies	5	07/30/2018	196.79	105670
08/14/2018	14092		Supplies	6	07/30/2018	12.99	105134
08/14/2018	14092		Supplies	7	07/30/2018	25.98	617103
08/14/2018	14092		Supplies	8	07/30/2018	24.18	617155
08/14/2018	14092		Supplies	9	07/30/2018	89.96	105162
08/14/2018	14092		Supplies	10	07/30/2018	3.79	105625
08/14/2018	14092		Supplies	11	07/30/2018	28.87	105670
Total 2405:						745.85	
08/14/2018	14066	AmeriGas	Propane	1	07/31/2018	443.24	507103
Total 2468:						443.24	
08/14/2018	14080	High Country Engineering	Engineering for FEMA	1	08/02/2018	937.50	507195
08/14/2018	14080		Engineering for FEMA	1	08/02/2018	937.50	507195
08/14/2018	14080		Engineering for FEMA	1	08/02/2018	937.50	507195
Total 2603:						2,812.50	
08/02/2018	14052	CenturyLink	alarm line-525 Hathaway	1	07/19/2018	44.54	105190
08/02/2018	14052		7198382622355B	1	07/19/2018	459.59	105065
08/02/2018	14052		acct 718-836-4608 502B	1	07/19/2018	59.83	507320
08/02/2018	14052		7198362445	1	07/19/2018	102.57	617320
Total 2614:						666.53	
08/14/2018	14072	Colorado Natural Gas, Inc.	natural gas	1	08/01/2018	49.05	105023
08/14/2018	14072		525 hathaway	1	08/01/2018	58.18	105190
08/14/2018	14072		san office	1	08/01/2018	40.99	617104
08/14/2018	14072		sewer treatment plant	1	08/01/2018	48.15	617104
08/14/2018	14072		natural gas-shop	1	08/01/2018	47.36	507390

Check Issue Date	Check Number	Name	Description	Seq	Invoice Date	Check Amount	GL Account
Total 2728:						243.73	
08/14/2018	14078	ghVALLEY.NET	internet service	1	07/31/2018	29.97	105065
08/14/2018	14078		internet service	2	07/31/2018	29.98	105455
Total 2753:						59.95	
08/14/2018	14083	Mobile Record Shredders	record shredding	1	08/01/2018	12.00	105030
Total 2793:						12.00	
08/14/2018	14068	AT&T	long distance	1	08/03/2018	21.32	105065
Total 2809:						21.32	
08/14/2018	14079	Heart of the Rockies Radio	radio ads	1	07/31/2018	750.00	105162
Total 2836:						750.00	
08/14/2018	14085	Mountain Peak Controls, In	scada maintenance	1	08/10/2018	950.00	617155
08/14/2018	14085		scada maintenance	2	08/10/2018	237.50	507103
Total 2861:						1,187.50	
08/14/2018	14089	South Park Brewing	estip payment	1	08/01/2018	3,896.16	105076
Total 2873:						3,896.16	
08/14/2018	14090	The Phillips Law Offices, L	Legal	1	07/31/2018	4,556.00	617210
08/14/2018	14090		Legal	2	07/31/2018	1,956.00	105057
Total 2886:						6,512.00	
08/14/2018	14088	Shirley Septic Pumping, In	port a pots	1	07/13/2018	210.00	105120
Total 2893:						210.00	
08/02/2018	14056	Rise Broadband	internet	1	08/01/2018	103.68	617320
Total 2900:						103.68	
08/14/2018	14065	American Leak Detection	leak detection	1	08/07/2018	2,000.00	507155
Total 2920:						2,000.00	
08/14/2018	14096	Fairplay Auto Supply	supplies	1	07/31/2018	18.19	507155
08/14/2018	14096		parts	2	07/31/2018	135.93	105625
08/14/2018	14096		parts	3	07/31/2018	49.97	105630
08/14/2018	14096		parts	4	07/31/2018	.50	105630
08/14/2018	14096		parts	5	07/31/2018	.02	105625
08/14/2018	14076		2nd qtr estip	1	08/01/2018	3,624.63	105076
Total 2948:						3,828.24	
08/14/2018	14082	Maryanne Rozzi	harpist	1	07/31/2018	300.00	105172

Check Issue Date	Check Number	Name	Description	Seq	Invoice Date	Check Amount	GL Account
Total 2952:						300.00	
08/14/2018	14074	Dean Johnson	live radio	1	07/31/2018	75.00	105162
Total 3040:						75.00	
08/02/2018	14053	First Aid & Safety 2000	calibration	1	03/13/2018	89.95	617155
Total 3101:						89.95	
08/14/2018	14063	351 Highway 285, LLC	estip payment	1	08/01/2018	5,359.24	105076
Total 3154:						5,359.24	
08/02/2018	14054	Green, Mason	mileage	1	08/02/2018	33.05	105130
Total 3175:						33.05	
08/02/2018	14057	Salado	dinner for band	1	08/01/2018	196.00	105150
Total 3208:						196.00	
08/02/2018	14051	CEBT	cobra - werner	1	08/01/2018	1,431.00	102240
Total 3209:						1,431.00	
08/14/2018	14084	Montrose Water Factory, L	bottled water	1	07/17/2018	8.75	105120
Total 3211:						8.75	
08/08/2018	14062	H & H Painting	final payment - paint town	1	08/08/2018	4,600.00	105025
Total 3214:						4,600.00	
08/02/2018	14058	Shane Garcia	police help	1	08/01/2018	275.00	105162
Total 3234:						275.00	
08/02/2018	14055	Michael Travis	police help	1	07/31/2018	150.00	105162
Total 3235:						150.00	
08/02/2018	14059	Steve Holland	police help	1	07/31/2018	900.00	105162
Total 3236:						900.00	
08/14/2018	14070	City of Manitou Springs	7 attendees for fall cml me	1	07/31/2018	100.00	105110
08/14/2018	14070		7 attendees for fall cml me	2	07/31/2018	40.00	105015
Total 3237:						140.00	
08/14/2018	14064	All Recycling, Inc.	metal recycling	1	08/01/2018	29.15	105135
Total 3238:						29.15	
08/14/2018	14087	Rene Fisher	award mugs	1	07/31/2018	242.00	105162



Check Issue Date	Check Number	Name	Description	Seq	Invoice Date	Check Amount	GL Account
Total 3239:						242.00	
08/14/2018	14075	Donna Alcom	labels	1	07/31/2018	52.00	105162
08/14/2018	14075		ink cartridge	1	07/31/2018	41.99	105162
Total 3240:						93.99	
08/14/2018	14067	Anta Diop	refund booth fee	1	08/14/2018	150.00	104756
Total 3243:						150.00	
Grand Totals:						51,784.26	

Report Criteria:

Detail report type printed



## MEMORANDUM

**TO:** Mayor and Board of Trustees  
**FROM:** Tina Darrah, Town Administrator  
**RE:** Public Hearing on Ordinance No. 4 – Changes to UDC Regarding Temporary Housing During Construction  
**DATE:** August 14, 2018

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**AGENDA ITEM: Public Hearing - Should the Board Approve Adoption of Ordinance No. 4, series of 2018, entitled, "AN ORDINANCE ADDING A NEW 16-7-150 TO THE FAIRPLAY MUNICIPAL CODE RELATING TO TEMPORARY USE AND HOUSING DURING CONSTRUCTION."?**

Per our work session earlier this spring - this ordinance addresses on-site temporary housing during construction, remodeling, and restoration. Lee will be at the meeting Monday night to answer questions from the public and/or the Board.

This public hearing has been noticed in the Fairplay Flume in accordance with the UDC requirements. This public hearing will need to be opened and comments solicited from the audience. After comments are received the public hearing can be closed for Board discussion. Staff recommends approval of the Ordinance.

**Recommended Action:**

Motion to approve Ordinance No. 4, series of 2018. This will need a second and a voice vote.

**ORDINANCE NO. 2018-4**

**AN ORDINANCE ADDING A NEW 16-7-150 TO THE FAIRPLAY MUNICIPAL CODE RELATING TO TEMPORARY USE AND HOUSING DURING CONSTRUCTION**

**BE IT ORDAINED BY THE TOWN BOARD OF THE TOWN OF FAIRPLAY, COLORADO, THAT:**

**Section 1.** The Fairplay Municipal Code is amended by the addition of a new Section 16-7-150 to read as follows:

**Section 16-7-150. Temporary Housing.**

- A) An owner of a lot may live on his or her lot while a new house is being constructed, or an existing house is undergoing remodeling or restoration such that it is uninhabitable during the construction process, on the same lot, subject to compliance with the standards set forth herein.
- B) Prior to the occupancy of any temporary housing the owner shall submit to the Town evidence of an adequate water supply and method of sewage disposal.
  - 1. For self-contained recreational vehicles, the owner shall demonstrate a valid commitment for hauling water and sewage to an approved disposal site.
  - 2. For units which are not self-contained, adequate water and sewage facilities shall be provided and approved by the Town's Public Works Department.
  - 3. For mobile homes, manufactured housing, or other temporary housing, the owner shall have water and sewer treatment or disposal systems approved by the Town's Public Works Department.
  - 4. In no case shall a source of water unapproved by the Town be used for drinking, nor shall any sewage be discharged in a manner not approved by the Town.
- C) The Town staff shall inspect the site to determine whether it is suitable for temporary housing and may deny permission for temporary housing if the site is reasonably determined to be unsuitable for such temporary use.
- D) If the subject lot is located in an area subject to protective or restrictive covenants, such covenants must allow temporary housing and the owner shall demonstrate to the Town that any necessary approvals from the property owners' association have been obtained.

- E) No temporary housing shall be allowed unless there is a current building permit for the lot in question and construction is being actively pursued or, in any event, longer than six (6) months.
- F) No more than one temporary housing unit shall be located on a house construction site. Occupancy of the unit shall be limited to the owners of the lot and their immediate family.
- G) Temporary housing sites shall be maintained in a clean, sanitary and safe condition, free from hazardous or noxious materials, weeds and refuse. The property owner shall be responsible for ensuring compliance.
- H) Adequate fire protection shall be provided.
- I) A thirty (30) gallon (four [4] cubic foot) trash container shall be provided, or the equivalent, in a central trash collection facility. Such container shall be durable, washable, non-absorbent metal or plastic with tight-fitting, near-resistant lids. Refuse shall be removed from the site not less than once each week.
- J) Should any of the requirements of this Section be violated the Town may issue a stop work order for the construction project until the temporary housing site is brought into compliance. No certificate of occupancy shall issue until the temporary housing is removed and the site is restored to the reasonable satisfaction of the Town.

**Section 2.** Safety Clause. The Town Board hereby finds, determines and declares that this Ordinance is promulgated under the general police power of the Town of Fairplay, that it is promulgated for the health, safety and welfare of the public, and that this Ordinance is necessary for the preservation of health and safety and for the protection of public convenience and welfare. The Town Board further determines that the Ordinance bears a rational relation to the proper legislative object sought to be obtained.

**Section 3.** Severability. If any clause, sentence, paragraph or part of this Ordinance or the application thereof to any person or circumstances shall for any reason be adjudged by a court of competent jurisdiction invalid, such judgment shall not affect application to other persons or circumstances.

**Section 4.** This Ordinance shall become effective thirty (30) days after final publication.

INTRODUCED, READ, ADOPTED, AND ORDERED PUBLISHED this \_\_\_\_ day of \_\_\_\_\_, 2018.

Approved: \_\_\_\_\_  
Frank Just, Mayor

Attest: \_\_\_\_\_  
Tina Darrah, Town Clerk

Approved as to form: \_\_\_\_\_  
Herbert C. Phillips, Town Attorney

**NOTICE OF PUBLIC HEARING  
FOR AMENDMENTS TO THE FAIRPLAY ZONING CODE**

Notice is hereby given that a public hearing will be held before the Board of Trustees of the Town of Fairplay, Colorado, in the Council Chambers of the Town Hall, 901 Main Street, Fairplay, Colorado, at 7:00 p.m. on Monday, August 20, 2018, to consider proposed amendments to the Uniform Development Code, Chapter 16, of the Fairplay Municipal Code. The Board of Trustees will be considering the following ordinances: **"AN ORDINANCE OF THE TOWN OF FAIRPLAY, COLORADO, AMENDING SECTION 16-5-30 OF THE FAIRPLAY MUNICIPAL CODE RELATING TO TABLE OF USES AND SECTION 16-25-180 RELATING TO DEFINITIONS"**, and **"AN ORDINANCE OF THE TOWN OF FAIRPLAY, COLORADO, ADDING A NEW SECTION 16-7-150 TO THE FAIRPLAY MUNICIPAL CODE RELATING TO TEMPORARY USE AND HOUSING DURING CONSTRUCTION"**. All interested parties are encouraged to attend. Additional information may be obtained from the Town Clerk's office at 901 Main Street or by calling (719) 836-2622.

Published ONCE in the FAIRPLAY FLUME on August 10, 2018.



## MEMORANDUM

**TO:** Mayor and Board of Trustees  
**FROM:** Tina Darrah, Town Administrator  
**RE:** Public Hearing on Ordinance No. 5 – Changes to UDC Regarding Camping in Town Limits  
**DATE:** August 14, 2018

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**AGENDA ITEM: Public Hearing - Should the Board Approve Adoption of Ordinance No. 5, series of 2018, entitled, “AN ORDINANCE AMENDING SECTION 16-5-30 OF THE FAIRPLAY MUNICIPAL CODE RELATING TO TABLE OF USES AND SECTION 16-26-20 RELATING TO DEFINITIONS.”?**

This ordinance is also per our spring work session and addresses non-commercial camping on residential property within the Town limits. The ordinance defines camping, places a time limit on camping, and prohibits camping on public rights of ways and public property. It also only allows camping (as defined in the ordinance) in three zone districts – single-family residential, multi-family residential and transitional. This can be amended easily based on the discussion at the meeting and the Board’s final direction. Also, at the work session a discussion took place in regard to allowing more than 14 days of camping in Town with a “special permit”. This discussion did not end in any specific direction/consensus, so is not included in the ordinance, but can easily be added upon direction from the Board.

Lee will be at the meeting Monday night to answer questions from the public and/or the Board.

This public hearing has been noticed in the Fairplay Flume in accordance with the UDC requirements. This public hearing will need to be opened and comments solicited from the audience. After comments are received the public hearing can be closed for Board discussion. Staff recommends approval of the Ordinance.

Recommended Action:

Motion to approve Ordinance No. 5, series of 2018. This will need a second and a voice vote.

ORDINANCE NO. 2018-5

AN ORDINANCE AMENDING SECTION 16-5-30 OF THE FAIRPLAY MUNICIPAL CODE RELATING TO TABLE OF USES AND SECTION 16-26-20 RELATING TO DEFINITIONS

BE IT ORDAINED BY THE TOWN BOARD OF THE TOWN OF FAIRPLAY, COLORADO, THAT:

**Section 1.** Section 16-5-30 of the Fairplay Municipal Code is amended to read as shown on Exhibit A hereto. The amendment addresses the issue of non-commercial camping.

**Section 2.** Section 16-26-20 of the Fairplay Municipal Code is amended by the addition of new definition of "Camping" to read as follows:

**Camping** means the taking up of temporary residence in a tent or recreational vehicle on private property in any zone district in which camping is permitted in Section 16-5-30. Camping for a period in excess of fourteen (14) consecutive days, or for more than fourteen (14) days in a six-month period is prohibited. No camping is allowed on public streets, public rights-of-way, publicly-owned property or unimproved private property.

**Section 3. Safety Clause.** The Town Board hereby finds, determines and declares that this Ordinance is promulgated under the general police power of the Town of Fairplay, that it is promulgated for the health, safety and welfare of the public, and that this Ordinance is necessary for the preservation of health and safety and for the protection of public convenience and welfare. The Town Board further determines that the Ordinance bears a rational relation to the proper legislative object sought to be obtained.

**Section 4. Severability.** If any clause, sentence, paragraph or part of this Ordinance or the application thereof to any person or circumstances shall for any reason be adjudged by a court of competent jurisdiction invalid, such judgment shall not affect application to other persons or circumstances.

**Section 5.** This Ordinance shall become effective thirty (30) days after final publication.

INTRODUCED, READ, ADOPTED, AND ORDERED PUBLISHED this \_\_\_\_ day of \_\_\_\_\_, 2018.

Approved: \_\_\_\_\_  
Frank Just, Mayor

Attest: \_\_\_\_\_  
Tina Darrah, Town Clerk



"Exhibit A"  
Ordinance No. 2018-5

Sec. 16-5-30 Table of Uses

Land Use	Residential		Mixed Use	Commercial			Light Indus.	Public	
	SF-Res	MF-Res	T	IC	C	MU	LI	CC	POST
Accessory Dwelling Unit	S	■	S	■	■	■	■	■	■
Amateur Radio Tower or Antenna	S	■	■	■	■	■	S	■	■
Art Gallery	■	■	P	P	P	P	P	■	■
Assembly halls	■	■	S	S	P	P	S	S	S
Athletic fields (daytime & nighttime use)	■	■	■	■	S	S	S	P	P
Automobile and truck repair	■	■	■	■	S	S	P	■	■
Automobile fuel stations	■	■	■	■	P	P	P	■	■
Automobile service stations	■	■	■	■	P	P	P	■	■
Automotive sales and service	■	■	■	■	P	P	P	■	■
Bakeries	■	■	S	P	P	P	P	■	■
Bank/Financial Institution-w/o Drive-up	■	■	■	P	P	P	S	■	■
Bank/Financial Institution-w Drive-up	■	■	■	P	P	P	■	■	■
Bar/Drinking Establishments w/o Drive-up	■	■	S	P	P	P	P	■	■
Bed and breakfast	S	S	S	P	S	S	■	■	■
Building Materials-Sales, Yards	■	■	■	■	S	■	P	■	■
Campground & RV Park (limited stay - Max. of 30 days within a 180 day period)	■	■	■	■	S	S	S	■	S
Camping - Non-Commercial	P	P	P	■	■	■	■	■	■
Car washes	■	■	■	■	P	P	P	■	■
Carpentry and contractors shops	■	■	■	S	S	S	P	■	■
Cemetery	■	■	■	■	■	■	■	■	P

**NOTICE OF PUBLIC HEARING  
FOR AMENDMENTS TO THE FAIRPLAY ZONING CODE**

Notice is hereby given that a public hearing will be held before the Board of Trustees of the Town of Fairplay, Colorado, in the Council Chambers of the Town Hall, 901 Main Street, Fairplay, Colorado, at 7:00 p.m. on Monday, August 20, 2018, to consider proposed amendments to the Uniform Development Code, Chapter 16, of the Fairplay Municipal Code. The Board of Trustees will be considering the following ordinances: **"AN ORDINANCE OF THE TOWN OF FAIRPLAY, COLORADO, AMENDING SECTION 16-5-30 OF THE FAIRPLAY MUNICIPAL CODE RELATING TO TABLE OF USES AND SECTION 16-25-180 RELATING TO DEFINITIONS"**, and **"AN ORDINANCE OF THE TOWN OF FAIRPLAY, COLORADO, ADDING A NEW SECTION 16-7-150 TO THE FAIRPLAY MUNICIPAL CODE RELATING TO TEMPORARY USE AND HOUSING DURING CONSTRUCTION"**. All interested parties are encouraged to attend. Additional information may be obtained from the Town Clerk's office at 901 Main Street or by calling (719) 836-2622.

Published ONCE in the FAIRPLAY FLUME on August 10, 2018.



## MEMORANDUM

**TO:** Mayor and Board of Trustees  
**FROM:** Tina Darrah, Town Administrator/Clerk  
**RE:** Change in Meeting Time  
**DATE:** August 14, 2018

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**Agenda Item:** Should the Board Approve Adoption of Resolution No. 29, series of 2018, entitled, "A RESOLUTION ESTABLISHING THE MEETING TIME FOR REGULAR MEETINGS OF THE FAIRPLAY BOARD OF TRUSTEES."?

Per direction from the Board at the last meeting, this resolution sets 6:00 p.m. as the meeting time for all regular meetings of the Town Board.

**Recommended Action:**

**Motion to approve Resolution No. 2018-29. This does not require a roll call vote.**

**RESOLUTION NO. 29**  
**(Series of 2018)**

**A RESOLUTION ESTABLISHING THE MEETING TIME**  
**FOR REGULAR MEETINGS OF THE FAIRPLAY**  
**BOARD OF TRUSTEES**

WHEREAS, Section 2-2-60 of the Fairplay Municipal Code states that regular meetings of the Fairplay Board of Trustees shall be held on the first and third Monday of each month at the Town Hall at 7:00 p.m. "or at such other times as otherwise established by announcement and/or publication upon the affirmative vote of the Board of Trustees at a public meeting;" and

WHEREAS, the Board of Trustees wishes to establish an earlier meeting time for the convenience of the public and the safety of staff and meeting attendees;

NOW THEREFORE BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE TOWN OF FAIRPLAY, THAT:

1. Meeting Times. The regular meetings of the Board of Trustees shall be held at 6:00 p.m. Pursuant to Section 2-2-60 of the Fairplay Municipal Code, the regular meetings shall continue to be held on the first and third Monday of each month at the Town Hall except on legal holidays, when no meeting shall be held.

2. Safety Clause. The Town Board of Trustees hereby finds, determines, and declares that this Resolution is promulgated under the general police power of the Town of Fairplay, that it is promulgated for the health, safety, and welfare of the public and that this Resolution is necessary for the preservation of health and safety and for the protection of public convenience and welfare. The Town Board of Trustees further determines that the Resolution bears a rational relation to the proper legislative object sought to be attained.

3. Severability. If any clause, sentence, paragraph or part of this Resolution or the application thereof to any person or circumstances shall for any reason be adjudged by a court of competent jurisdiction invalid, such judgment shall not affect application to other persons or circumstances.

4. Effective Date. This Resolution shall become effective immediately.

RESOLVED, APPROVED AND ADOPTED by the Board of Trustees of the Town of Fairplay on the \_\_\_ day of \_\_\_\_\_, 2018 upon the motion of Board

Member \_\_\_\_\_, the second of Board Member \_\_\_\_\_, and by a vote of \_\_\_ in favor and \_\_\_ against.

\_\_\_\_\_  
Frank Just, Mayor

ATTEST:

\_\_\_\_\_  
Tina Darrah, Town Clerk



## MEMORANDUM

**TO:** Mayor and Board of Trustees

**FROM:** Kim Wittbrodt, Treasurer

**RE:** Resolution Approving PIIP Agreement with Amanda Woodbury

**DATE:** August 13, 2018

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**Agenda Item:** Resolution for PIIP Agreement

This resolution approves an agreement with Amanda Woodbury for the 902 and 980 Main Street Exterior Project. Staff has reviewed this application and found it in compliance with the PIIP rules and regulations.

This application is for \$5,478 to prep and paint the exterior of the buildings. The wood entries to both buildings will be repaired as needed. The property taxes paid for this property over the last five years is \$5,478. You have \$10,854 remaining in your PIIP line item for 2018. The photos included with the application shows the current condition of both of the building exteriors. The paint color schemes will be blue and grey. The estimate for the prep, painting and porch repairs for both buildings is \$11,305. Staff recommends approval.

Approval of this resolution will require a motion, second and a roll call vote.

**TOWN OF FAIRPLAY, COLORADO  
RESOLUTION NO. 2018-30**

**A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF FAIRPLAY, COLORADO, AUTHORIZING THE EXECUTION OF A PROPERTY IMPROVEMENT INCENTIVE PROGRAM (PIIP) AGREEMENT BETWEEN THE TOWN AND AMANDA WOODBURY FOR THE 902 & 980 MAIN STREET EXTERIOR PROJECT.**

**WHEREAS**, the Town Board of the Town of Fairplay specifically finds that entering into this PIIP Agreement will enhance the appearance of the property thereby enhancing the appearance of the Town as a whole; and

**WHEREAS**, the Town Board finds that enhancing the appearance of the property and the Town promotes the public welfare including the expansion of retail sales tax and/or property tax generating business and expanded employment opportunities; and

**WHEREAS**, the Board of Trustees has reviewed the PIIP Agreement and finds it to be in compliance with the provisions of Section 4-9-80 of the Fairplay Municipal Code.

**NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES FOR THE TOWN OF FAIRPLAY, COLORADO**, that the Mayor is authorized to enter into this agreement between the Town of Fairplay and Amanda Woodbury as described in the agreement, attached hereto as "Exhibit A", and to execute the same on behalf of the Town.

**RESOLVED, APPROVED, and ADOPTED** this 20th day of August, 2018.

**TOWN OF FAIRPLAY, COLORADO**

(Seal)

\_\_\_\_\_  
Frank Just, Mayor

ATTEST:

\_\_\_\_\_  
Tina Darrah, Town Clerk

**PROPERTY IMPROVEMENT INCENTIVE PROGRAM AGREEMENT  
(Project)**

THIS PROPERTY IMPROVEMENT INCENTIVE PROGRAM AGREEMENT (902 and 980 Main Street Exterior Project) (hereafter referred to as the "902 and 908 Exterior Project PIP Agreement") is made and executed this 20th day of August, 2018, by and between the TOWN OF FAIRPLAY, COLORADO, a Colorado statutory municipal corporation, (hereafter referred to as the "Town"), and Amanda Woodbury (hereafter referred to as the "Owner").

**WITNESSETH**

WHEREAS, the Owner is the owner of certain real property in the Town commonly described as 902 and 980 Main Street, (the "Property"); and

WHEREAS, the Owner proposes to improve the Property by painting, repairing ramps and porches on both buildings, which improvements will enhance the appearance of the Property and of the Town; and

WHEREAS, in entering into this PIP Agreement, the Town Board of the Town specifically finds that the criteria for approval of a PIP Agreement set forth in Section 4-9-80 of the Fairplay Municipal Code are met; and

WHEREAS, the parties hereto wish to set forth in full their agreement as to the nature and extent of the improvements which shall be constructed and installed by the Owner within and upon the Property, and the manner for and extent of the reimbursement to the Owner for a portion of the cost of such construction and installation; and

WHEREAS, the parties wish to memorialize all aspects of their agreement as to the terms and conditions of such reimbursement in this PIP Agreement.

NOW THEREFORE, the parties hereto, for themselves, their successors and assigns (to the extent this PIP Agreement is assignable, as specified hereinafter), in and for the consideration of the performance of the mutual covenants and promises set forth herein, the receipt and adequacy of which are hereby acknowledged, do hereby covenant and agree as follows:

1. **Authority.** This PIP Agreement is entered into in compliance with the provisions of Article 9, Chapter 4 of the Fairplay Municipal Code.

2. **Scope of Work.** The parties hereby mutually agree that Owner shall construct, or cause to be constructed, the improvements to the Property set forth in **Exhibit A** hereto (the "Work" or the "Project"). Such work shall be completed to the reasonable satisfaction of the Town prior to any reimbursement pursuant to this PIP Agreement. Any change in the Scope of Work shall require the prior written approval of the Town and may result in a decrease in the amount of the reimbursement should the Town reasonably determine that the change diminishes the cost or value of the improvements. The construction or installation of the improvements shall commence no later than September 15, 2018, and shall be completed no later than December 31, 2018. Should the work not commence or not be completed by the dates specified above this PIP Agreement shall terminate and be of no further force or effect and the Town shall have no further obligations hereunder.

8/15/18  
PIP AGREEMENT WOODBURY.DOC



3. **Cost of Project.** The estimated cost of the Project is Eleven Thousand Three Hundred Five Dollars (\$11,305.00).

4. **Contractor.** The contractors performing the work are H & H Services and Andrew Murrell. Any change of contractor shall require prior Town approval.

5. **Property tax rebate and matching funds.** The parties hereby mutually agree that the maximum amount of real property taxes to be rebated to Owner by the Town shall be Five Thousand Four Hundred Seventy Eight Dollars (\$5,478) and that such amount does not exceed the amount of real property taxes paid on the Property to the Town during the preceding five years. Owner shall pay not less than an amount equal to fifty percent (50%) of the total cost of the Project. Should the cost of the Project decrease during the work the property tax rebate provided by the Town shall be reduced to assure that the Owner contributes at least fifty percent (50%) of the total cost of the Project.

6. **Maintenance of improvements.** Owner shall maintain the improvements in good condition and repair for a period of five years from and after the date of completion. Should Owner not perform this maintenance obligation Owner shall, upon written demand from the Town, refund to the Town all monies rebated to the Owner by the Town pursuant to this PIIP Agreement.

7. **Completion of work and payment of rebate.** Upon completion of the Work, Owner shall notify the Town of such completion and the Town shall perform an inspection of the improvements. If the improvements are completed in a satisfactory and workmanlike manner the Town shall accept same and shall, within thirty (30) day following such acceptance, rebate to the Owner the amount required by Paragraph 5 above.

8. **Annual appropriation.** The parties specifically acknowledge and agree that no undertaking on the part of the Town to rebate property taxes as specified herein constitutes a debt or obligation of the Town within any constitutional or statutory provision. The Town's obligations hereunder shall be subject to annual appropriation by the Town Board unless and until approved by the Town's electors.

9. **Assignment/Third party beneficiaries.** None of the obligations, benefits, and provisions of this PIIP Agreement shall be assigned in whole or in any part without the express written authorization of the Fairplay Town Board. In addition, no third party may rely upon or enforce any provision of this PIIP Agreement, the same being an agreement solely between the Town and the Owner, and which agreement is made for the benefit of no other person or entity.

10. **Successors and assigns.** This PIIP Agreement may be recorded and shall be binding on Owner's successors and assigns.

11. **Amendments.** This PIIP Agreement shall be subject to amendment only by a written instrument and executed by each party. Any such amendment shall require the approval by the Town Board of the Town of Fairplay at a regular or special meeting of the Town Board, and execution thereof by the Mayor and attestation by the Town Clerk.

12. **Notices.** Any written notices provided for or required in this PIIP Agreement shall be deemed delivered when either personally delivered or mailed, postage fully prepaid, certified or registered mail, return-receipt requested, to the parties at the following addresses:

To the Town:           Town Administrator  
                              Town of Fairplay  
                              PO Box 267  
                              Fairplay, CO 80440

With a copy to:       Lee Phillips  
                              PO Box 1046  
                              Fairplay, CO 80440

To the Owner:         Amanda Woodbury  
                              P.O. Box 4  
                              Como, CO 80432

EXECUTED the day and year first above-written.

THE TOWN OF FAIRPLAY, COLORADO

\_\_\_\_\_  
Frank Just, Mayor

\_\_\_\_\_  
Tina Darrah, Town Clerk

OWNER:

\_\_\_\_\_  
Amanda Woodbury

TOWN OF FAIRPLAY

Property Improvement Incentive Program (PIIP)

APPLICATION for CONSIDERATION

Name of Applicant (Must be Property Owner): Amanda Woodbury South Platte Prospects LLC

Property Address: 902 and 980 Main Street Fairplay Co

Mailing Address: P.O. Box 4, Como, CO 80432

Phone: 719 836 2755 office 719 839 8024 cellphone

Email: mandywoodbury66@gmail.com

Description of Project (attach photo of current property/project area, description and/or drawings of proposed improvements, estimates/bids, further narrative if needed, etc.): These bldgs. will be scraped, pressure washed and painted. The steps, ramps and porches will be repaired as determined by carpenter and painted as necessary to match color scheme of dark blue w/gray trim. and 980 will be GREY with dark blue trim.

I consider the signs are the businesses advertising and are not my responsibility. I will encourage them to repair and replace them because they are so decrepit.

Estimated Cost of Project: \$18,305.00

Amount of PIIP Funds Applied for (cannot exceed amount of property tax paid to the Town of Fairplay over the last five years): \$5,478.25

Amount of Matching Funds from Applicant (must be at least 50% of the cost of the project): \$5,826.75

Upon submission of this completed application a meeting will be scheduled for you to meet with the Town Staff regarding your application and the program.

By signing this application you certify that you have received and read the rules and regulations of the PIIP Program - Ordinance No. 1, 2014.

Applicant signature: [Signature] Date: July 10, 2018

**H and H Services**

<http://www.handhpaintingsp.com>

Po Box 63

Fairplay Co 80440

hhpaintingsp@yahoo.com

719-293-5210

**INVOICE**

07-July-2018

Invoice #233565

Att: South Platte Prospects L.L.C. /Amanda Woodbury

Re: 902 Main St. and 980 Main St. Fairplay

Amanda,

Please find below a cost for the work to be completed. Do not hesitate to contact me with any questions.

Thanks,  
Mike.

Item Description	Work Proposed		Total
902 Main St.	Power-wash, scrape, prime, and paint body, trim and decks.		\$3,500.00
980 Main St.	Power-wash, scrape, prime, and paint body, trim and decks.		\$3,500.00
Total			\$7,000.00

Please make checks payable to H and H Services and mail to:

PO Box 63

Fairplay Co 80440

Many thanks for choosing H and H! We look forward to doing business with you again.

Payment terms; half down is due at the start of the project and balance is due upon completion.

# Andrew W. Murrell

681 Spearpoint Road Como, CO 80432

317-582-1033

July 30, 2018

Amanda Woodbury  
South Platte Prospects, LLC  
P O Box 4  
Como, CO 80432

Re: 902 / 980 Main Street  
Porches and Steps

Amanda,

Enclosed are prices and specifications for the above-mentioned work.

Any alteration or deviation from these specifications shall be completed only upon written orders from the Owners. Any changes in the original scope of work involving additional labor and/or materials, shall be a charge over and above this estimate. All requests for changes shall be in writing and signed for by the Owner.

Amanda,

Per our discussions, I have quoted the work on the 902 Ferrelgas Facility as a renovation. All structural integrity shall remain intact. All work on those (2) porches will be an upgrade in nature. I will replace top rails on front porch and check to make sure we are solid for overall support and safety by re-enforcing the rail posts with additional anchors and brackets if necessary. I will apply a sanded grip-coat of epoxy on the ramp to prevent slipping. For the 980 Premier Pump facility, I will demo existing porch and install new porch with steps and rails per our discussions. This proposal has no considerations and does not include any provisions for submitting permits for any work to be completed. All permits and procedures are to be handled by Owner. Per our discussion; this proposal has no considerations for work to crawlspace entry. New porch will span across ground-opening to crawlspace.

Please review the Specifications as well as the Considerations at the end of the proposal to eliminate any discrepancies between this quote and the exact work that you have requested. If you notice any areas that fall short of your expectations, as well as any details that are in excess of the work requested, please let us know as soon as possible.

Upon your approval of this estimate and specifications, I will forward a Certificate of Insurance to you before the onset of work.

Sincerely,

Andrew W. Murrell

**Scope of Work  
902 Main Street  
Porches and Steps**

**Ferrellgas Facility**

**—Rear Entry Porch**

- re-support and anchor rails as necessary
- re-anchor deck planks as necessary; remove protruding nails as necessary

**—Front Entry Porch**

- demo top horizontal rails only; 4x4 posts to remain
- demo plywood side skirt
- re-anchor and support all 4x4 vertical rail supports
- supply and install new top horizontal rails as existed
- steps to remain; shore-up for support and safety
- re-anchor deck planks as necessary; remove protruding nails as necessary
- rip down (saw-cut) old railing wood planks into 2x2 and re-install as skirt at perimeter of porch
- apply sanded grip-coat epoxy on ramp to prevent slipping
- cut off 5x10 beams at entry door; fill (1) with DURHAM'S— Rock Hard Water Putty

**Total\_\_\_\_\_ \$1,505.00**

\*\*This quote has no considerations for painting—except for sanded grip-coat on ramp.  
\*\*This quote has no considerations for landscaping.

**Premier Pump Facility**

- demo existing porch; remove from jobsite
- dig (3) footers and install 12" sono-tubes for new concrete pier's
- install 2x10 rim joist on existing structure at entry door
- install 4x4 posts on concrete pier's— mounted with USP Structural Connectors PA44E-TZ
- install new 2x10 joists on joist-hangers at each end
- layout new porch with dimensions of approximately 5' x 8'; with entry steps at East end
- 2x10 joist will be 16" o.c.; with 5/4" deck planks for floor decking
- steps will span 5 foot across East end of porch; with handrail on left side (South)
- form and set concrete landing pad at base of steps
- porch and steps will be enclosed with railing; with 2x2 balusters spaced no-less than 4" apart

\*\*This quote has no considerations for painting or staining.  
\*\*This quote has no considerations for landscaping.

**Total\_\_\_\_\_ \$2,800.00**



dark blue w/ grey trim





grey w/dark blue trim





**PUBLIC WORKS  
MONTHLY STAFF REPORT  
July 2018**

**Wastewater Treatment Plant Performance July 2018**

Influent flow: Treatment Plant Design flow 0.3 MGD.

Average Flow	0.11MGD	% Capacity 36%
Maximum Flow	0.16MGD	% Capacity 53%

<b>BOD</b>		
Influent 337 mg/l	Effluent <2 (BDL)	%Removal 99.994%

<b>Suspended Solids</b>		
Influent 235 mg/l	Effluent <5 (BDL)	%Removal 99.978%

<b>Ammonia</b>		
Influent 41.68 mg/l	Effluent .08 mg/l	% Removal 99.9978%

<b>E.coli</b>		
Limit: 2,000 Average Geometric mean/ 4,000 Maximum Geometric Mean		
Colonies	Effluent <1 (BDL) Colonies	% Removal 99.9995%

**Waste Water system**

Wastewater plant ran exceptionally well this month. Lab results were very similar to last month. E.coli is below detectable limits.

**Water System**

FEMA has completed the repairs on the Water Plant reservoir. We are still working through some water system issues concerning water leaks and production. We have found three leaks in town, all three have been repaired. These have all been small leaks and not the source of our difference between pumped volume and billed volume. We did isolate a leak at the Middle Fork RV park. This could be a sizable leak. Owner currently working on pinpointing the leak so it can be repaired.

## Public Works

- Act as project manager for FEMA projects – beach dredging, beach road and the water plant reservoir.

Spillway project complete except seeding. Access Road complete except for final grading and seeding. Dredging underway and has been slow. Contractor has increased the size of the holding pond which has helped production.

- Research Town Ditch Easement and create a maintenance plan/program.

Kat has been assigned this project and is researching the scope and dimensions of the Town's easement. Her second step will be creating and implementing a maintenance program.

- Continue to work on general clean-up of Town owned properties and rights-of-ways.

I will work on routine schedule for clean-up. Currently Public works is working on an ongoing list of items that need to be cleaned up.

- Begin work on comprehensive public works capital improvement plan to include all town owned buildings and properties, vehicles, and equipment.

I will work on a plan for on-going maintenance and capital improvements during the 4th quarter of this year.

- Complete Public Works Manual addressing internal operations as well as creating standards for street, sidewalks, parking lots, parks, etc.

Vaughn hasn't had much time to complete these SOP's and Operations Manuals. Vaughn estimates that he is half finished writing SOP's and O&M for all aspects of Public Works duties. He is expected to be finished with these documents around mid-September.

- Keep informed of all developments with the two approved marijuana retail/cultivation facilities within the Sanitation District. Monitor for compliance with applicable sanitation rules and regulations.

Wise Cannabis has not yet finished their grow operation side of the business and I don't foresee this happening anytime soon.

Park County is in the process of re-zoning the trailer park back to residential from commercial. The grow operation plans have been cancelled.

- Contract for and oversee electrical upgrades on 5<sup>th</sup> Street

Electrical upgrades have been done to 5<sup>th</sup> street. More outlets have been added to the board. Burro days had no problems with the 5<sup>th</sup> street panel this year. Electrical contractor has taken over getting Front street through Xcel and getting the work completed.

- Install two new fire hydrants per 2016 budget.

Two bids received, American West was low (Contractor on FEMA projects). Contract has been issued, \$13,020. Work to be completed by the end of August.

- Comply with cross-connection/back flow prevention regulations as implemented by CDPHE.

We are in the process of complying with and completing the cross-connection program. This project has been assigned to Kat and she has sent out surveys to all businesses and multifamily homes that are required to complete these surveys and return them. As of March 19<sup>th</sup> she has received 77 of 132 surveys back. Kat has compiled a list of properties that require a site visit and has done some of these visits. She has also compiled a list of properties that have not responded to the survey and is following up with the property owners.

- Participate in the River Park Planning Process.

First meeting has been held and follow up meetings are scheduled.

- Participate in the Town Hall/Visitor Center Planning Process. Act as Project Manager if Visitor Center Project is approved.

I will be handling this with Tina. I will solicit input from Gerrits as needed.

- Continue to provide training opportunities for the Building Inspector and monitor licensing levels to keep compliant and up-to-date.
- Complete SCADA installation at the water plant.

Mountain Peak Controls is working on a quote for labor and parts to complete the SCADA system to control the variable speed pumps remotely. Russ with Mountain Peaks to be out the end of August to complete the quote for this work.

- Complete sludge removal.

Sludge dewatering and disposal has been completed

- Complete installation of rubber mats in the playground area of Cohen Park.

Installation of rubber mats requires a concrete or asphalt base slab sloped 2% to drain. The quantity of rubber mats is 400 sf and the need for lower play area is over 1600 sf. Completing just the lower area play area will not make the park ADA compliant. The cost to complete the lower play area is most likely over \$100k. It was decided to not proceed with installation of rubber mats and sell the rubber mats.

- Obtain Level "C" Wastewater certification 2018 and if possible obtain level "B".

Vaughn Mead has resubmitted an application for his "C" test.

- Paint Town Hall by contracting out painting services.

Work is complete.

- Finish installing and repairing radio compatible water meters.

We have 21 meters and radios to repair, program or replace. Vaughn is working on these and should be completed by the end of August.

- Bid out and complete 2018 roadway overlays.

Paving was completed on June 12<sup>th</sup> and shouldering has been completed.

- Acquire all spare parts and motors needed for quicker repairs at the Sanitation Plant and Lift Station.

All of the spare parts and motors needed have been ordered. Some parts have been received to date with the remainder expected by mid July.

- Work with NWFD to update Fire Code in Fairplay/Update IBC and IRC.

Gerrits is the lead on these projects. These project will be completed the 4<sup>th</sup> quarter of this year.

# Building Permits 2018

Name	Address	Type	Date	Dollars
Mick Brewery	297 1/2 HWY 9	Bld Permit	3/7/2018	\$165.00
Toepfer	615 Bogue Street	Bld Permit	6/13/2018	\$165.00
Stimson	200 1/2 Castello Ave	Bld Permit	6/19/2018	\$811.80
Shane	701 Clark Street	Bld Permit	5/30/2018	\$4,276.80
Mears, Jeff	1190 Meadow Dr.	Bld Permit M & S	8/10/2018	\$1,603.80
Canchola	517 Front Street	Bld Permit Remodel	4/13/2018	\$330.00
Finley, Buck	1139 Bullet Rd.	COA Permit	1/10/2018	N/A
Mc Mahon	200 6th Street	COA Permit	1/19/2018	N/A
Mick Brewery	297 1/2 HWY 285	COA Permit	3/7/2018	N/A
Forsberg	726 Main Street	COA Permit	3/14/2018	N/A
McMahon	200 6th Street	COA Permit	4/3/2018	N/A
Stanley	490 Bogue Street	COA Permit	4/18/2018	N/A
Reeves	791 Hathaway street	Fence Permit	5/1/2018	\$44.00
Mc Mahon	200 6th Street	Mechanical Permit	1/31/2018	\$55.00
G&S Davis (Brown Burro)	706 Main Street	Mechanical Permit	1/31/2018	\$55.00
Toepfen	615 Bogue Street	Reroof Permit	4/13/2018	\$110.00
Stoinski	1150 Castello Ave	Reroof Permit	4/19/2018	\$110.00
Carpenter	720 Front Street	Reroof Permit	5/22/2018	\$110.00
Griesting	511 HWY 285	Reroof Permit	5/24/2018	\$110.00
Reisbeck	599 8th Street	Reroof permit	5/29/2018	\$110.00
Sexson	523 Main Street	Reroof Permit	6/13/2018	\$110.00
Osborn	805 Crawford Lane	Reroof Permit	7/3/2018	\$110.00
Comer	378 Beaver Lane	Reroof Permit	7/13/2018	\$110.00
McMahon	200 6th Street	Reside Permit	4/3/2018	\$110.00
Beitscher	872 Trout Creek Dr.	Reside permit	8/14/2018	\$110.00
Peter Lynn	851 Hathaway	Reside Permit	3/13/2018	\$110.00
Debonis	21970 HWY 285	Sign Permit	1/3/2018	\$100.00
Finley, Buck	1139 Bullet Rd.	Sign Permit	1/10/2018	\$25.00
Mc Mahon	200 6th Street	Sign Permit	1/19/2018	\$25.00

Year Totals  
\$8,866.40

