

**MINUTES OF A SPECIAL MEETING OF THE  
FAIRPLAY BOARD OF TRUSTEES  
APRIL 26, 2021**

**CALL TO ORDER**

A special meeting of the Board of Trustees for the Town of Fairplay was called to order at 6:06 p.m. in the Council Chambers located in the Fairplay Town Hall, 901 Main Street, by Mayor Frank Just. Mayor Just proceeded with the pledge of allegiance, followed by the roll call which was answered by Trustees Scott Dodge and Josh Voorhis. Also in attendance were Public Works Director/Asst. Town Administrator Mason Green, Police Chief Bo Schlunsen and Town Administrator/ Clerk Tina Darrah. Trustees Nate Fidler and Eve Stapp were absent.

**AGENDA ADOPTION**

**Motion #1** by Trustee Voorhis, seconded by Trustee Dodge, that the agenda be adopted as presented. Motion carried unanimously. (Trustees Fidler and Stapp absent.)

**CONSENT AGENDA** (*The Consent Agenda is intended to allow the Board to spend its time on more complex items. These items are generally perceived as non-controversial and can be approved by a single motion. The public or the Board Members may ask that an item be removed from the Consent Agenda for individual consideration.*)

**A. APPROVAL OF MINUTES** – April 5, 2021

**B. APPROVAL OF EXPENDITURES**—Approval of bills of various Town funds in the amount of **\$166,442.24.**

**Motion #2** by Trustee Voorhis, seconded by Trustee Dodge, that the consent agenda be adopted as presented. A roll call vote was taken: Dodge – yes, Just – yes, Voorhis – yes. Motion carried unanimously. (Trustees Fidler and Stapp absent.)

**CITIZEN COMMENTS**

No citizen comment was offered.

**UNFINISHED BUSINESS**

Should the Board Approve Adoption of Resolution No. 7, series of 2021, entitled, “A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF FAIRPLAY, COLORADO APPROVING PARTICIPATION IN A REVOCABLE SUB-LICENSE AGREEMENT WITH HIGH COUNTRY FOODS, LLC, DBA, OFF THE GRID FOOD TRAILER, FOR USAGE OF THE PROPERTY KNOWN AS 401 MAIN STREET, FAIRPLAY, COLORADO.”?

Staff comment was offered by Town Administrator Darrah explaining that this item was before the Board for formal approval per the previous meeting during which the Board discussed the request from the Leczel’s to use the parking lot at 4<sup>th</sup> and Main again this year for their food truck – Off the Grid.

Applicant Mike Leczel was present and informed the Board that he had worked out electrical usage with the neighbor stating that he would be plugging his food truck into their electric service.

**Motion #3** by Trustee Voorhis, seconded by Trustee Dodge, that the Board approve adoption of Resolution No. 7, series of 2021, entitled, **“A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF FAIRPLAY, COLORADO APPROVING PARTICIPATION IN A REVOCABLE SUB-LICENSE AGREEMENT WITH HIGH COUNTRY FOODS, LLC, DBA, OFF THE GRID FOOD TRAILER, FOR USAGE OF THE PROPERTY KNOWN AS 401 MAIN STREET, FAIRPLAY, COLORADO.”?** A roll call vote was taken: Dodge – yes, Just – yes, Voorhis – yes. Motion carried unanimously. (Trustees Fidler and Stapp absent.)

Other Discussion Items

None offered.

**NEW BUSINESS**

Should the Board Approve Adoption of Resolution No. 8, series of 2021, entitled, "A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF FAIRPLAY, COLORADO AUTHORIZING THE EXECUTION OF A PROPERTY IMPROVEMENT INCENTIVE PROGRAM (PIIP) AGREEMENT BETWEEN THE TOWN AND BEN AND HOLLI COOPER FOR THE 520 FRONT STREET PAINTING PROJECT."?

Staff comment was offered by Town Administrator Darrah explaining that this application is for \$1,590.00 towards the painting of the property located at 520 Front Street. This is the amount the property owner has paid in property taxes to the Town of Fairplay over the last five years. She further noted that the application, bid, and photos were included in the packet for the Board to reference.

**Motion #4** by Trustee Dodge, seconded by Trustee Voorhis, that the Board approve adoption of Resolution No. 8, series of 2021, entitled, "**A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF FAIRPLAY, COLORADO AUTHORIZING THE EXECUTION OF A PROPERTY IMPROVEMENT INCENTIVE PROGRAM (PIIP) AGREEMENT BETWEEN THE TOWN AND BEN AND HOLLI COOPER FOR THE 520 FRONT STREET PAINTING PROJECT.**" A roll call vote was taken: Dodge – yes, Just – yes, Voorhis – yes. Motion carried unanimously. (Trustees Fidler and Stapp absent.)

Should the Board Approve Adoption of Resolution No. 9, series of 2021, entitled, "A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF FAIRPLAY, COLORADO APPROVING AN AMENDMENT TO THE PERSONNEL HANDBOOK FOR THE TOWN OF FAIRPLAY."?

Staff comment was offered by Town Administrator Darrah explaining that staff would like to amend the personnel policy to create a formal on-call policy for the Public Works Department. She explained that this policy would apply only to the Public Works Dept. and would require Public Works staff to participate in a rotating on-call schedule to ensure weekend coverage in case of emergency. She explained that this policy would require the on-call employee remain within 30 minutes of Fairplay, within cell phone range, and not be under the influence of intoxicating substances. She further noted that, while not specifically stated in the policy as to maintain flexibility for the department head, it had been proposed that the on-call person be compensated \$100 per weekend to be on-call, which would cover the first two hours of time if the employee was called in. After those initial two hours, the employee would be compensated at their regular rate of pay.

A brief discussion took place during which several clarifying questions were asked about the policy.

**Motion #5** by Trustee Dodge, seconded by Trustee Voorhis, that the Board approve adoption of Resolution No. 9, series of 2021, entitled, "**A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF FAIRPLAY, COLORADO APPROVING AN AMENDMENT TO THE PERSONNEL HANDBOOK FOR THE TOWN OF FAIRPLAY.**" A roll call vote was taken: Dodge – yes, Just – yes, Voorhis – yes. Motion carried unanimously. (Trustees Fidler and Stapp absent.)

Should the Board Approve Adoption of Resolution No. 10, series of 2021, entitled, "A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF FAIRPLAY, COLORADO APPROVING A CONTRACT WITH PAVEMENT MAINTENANCES SERVICES, INC., FOR THE 2021 PAVING OVERLAY PROJECT."?

Staff comment was offered by Public Works Director Green stating that he had received two bids for the 2021 Paving Project and that the bid from Pavement Maintenance Services had come in at

\$206,227 which was much lower than the only other bid received which had come in at \$429,794. He noted that the project in 2021 had been significantly expanded to include many streets in need of repair that had not been on the original street improvement plan for 2021. He went onto explain that he had consulted with Mayor Just about the streets included in the bid process. He noted that if the Board approved the bid, the excess over the amount budgeted (\$150k for the entire street budget) would come out of General Fund reserves. Mr. Green did note that they had already begun and would continue repair of potholes on Town streets.

**Motion #6** by Trustee Voorhis, seconded by Trustee Dodge, that the Board approve adoption of Resolution No. 10, series of 2021, entitled, **"A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF FAIRPLAY, COLORADO APPROVING A CONTRACT WITH PAVEMENT MAINTENANCES SERVICES, INC., FOR THE 2021 PAVING OVERLAY PROJECT."** A roll call vote was taken: Dodge – yes, Just – yes, Voorhis – yes. Motion carried unanimously. (Trustees Fidler and Stapp absent.)

Discussion Regarding Request for Letter of Support from the Town of Blue River Regarding the Proposed CDOT Chain-Up Station in Blue River

Trustee Dodge offered comment explaining that the Town had received an email from the Town of Blue River requesting a letter of support from the Town of Fairplay opposing a CDOT chain up station on Highway 9 as it passes through Blue River. A discussion took place among the Board centering on the safety issues evident on Hoosier Pass – especially during the winter months, the needs of the public and the desire to support a fellow municipality. The Board directed staff to contact the Town Administrator in Blue River and inquire about alternative safety measures being proposed to address the safety concerns of travelers over Hoosier Pass if the chain-up stations are not built. They further directed staff to bring this item back for discussion after that conversation took place.

Other New Business

None offered.

BOARD OF TRUSTEE AND STAFF REPORTS

Public Works Director/Asst. Town Administrator Green offered a brief staff report primarily focusing on the Colorado Health Foundation grant of \$195k that the Town had recently received for improvements to Cohen Park. He further noted that the grant had no matching requirement from the Town. He stated that the grant contract would be on the May 3<sup>rd</sup> agenda for approval. Mr. Green went on to report that he and Trustee Voorhis would be meeting with the Sheriff and Fire Chief on April 27<sup>th</sup> to discuss allowing backyard barbeques in the Town limits during county-wide fire bans.

Police Chief Schlusen informed the Board that Officer Andy Gutierrez has resigned to move back to Wyoming to be near family and that he would be starting the hiring process for a new officer shortly.

Mayor Just informed the Board that he was continuing to work with Julie Bullock regarding the Brat-T Gras event, informing them that several businesses had committed to participate in the event.

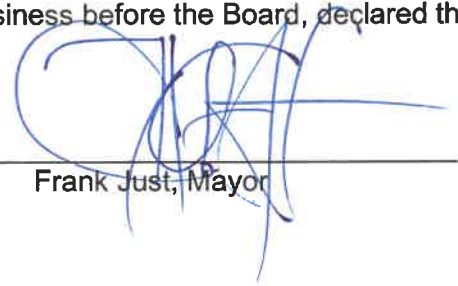
WORKSESSION REGARDING WATER SYSTEM

Water Engineer, Bill Hahn, was present to go through a power point presentation with the Board discussing the Town's water system – in particular, the infiltration gallery and the recent testing it had undergone. Mr. Hahn showed the Board the results of the several days of testing they had completed on the infiltration gallery, informing the Board that it had gone well and produced at

least 120 gallons per minute. A lengthy discussion took place after the presentation wherein the Board directed staff to continue exploring the options available to bring the infiltration gallery into the Town's water system.

**ADJOURNMENT**

Mayor Just, noting that there being no further regular business before the Board, declared that the regular meeting be adjourned at 7:55 p.m.



---

Frank Just, Mayor

ATTEST:



---

Tina Darrah, Town Clerk