

**MINUTES OF A REGULAR MEETING OF THE
FAIRPLAY BOARD OF TRUSTEES
March 15, 2021**

CALL TO ORDER

A regular meeting of the Board of Trustees for the Town of Fairplay was called to order at 6:04 p.m. in the Council Chambers located in the Fairplay Town Hall, 901 Main Street, by Mayor Frank Just. Mayor Just proceeded with the pledge of allegiance, followed by the roll call which was answered by Trustees Scott Dodge and Eve Stapp. Also in attendance were Public Works Director/Asst. Town Administrator Mason Green, Town Administrator/ Clerk Tina Darrah, Police Chief Bo Schlunsen, Town Attorney Paul Wisor and Special Event Coordinator Julie Bullock. Trustee Josh Voorhis arrived at 6:06 p.m.

AGENDA ADOPTION

Motion #1 by Trustee Dodge, seconded by Trustee Stapp, that the agenda be adopted with the following change: move item A. under unfinished business to item B. under new business. Motion carried unanimously. (Trustee Voorhis absent from this vote.)

CONSENT AGENDA (*The Consent Agenda is intended to allow the Board to spend its time on more complex items. These items are generally perceived as non-controversial and can be approved by a single motion. The public or the Board Members may ask that an item be removed from the Consent Agenda for individual consideration.*)

A. APPROVAL OF MINUTES –February 1, 2021 and March 8, 2021

B. APPROVAL OF EXPENDITURES—Approval of bills of various Town funds in the amount of **\$109,412.86.**

Motion #2 by Trustee Dodge, seconded by Trustee Stapp, that the agenda be adopted as presented. A roll call vote was taken: Stapp – yes, Dodge – yes, Just – yes, Voorhis – yes. Motion carried unanimously.

CITIZEN COMMENTS

None offered.

UNFINISHED BUSINESS

Other Discussion Items

None offered.

NEW BUSINESS

Appointment of Trustee to Fill Vacant Seat on the Town Board – OATH OF OFFICE

Nate Fidler and Brian Lilly were both present to interview/apply for the Trustee position vacated by Cindy Bear. Both gentlemen were offered an opportunity to speak to the Board about why they wanted to be appointed as a Trustee. The Board then voted on paper ballots with the outcome of the vote as follows: Trustee Voorhis voted for Nate Fidler; Mayor Just voted for Brian Lilly; Trustee Dodge voted for Brian Lilly; and Trustee Stapp voted for Nate Fidler. As it was a tie vote the Board and applicants agreed to a coin flip to determine who would be appointed to the vacant seat. Peter Lynn, audience member, had a coin and performed the coin flip, which was won by Nate Fidler.

Mr. Fidler was sworn in by Mayor Just and took his seat at the dais.

The Mayor and Board thanked Mr. Lilly for applying and encouraged him to apply for a vacancy should one occur again or to run for the Board in the upcoming April 2022 election.

Should the Board Approve Adoption of Ordinance No. 2, series of 2021, entitled, "AN EMERGENCY ORDINANCE OF THE BOARD OF TRUSTEES FOR THE TOWN OF FAIRPLAY, COLORADO, VACATING A PORTION OF THE RIGHT OF WAY FOR 10TH STREET."?

Staff comment was offered by Town Administrator Darrah explaining that at the last regular meeting of the Board on February 1, 2021, the Board approved Ordinance No. 1, 2021, to vacate a portion of the 10th Street ROW – it included a five – foot wide easement reserved for the Town for future utilities if necessary. She explained that Ms. Woodbury was very much against that inclusion and that as it was not necessary, this emergency ordinance removes the section that included the easement and approves the vacation of a portion of the 10th Street ROW per the land exchange agreement with South Platte Partners, LLC/Amanda Woodbury that was approved in October of 2020. Ms. Darrah went on to remind the Board that Mayor Just worked with Ms. Woodbury to craft a deal exchanging the parcel she owns adjacent to Town Hall for the parcel the Town owns adjacent to the 10th Street ROW that abuts her property on the north side of Hwy. 9 across from the Town Hall and that this trade includes the Town vacating a portion of the 10th Street ROW on the north side of the road (Hwy. 9) and conveying that land to Ms. Woodbury.

She explained that this is presented as an emergency ordinance as the real state contract is set to close on March 17th at 2:00 p.m. She reminded the Board that the closing, the street vacation and the lot consolidation are all contingent upon each other being approved, meaning that if this ordinance is approved, it will not be effective until/unless the real estate transaction successfully happens.

Motion #3 by Trustee Voorhis, seconded by Trustee Stapp, that the Board Approve Adoption of Ordinance No. 2, series of 2021, entitled, "**AN EMERGENCY ORDINANCE OF THE BOARD OF TRUSTEES FOR THE TOWN OF FAIRPLAY, COLORADO, VACATING A PORTION OF THE RIGHT OF WAY FOR 10TH STREET.**" A roll call vote was taken: Stapp – yes, Dodge – yes, Just – yes, Voorhis – yes, Fidler – yes. Motion carried unanimously.

Presentation/Discussion Regarding Proposal from Peter Lynn for a Community Garden

Peter Lynn offered a presentation to the Board regarding a community garden in Fairplay. He requested permission to create a community garden in the Town. He explained that he and his fellow collaborators are in the beginning stages of planning the garden but wanted to make sure that the Town was on board before pursuing the project further. He stated that he did not have a piece of land committed for the project yet, but that he had several ideas and had also been in contact with the CSU Extension office in Fairplay for possible locations and collaboration. He explained that they were they would need financial assistance as they further developed their plans and eventually a site. A discussion ensued during which the Board expressed their desire to see the project move forward. Mayor Just offered a \$500 cash and \$500 in kind donation from his personal business for the project.

It was agreed that staff would work with the group to help create a plan for funding, land, etc. and report back to the Board as appropriate.

Should the Board Approve Adoption of Resolution No. 4, series of 2021, entitled, "A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF FAIRPLAY, COLORADO AUTHORIZING THE EXECUTION OF A PROPERTY IMPROVEMENT

INCENTIVE PROGRAM (PIIP) AGREEMENT BETWEEN THE TOWN AND PAT STOINSKI FOR THE 1150 CASTELLO PAVING AND LANDSCAPE PROJECT.”?

Staff comment was offered by Town Administrator Darrah explaining that this application is for \$3,239 towards the paving and landscaping of the property located at 1150 Castello Avenue AKA The Business Connection. This is the amount the property owner has paid in property taxes to the Town of Fairplay over the last five years. She further noted that the application, bid and photos were included in the packet for the Board to reference. Property owner Pat Stoinski was present virtually.

Motion #4 by Trustee Dodge, seconded by Trustee Stapp, that the Board Approve Adoption of Resolution No. 4, series of 2021, entitled, **“A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF FAIRPLAY, COLORADO AUTHORIZING THE EXECUTION OF A PROPERTY IMPROVEMENT INCENTIVE PROGRAM (PIIP) AGREEMENT BETWEEN THE TOWN AND PAT STOINSKI FOR THE 1150 CASTELLO PAVING AND LANDSCAPE PROJECT.”** A roll call vote was taken: Stapp – yes, Dodge – yes, Just – yes, Voorhis – yes, Fidler – yes. Motion carried unanimously.

Update/Discussion Regarding 2021 Special Events

Staff presentation was offered by Special Events Coordinator Bullock who went through her memo with the Board regarding special events in Fairplay this summer, but most specifically discussing Burro Days, that being the largest annual event in Fairplay. Ms. Bullock outlined to the Board how the Town can host Burro Days within the current COVID-19 guidelines but stressed that the guidelines are very likely to change prior to the event. A lengthy discussion took place about the guidelines and the plan put forth by Ms. Bullock for Burro Days.

It was agreed that the Town should move forward with planning for Burro Days within the COVID guidelines, while being prepared to expand/retract the event based on the potential for changes to the guidelines prior to the event.

It was further agreed that a larger discussion surrounding special events, including a discussion about an additional event in June as suggested by Mayor Just, be had during a work session as soon as possible.

Discussion Regarding Town Administrator and Town Clerk Positions

Ms. Darrah stated that on March 8th the Board met with Town Attorney Wisor and Town Administrator Darrah and were informed that Ms. Darrah would like to step down as Town Administrator but continue to work for the Town as the Town Clerk in a part-time capacity. It was noted that the reason for this change was due to Ms. Darrah’s purchase of a local business requiring much more of her time than initially anticipated. It was further noted that Ms. Darrah would remain in the position of Town Administrator and Town Clerk until a new Town Administrator is hired. Because this was initially discussed in a special meeting, it was agreed that there should be a more formal announcement at a regularly scheduled board meeting with a corresponding motion reflecting the action being taken.

Motion #5 by Trustee Voorhis, seconded by Trustee Stapp, to accept the resignation of Tina Darrah as Town Administrator upon successfully hiring a new Town Administrator. At such time Ms. Darrah will continue to work for the Town in the position of part-time Town Clerk. A roll call vote was taken: Stapp – yes, Dodge – yes, Just – yes, Voorhis – yes, Fidler – yes. Motion carried unanimously.

Other New Business

None offered.

BOARD OF TRUSTEE AND STAFF REPORTS

Public Works Director/Asst. Town Administrator Green offered a brief staff report primarily discussing the need for a new truck in the public works department. The Board agreed that Mr. Green should begin the process of purchasing a truck from reserve funds in the Internal Service Fund.

Police Chief Bo Schlunsen offered a brief staff comment noting that it has been slow so far this year. A brief discussion took place about the uptick in automobile thefts nationwide.

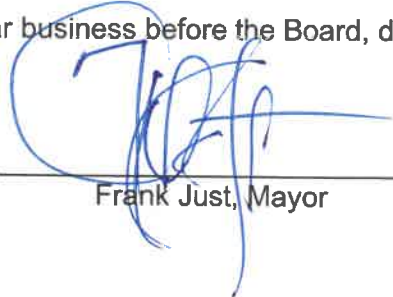
Trustee Dodge informed the Board that he would be attending a CDOT meeting on March 29th and that he had spoken to Commissioner Elsner about the need for improvements to the 7th Street crosswalk. Mayor Just noted that he had heard that CDOT has appropriated funds for improvements to this intersection for pedestrian safety.

Trustee Voorhis brought up the likelihood that Park County/Fairplay would be placed under a fire ban this summer. He wondered if the Town had to abide by the fire ban or if there is a way the Town could be exempted – at least to allow outdoor grills to be used within the Town limits. A brief discussion ensued about the need for a conversation with the Sheriff if a fire ban is put in place.

Mayor Just offered a brief comment about CDOT and the survey work they are doing in Town to prepare for making the Main Street sidewalks ADA compliant. He also thanked Brain Lilly again for his application to serve on the Town Board and encouraged him to stay involved with the Town.

ADJOURNMENT

Mayor Just, noting that there being no further regular business before the Board, declared that the regular meeting be adjourned at 7:56 p.m.



Frank Just, Mayor

ATTEST:



Tina Darrah, Town Clerk