

**MINUTES OF A REGULAR MEETING OF THE
FAIRPLAY BOARD OF TRUSTEES
August 17, 2020**

CALL TO ORDER

A regular meeting of the Board of Trustees for the Town of Fairplay was called to order at 6:00 p.m. in the Council Chambers located in the Fairplay Town Hall, 901 Main Street, by Mayor Frank Just. Mayor Just proceeded with the pledge of allegiance, followed by the roll call which was answered by Trustees Eve Stapp, Scott Dodge, Josh Voorhis and Cindy Bear. Also in attendance was Town Administrator/ Clerk Tina Darrah and Assistant Town Administrator Mason Green.

AGENDA ADOPTION

Motion #1 by Trustee Voorhis, seconded by Trustee Bear, that the agenda be adopted as presented. Motion carried unanimously.

CONSENT AGENDA (*The Consent Agenda is intended to allow the Board to spend its time on more complex items. These items are generally perceived as non-controversial and can be approved by a single motion. The public or the Board Members may ask that an item be removed from the Consent Agenda for individual consideration.*)

A. APPROVAL OF MINUTES – August 3, 2020.

B. APPROVAL OF EXPENDITURES—Approval of bills of various Town funds in the amount of \$171,513.11

Motion #2 by Trustee Dodge, seconded by Trustee Voorhis, that the agenda be adopted as presented. A roll call vote was taken: Dodge – yes, Stapp – yes, Just – yes, Voorhis – yes, Bear – yes. Motion carried unanimously.

CITIZEN COMMENTS

None offered.

UNFINISHED BUSINESS**Other Discussion Items**

None offered.

NEW BUSINESS

Should the Board Approve Adoption of Resolution No. 27, series of 2020, Entitled, "A RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWN OF FAIRPLAY, COLORADO APPROVING AN UPDATED PERSONNEL HANDBOOK FOR THE TOWN OF FAIRPLAY."?

Staff comment was offered by Town Administrator Darrah explaining that Town Staff in conjunction with the Town Attorney had updated the Town's personnel policy to be in compliance with new laws pertinent to personnel related items. She noted that other than the "legal" sections, no other significant changes were made in comparison to the current policy.

Motion #3 by Trustee Bear, seconded by Trustee Voorhis, to approve adoption of Resolution No. 27, series of 2020, entitled, "A RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWN OF FAIRPLAY, COLORADO APPROVING AN UPDATED PERSONNEL HANDBOOK FOR THE TOWN OF FAIRPLAY." A roll call vote was taken: Dodge – yes, Stapp – yes, Just – yes, Voorhis – yes, Bear – yes. Motion carried unanimously.

Should the Board Approve Adoption of Resolution No. 28, series of 2020, Entitled, "A RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWN OF FAIRPLAY, COLORADO APPROVING THE TOWN OF FAIRPLAY STAFF COMMUNITY VOLUNTEER PROGRAM."?

Staff comment was offered by Town Administrator Darrah explaining that this resolution approves a staff community volunteer program wherein Town employees are incentivized to volunteer with local non-profits by offering paid wages for up to 24 hours per year. She further stated that many of the Town employees are already volunteers in the community and this encourages them to continue to do so and hopefully encourages others to volunteer as well.

Trustee Voorhis offered the suggestion that the 24 hours could be added to an employees PTO in lieu of pay if the employee chooses.

Motion #4 by Trustee Bear, seconded by Trustee Stapp, to approve adoption of Resolution No. 28, series of 2020, entitled, "A RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWN OF FAIRPLAY, COLORADO

APPROVING THE TOWN OF FAIRPLAY STAFF COMMUNITY VOLUNTEER PROGRAM", with the change that the 24 hours of incentivized pay could be taken as PTO should an employee so choose. A roll call vote was taken: Dodge – yes, Stapp – yes, Just – yes, Voorhis – yes, Bear – yes. Motion carried unanimously.

Should the Board Approve Change Orders No. 1 and No. 2 with Betone Civil Constructors in the Amount of \$5,600 for Installation of 18" CMP Culvert w/ Catch Basin and Outlet Protection and \$500 for Installation of a CMP Culvert at Base of Access Road to Mitigate Drainage Issues?

Mayor Frank Just and Trustee Eve Stapp recused themselves from this agenda item due to conflict of interest and removed themselves from the meeting room.

Mayor Pro-tem Dodge took over running the meeting in the Mayor's absence and asked for staff comment.

Town Administrator Darrah offered staff comment explaining that Mayor Just's company, Betone, was awarded the contract to complete the Town Hall parking lot and access road to the river and stating that as they have been working on the project, several items have come up that were not addressed in the original bid/specifications. She explained that while most of the items have been taken care of by Mr. Just at no additional cost, for the installation of these two culverts – she encouraged him to submit change orders. She went on to explain that as they were working on the access road and the drainage in front of Town Hall – it became apparent that installation of a culvert would solve the drainage issues that have been an issue ever since purchasing the building. She further noted that the second change order was reflective of an unused town-owned culvert being installed near the base of the access road, again to correct obvious drainage issues that presented themselves as the road was being built. Ms. Darrah offered a recommendation of staff approval.

A brief discussion took place about the change orders, the cost associated with them, and the general work being performed by Betone.

Motion #5 by Trustee Voorhis, seconded by Trustee Bear, that the Board Approve Change Orders No. 1 and No. 2 with Betone Civil Constructors in the Amount of \$5,600 for Installation of 18" CMP Culvert w/ Catch Basin and Outlet Protection and \$500 for Installation of a CMP Culvert at Base of Access Road to Mitigate Drainage Issues. A roll call vote was taken: Dodge – yes, Voorhis – yes, Bear – yes. Motion carried. (Mayor Just and Trustee Stapp were not present for the vote due to recusal.)

Mayor Just and Trustee Stapp returned to the meeting room.

Other New Business

None offered.

BOARD OF TRUSTEE AND STAFF REPORTS

Assistant Town Administrator Green offered a brief staff report in regard to noxious weed spraying, road repair and paving, and answered questions about drainage on certain properties in Fairplay.

Town Administrator Darrah offered a brief staff report reminding that Board about the budget work session scheduled for August 24 at 5pm, reminding them that this will be the opportunity to talk about Board goals and capital projects for 2021.

Trustee Voorhis offered a brief comment complimenting Officer Barb Grover for her professional conduct on two different cases he recently witnessed her handle.

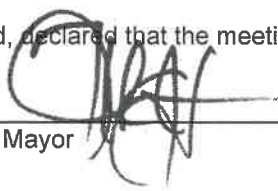
Mayor Just updated the Board on the electric vehicle charging stations, the parking lot paving, and the sign placement.

ADJOURNMENT

Mayor Just, noting that there being no further business before the Board, declared that the meeting be adjourned at 6:48 p.m.

ATTEST:


Tina Darrah, Town Clerk



Frank Just, Mayor