

**MINUTES OF A REGULAR MEETING OF THE
FAIRPLAY BOARD OF TRUSTEES
November 16, 2020**

CALL TO ORDER

A regular meeting of the Board of Trustees for the Town of Fairplay was called to order at 6:02 p.m. in the Council Chambers located in the Fairplay Town Hall, 901 Main Street, by Mayor Frank Just. Mayor Just proceeded with the pledge of allegiance, followed by the roll call which was answered by Trustees Scott Dodge, Josh Voorhis and Cindy Bear. Also in attendance were Public Works Director/Asst. Town Administrator Mason Green, Town Administrator/ Clerk Tina Darrah and Town Treasurer Kim Wittbrodt. Trustee Eve Stapp was absent.

AGENDA ADOPTION

Motion #1 by Trustee Voorhis, seconded by Trustee Bear, that the agenda be adopted as presented. Motion carried unanimously. (Trustee Stapp absent.)

CONSENT AGENDA *(The Consent Agenda is intended to allow the Board to spend its time on more complex items. These items are generally perceived as non-controversial and can be approved by a single motion. The public or the Board Members may ask that an item be removed from the Consent Agenda for individual consideration.)*

A. APPROVAL OF MINUTES – November 2, 2020.

B. APPROVAL OF EXPENDITURES—Approval of bills of various Town funds in the amount of \$259,088.64

Motion #2 by Trustee Voorhis, seconded by Trustee Dodge, that the agenda be adopted as presented. A roll call vote was taken: Dodge – yes, Just – yes, Voorhis – yes, Bear – yes. Motion carried unanimously. (Trustee Stapp absent.)

CITIZEN COMMENTS

No citizen comments offered.

UNFINISHED BUSINESS

Other Discussion Items

None offered.

NEW BUSINESS

Public Hearing for 2020 Amended and 2021 Proposed Budgets for all funds of the Town of Fairplay

Mayor Just opened the public hearing at 6:05 p.m. and offered a brief comment about the budget process, particularly noting the opportunity for public comment that has been offered.

Mayor Just requested public comment in regard to the proposed budgets – no public comments were offered.

Motion #3 by Trustee Dodge, seconded by Trustee Bear, that the Public Hearing on the 2020 Amended and 2021 Proposed Budgets be continued until the next regularly scheduled meeting of December 7, 2020 at 6:00 p.m. A roll call vote was taken: Dodge – yes, Just – yes, Voorhis – yes, Bear – yes. Motion carried unanimously. (Trustee Stapp absent.)

Should the Board Approve Adoption of Resolution No. 33, series of 2020, Entitled, "A RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWN OF FAIRPLAY, COLORADO APPROVING A CONTRACT WITH EQUILIBRIUM ARCHITECTURE FOR DESIGN SERVICES FOR THE EXTERIOR OF 501 MAIN STREET."?

Mr. Green offered staff comment explaining that he had solicited bids from several architectural firms but had only received a proposal back from Mr. Crago of Equilibrium Architecture. He explained that the requested services are for design of the exterior of three sides of 501 Main Street. A discussion ensued in regard to the proposal, the end-product, and the need for public input as part of the design process.

Motion #4 by Trustee Voorhis, seconded by Trustee Dodge, that the Board Approve Adoption of Resolution No. 33, series of 2020, Entitled, **“A RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWN OF FAIRPLAY, COLORADO APPROVING A CONTRACT WITH EQUILIBRIUM ARCHITECTURE FOR DESIGN SERVICES FOR THE EXTERIOR OF 501 MAIN STREET.”** A roll call vote was taken: Dodge – yes, Just – yes, Voorhis – yes, Bear – yes. Motion carried unanimously. (Trustee Stapp absent.)

Should the Board Approve Adoption of Resolution No. 34, series of 2020, Entitled, “A RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWN OF FAIRPLAY, COLORADO APPROVING A CONTRACT WITH DHM DESIGN FOR DESIGN SERVICES FOR PHASE 2 OF THE FAIRPLAY RIVER PARK?”

Mayor Just recused himself from this item, stating that his construction company may want to bid on the construction of the project. He left the room and Mayor Pro-tem Dodge introduced the topic asking for staff comment.

Staff comment was offered by Ms. Darrah stating that the Town has received a design bid from DHM Design for the next River Park development project, with the main focus being a trail connecting the walking path that comes off of 8th Street east along the river to the new access road by Hwy. 285. She went on to note that the Town does have the funds available in fund balance to complete the design work. She further explained that part of the design work includes developing an estimate of costs for the construction, which the Town could then use for different grant opportunities. Ms. Darrah noted that there has been discussion of hiring a qualified contractor through an RFQ process during the design phase, rather than waiting for the design to be completed and then putting out an RFP, noting that the advantages to this are that you get a contractor on board that will have an understanding of exactly what the design goals are as the contractor works hand in hand with the designer. She further stated that this type of collaborative arrangement allows the contractor to have input on the design – especially in regard to the practical, on-the-ground application of design elements, then the designer and the contractor work together to come up with cost estimates.

Discussion ensued in regard to the design bid, the design process, timelines, and the RFQ process. It was agreed that staff should pursue the RFQ process as it pertains to this project.

Motion #5 by Trustee Voorhis, seconded by Trustee Dodge, that the Board Approve Adoption of Resolution No. 34, series of 2020, Entitled, **“A RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWN OF FAIRPLAY, COLORADO APPROVING A CONTRACT WITH DHM DESIGN FOR DESIGN SERVICES FOR PHASE 2 OF THE FAIRPLAY RIVER PARK.”** A roll call vote was taken: Dodge – yes, Voorhis – yes, Bear – yes. Motion carried unanimously. (Trustee Stapp absent and Mayor Just recused.)

Other New Business

None offered.

BOARD OF TRUSTEE AND STAFF REPORTS

Public Works Director/Asst. Town Administrator Green offered a brief staff report about various public works related projects and in particular about the upcoming completion of the electric vehicle station and the sign installation.

Town Administrator Darrah offered a brief staff report regarding several completed and pending land use items, the light pole banners, and the virtual marketplace status.

Trustee Voorhis noted that a tent had been abandoned in the River Park and asked staff to look into it. Trustee Dodge noted that the new parking lot was very icy and also very dark at night. He asked staff to look into it.

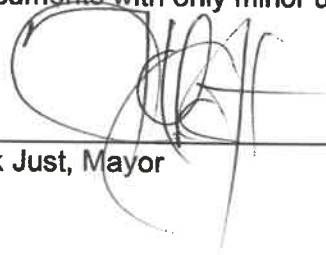
Mayor Just stated that he is looking forward to 2021! **EVERYONE AGREED!!!!**

ADJOURNMENT

Mayor Just, noting that there being no further regular business before the Board, declared that the regular meeting be adjourned at 7:30 p.m. and that the Board reconvene in a budget work session.

CALL TO ORDER OF BUDGET WORKSESSION

A budget work session of the Board of Trustees for the Town of Fairplay was convened at 7:32 p.m. Roll call was as taken above. The Board and staff present proceeded to discuss the preliminary 2020 amended and 2021 proposed budgets. At the conclusion of the work session, it was determined that the draft budgets were ready to be made into the final documents with only minor updates. The work session was declared adjourned at 7:58 p.m.



Frank Just, Mayor

ATTEST:



Tina Darrah, Town Clerk

Tina Darrah, Town Clerk