

**MINUTES OF THE REGULAR MEETING OF THE  
FAIRPLAY BOARD OF TRUSTEES  
April 20, 2020**

**CALL TO ORDER REGULAR MEETING OF THE BOARD OF TRUSTEES**

The regular meeting of the Board of Trustees for the Town of Fairplay was called to order at 6:03 p.m. and was held virtually via GotoWebinar. Mayor Frank Just proceeded with the pledge of allegiance, followed by the roll call which was answered by Trustees Scott Dodge, Eve Stapp and Cindy Bear (Paul Kemp absent). Also in attendance were Town Administrator/Clerk Tina Darrah, Town Attorney Paul Wisor, Public Works Director Jim Brown, and Assistant Town Administrator Mason Green.

**AGENDA ADOPTION**

**Motion #1** by Trustee Dodge, seconded by Trustee Bear, that the agenda be adopted. Motion carried unanimously. (Trustee Kemp absent).

**CONSENT AGENDA** (*The Consent Agenda is intended to allow the Board to spend its time on more complex items. These items are generally perceived as non-controversial and can be approved by a single motion. The public or the Board Members may ask that an item be removed from the Consent Agenda for individual consideration.*)

- A. **APPROVAL OF MINUTES** – March 16, 2020 and March 23, 2020
- B. **APPROVAL OF EXPENDITURES** – Approval of bills of various Town Funds in the amount of \$66,550.13

**Motion #2** by Trustee Dodge, seconded by Trustee Stapp, that the Consent Agenda be adopted as presented. A roll call vote was taken: Dodge - aye, Just – aye, Stapp – aye, Bear – aye. Motion carried unanimously. (Trustee Kemp was absent).

**CITIZEN COMMENTS**

There were no citizen comments offered.

**UNFINISHED BUSINESS**

**Other discussion items**

No unfinished business and no other discussion items were offered.

**NEW BUSINESS**

Oaths of Office for Newly Elected Officials

Mayor Just introduced the topic explaining that three Trustees were being sworn in at this meeting- Scott Dodge, who retained his seat, Cindy Bear, who retained her seat, and Josh Voorhis who is newly appointed and is filling Paul Kemp’s seat on the Board.

Mayor Just proceeded to swear in each Trustee.

The Board and staff thanked Trustee Kemp for his service to the Board and Town.

*(Clerks Note: Terms were decided by the flip of a coin. Trustees Dodge and Bear were assigned 4-year terms and Trustee Voorhis was assigned a 2-year term.)*

Selection of Mayor Pro-Tem

Mayor Just introduced the topic stating that the Board needed to appoint a Mayor Pro Tem. Trustee Dodge was the only Trustee who stated they desired to serve as Mayor Pro Tem.

**Motion #3** by Trustee Voorhis, seconded by Trustee Bear, that Trustee Scott Dodge be appointed Mayor Pro Tem for the Town of Fairplay. A roll call vote was taken: Dodge - aye, Just – aye, Stapp – aye, Bear – aye, Voorhis—yes. Motion carried unanimously.

Should the Board Approve Adoption of Resolution No.13, series of 2020, entitled, "A RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWN OF FAIRPLAY, COLORADO, APPOINTING KIM WITTBRODT AS TOWN TREASURER?"

Mayor Just introduced the topic and stated that several staff positions were up for reappointment at this time including the positions of Town Treasurer, Town Clerk, Town Administrator, Town Attorney and Municipal Court Judge.

**Motion #4** by Mayor Just, seconded by Trustee Dodge, that the Board approve adoption of Resolution No.13, Series of 2020, entitled, "**A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF FAIRPLAY, COLORADO, APPOINTING KIM WITTBRODT AS TOWN TREASURER.**"? A roll call vote was taken: Dodge—yes, Stapp—yes, Just—yes, Bear—yes, Voorhis—yes. Motion carried unanimously.

Should the Board Approve Adoption of Resolution No. 14, series of 2020, entitled, "A RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWN OF FAIRPLAY, COLORADO, APPOINTING TINA DARRAH AS TOWN CLERK AND TOWN ADMINISTRATOR?"

**Motion #5** by Trustee Dodge, seconded by Trustee Voorhis, that the Board approve adoption of Resolution No.14, Series of 2020, entitled, "**A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF FAIRPLAY, COLORADO, APPOINTING TINA DARRAH AS TOWN CLERK AND TOWN ADMINISTRATOR.**"? A roll call vote was taken: Dodge—yes, Stapp—yes, Just—yes, Bear—yes, Voorhis—yes. Motion carried unanimously.

Should the Board Approve Adoption of Resolution No.15, series of 2020, entitled, "A RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWN OF FAIRPLAY, COLORADO, APPOINTING PAUL WISOR AS TOWN ATTORNEY."?

**Motion #6** by Trustee Dodge, seconded by Trustee Bear, that the Board approve adoption of Resolution No.15, Series of 2020, entitled, "**A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF FAIRPLAY, COLORADO, APPOINTING PAUL WISOR AS TOWN ATTORNEY.**"? A roll call vote was taken: Dodge—yes, Stapp—yes, Just—yes, Bear—yes, Voorhis—yes. Motion carried unanimously.

Should the Board Approve Adoption of Resolution No.16, series of 2020, entitled, "A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF FAIRPLAY, COLORADO, APPOINTING BRIAN GREEN MUNICIPAL COURT JUDGE."?

**Motion #7** by Trustee Bear, seconded by Trustee Dodge, that the Board approve adoption of Resolution No.16, Series of 2020, entitled, "**A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF FAIRPLAY, COLORADO, APPOINTING BRIAN GREEN AS MUNICIPAL COURT JUDGE.**"? A roll call vote was taken: Dodge—yes, Stapp—yes, Just—yes, Bear—yes, Voorhis—yes. Motion carried unanimously.

Bid Award for the Town Parking Lot and Access Road Project

Mayor Just announced that he and Trustee Stapp would recuse themselves from deliberating on this agenda item as he owned the company bidding the project, Betone Civil Constructors, and that he employs Trustee Stapp.

Mayor Just and Trustee Stapp then recused themselves from the meeting and left the virtual room.

Town Attorney Paul Wisor then asked the rest of the Board of Trustees if there were any other conflicts of interest. There were none.

Mayor Pro-Tem Dodge then took over the running of the meeting and invited staff to report on the topic.

Public Works Director Brown informed the Board that the Town had not received any bids for the parking lot portion of the first phase of the River Park project despite sending out a request for proposal to a number of companies. Public Works Director Brown stated after the Town received no response. It was at this time that Public Works Director Brown connected Betone Civil Constructors and Pavement Maintenance Services to jointly bid the process.

The Board had a brief discussion regarding the project and the bid process.

**Motion #8** by Trustee Bear, seconded by Trustee Voorhis, that the Town award the Town Parking Lot and Access Road Project to Betone Civil Constructors with a maximum initial contract value of \$162,097.19 and to Pavement Maintenance Services, Inc. with a maximum initial contract value of \$35,000. A roll call vote was taken: Dodge—yes, Bear—yes, Voorhis—yes. Motion carried unanimously. (Mayor Just and Trustee Stapp Absent).

Discussion Regarding Summer Events

Town Administrator Tina Darrah introduced the topic stating that staff had been researching how other organizations hosting summer events are planning to proceed in light of COVID-19. Darrah informed the Board that many event organizers were cancelling events that occur within the next ninety days. She then requested that because the Town of Fairplay summer events are coming up, the Board have a discussion and direct staff on how to proceed.

Mayor Just stated that he felt it would be prudent for the Town to wait until the next Regular Board of Trustees meeting on May 4<sup>th</sup> to make any decisions about holding summer events.

This sentiment was echoed by the rest of the Board and a brief discussion occurred.

Staff was directed to cancel Cemetery Clean-Up Day and Town Clean-Up Days, as they are coming up in June, but wait on making any determinations regarding holding summer events until after receiving direction from the Board at the May 4<sup>th</sup> meeting.

Other New Business

No additional new business

**BOARD OF TRUSTEES AND STAFF REPORTS**

**Public Works Director, Jim Brown** – Spoke about the water rate study and informed the Board that it was progressing.

**Trustee, Scott Dodge**- Stated that he thought the cruiser event the Friday previous had gone well.

**Trustee, Cindy Bear**- Spoke about high school graduation and about doing something for the seniors whose graduation ceremony would not take place due to COVID-19.

**Trustee, Josh Voorhis**- Spoke about the CDOT planning efforts for their construction project along HWY 285 that is scheduled for summer 2020.

**Mayor, Frank Just**- Mentioned that the Town would be doing something to support the graduating seniors and that he had attended the cruiser event and thought that people enjoyed it.

**ADJOURNMENT**

Mayor Just, noting that there being no further business before the Board, declared that the meeting be adjourned at 7:16 p.m.

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Frank Just, Mayor

ATTEST:

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Mason Green, Deputy Town Clerk