

**MINUTES OF THE REGULAR MEETING OF THE  
FAIRPLAY BOARD OF TRUSTEES  
Monday, March 16, 2020**

**CALL TO ORDER REGULAR MEETING OF THE BOARD OF TRUSTEES**

The Regular Meeting of the Board of Trustees for the Town of Fairplay was called to order at 6:00 p.m. in the Council Chambers located in the Fairplay Town Hall, 901 Main Street, by Mayor Frank Just who proceeded with the pledge of allegiance, followed by the roll call which was answered by Trustees Scott Dodge, Trustee Paul Kemp and Trustee Cindy Bear. Also in attendance were Town Treasurer Kim Wittbrodt, Chief of Police Marcus Woodward, Director of Public Works Jim Brown, Assistant Town Administrator Mason Green and Deputy Clerk Sarah Ernst. (Trustee Stapp absent)

**AGENDA ADOPTION**

**Motion #1** by Trustee Dodge, seconded by Trustee Kemp, that the agenda be adopted as presented. Motion carried unanimously. (Trustee Stapp absent).

**CONSENT AGENDA** (*The Consent Agenda is intended to allow the Board to spend its time on more complex items. These items are generally perceived as non-controversial and can be approved by a single motion. The public or the Board Members may ask that an item be removed from the Consent Agenda for individual consideration.*)

**A. APPROVAL OF MINUTES** –March 2, 2020.

**B. APPROVAL OF EXPENDITURES**—Approval of bills of various Town funds in the amount of \$134,157.66

Mayor Just asked for a motion.

**Motion #2** by Trustee Bear, seconded by Trustee Kemp, that the consent agenda be adopted. A roll call vote was taken: Dodge – yes, Just – yes, Kemp – yes, Bear – yes. Motion carried unanimously. (Trustee Stapp absent).

**CITIZEN COMMENTS**

Dr. Kathy Fitting, Medical Advisor for Park County Public Health and a member of the Emergency Response Team, was present to provide a situation report on the COVID-19. Fitting shared several websites that provide information related to COVID-19. Dr. Fitting provided information about the current CDC recommendations for public safety along with travel restrictions and social distancing. She also explained that to be tested you will need to have a recommendation from your primary care provider. She did state that things are happening very quickly and she will try to keep the Board and Town staff updated with the information gathered at the meetings she is involved in.

Assistant Town Administrator, Mason Green, mentioned that the Town is of the mindset to be prepared and keep all citizens safe.

**PRESENTATION**

Special Events Coordinator Julie Bullock introduced Josh and Laura Jenson, the owners of Skyline Photography. She explained that the Town has already worked with them on Plein Air 2019 and Mardi Gras 2020 free of charge. Josh and Laura provided a slide show to show some of their pictures and videos taken at these events.

Mayor Just thanked Skyline Photography for their presentation.

Bullock explained that a contract has been signed and she is excited about working with Skyline Photography for future events and publications.

**UNFINISHED BUSINESS**

**Other Discussion Items**

No unfinished business and no other discussion items were offered.

*This agenda may be amended.*

*Posted at Fairplay Town Hall, Fairplay Public Library, Fairplay Post Office, and Town of Fairplay Website on Thursday, March 12, 2020.*

### **NEW BUSINESS**

Request for Donation from the American Legion for the Annual Easter Egg Hunt – The American Legion has provided a request letter to the Town to help with the cost of plastic eggs and candy for the Annual Easter Egg hunt.

Mayor Just explained the Board of Trustees has provided a donation to this event every year and recommended that the Board approve this gift once again. Just stated that \$100.00 is the amount that has been donated previously and recommended the Board approve the same amount this year.

**Motion #3** by Mayor Just, seconded by Trustee Dodge to donate \$100.00 to the American Legion for the Fairplay Easter Egg Hunt. A roll call vote was taken: Dodge – yes, Just – yes, Kemp – yes, Bear – yes. The motion carried unanimously. (Trustee Stapp absent).

Should the Board Approve Adoption of Resolution No. 10, Series of 2020, Entitled, “A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF FAIRPLAY, COLORADO, APPROVING A CHARGING STATION LICENSE AGREEMENT BETWEEN THE TOWN AND CHARGEPOINT INC., FOR THE INSTALLATION OF ELECTRIC VEHICLE CHARGING STATION AT THE PROPERTY KNOWN AS 901 MAIN STREET.”?

Assistant Town Administrator Green introduced the topic, explaining that the contract’s with ChargePoint Inc. for the installation of electrical vehicle charging stations. Green stated that under this agreement ChargePoint Inc. will pay all the costs associated with installing, operating and maintaining the charging stations and also receive any and all profits. The Town is responsible for maintaining the stations to the same extent it maintains the parking lot and letting ChargePoint know if there is any damage to the charging station.

In addition, Green explained that the agreement is for a ten year term and allows the Town to opt out after seven years and each successive year thereafter with a monetary penalty to the Town, which declines each year. This is due to the State of Colorado Alt-Fuels Corridor Grant requirements regarding the type of power supply which is required to be installed.

Green stated that staff recommends approving Resolution No. 10 and Just asked for a motion.

**Motion #4** by Trustee Kemp, seconded by Trustee Bear that the Board Approve Adoption of Resolution No. 10, Series 2020, Entitled, “**A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF FAIRPLAY, COLORADO, APPROVING A CHARGING STATION LICENSE AGREEMENT BETWEEN THE TOWN AND CHARGEPOINT INC., FOR THE INSTALLATION OF ELECTRIC VEHICLE CHARGING STATION AT THE PROPERTY KNOWN AS 901 MAIN STREET.”?**

A roll call vote was taken: Dodge – yes, Just – yes, Kemp – yes, and Bear – yes. Motion was carried unanimously. (Trustee Stapp absent).

### **OTHER NEW BUSINESS**

No additional new business was presented.

### **BOARD OF TRUSTEE AND STAFF REPORTS**

**Director of Public Works, Jim Brown** – Reported that the Sanitation Department had its CDPHE inspection and everything passed. Brown also stated that due to the concerns for the health of our Sanitation Plant ORC, Butch Green, the Sanitation Plant is being vacated at 4pm in order for Butch to be provided with social distancing in order to complete his work.

Brown also stated that the Town is in the second phase of the Water Study.

**Assistant Town Administrator, Mason Green** – Mentioned that he is working with Public Works Director, Jim Brown, Attorney, Paul Wisor, and Chief of Police, Marcus Woodward, on creating internal policies to keep everyone safe in response to COVID-19.

*This agenda may be amended.*

*Posted at Fairplay Town Hall, Fairplay Public Library, Fairplay Post Office, and Town of Fairplay Website on Thursday, March 12, 2020.*

**Police Chief, Marcus Woodward** – Effective 10pm tonight Summit County is shut down, this does create concerns that we may have more traffic in Park County. He stated that he has been speaking with Sheriff McGraw to determine the best scheduling for both departments.

**ADJOURNMENT**

With no additional comments, Mayor Just adjourned the meeting at 6:44. And reminded everyone to

**\*\*WASH YOUR HANDS\*\***

ATTEST:

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Sarah Ernst, Deputy Town Clerk

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Frank Just, Mayor