

**MINUTES OF THE REGULAR MEETING OF
THE FAIRPLAY BOARD OF TRUSTEES
February 3, 2020**

CALL TO ORDER SPECIAL MEETING OF THE BOARD OF TRUSTEES

The Regular Meeting of the Board of Trustees for the Town of Fairplay was called to order at 6:00 p.m. in the Council Chambers located in the Fairplay Town Hall, 901 Main Street, by Mayor Frank Just who proceeded with the pledge of allegiance, followed by the roll call which was answered by Trustees Scott Dodge, Paul Kemp, Cindy Bear, and Eve Stapp. Also in attendance were Town Administrator/Clerk Tina Darrah, Town Treasurer Kim Wittbrodt, Chief of Police Marcus Woodward, Public Works Director Jim Brown, Assistant Town Administrator Mason Green and Deputy Clerk Sarah Ernst.

AGENDA ADOPTION

Town Administrator Darrah stated that because the agenda was not posted on the Towns website properly, no formal action could be taken at this meeting. She explained that a special meeting had been scheduled for 5:00 pm on Tuesday, February 4th at which time the items needing action on this agenda will be revisited. She requested that the agenda be amended to show the following items, currently listed as action items, as discussion items: Item IV. Consent Agenda and Items B. and C. under New Business.

Motion #1 by Trustee Bear, seconded by Trustee Kemp, that the agenda be adopted with the following amendment: the following items currently listed as action items be changed to discussion items: Item IV. Consent Agenda and Items B. and C. under New Business. A roll call vote was taken: Dodge – aye, Stapp – aye, Just – aye, Kemp – aye, and Bear – aye. Motion carried unanimously.

CONSENT AGENDA *(The Consent Agenda is intended to allow the Board to spend its time on more complex items. These items are generally perceived as non-controversial and can be approved by a single motion. The public or the Board Members may ask that an item be removed from the Consent Agenda for individual consideration.)*

APPROVAL OF MINUTES –January 6, 2020.

APPROVAL OF EXPENDITURES—Approval of bills of various Town funds in the amount of \$124,328.43.

(Clerk's note: this item was discussion only.)

CITIZEN COMMENTS

No citizen comment offered.

PRESENTATION

Pastor Jeff Mahan, of South Park Christian Chapel, was in attendance. Pastor Mahan presented a check to the Chief of Police, Marcus Woodward, to be used for new bullet proof vests for the Fairplay Police Department. Pastor Mahan explained that the Church became aware of the need for new vests and saw an opportunity to help.

After the presentation of the check, Chief Woodward stated that the old vests will be going to the South Park Christian Chapel for donation to a ministry that is providing services for Jail inmates. Chief Woodward explained that the old vests are still in good condition, just no longer under warranty. The Board expressed their gratitude to the South Park Christian Chapel for their generous donation.

UNFINISHED BUSINESS

No Other Discussion Items

No unfinished business and no other discussion items were offered.

NEW BUSINESS

Presentation and Discussion Regarding the 501 Main Street Adaptive Reuse/Feasibility Study.

Ben Levenger presented the draft 501 Main Street Adaptive Reuse/Feasibility study to the Board and audience as a slide show. He explained that pending changes from tonight's presentation, the final study should be ready for

formal adoption at the meeting in March. Mr. Levenger stated that the building is in overall good shape, but that it will need updates in several areas and that he had provided detailed explanations in his plan and an estimated budget for those upgrades. Mr. Levenger explained that one of the most common questions on the survey was about how the Town managed to purchase the building. At the urging of the Mayor, Town Administrator Darrah explained that the Town received a DOLA grant for \$100,000 that paid for half of the building and the Town covered the other half of the \$200,000 purchase price. Ms. Darrah went on to state that they had also heard from citizens who were concerned about mold and asbestos and that the Town had hired professionals to complete the necessary tests for these items. She stated, and Ben confirmed, that the entire building had been checked and no asbestos or mold were found.

Mayor Just thanked both Town Administrator Darrah and Mr. Levenger for all their work on this project.

Discussion/Direction regarding contract for Fairplay Monument Sign Project

A brief discussion took place about the sign and the estimated budget for the project wherein it was discussed that a bid had come in significantly less than anticipated and that due to this the Town may be able to incorporate more of the Phase One project – such as the parking lot and access road, into the DOLA grant. Public Works Director Jim Brown stated that he would be recommending the Town Board approve the contract with SCHLOSSER SIGNS at the special meeting on February 4th.

(Clerk's note: this item was discussion only.)

Should the Board Approve a Contract to sell 525 Hathaway Street to the South Park Health Service District?

Town Administrator Darrah explained that the contract for this transaction has been drafted and submitted to South Park Health Service District for approval and signature. She reminded the Board that this had been discussed at a meeting previously and that staff had been directed to draft the contract to sell the 525 Hathaway property to the South Park Health Service District for \$10.00. Mayor Just asked Ms. Darrah to offer a brief history of the building and the Town's involvement with, and ownership of, the building. Ms. Darrah complied, explaining that the Town had ownership of the building due to the original DOLA grant that had been acquired to purchase/build the Clinic Building. She further explained the Town's role in trying to secure a clinic/doctor, culminating in the formation of the South Park Health Service District. Mayor Just thanked Dale and Kathy Fitting for their continued efforts to maintain the building and provide health care to Fairplay.

(Clerk's note: this item was discussion only.)

BOARD OF TRUSTEE AND STAFF REPORTS

Assistant Town Administrator, Mason Green – Discussed the Electric Vehicle Charging Station and explained that he is still working with Chargepoint on the placement of this station in the Town Hall parking lot and hopes to present a contract at the March Meeting. He also informed the Board that Town Staff is working with the Park County Creative Alliance to collaborate on certain aspects of the Wearable Arts event.

Chief of Police, Marcus Woodward – Explained that the conversation regarding the need for new vests started back in April and said “thank you” to all involved.

Director of Public Works, Jim Brown – Explained several issues that Public Works is dealing with, including that the Wastewater Treatment Plant pond has been acting up and they must replace a cable and aerator in the pond. He also noted that the wastewater plant's generator is not adequately protected from the weather. Mr. Brown stated that the crew is looking into different options to solve this issue. He noted that they replaced a pump in one of the water wells and that sludge removal will be scheduled for this summer.

Town Administrator, Tina Darrah – Announced that the 2020 election will be canceled as there are three open seats on the Board and she received only three nomination petitions. She explained that all interested candidates had to have their petitions to her by January 27th. She further stated that there are two four-year positions and one two-year position available and that the swearing in will take place at the April 20th Board Meeting, at which time terms will be decided.

Ms. Darrah noted that a couple people have shown interest in the Economic and Business Development Advisory Board and that she planned to have this on the March 2nd agenda for appointments.

She also informed the Board that CML has requested that Fairplay host a Spring Outreach meeting – she explained that she said yes and that she would get details out to the Board as soon as she has them.

Trustee, Dodge – Gave a great big “Thank You” to Mason for his work on the Charging Station and communications with Charge Point.

Trustee Stapp – Thank you to all the staff for all the time involved in the projects.

Mayor Just – Reiterated a “Thank You” to all staff, especially Public Works Director, Jim Brown.

ADJOURNMENT

Mayor Just noted that there was no further business and declared the meeting adjourned at 7:24 pm.

Frank Just, Mayor

Attest:

Sarah Ernst, Deputy Clerk