

**MINUTES OF THE REGULAR MEETING OF THE
FAIRPLAY BOARD OF TRUSTEES
August 19, 2019**

WORK SESSION

A. Monument Sign Design Review with DHM Design

The work session was called to order at 4:30pm in the Council Chambers located in the Fairplay Town Hall, 901 Main Street, by Mayor Frank Just. Also in attendance were Trustees Scott Dodge, Eve Stapp, and Cindy Bear, Town Administrator/Clerk Tina Darrah, Public Works Director Brown, and Assistant to the Town Administrator/Deputy Clerk Mason Green. Trustee Kemp was absent.

Mathew Whipple and Sheena Kerstiens from DHM Design were present and began the work session by presenting several renderings of the Monument Sign to the Board of Trustees. There was a lengthy discussion regarding what size the monument should be. As a part of this discussion, those present viewed a life-sized replica of one of the proposed signs 5ft letters on the site where the sign will be built. These discussions continued in respect to the height of the miner and burro figurines which flank the sign in the proposed design. The Board of Trustees asked DHM Design to come back to the Town with renderings which kept the height of the letters the same, but reduced the height of the figures by various percentages and one to show the height of the letters at 6ft, while leaving the height of the figures the same.

Futher discussion occurred surrounding what color the various elements of the sign should be. It was decided by the Board of Trustees that "core-ten" style steel would be used for the figures of the miners and burros, and that black and white should not be used as colors for the sign, and that the letters would be core-ten with brushed steel background.

CALL TO ORDER REGULAR MEETING OF THE BOARD OF TRUSTEES

The regular meeting of the Board of Trustees for the Town of Fairplay was called to order at 6:00 p.m. in the Council Chambers located in the Fairplay Town Hall, 901 Main Street, by Mayor Frank Just who proceeded with the pledge of allegiance, followed by the roll call which was answered by Trustees Scott Dodge, Eve Stapp, and Cindy Bear. Trustee Paul Kemp was absent from the meeting. Also in attendance were Town Administrator/Clerk Tina Darrah, Public Works Director Jim Brown, Police Chief Marcus Woodward, Town Treasurer Kim Wittbrodt and Assistant to the Town Administrator/Deputy Clerk Mason Green.

AGENDA ADOPTION

Motion #1 by Trustee Dodge, seconded by Trustee Stapp, that the agenda be adopted with the following amendments: Change "Kitz" to Kintz under New Business item A, change the word "agreement" to "amending" in the title of New Business item B, and Change "Paulter" to "Pautler" under New Business items C and D. A voice vote was taken. Motion carried unanimously. Trustee Kemp absent.

PRESENTATIONS

A. Park County School District Re-2 Update from Superintendent Joe Torrez

Superintendent Torrez thanked the Board for having him at the meeting, and stated he wanted to inform them of what is new at Park County School District Re-2. Superintendent Torrez spoke to the Board about the various programs and ways to graduate available to the students, which includes receiving a trade certification.

Superintendent Torrez provided handouts to the Board of Trustees which are available for public viewing at Town Hall, 901 Main Street.

There was some discussion regarding Superintendent Torrez's presentation, and the Board thanked him for attending.

NEW BUSINESS

- A. Should the Board Approve Adoption of Resolution No. 21, Series of 2019, Entitled, "A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF FAIRPLAY, COLORADO, APPROVING A PROPERTY IMPROVEMENT INCENTIVE PROGRAM (PIIP) AGREEMENT BETWEEN THE TOWN AND DAVID KINTZ FOR THE 230 THIRD STREET EXTERIOR PROJECT."?**

Town Treasurer Wittbrodt introduced the topic, stating that Mr. Kintz is seeking to re-side his home and that his application is complete. Town Treasurer Wittbrodt then informed the board that Mr. Kintz applied for \$473 in PIIP funds, and that the total cost of the project would be over \$29,000. She informed the Board that they would still have \$12,833 left in the PIIP budget for 2019 if they approved the agreement, and that staff recommends approval.

There was a brief discussion regarding the project and PIIP program.

Motion #2 by Trustee Dodge, seconded by Trustee Stapp, that the Board Approve Adoption of Resolution No. 21, Series of 2019, Entitled, **"A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF FAIRPLAY, COLORADO, APPROVING A PROPERTY IMPROVEMENT INCENTIVE PROGRAM (PIIP) AGREEMENT BETWEEN THE TOWN AND DAVID KINTZ FOR THE 230 THIRD STREET EXTERIOR PROJECT."** A roll call vote was taken: Dodge – yes, Stapp – yes, Just – yes, Bear – yes. Motion carried unanimously. Trustee Kemp absent.

- B. Should the Board Approve Adoption of Resolution No. 22, Series of 2019, Entitled, "A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF FAIRPLAY, COLORADO, AMENDING A PROPERTY IMPROVEMENT INCENTIVE PROGRAM (PIIP) AGREEMENT BETWEEN THE TOWN AND ELLEN CANCHOLA FOR THE 517/523 FRONT STREET EXTERIOR PROJECT."?**

Town Treasurer Wittbrodt introduced the topic, informing the Board that Ms. Canchola had entered into a PIIP agreement with the Town in 2018 for a sidewalk repair project, but was unable to complete the project before the winter. Town Treasurer Wittbrodt stated that this resolution amended the 2018 PIIP agreement with Ms. Canchola, effectively extending her 2018 PIIP into 2019.

Town Treasurer Wittbrodt also informed the Board that Ms. Canchola had applied for \$1,950 in PIIP monies, that the total cost of the project is estimated at \$3,900, the remaining PIIP budget would be \$12,360 if the agreement was approved, and that staff recommends approval.

Motion #3, by Trustee Dodge, seconded by Trustee Stapp, that the Board Approve Adoption of Resolution No. 22, Series of 2019, Entitled, **"A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF FAIRPLAY, COLORADO, AMENDING A PROPERTY IMPROVEMENT INCENTIVE PROGRAM (PIIP) AGREEMENT BETWEEN THE TOWN AND ELLEN CANCHOLA FOR THE 517/523 FRONT STREET EXTERIOR PROJECT."** A roll call vote was taken: Dodge – yes, Stapp – yes, Just – yes, Bear – yes. Motion carried unanimously. Trustee Kemp absent.

- C. Should the Board Approve Adoption of Resolution No. 23, Series of 2019, Entitled, "A RESOLUTION FOR THE BOARD OF TRUSTEES FOR THE TOWN OF FAIRPLAY, COLORADO, APPROVING A PROPERTY IMPROVEMENT INCENTIVE PROGRAM (PIIP) AGREEMENT BETWEEN THE TOWN AND ROSEMARY PAUTLER FOR THE 295 FIFTH STREET EXTERIOR PROJECT."?**

Town Treasurer Wittbrodt introduced the topic, informing the Board that Ms. Pautler would be undertaking a landscaping/exterior project on her 295 Fifth Street property and that staff recommends approval.

Town Treasurer Wittbrodt then stated that Ms. Pautler applied for \$3,655 in PIIP monies, that the estimated cost of the project was \$7,310, and that \$10,410 would remain in the 2019 PIIP budget if the Board approved this agreement.

Ms. Pautler thanked the Board for this program, saying that it really made her look at the exterior of her property in a new light.

Motion #4, by Trustee Dodge, seconded by Trustee Stapp, that the Board Approve Adoption of Resolution No. 23, Series of 2019, Entitled, **"A RESOLUTION FOR THE BOARD OF TRUSTEES FOR THE TOWN OF FAIRPLAY, COLORADO, APPROVING A PROPERTY IMPROVEMENT INCENTIVE PROGRAM (PIIP) AGREEMENT BETWEEN THE TOWN AND ROSEMARY PAUTLER FOR THE 295 FIFTH STREET EXTERIOR PROJECT."** A roll call vote was taken: Dodge – yes, Stapp – yes, Just – yes, Bear – yes. Motion carried unanimously. Trustee Kemp absent.

- D. Should the Board Approve Adoption of Resolution No. 24, Series of 2019, Entitled, "A RESOLUTION FOR THE BOARD OF TRUSTEES FOR THE TOWN OF FAIRPLAY, COLORADO, APPROVING A PROPERTY IMPROVEMENT INCENTIVE PROGRAM (PIIP) AGREEMENT BETWEEN THE TOWN AND ROSEMARY PAUTLER FOR THE 425 MAIN STREET EXTERIOR PROJECT."?**

Town Treasurer Wittbrodt introduced the topic, stating that Ms. Pautler would be applying a polyurethane seal to the exterior of her building, and doing some painting and trim work. She then informed the Board that Ms. Pautler applied for \$1,483 in PIIP funds, that the project is estimated at \$3,250 and that the Board would have \$6,755 left in their budget line item if this agreement was approved. Lastly, Town Treasurer Wittbrodt stated that staff recommends approval.

Motion #5, by Trustee Bear, seconded by Trustee Dodge, that the Board Approve Adoption of Resolution No. 24, Series of 2019, Entitled, "**A RESOLUTION FOR THE BOARD OF TRUSTEES FOR THE TOWN OF FAIRPLAY, COLORADO, APPROVING A PROPERTY IMPROVEMENT INCENTIVE PROGRAM (PIIP) AGREEMENT BETWEEN THE TOWN AND ROSEMARY PAUTLER FOR THE 425 MAIN STREET EXTERIOR PROJECT.**" A roll call vote was taken: Dodge – yes, Stapp – yes, Just – yes, Bear – yes. Motion carried unanimously. Trustee Kemp absent.

- E.** Should the Board Approve Adoption of Resolution No. 25, Series of 2019, Entitled, "**A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF FAIRPLAY, COLORADO, APPROVING A PROPERTY IMPROVEMENT INCENTIVE PROGRAM (PIIP) AGREEMENT BETWEEN THE TOWN AND JULIE BURRUSS FOR THE 691 CLARK STREET EXTERIOR PROJECT.**"?

Town Treasurer Wittbrodt introduced the topic, stating that Ms. Burruss had applied for \$866 in PIIP funds for an exterior painting project. She then informed the Board that Ms. Burruss's project was estimated at \$7,800, and that if the Board approved this agreement, they would have \$5,272 left in their 2019 PIIP Budget. Lastly, Town Treasurer Wittbrodt informed the Board that staff recommend approval.

Motion #6, by Trustee Just, seconded by Trustee Bear, that the Board Approve Adoption of Resolution No. 25, Series of 2019, Entitled, "**A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF FAIRPLAY, COLORADO, APPROVING A PROPERTY IMPROVEMENT INCENTIVE PROGRAM (PIIP) AGREEMENT BETWEEN THE TOWN AND JULIE BURRUSS FOR THE 691 CLARK STREET EXTERIOR PROJECT.**" A roll call vote was taken: Dodge – yes, Stapp – yes, Just – yes, Bear – yes. Motion carried unanimously. Trustee Kemp absent.

- F.** Should the Board Approve A Memorandum of Understanding (MOU) for DC Fast Charging Projects with ChargePoint Inc.?

Assistant to the Town Administrator/Deputy Clerk Green introduced the topic, stating that staff had been discussing, with ChargePoint Inc., the potential of installing an electric vehicle charging station in the parking lot at 901 Main Street as a part of the State of Colorado's Alt-Fuels Corridor project. He then informed the Board that this MOU was non-binding and that it was required of ChargePoint Inc. by the State of Colorado to provide said MOU as a part of ChargePoint Inc.'s reporting requirements for the Alt-Fuels Corridor project.

Discussion occurred regarding the requirements, costs, and other factors associated with this project.

Motion #7, by Trustee Just, seconded by Trustee Stapp, that the Board Approve "A Non-Binding Memorandum Of Understanding (MOU) for Dc Fast Charging Projects With Chargepoint Inc." and directed staff to invite ChargePoint Inc. to a future Board Meeting. A voice vote was taken. Motion carried unanimously. Trustee Kemp absent.

G. OTHER NEW BUSINESS

There was no other business offered.

BOARD OF TRUSTEES AND STAFF REPORTS

Chief of Police Woodward informed the Board that July had been an especially busy month for the Police Department and reviewed the months statistics with the Board.

Public Works Director Brown stated that part of the sludge removal at the sanitation plant had been completed, and that the project would be finished in September. Public Works Director Brown then presented the Board with the Water Study performed by SGM Engineering and discussed the report with the Board. Public Works Director Brown explained that he would like to begin the RFP process for the work the plan recommends. The Board directed staff to begin the RFP process.

Town Administrator Darrah informed the Board that the Department of Local Affairs (DOLA) grant had been submitted for the Monument Sign project, and that the Town will know if it has been awarded the grant in September. She then stated that the clean-out of the 501 Main Street building was nearly complete.

Town Administrator Darrah reminded the Board of Trustees of their direction to repeat the Request for Proposal (RFP) process for the 501 Main Street Feasibility Study in the fall, due to the limited response the Town received from the first-time staff underwent the RFP process for this project. She then stated that Downtown Redevelopment Services, one of the two firms which responded to the first RFP, had removed a local architect from their proposal, which lowered their not-to-exceed cost, and wanted to see if the Board was interested in meeting with their firm prior to going back out to bid. There was some discussion about this. The Board directed staff to schedule a meeting with Downtown Redevelopment Services before restarting the RFP process.

Town Administrator Darrah then reminded the Board that the first meeting in September would be the 16th, as the 2nd of September is the Labor Day, and that the 10th Annual Plein Air Festival is September 3rd-7th.

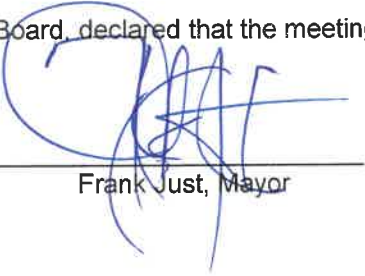
Town Administrator Darrah lastly informed the Board that the next budget work session would be held on the 14th of October.

Trustee Dodge thanked Public Works Director Brown and Police Chief Woodward for their participation in the Nate Carrigan Charity Golf Tournament. He then informed those present that CDOT had not approved the Town's request to stripe the intersection of Fifth Street and Main Street but approved the striping of the intersection of Eighth Street and Main Street.

Mayor Just spoke about Burro Days and the compliments he received on the event. He thanked staff for their effort in putting on the event.

ADJOURNMENT

Mayor Just, noting that there being no further business before the Board, declared that the meeting be adjourned at 7:07 p.m.



Frank Just, Mayor

ATTEST:



Mason Green, Assistant to the Town Administrator