

**MINUTES OF THE REGULAR MEETING OF THE
FAIRPLAY BOARD OF TRUSTEES
May 20, 2019**

CALL TO ORDER REGULAR MEETING OF THE BOARD OF TRUSTEES

The regular meeting of the Board of Trustees for the Town of Fairplay was called to order at 6:00 p.m. in the Council Chambers located in the Fairplay Town Hall, 901 Main Street, by Mayor Frank Just who proceeded with the pledge of allegiance, followed by the roll call which was answered by Trustees Scott Dodge, Eve Stapp, Paul Kemp and Cindy Bear. Also in attendance were Town Administrator/Clerk Tina Darrah, Public Works Director Jim Brown, Town Treasurer Kim Wittbrodt and Assistant to the Town Administrator Mason Green.

AGENDA ADOPTION

Motion #1 by Trustee Dodge, seconded by Trustee Stapp, that the agenda is adopted with the striking of the phrase "Work Session". Motion carried unanimously.

CONSENT AGENDA (*The Consent Agenda is intended to allow the Board to spend its time on more complex items. These items are generally perceived as non-controversial and can be approved by a single motion. The public or the Board Members may ask that an item be removed from the Consent Agenda for individual consideration.*)

- A. APPROVAL OF MINUTES** – April 15, 2019.
- B. APPROVAL OF EXPENDITURES** – Approval of bills of various Town Funds in the amount of \$63,310.06

Motion #2 by Trustee Stapp, seconded by Trustee Dodge, that the consent agenda be adopted as presented. A roll call vote was taken: Dodge - yes, Stapp – yes, Just – yes, Kemp—yes, Bear – yes. Motion carried unanimously.

CITIZEN COMMENTS

Sunny Pool, who lives at 300 Third Street informed the Board that her road (Third Street) is in poor condition and that there is poor drainage in the area which results in snow melt running into her driveway. Ms. Pool also stated that people drive excessively fast down Hathaway and Third Street and she is concerned about the health of the children in her home daycare business. Ms. Pool stated that she submitted a letter she had received from the Town about her situation and a petition signed by her clients requesting action with the Town.

Mayor Just thanked Ms. Pool for attending the meeting and asked staff to look into Ms. Pool's complaints.

Ray Pool, who lives at 300 Third Street complained about damage to the light poles on Main Street and debris on the sidewalks caused by plow trucks.

Mayor Just informed Mr. Pool that staff is working to address the issue of the damaged light poles.

Town Administrator Darrah informed Mr. Pool that the issue of the damaged light poles is actually on the agenda for this meeting.

UNFINISHED BUSINESS

- A. Other discussion items**

No other discussion items were offered.

NEW BUSINESS

- A. Should the Board Approve Adoption of Resolution No.11, Series of 2019, Entitled, "A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF FAIRPLAY, COLORADO, AUTHORIZING THE EXECUTION OF A PROPERTY IMPROVEMENT INCENTIVE PROGRAM (PIIP) AGREEMENT BETWEEN THE TOWN AND ROBERT SMITH FOR THE 491 FRONT STREET EXTERIOR PROJECT"?**

Town Treasurer Wittbrodt introduced the topic, stating that this project is for the 491 Front Street property, which is currently the Colorado Mountain Hat shop. Town Treasurer Wittbrodt explained that Mr. Smith was planning to

power wash the exterior and repaint the building. Town Treasurer Wittbrodt informed the Board that Mr. Smith was asking for \$772 for the project, the total cost of the project is \$1,554.00 and that the Board still had \$19,482 in their PIIP budget for the year.

Mr. Smith stated that this will be the first time that this property will have been painted in eight years and that they may look at doing some landscaping later in the year.

Mayor Just thanked the applicants for their application.

Motion #3 by Trustee Dodge, seconded by Trustee Kemp, that the Board Approve Adoption of Resolution No.11, Series of 2019, Entitled, "**A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF FAIRPLAY, COLORADO, AUTHORIZING THE EXECUTION OF A PROPERTY IMPROVEMENT INCENTIVE PROGRAM (PIIP) AGREEMENT BETWEEN THE TOWN AND ROBERT SMITH FOR THE 491 FRONT STREET EXTERIOR PROJECT.**" a roll call vote was taken: Dodge— yes, Stapp— yes, Just— yes, Kemp—yes, Bear—yes. Motion carried unanimously.

- B. Should the Board Approve Adoption of Resolution No. 12, Series of 2019, Entitled, "**A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF FAIRPLAY, COLORADO, AUTHORIZING THE EXECUTION OF A PROPERTY IMPROVEMENT INCENTIVE PROGRAM (PIIP) AGREEMENT BETWEEN THE TOWN AND KYLE GILMORE FOR THE 490 BOGUE STREET EXTERIOR PROJECT.**"?

Town Treasurer Wittbrodt introduced the topic, stating that Kyle Gilmore lives at 490 Bogue Street and that he would like to fix up the garage on the property by re-siding it. Mr. Gilmore would also like to create some flagstone paths and a flagstone patio. Town Treasurer Wittbrodt informed the Board that Mr. Gilmore is asking for \$708, the total project cost is \$1,863.00, and that, after the Board approved Resolution No. 11 earlier in the meeting, the Board had \$18,710 left in their PIIP budget for 2019.

Mr. Gilmore was present and informed the Board that once he learned about the project, he knew he was going to apply. Mr. Gilmore stated he loves living here and is grateful for this program.

Trustee Dodge informed Mr. Gilmore that he thinks 490 Bogue Street is a beautiful property and that he liked what was happening with the property. Mr. Gilmore thanked Trustee Dodge and informed the Board that he is looking to continue his improvement efforts.

Motion #4 by Trustee Dodge, seconded by Trustee Kemp, that the Board Approve Adoption of Resolution No. 12, Series of 2019, Entitled, "**A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF FAIRPLAY, COLORADO, AUTHORIZING THE EXECUTION OF A PROPERTY IMPROVEMENT INCENTIVE PROGRAM (PIIP) AGREEMENT BETWEEN THE TOWN AND KYLE GILMORE FOR THE 490 BOGUE STREET EXTERIOR PROJECT.**" A roll call vote was taken: Dodge - yes, Stapp - yes, Just - yes, Kemp—yes, Bear - yes. Motion carried unanimously.

C. Discussion Regarding Increase of the Town of Fairplay's Beautification Budget

Town Administrator Darrah introduced the topic, explaining the overages in the beautification budget which includes additional benches, materials for streetlight repairs, trashcans, new banners for the streetlights, materials for the Town's Flower Program, and banners for the vertical banner poles. Town Administrator Darrah stated that the majority of these purchases have come about due to the Community Assessment and that staff is requesting Board approval for these overages. Town Administrator Darrah informed the Board that SGM Engineering Inc. had performed a structural assessment on the vertical banner poles and said they will be okay to hold vertical banners. Town Administrator Darrah then informed the Board that sales tax is up 12% for 2019 and that she was looking for a consensus from the Board on how staff should proceed.

Trustee Bear stated she was okay with the overages.

Trustee Kemp stated that beautification is always a positive. He then asked if the new street light banners were replacements for the ones currently hanging.

Town Administrator Darrah informed Trustee Kemp that this is correct.

Trustee Kemp then asked if the barrels used for the Flower Program were of a particular sort and volunteered to donate some old whiskey barrels to the Town from South Park Brewing.

Trustee Stapp stated she is in favor of the overages because the Town needs to make good on the Fairplay Forward beautification goals.

Trustee Dodge asked if the Flower Program was in addition to the flowers hung on the street poles.

Town Administrator Darrah told Trustee Dodge that yes, the Flower Program is in addition to the flowers on the light poles.

Trustee Dodge asked how many trash cans will be purchased and if staff had looked into wildlife resistant trashcans.

Town Administrator Darrah explained that it would buy three trashcans would be purchased, noting that they are very expensive, and due to cost, staff had not explored wildlife resistant trashcans.

Trustee Dodge asked if there is a better streetlight model that we can buy that is more resilient to damage and wanted to know if the streetlights will be repaired this summer.

Mayor Just informed Trustee Dodge that there is not a better model to utilize at this point.

Town Administrator Darrah assured Trustee Dodge that the streetlights would be repaired this summer.

Mayor Just stated that he is in favor of these overages and that the Town needs to keep working on Fairplay Forward goals and continue to improve the aesthetics of the Town.

Town Administrator Darrah thanked the Board for their direction and informed them that she would organize a walkshop for the Board, Public Works, Fairplay Police Department, and Admin staff so that a comprehensive conversation could take place about beautification, and code enforcement efforts, as well as Board goals and staff limitations.

D. Other new business

No other new business offered.

BOARD OF TRUSTEES AND STAFF REPORTS

Assistant to the Town Administrator/Deputy Clerk Green informed the Board that he applied for a grant opportunity offered through the Office of Economic Development and International Trade (OEDIT) for communities who participated in the Blueprint 2.0 grants. Assistant to the Town Administrator/Deputy Clerk Green stated that the Town could be awarded up to \$2,500 with no match from the Town, and that the funds would be used to advertise outdoor recreation opportunities in Fairplay on a Summit Stage bus.

Town Administrator Darrah informed the Board that staff has hired a new Administrative Assistant, Sarah Ernst, whose first day was today.

Town Administrator Darrah then spoke about the declining vendor participation for the Wearable Art Fest, stating that staff needs to do a better job promoting this event, and will reevaluate the time/energy needed to make this event great in the fall to see if it is worth continuing.

Trustee Dodge asked about cross marketing the Wearable Art Fest and the Rock and Gem Show since they occur on the same weekend.

Town Administrator Darrah stated that staff does cross promotion of these events.

Town Administrator Darrah then informed the Board that staff was still looking for someone to set off the fireworks for the Independence Day Celebration this year and that staff is currently reaching out to Robin Theobald.

Trustee Dodge stated that he could reach out to Mr. Theobald as well.

Town Administrator Darrah informed the Board that the final report for the Community Assessment would be presented at a Board meeting in July. Additionally, Town Administrator Darrah mentioned that Mayor Just had volunteered to do some design work in spaces identified via the Community Assessment.

Town Administrator Darrah then informed the Board that the closing on the 501 Main Street property was progressing and that a mold and asbestos test on the building had been performed. Town Administrator Darrah stated that the testing company had informed her that they discovered less than 1% asbestos in one location and that they are currently performing additional tests. Town Administrator Darrah then raised the potential of offering

a space in the 501 Main Street building to the South Park Food Bank as the building in which they are currently housed is under contract to be purchased.

Lastly, Town Administrator Darrah informed the Board of an opportunity to purchase a historic ore bucket to use as a display piece. She stated that Freddy Dodge has collected a number of donations from local miners towards buying this piece for the Town and asked for Board consensus on covering the rest of the money for the purchase if the donation amount falls short from the purchase price.

Mayor Just stated that staff should pursue the purchase of the ore bucket if the donations fall short. He then explained this history of the ore bucket.

Public Works Director Brown stated that the wastewater and water systems ran well this past month, that he received minimal suggestions from the traffic study completed by SGM Engineering Inc. and that the Public Works Manual and Standards will not be done until July.

Trustee Dodge stated that the next CDOT meeting will be June 24.

Trustee Stapp brought up the clutter outside of the Senior Center building and asked if staff could address the issue.

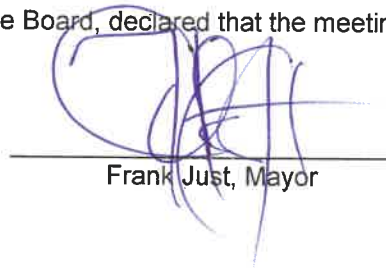
Town Administrator Darrah stated that she would ensure code enforcement efforts happen.

Trustee Bear stated that she is excited about the Summit Stage and the opportunities it presents. She stated that the school is exploring opportunities with Colorado Mountain College now that students had a safe method of travelling there.

Mayor Just updated everyone on the health clinic, stating that the doctor they had chosen backed out of the agreement. This has set them back several months. Mayor Just also stated that the response to the Summit Stage has been nothing but positive.

ADJOURNMENT

Mayor Just, noting that there being no further business before the Board, declared that the meeting be adjourned at 7:27 p.m.



Frank Just, Mayor

ATTEST:



Mason Green, Assistant to the Town Administrator