

**MINUTES OF THE REGULAR MEETING OF THE
FAIRPLAY BOARD OF TRUSTEES
April 15, 2019**

CALL TO ORDER WORK SESSION OF THE BOARD OF TRUSTEES

The work session of the Board of Trustees for the Town of Fairplay was called to order at 4:10 p.m. in the Council Chambers located in the Fairplay Town Hall, 901 Main Street, by Mayor Frank Just. Also in attendance were Trustees Eve Stapp, Paul Kemp, and Cindy Bear as well as Town Administrator Darrah, Town Attorney Paul Wisor, Town Treasurer Kim Wittbrodt, Police Chief Marcus Woodward, Public Works Director Jim Brown and Assistant to the Town Administrator Mason Green.

Town Attorney gave a presentation/training to those present regarding the roles of staff and elected officials, laws that impact elected officials, such as the Colorado Open Meetings Law, and answered questions of those present.

CALL TO ORDER REGULAR MEETING OF THE BOARD OF TRUSTEES

The regular meeting of the Board of Trustees for the Town of Fairplay was called to order at 6:02 p.m. in the Council Chambers located in the Fairplay Town Hall, 901 Main Street, by Mayor Frank Just who proceeded with the pledge of allegiance, followed by the roll call which was answered by Trustees Scott Dodge, Eve Stapp, Paul Kemp and Cindy Bear. Also in attendance were Town Administrator/Clerk Tina Darrah, Town Attorney Paul Wisor, Public Works Director Jim Brown, Police Chief Marcus Woodward, Town Treasurer Kim Wittbrodt and Assistant to the Town Administrator Mason Green.

AGENDA ADOPTION

Motion #1 by Trustee Stapp, seconded by Trustee Kemp, that the agenda adopted as presented. Motion carried unanimously.

CONSENT AGENDA (*The Consent Agenda is intended to allow the Board to spend its time on more complex items. These items are generally perceived as non-controversial and can be approved by a single motion. The public or the Board Members may ask that an item be removed from the Consent Agenda for individual consideration.*)

- A. **APPROVAL OF MINUTES** – March 18, 2019.
- B. **APPROVAL OF EXPENDITURES** – Approval of bills of various Town Funds in the amount of \$41,475.49

Motion #2 by Trustee Stapp, seconded by Trustee Dodge, that the consent agenda be adopted as presented. A roll call vote was taken: Dodge - yes, Stapp – yes, Just – yes, Kemp—yes Bear – yes. Motion carried unanimously.

CITIZEN COMMENTS

Michelette Cox, who lives at 716 Front Street, requested that the Town better maintain the Fairplay Beach area. Ms. Cox stated that she is afraid to walk her dog in that area because of the numerous off-leash dogs she observes near the Beach. Ms. Cox also stated that people do not regularly pick up their dogs waste and requested the Town address this issue.

PRESENTATIONS:

- A. Donation Request from the American Legion

Town Administrator Darrah informed the Board that Mr. David Bellon of the American Legion had submitted a letter ff requesting a donation from the Board of Trustees to help fund their annual Easter Egg Hunt. Town Administrator Darrah informed the Board that while the letter did not offer a specific amount, historically the Town donates \$100 to this event.

Motion #3 by Mayor Stap, seconded by Trustee Kemp, that the Board of Trustees donate \$100 to the American Legion to help fund their annual Easter Egg Hunt. A roll call vote was taken: Dodge— yes, Stapp—yes, Just— yes, Kemp—yes, Bear—yes. Motion carried unanimously.

UNFINISHED BUSINESS**A. Other discussion items**

No other discussion items were offered.

NEW BUSINESS**A. Should the Board Approve Adoption of Resolution No.9, Series of 2019, Entitled, "A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF FAIRPLAY, DESIGNATING THOSE PERSONS WHO ARE AUTHORIZED TO SIGN ON TOWN BANK ACCOUNTS."?**

Town Treasurer Wittbrodt introduced the topic, informing the Board that this resolution would remove Ray Douglas, former Mayor Pro Tem for the Town of Fairplay, as a bank account signor, and add the current Mayor Pro Tem, Eve Stapp, as a bank account signor.

Motion #4 by Trustee Bear, seconded by Trustee Kemp, that the Board Approve Adoption of Resolution No.9, Series of 2019, Entitled, "**A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF FAIRPLAY, COLORADO, DESIGNATING THOSE PERSONS WHO ARE AUTHORIZED TO SIGN ON TOWN BANK ACCOUNTS.**" A roll call vote was taken: Dodge— yes, Stapp— yes, Just— yes, Kemp—yes, Bear—yes. Motion carried unanimously.

B. Should the Board Approve Adoption of Resolution No. 10, Series of 2019, Entitled, "A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF FAIRPLAY, COLORADO, AUTHORIZING THE EXECUTION OF A PROPERTY IMPROVEMENT INCENTIVE PROGRAM (PIIP) AGREEMENT BETWEEN THE TOWN AND MICHELETTE COX FOR THE 716 FRONT STREET EXTERIOR PROJECT."?

Town Treasurer Wittbrodt introduced the topic, stating that this was the first PIIP application that the Town had received this year. Town Treasurer Wittbrodt informed the Board that the applicant, Michelete Cox, lives at 716 Front Street and is seeking to undertake repairs, and paint, her house, garage, and shed. Town Treasurer Wittbrodt then stated the cost of this project to the Town would be \$518, and that the Board still had \$20,000 in their PIIP budget for 2019.

Ms. Cox informed the Board that her property is historic and built in the 1880s. Ms. Cox proceeded to inform the Board that the weather had deteriorated the structures on her property over the years, and that she was seeking to address that deterioration.

Trustee Bear informed Ms. Cox that she was glad to see that this historic home was being maintained.

Motion #5 by Trustee Stapp, seconded by Trustee Kemp, that the Board Approve Adoption of Resolution No. 10, Series of 2019, Entitled, "**A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF FAIRPLAY, COLORADO, AUTHORIZING THE EXECUTION OF A PROPERTY IMPROVEMENT INCENTIVE PROGRAM (PIIP) AGREEMENT BETWEEN THE TOWN AND MICHELETTE COX FOR THE 716 FRONT STREET EXTERIOR PROJECT.**" A roll call vote was taken: Dodge - yes, Stapp - yes, Just - yes, Kemp—yes, Bear - yes. Motion carried unanimously.

C. Other new business

No other new business offered.

BOARD OF TRUSTEES AND STAFF REPORTS

Assistant to the Town Administrator/Deputy Clerk Green informed the Board that he had received word from Andrew Gunning, Executive Director of the Pikes Peak Area Council of Governments, that the Town of Fairplay was approved for a "mini-grant" for funds to be used for the design of the Entrance/Monument sign at the intersection of HWYs 9 and 285. The total fund amount will be released when the process is completed.

Town Administrator Darrah provided the Board with a grant spreadsheet which shows the various grants the Town is hoping to receive, or has recently received, which projects those funds were secured for, and the Town's funding match. Town Administrator Darrah informed the Board that these projects, including: the creation of the River Park Master Plan; the Design of the River Park Projects A-C; the Community Assessment; the purchase of the property known as 501 Main Street; a feasibility study for the property known as 501 Main Street; the lighting project at Cohen Park; the Burro Days Museum improvement project; and the hiring of a DOLA intern.

Town Administrator Darrah spoke about the Community Assessment, explaining that the next visit by Western Slope Consulting would be on April 24th and 25th. Town Administrator Darrah informed the Board that an artist will accompany them and sketch ideas and designs of how the downtown could look.

Town Administrator Darrah informed the Board that the contract for the property known as 501 Main Street had been signed by the County. Town Administrator Darrah further explained that the purchase of the property will cost the Town \$100,000 as the total purchase price was \$200,000 and the Town had received \$100,000 in DOLA Grant monies for the acquisition of the property.

Lastly, Town Administrator Darrah informed the Board that staff had posted advertisements for an Administrative position and a Public Works position.

Mayor Just thanked Town Administrator Darrah for the grant spreadsheet, stating that it is an example of the Boards commitment to fiscal responsibility.

Public Works Director Jim Brown informed the Board of several things including: the fact that the Backflow Prevention Project was coming to a close; that the paving plan had been modified after input from staff and elected officials; that the Cohen Park Lighting Project will be completed by the end of May; and that he is still working with Town Attorney Paul Wisor on the code adoption of the new building code.

Trustee Bear asked for clarification on which streets would be paved, and Public Works Director Brown informed her.

Lastly, Public Works Director Brown notified the Board that the Colorado Department of Wildlife would be setting live-capture traps for the beavers living at the Fairplay Beach and that the beavers would be relocated upon capture.

Police Chief Woodward informed the Board of the last months crime statistics. Police Chief Woodward then explained the training that officers have completed and will be completing.

Police Chief Woodward informed the Board that the Montgomery Dam Tour has been rescheduled to occur on the 28th of May.

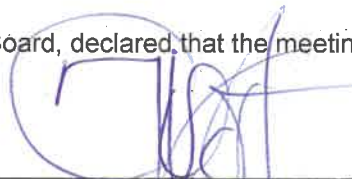
Lastly, Police Chief Woodward notified the Board that he and Tim McGraw, Park County Sheriff, have been working with the school to increase security at the school and assign a School Resource Officer.

Mayor Frank Just informed those present that the traffic at the school has been a lot better since the Town changed the street to a one-way.

Mayor Just also mentioned that the Summit Stage will begin service to the Town of Fairplay on April 21st and that his goal is to get them to add a midday route to the service.

ADJOURNMENT

Mayor Just, noting that there being no further business before the Board, declared that the meeting be adjourned at 7:17 p.m.



Frank Just, Mayor

ATTEST:



Mason Green, Assistant to the Town Administrator