

**MINUTES OF THE REGULAR MEETING OF THE  
FAIRPLAY BOARD OF TRUSTEES**

**March 18, 2019**

**CALL TO ORDER REGULAR MEETING OF THE BOARD OF TRUSTEES**

The regular meeting of the Board of Trustees for the Town of Fairplay was called to order at 6:00 p.m. in the Council Chambers located in the Fairplay Town Hall, 901 Main Street, by Mayor Frank Just who proceeded with the pledge of allegiance, followed by the roll call which was answered by Trustees Scott Dodge, Eve Stapp, and Cindy Bear. Trustee Paul Kemp was absent for the meeting. Also in attendance were Town Administrator/Clerk Tina Darrah, Public Works Director Jim Brown, Police Chief Marcus Woodward, Town Treasurer Kim Wittbrodt and Assistant to the Town Administrator Mason Green.

**AGENDA ADOPTION**

**Motion #1** by Trustee Stapp, seconded by Trustee Bear, that the agenda adopted as presented. Motion carried unanimously. Trustee Kemp was absent for the vote.

**CONSENT AGENDA** (*The Consent Agenda is intended to allow the Board to spend its time on more complex items. These items are generally perceived as non-controversial and can be approved by a single motion. The public or the Board Members may ask that an item be removed from the Consent Agenda for individual consideration.*)

- A. APPROVAL OF MINUTES** – March 4, 2019.
- B. APPROVAL OF EXPENDITURES** – Approval of bills of various Town Funds in the amount of \$37,211.68

**Motion #2** by Trustee Stapp, seconded by Trustee Dodge, that the consent agenda be adopted as presented. A roll call vote was taken: Dodge - yes, Stapp – yes, Just – yes, Bear – yes. Motion carried unanimously. Trustee Kemp was absent for the vote.

**CITIZEN COMMENTS**

No citizen comments were offered.

**PRESENTATIONS:**

- A. Donation Request from Michael Kelly**

Michael Kelly, who lives at 564 Clark St., informed the Board that he was one of a small number of high school football players from the State of Colorado who were chosen to travel to Australia for a football camp over the summer. Mr. Kelly stated that he needed to raise a total of \$4,000 for the trip and asked the Board of Trustees to donate to help him pay for the trip.

Mr. Kelly answered questions from the Board of Trustees.

Town Administrator Darrah informed the Board of the amount of money in the Board’s donation line item.

**Motion #3** by Mayor Just, seconded by Trustee Bear, that the Board of Trustees donate \$500 to Michael Kelly’s fundraising efforts. A roll call vote was taken: Dodge— yes, Stapp—yes, Just—yes, Bear—yes. Motion carried unanimously. Trustee Kemp was absent for the vote.

- B. Presentation by Joe Torrez Regarding Park County School District RE-2 Update**

Mr. Torrez, Superintendent of Park County School District RE-2, informed the Board that he and Foss Smith, a member of the School Board for Park County School District RE-2, were before the Board to share information regarding the school district. Mr. Torrez went on to state that it was the goal of the School Board to increase communication with the Town of Fairplay and other community organizations. Mr. Torrez informed the Board that the School District is focused on preparing students for both college and the workforce via workforce training and courses which yield college credit. Mr. Torrez also stated that the School District had received a grant to increase security at the school campus, and that this is still a priority for the School District. Lastly, Mr. Torrez explained the School District’s vision for their future sports complex, which includes a high school regulation baseball diamond.

Mr. Torrez answered questions from the Board.

**UNFINISHED BUSINESS**

**A. Other discussion items**

No other discussion items were offered.

**NEW BUSINESS**

**A. Should the Board Approve Adoption of Resolution No.7, Series of 2019, Entitled, “A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF FAIRPLAY, COLORADO, AUTHORIZING THE EXECUTION OF A MEMORANDUM OF UNDERSTANDING FOR DISTRIBUTION OF CONSERVATION TRUST FUNDS BETWEEN THE TOWN OF FAIRPLAY, COLORADO, AND PARK COUNTY GOVERNMENT.”?**

Town Administrator Darrah introduced the topic, stating that the Town has been awarded \$2,500 for the lighting project at Cohen Park.

Public Works Director Brown informed the Board that he has a meeting scheduled with Dave Dyc, of Xcel Energy, to discuss several electrical related projects including the Cohen Park lighting project.

**Motion #4** by Trustee Stapp, seconded by Trustee Bear, that the Board Approve Adoption of Resolution No.7, Series of 2019, Entitled, **“A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF FAIRPLAY, COLORADO, AUTHORIZING THE EXECUTION OF A MEMORANDUM OF UNDERSTANDING FOR DISTRIBUTION OF CONSERVATION TRUST FUNDS BETWEEN THE TOWN OF FAIRPLAY, COLORADO, AND PARK COUNTY GOVERNMENT.”** A roll call vote was taken: Dodge— yes, Stapp— yes, Just— yes, Bear— yes. Motion carried unanimously. Trustee Kemp was absent for the vote.

**B. Should the Board Approve Adoption of Resolution No. 8, Series of 2019, Entitled, “A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF FAIRPLAY, COLORADO, APPROVING A LEASE AGREEMENT WITH THE STATE OF COLORADO, ACTING THROUGH THE COLORADO DEPARTMENT OF TRANSPORTATION FOR THE USE OF 850 HATHAWAY STREET FOR STORAGE OF SUMMIT STAGE AND BUSTANG BUSES AND PARKING FOR RIDERS.”?**

Town Administrator Darrah introduced the topic, stating that Town Attorney Paul Wisor had reviewed the lease agreement and found it acceptable.

Mayor Just informed meeting attendees that the location will also serve as a Park'n'Ride location and that other Park'n'Ride locations may include: the parking lot at 4<sup>th</sup> and Main Streets, the Sinclair Gas Station, and the River Park Event Site. Mayor Just also thanked Park County Elected Officials for their role in making this happen.

**Motion #5** by Trustee Dodge, seconded by Trustee Stapp, that the Board Approve Adoption of Resolution No. 8, Series of 2019, Entitled, **“A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF FAIRPLAY, COLORADO, APPROVING A LEASE AGREEMENT WITH THE STATE OF COLORADO, ACTING THROUGH THE COLORADO DEPARTMENT OF TRANSPORTATION FOR THE USE OF 850 HATHAWAY STREET FOR STORAGE OF SUMMIT STAGE AND BUSTANG BUSES AND PARKING FOR RIDERS.”** A roll call vote was taken: Dodge - yes, Stapp – yes, Just - yes, Bear - yes. Motion carried unanimously. Trustee Kemp was absent for the vote.

**C. Discussion/Approval of Design Bid for Phase One, Projects A-C of the Fairplay River Park**

Town Administrator Darrah introduced the topic, stating that she had asked DHM Design for design bids for: the Town monument sign (project A), scope of west parking lot (project B), and the creation/grading of a road from the parking lot at Town Hall down to the dredge piles adjacent to the Middle Fork of the South Platte (project C). Town Administrator Darrah informed the Board that she had DHM Design assign a cost to each project, as well as a cost for the design work of all three projects. Lastly, Town Administrator Darrah stated that she had been informed that the design work will be eligible for a \$25,000 DOLA Admin Grant.

Trustee Dodge asked if the costs were for design only, or design and build.

Town Administrator Darrah informed the Trustees this cost included only the design.

Mayor Just informed those at the meeting that having this work done will make the Town more eligible to obtain grants in the future.

**Motion #6** by Trustee Stapp, seconded by Trustee Dodge, that the Board Approve the Design Bids as Presented and to Authorize Staff to execute a Professional Services Agreement With DHM Design and to Pursue a DOLA Admin Grant for \$25,000. A roll call vote was taken: Dodge— yes, Stapp—yes, Just— yes, Bear— yes. Motion carried unanimously. Trustee Kemp was absent for the vote.

**D. Approval of Purchase for 501 Main Street and Delegation of Authority to Execute Related Documents.**

Mayor Just introduced the topic, stating that at a Fairplay Forward focus group meeting last Wednesday, that he had challenged County elected officials and staff to transfer the 501 Main Street property to the Town of Fairplay. Mayor Just stated that the Town of Fairplay had received word potentially that DOLA would provide a \$100,000 of grant monies to help buy the building at a purchase price of \$200,000.

**Motion #7** by Trustee Dodge, Seconded by Trustee Stapp, that the Board Approve Purchase of 501 Main Street and Delegate Authority to the Town Administrator to Execute Related Documents and to Apply for a Tier 1 DOLA Grant. A roll call vote was taken: Dodge—Yes, Stapp—Yes, Just—Yes, Bear—Yes. Motion carried unanimously. Trustee Kemp was absent for the vote.

**E. Other new business**

No other new business offered.

**BOARD OF TRUSTEES AND STAFF REPORTS**

Public Works Director Jim Brown stated that the Public Works Department is working with SGM on the Voluntary Compliance Program regarding the 2030 changes to the State Sanitation regulations. Public Works Director Brown informed the Board that this voluntary program allows organizations to earn credits towards the regulation change that will occur in 2030 and helps the Town to reach compliance. Public Works Director Brown also stated that the department is working towards making the operation of the water and sanitation plants a Monday-Friday schedule as opposed to a 7 day-a-week schedule.

Trustee Dodge stated that he felt the Fairplay Forward Focus Group Meetings were awesome and that he expects great things to come out of the Fairplay Forward process. Trustee Dodge also mentioned that he has heard multiple times that the Fairplay PD and the Park County Sheriffs Office have been working well together.

Trustee Stapp thanked the Town Staff for all their work on the many Town projects going on right now. Trustee Stapp also mentioned that Trustee Dodge and herself would be attending the regional CDOT meeting on the 24<sup>th</sup> of March.

Trustee Bear stated that it is an exciting time to be on the Board of Trustees.

Mayor Just informed those at the meeting that the Town of Frisco will not be doing fireworks on Independence Day which means that there will not be any fireworks in Summit County for Independence Day this year. Mayor Just stated that this gives the Town the opportunity to host more people for our Independence Day celebration. Mayor Just also stated that he appreciates the Trustees, Town Staff and the entire community.

**ADJOURNMENT**

Mayor Just, noting that there being no further business before the Board, declared that the meeting be adjourned at 7:10 p.m.

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Frank Just, Mayor

ATTEST:

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Mason Green, Assistant to the Town Administrator