

**MINUTES OF THE REGULAR MEETING OF THE
FAIRPLAY BOARD OF TRUSTEES**

March 4, 2019

CALL TO ORDER REGULAR MEETING OF THE BOARD OF TRUSTEES

The regular meeting of the Board of Trustees for the Town of Fairplay was called to order at 6:04 p.m. in the Council Chambers located in the Fairplay Town Hall, 901 Main Street, by Mayor Frank Just who proceeded with the pledge of allegiance, followed by the roll call which was answered by Trustees Scott Dodge, Eve Stapp, Paul Kemp and Cindy Bear. Also in attendance were Town Administrator/Clerk Tina Darrah, Public Works Director Jim Brown, Police Chief Marcus Woodward, Town Treasurer Kim Wittbrodt and Assistant to the Town Administrator Mason Green.

AGENDA ADOPTION

Motion #1 by Trustee Stapp, seconded by Trustee Bear, that the agenda be amended to remove the presentation by John Hereford of Oak Leaf Energy Partners as Mr. Hereford will be unable to attend the meeting. Motion carried unanimously.

CONSENT AGENDA (*The Consent Agenda is intended to allow the Board to spend its time on more complex items. These items are generally perceived as non-controversial and can be approved by a single motion. The public or the Board Members may ask that an item be removed from the Consent Agenda for individual consideration.*)

- A. APPROVAL OF MINUTES** – February 4, 2019 and February 11, 2019.
- B. APPROVAL OF EXPENDITURES** – Approval of bills of various Town Funds in the amount of \$101,767.34

Motion #2 by Trustee Stapp, seconded by Trustee Kemp, that the consent agenda be adopted as presented. A roll call vote was taken: Dodge - yes, Stapp – yes, Just – yes, Kemp – yes, Bear – Yes. Motion carried unanimously.

CITIZEN COMMENTS

No citizen comments were offered.

PUBLIC HEARING:

Should the Board Approve Adoption of Ordinance No. 2, Series of 2019, Entitled, **“AN ORDINANCE OF THE BOARD OF TRUSTEES FOR THE TOWN OF FAIRPLAY, COLORADO MAKING CERTAIN AMEDMENTS TO CHAPTER 16 OF THE MUNICIPAL CODE?”**

Mayor Just opened the public hearing at 6:07pm.

Town Administrator Darrah introduced the topic and explained that Ordinance No. 2 changes the language in Chapter 16 of the Fairplay Municipal Code to better define outside, inside, and personal storage. Town Administrator Darrah informed the Board that staff recommends approval of Ordinance No.2.

Mayor Just asked for public comment both in support and in opposition to Ordinance No.2 and there was no comment either way.

Trustee Dodge asked for clarification regarding this change in language.

Town Administrator Darrah offered clarification explaining that this change clarifies storage related language in the original intent of the Unified Development Code.

Mayor Just closed the public hearing at 6:17pm.

Motion #3 by Trustee Stapp, seconded by Trustee Bear, that the Board Approve Ordinance 2, series of 2019, Entitled **“AN ORDINANCE OF THE BOARD OF TRUSTEES FOR THE TOWN OF FAIRPLAY, COLORADO, MAKING CERTAIN AMENDMENTS TO CHAPTER 16 OF THE MUNICIPAL CODE.”**. A roll call vote was taken. Dodge—Yes, Stapp—Yes, Just—Yes, Kemp—Yes, Bear—Yes. Motion carried unanimously.

UNFINISHED BUSINESS

A. Other discussion items

No other discussion items were offered.

NEW BUSINESS

A. Selection of Mayor Pro Tem

Mayor Just introduced the topic, stating that the Fairplay Municipal Code requires the seat of Mayor Pro-Tem. Mayor Just explained that this seat is vacant due to Ray Douglas's resignation.

Trustee Stapp informed the Board of Trustees that she was nominating herself to become Mayor Pro-Tem.

No other Trustees nominated themselves or other Trustees.

Motion #4 by Trustee Bear, seconded by Trustee Kemp, that Trustee Stapp be appointed as Mayor Pro-Tem for the Fairplay Board of Trustees. Motion carried unanimously.

B. Should the Board Approve Adoption of Resolution No. 4, series of 2019, entitled, "A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF FAIRPLAY, COLORADO, AUTHORIZING THE EXECUTION OF A CONTRACT WITH PAVEMENT MAINTENANCE SERVICES, INC. FOR WORK TO BE PERFORMED IN THE TOWN OF FAIRPLAY, COLORADO.**"?**

Public Works Director Brown informed the Board that staff had received three replies to the request for proposal which he had sent out. The three companies that replied were Pavement Maintenance Services, Inc., APC and Brannon. Public Works Director Brown stated that Pavement Maintenance Services, Inc. came in as the low-bidder and their not-to-exceed-cost was \$8,000 under what the Town had budgeted for this project.

Trustee Bear asked Public Works Director Brown how many streets were paved last year.

Public Works Director Brown apologized to Trustee Bear, saying he did not remember off the top of his head, but that the work being done this year is comparable to the work performed last year.

Motion #5 by Trustee Stapp, seconded by Trustee Kemp, that the Board Approve Adoption of Resolution No. 4, series of 2019, entitled, "**A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF FAIRPLAY, COLORADO, AUTHORIZING THE EXECUTION OF A CONTRACT WITH PAVEMENT MAINTENANCE SERVICES, INC. FOR WORK TO BE PERFORMED IN THE TOWN OF FAIRPLAY, COLORADO.**" A roll call vote was taken: Dodge - yes, Stapp – yes, Just - yes, Kemp – yes, Bear - yes. Motion carried unanimously.

C. Should the Board Approve Adoption of Resolution No. 5, Series of 2019, Entitled, "A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF FAIRPLAY, COLORADO, APPROVING THE ADOPTION OF THE RIVER PARK MASTER PLAN.**"?**

Town Administrator Darrah introduced the topic, stating that Resolution No. 5 would approve the Fairplay River Park Master Plan and asked the Board to please let her know of any errors or questionable material in the plan. Town Administrator Darrah also informed the Board that this document is not binding, and the Board was being asked to approve the master plan to: 1. Show political support for the document; and 2. Use the documents to pursue granting opportunities.

Town Administrator Darrah then stated that she had received preliminary approval from the Town's DOLA Regional Manager, Greg Winkler, regarding the pursuit of a DOLA grant to design the monument sign that will be installed at the corner of the HWY 9 and HWY 285 intersection. Town Administrator Darrah said she believes the design work will be completed by mid-summer, which would allow staff to target additional DOLA granting opportunities during the August grant cycle. Town Administrator Darrah also stated that she is going to invite folks from Greater Outdoors Colorado and the Park County Land and Water Trust Fund to come take a tour of the River Park site in the near future.

Mayor Just informed staff of an error on page 54 of the plan in the cost estimates section.

Trustee Stapp asked Town Administrator Darrah if we would keep the gold panning regulations the same or loosen them.

Town Administrator Darrah informed Trustee Stapp that the gold panning regulations, if anything, would become more restrictive.

Trustee Dodge asked for confirmation that the cost estimates in the plan were not binding.

Town Administrator Darrah informed Trustee Dodge that is correct and that DHM would come back with several options for the entrance sign with costs attached to each option.

Mayor Just stated that he felt that 4ft tall letters for the monument sign may be too small. Mayor Just suggested perhaps raising the height of the letters and reducing the size of the figures to keep costs manageable.

Motion #6 by Trustee Bear, seconded by Trustee Stapp, that the Board Approve Adoption of Resolution 5, Series of 2019, Entitled, "**A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF FAIRPLAY, COLORADO, APPROVING THE ADOPTION OF THE RIVER PARK MASTER PLAN.**" A roll call vote was taken: Dodge—Yes, Stapp—Yes, Just—Yes, Kemp—Yes, Bear—Yes. Motion carried unanimously.

- D. Should the Board Approve Adoption of Reolution No.6, Series of 2019, Entitled, "**A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF FAIRPLAY, COLORADO APPROVING A LEASE WITH KONICA MINOLTA.**"?

Mayor Just introduced the topic, stating that it was in the best interest of the Town to renew a lease with Konica Minolta.

Motion #7 by Trustee Stapp, Seconded by Trustee Bear, that the Board Approve Adoption of Resolution 5, Series of 2019, Entitled, "**A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF FAIRPLAY, COLORADO APPROVING A LEASE WITH KONICA MINOLTA.**" A roll call vote was taken: Dodge—Yes, Stapp—Yes, Just—Yes, Kemp—Yes, Bear—Yes. Motion carried unanimously.

- E. Other new business

No other new business offered.

BOARD OF TRUSTEES AND STAFF REPORTS

Assistant to the Town Administrator Green informed the Board that the Town had been awarded the Park County CTF Grant so that the Town can install additional lighting at Cohen Park.

Police Chief Woodward stated that he is currently working on updating policy and that the department is becoming busy with citations and calls.

Public Works Director Brown informed the Board that he has a meeting with the Town Engineer on March 5th regarding the 2030 State waste water plant regulations

Town Administrator Darrah let the Board know that the Town had received 167 community survey questionnaire responses as of 4pm on the 4th of March. Additionally, Town Administrator Darrah stated that next week would be the first community visit for Fairplay Forward and recommended that the Board visit www.downtownfairplay.com.

Town Administrator Darrah also presented thank you cards to Mayor Just's grandchildren, Lincoln and Luke for their help during the Mountain Mardi Gras event.

Trustee Bear stated that she has never seen two young men work harder than Lincoln and Luke had done at the Mardi Gras Event.

Town Administrator Darrah went on to say that the Mardi Gras Event went very well, that the Town sold over 175 tickets to the event, and that the King and Queen nominees raised almost \$7,000 for three local non-profits—2 Mile High Inc., the South Park Food Bank, and the Mosquito Range Heritage Initiative.

Trustee Stapp thanked the Mayor and Special Events Coordinator Julie Bullock for the work that they had done to create the Mountain Mardi Gras event.

Mayor Just explained how the Mardi Gras King and Queen nominations occurred and stated that he had already talked to couples eager to receive next years nomination. Mayor Just also stated that he had been contacted by a Louisiana native that owns property in South Park that is very eager to come next year.

Trustee Bear stated that she found the Mountain Mardi Gras event to be very impressive and that she has heard many positive remarks about the event since it occurred. Trustee Bear also thanked Mayor Just.

ADJOURNMENT

Mayor Just, noting that there being no further business before the Board, declared that the meeting be adjourned at 7:08 p.m.

Frank Just, Mayor

ATTEST:

Mason Green, Assistant to the Town Administrator