

**MINUTES OF THE REGULAR MEETING OF THE
FAIRPLAY BOARD OF TRUSTEES
January 7, 2019**

CALL TO ORDER REGULAR MEETING OF THE BOARD OF TRUSTEES

The regular meeting of the Board of Trustees for the Town of Fairplay was called to order at 6:00 p.m. in the Council Chambers located in the Fairplay Town Hall, 901 Main Street, by Mayor Frank Just who proceeded with the pledge of allegiance, followed by the roll call which was answered by Trustees Scott Dodge, Ray Douglas, and Cindy Bear. Trustee Eve Stapp was absent. Also in attendance were Town Administrator/Clerk Tina Darrah, Police Chief Marcus Woodward, Town Treasurer Kim Wittbrodt, and Assistant to the Town Administrator/Deputy Clerk Mason Green.

AGENDA ADOPTION

Motion #1 by Trustee Douglas, seconded by Trustee Bear, that the agenda be accepted as presented. Motion carried unanimously.

CONSENT AGENDA (*The Consent Agenda is intended to allow the Board to spend its time on more complex items. These items are generally perceived as non-controversial and can be approved by a single motion. The public or the Board Members may ask that an item be removed from the Consent Agenda for individual consideration.*)

- A. **APPROVAL OF MINUTES** – December 3, 2019
- B. **APPROVAL OF EXPENDITURES** – Approval of bills of various Town Funds in the amount of \$380,572.15

Motion #2 by Trustee Douglas, seconded by Trustee Dodge, that the consent agenda be adopted as presented. A roll call vote was taken: Dodge – yes, Just – yes, Douglas – yes, Bear – yes. Motion carried unanimously. (Trustee Stapp absent).

CITIZEN COMMENTS

No Comments were offered.

UNFINISHED BUSINESS

- A. Other discussion items

No other discussion items were offered.

NEW BUSINESS

- A. Should the Board Approve Adoption of Resolution No. 1, series of 2019, entitled, **“A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF FAIRPLAY, COLORADO, APPROVING POSTING PLACES FOR MEETING NOTICES.”?**

Town Administrator Darrah explained to the Board of Trustees that under Colorado State Statute, municipalities are required to approve posting places for meeting notices on a yearly basis.

Trustee Dodge noted that the address for the library was incorrect.

Motion #3 by Trustee Dodge, seconded by Trustee Douglas, to approve adoption of Resolution No. 1, series of 2019, entitled, **“A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF FAIRPLAY, COLORADO, APPROVING POSTING PLACES FOR MEETING NOTICES.”** With the correction reflecting the correct library address. A roll call vote was taken. Dodge – yes, Just – yes, Douglas – yes, Bear – yes. Motion carried unanimously. (Trustee Stapp absent).

- B. Should the Board Approve Adoption of Resolution No. 2, series 2019, entitled, **“A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF FAIRPLAY, COLORADO, APPROVING PARTICIPATION IN A REVOCABLE SUB-LICENSE AGREEMENT WITH HIGH COUNTRY FOODS LLC., DBA OFF THE GRID FOOD TRAILER, FOR USAGE OF THE PROPERTY KNOWN AS 401 MAIN STREET, FAIRPLAY COLORADO.”?**

Town Administrator Darrah introduced the topic, stating that Mike and Peggy Lacell*** are requesting permission from the Board of Trustees to park Off the Grid Food Trailer on the 401 Main Street property like they did last summer. While Sam Mick owns the lot, the Town of Fairplay leases it from him through a revocable-license agreement to use as parking, thus the agreement with Off the Grid Food Trailer must be a revocable sub-license agreement. Town Administrator Darrah also stated that Off the Grid Food Trailer paid \$300/month in rent last year as a trial, and the amount per month would be raised to \$500/month if the Board approved the revocable sub-license agreement.

Motion #4 by Trustee Bear, seconded by Trustee Dodge, that the Board approve Resolution No. 3, series of 2019, entitled, **A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF FAIRPLAY, COLORADO, APPROVING PARTICIPATION IN A REVOCABLE SUB-LICENSE AGREEMENT WITH HIGH COUNTRY FOODS LLC., DBA OFF THE GRID FOOD TRAILER, FOR USAGE OF THE PROPERTY KNOWN AS 401 MAIN STREET, FAIRPLAY COLORADO.** A roll call vote was taken. Dodge—yes, Just— yes, Douglas— yes, Bear— yes. Motion carried unanimously. (Trustee Stapp absent).

- C. Should the Board Approve Adoption of Resolution No. 4, series of 2019, entitled, **“A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF FAIRPLAY, COLORADO, ADOPTING A WRITTEN POLICY WITH RESPECT TO THE DESTRUCTION OF PERSONAL IDENTIFYING INFORMATION.”?**

Town Administrator Darrah introduced the topic, stating that the resolution was drafted by Town Attorney Paul Wisor, and that the passage of this resolution brings the Town of Fairplay into compliance with State Law, which requires each level of government in Colorado to have a written policy regarding the destruction of both citizen and staff personal identification information.

Mayor Just added that this just helps to keep the personal information of individuals more secure.

Motion #5 by Trustee Douglas, seconded by Trustee Bear, that the Board approve adoption of Resolution No. 4, series of 2019, entitled, **“A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF FAIRPLAY, COLORADO, ADOPTING A WRITTEN POLICY WITH RESPECT TO THE DESTRUCTION OF PERSONAL IDENTIFYING INFORMATION.”** A roll call vote was taken. Dodge - yes, Just - yes, Douglas - yes, Bear - yes. Motion carried unanimously. (Trustee Stapp absent).

D. PRESENTATION BY DAVID KINTZ ON BEHALF OF THE SALVATION ARMY.

David Kintz, who is a part of the South Park Chapter of the Salvation Army, thanked the Board of Trustees for allowing the Salvation Army to take over the running of the Victorian Cowboy Ball's Silent Auction. Mr. Kintz stated that the auction raised \$3000 for this chapter of the Salvation Army and that the total amount raised by the organization over the holidays was \$9,975.

Mr. Kintz also stated that people in need can contact the Salvation Army directly for aid.

E. Other new business

There was no other new business presented.

BOARD OF TRUSTEES AND STAFF REPORTS

Assistant to the Town Administrator/Deputy Clerk Mason Green thanked those who attended the presentation of the OEDIT Grow Your Outdoor Recreation Industry Marketing Plan.

Police Chief Marcus Woodward informed the Board that the Police Department is busy with training with both new hires approximately 1/3rd of the way through the POST mandated training. Chief Woodward also informed the Board that the Police Department had a quiet New Year's Eve but does have one serious assault case pending.

Mayor Just stated that he has heard reports that there have been fewer issues with liquor establishments since Chief Woodward has come on-board with the Town.

Town Administrator Darrah informed the Board of the following upcoming meetings: the final public open house for DHM's design of the River Park will be on January 23rd at 6:00pm; with the kickoff meeting for the Leadership Committee, for the Community Assessment, scheduled to begin at 4:00pm that same day; and a CDOT meeting for the Summit Stage on February 1st. Town Administrator Darrah also informed the Board that there is news that the Health Clinic in Town is planning to open in April and that she would be getting the Board departmental work plans for 2019 at the next meeting.

Mayor Just stated that he was very pleased with the attendance, and production, of the December events including the Cowboy Victorian Ball and the Real Colorado Christmas celebrations. Mayor Just went on to speak about the return of the Mountain Mardi Gras event, the first of such in at least ten years, that will be held on March 2nd at the Legion Hut.

ACCEPTANCE OF RESIGNATION FROM MAYOR PRO TEM RAY DOUGLAS

Mayor Just introduced the topic, stating that Mayor Pro Tem Douglas was resigning as he had won the race to become the next County Commissioner and would be sworn into that position tomorrow morning. Mayor Just stated that he would miss having Mayor Pro Tem Douglas as a member of the Fairplay Board of Trustees.

Mayor Pro Tem Douglas announced his resignation from the Fairplay Board of Trustees, stating that the last 5 ½ years has been one of the most rewarding things he has done in his life. Mr. Douglas also stated that it had been an absolute honor serving the public.

Motion #6 By Mayor Just, Seconded by Trustee Dodge, that the Board accept Mr. Douglas’s resignation from the Town of Fairplay Board of Trustees. A roll call vote was taken. Dodge - yes, Just – yes, Douglas – yes, Bear – yes. Motion carried unanimously. (Trustee Stapp absent).

ADJOURNMENT

Mayor Just, noting that there being no further business before the Board, declared that the meeting be adjourned at 6:36 p.m.

Frank Just, Mayor

ATTEST:

Mason Green, Assistant to the Town Administrator/Deputy Clerk