

**MINUTES OF THE REGULAR MEETING OF THE
FAIRPLAY BOARD OF TRUSTEES
November 19, 2018**

CALL TO ORDER REGULAR MEETING OF THE BOARD OF TRUSTEES

The regular meeting of the Board of Trustees for the Town of Fairplay was called to order at 6:00 p.m. in the Council Chambers located in the Fairplay Town Hall, 901 Main Street, by Mayor Frank Just who proceeded with the pledge of allegiance, followed by the roll call which was answered by Trustees Scott Dodge, Eve Stapp, Ray Douglas, and Cindy Bear. Also in attendance were Town Administrator/Clerk Tina Darrah, Police Chief Marcus Woodward, Town Treasurer Kim Wittbrodt, Public Works Director Jim Brown and Assistant to the Town Administrator/Deputy Clerk Mason Green.

AGENDA ADOPTION

Motion #1 by Trustee Dodge, seconded by Trustee Douglas, that the agenda be adopted as presented.

CONSENT AGENDA *(The Consent Agenda is intended to allow the Board to spend its time on more complex items. These items are generally perceived as non-controversial and can be approved by a single motion. The public or the Board Members may ask that an item be removed from the Consent Agenda for individual consideration.)*

- A. APPROVAL OF MINUTES** – November 5, 2018
- B. APPROVAL OF EXPENDITURES** – Approval of bills of various Town Funds in the amount of \$109,888.12

Motion #2 by Trustee Douglas, seconded by Trustee Stapp, that the consent agenda be adopted as presented. A roll call vote was taken: Dodge - yes, Stapp – yes, Just – yes, Douglas – yes, Bear – yes. Motion carried unanimously.

CITIZEN COMMENTS

Candy Thompson, who lives at 220 4th Street, voiced her concerns to the Board regarding truckers speeding into Town, coming from Hoosier Pass. She would like to see additional signage announcing the reduced speed in Town further up HWY 9.

Mayor Just agreed with Ms. Thompson that speeding is an issue through Town and that he was sure Chief Woodward would work on the issue of speeders in Town.

PUBLIC HEARINGS

- A.** (Continued) 2018 Amended Budget and 2019 Proposed Budget

Mayor Just opened the Public Hearing for the 2018 Amended Budget and the 2019 Proposed Budget at 6:04pm.

Mayor Just stated that staff has done a great job putting the budget together and that he has no issues with the budget as it is presented.

Motion #3 by Trustee Douglas, seconded by Trustee Dodge, to continue the Public Hearing on the 2018 Amended Budget and 2019 Proposed Budget to the next meeting. A roll-call vote was taken. Dodge - yes, Stapp – yes, Just – yes, Douglas – yes, Bear – yes. Motion carried unanimously.

UNFINISHED BUSINESS

- A.** Other discussion items

No other discussion items were offered.

NEW BUSINESS

- A.** Should the Board Approve Adoption of Resolution No. 41, entitled, “**A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF FAIRPLAY, COLORADO, AUTHORIZING THE EXECUTION OF A PROFESSIONAL SERVICES AGREEMENT BETWEEN THE TOWN OF FAIRPLAY AND**

SCHMUESER GORDON MEYER, INC., DBA SGM, FOR ENGINEERING SERVICES FOR THE TOWN OF FAIRPLAY.”?

Public Works Director Jim Brown introduced Matt Hudson from SGM and stated that the Town has selected SGM Engineering as its new civil engineering firm.

Mayor Just stated that he is very happy to have SGM on board and that the Town and SGM have agreed to a 3-year contract.

Motion #4 by Trustee Dodge, seconded by Trustee Douglas, to approve adoption of Resolution no. 41, series of 2018, entitled, **“A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF FAIRPLAY, COLORADO, AUTHORIZING THE EXECUTION OF A PROFESSIONAL SERVICES AGREEMENT BETWEEN THE TOWN OF FAIRPLAY AND SCHMUESER GORDON MEYER, INC., DBA SGM, FOR ENGINEERING SERVICES FOR THE TOWN OF FAIRPLAY.”** A roll call vote was taken. Dodge – Aye, Stapp – Aye, Just – Aye, Douglas – Aye, Bear – Aye. Motion carried unanimously.

B. Should the Board Approve Adoption of Resolution no. 42, series 2018, entitled, “A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF FAIRPLAY, COLORADO, DESIGNATING THOSE PERSONS WHO ARE AUTHORIZED TO SIGN ON TOWN BANK ACCOUNTS.”?

Town Treasurer Wittbrodt introduced the topic, stating that Ms. Nikki Griffin needed to be removed as a signor for the Town bank accounts; that Assistant to the Town Administrator/Deputy Clerk Mason Green needed to be added as a signor for the Town bank accounts; and that Mayor Pro Tem Douglas would stay on the accounts as a signor until January, when he will take office as a Park County Commissioner and vacate his seat as a Trustee for the Town of Fairplay.

Motion #5 by Trustee Bear, Seconded by Trustee Stapp, that the Board approve Resolution no. 42, series of 2018, entitled, **A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF FAIRPLAY, COLORADO, DESIGNATING THOSE PERSONS WHO ARE AUTHORIZED TO SIGN ON TOWN BANK ACCOUNTS.”**A roll call vote was taken. Dodge—Aye, Stapp—Aye, Just—Aye, Douglas—Aye, Bear—Aye. Motion carried unanimously.

C. Other new business

There was no other new business presented.

BOARD OF TRUSTEES AND STAFF REPORTS

Assistant to the Town Administrator/Deputy Clerk Mason Green informed the Board that the students from the OEDIT Blueprint 2.0 Grow Your Outdoor Recreation Grant will be presenting the final product of the grant, a marketing plan, to the Board at the December 3rd meeting.

Police Chief Marcus Woodward informed the Board he is working with CDOT to re-install and re-adjust the speed radar signs and met with Mike Davis from CDOT. Chief Woodward also informed the Board that he was working through the background reports for the two potential police officer hires and both should start in December. Lastly, Chief Woodward informed the Board that he and Officer Schlunsen are currently aiding in a multi-state drug bust.

Mayor Just asked Chief Woodward if he could speak to Mike Davis about the sign concerns voiced earlier in the meeting by Ms. Thompson. Chief Woodward stated he would.

Public Works Director Jim Brown reported that the waste water plant and the water plant were running smoothly, the one-way signs for 7th Street were not in yet, and that the Public Works staff was working on using PTO in December.

Town Administrator/Clerk Darrah reported that she is ready to update all the Municipal Code Books through supplement 8, and that she will do the codification of this years Ordinances soon. Town Administrator/Clerk Darrah also reported that Mason Green would be taking over the majority of the Deputy Clerk Duties with Ms. Claudia Werner, former Deputy Clerk for the Town of Fairplay, planning to come in on a temporary, part-time, basis to aid with utility billing and Court Clerk training. She further stated that staff would look at hiring a permanent utility billing clerk in 2019.

Mayor Just congratulated Trustee Douglas on winning his race to be the next Park County Commissioner and that the Town Board of Trustees would look to appoint another Trustee in January. Mayor Just also mentioned that the curb cut work done at the Brown Burro was finished.

ADJOURNMENT

Mayor Just, noting that there being no further business before the Board, declared that the meeting be adjourned at 6:39 p.m.

Frank Just, Mayor

ATTEST:

Mason Green, Assistant to the Town Administrator/Deputy Clerk