

**MINUTES OF THE REGULAR MEETING OF THE
FAIRPLAY BOARD OF TRUSTEES
November 5, 2018**

CALL TO ORDER REGULAR MEETING OF THE BOARD OF TRUSTEES

The regular meeting of the Board of Trustees for the Town of Fairplay was called to order at 6:05 p.m. in the Council Chambers located in the Fairplay Town Hall, 901 Main Street, by Mayor Frank Just who proceeded with the pledge of allegiance, followed by the roll call which was answered by Trustees Scott Dodge, Eve Stapp, Ray Douglas, and Cindy Bear. Also in attendance were Town Administrator/Clerk Tina Darrah, Police Chief Marcus Woodward, Town Treasurer Kim Wittbrodt, Public Works Director Jim Brown and Assistant to the Town Administrator Mason Green.

AGENDA ADOPTION

Motion #1 by Trustee Douglas, seconded by Trustee Stapp, that the agenda be amended to include the presentation of a check to a representative from the Boys and Girls Club under Public Comment. Motion carried unanimously.

CONSENT AGENDA (*The Consent Agenda is intended to allow the Board to spend its time on more complex items. These items are generally perceived as non-controversial and can be approved by a single motion. The public or the Board Members may ask that an item be removed from the Consent Agenda for individual consideration.*)

- A. APPROVAL OF MINUTES** – October 15, 2018
- B. APPROVAL OF EXPENDITURES** – Approval of bills of various Town Funds in the amount of \$196,755.15

Motion #2 by Trustee Douglas, seconded by Trustee Stapp, that the consent agenda be adopted as presented. A roll call vote was taken: Dodge - yes, Stapp – yes, Just – yes, Douglas – yes, Bear – yes. Motion carried unanimously.

CITIZEN COMMENTS

Mayor Just presented Stephanie Minor, a representative from the Boys and Girls Club of the High Rockies with a check for \$100 to help offset the costs of their Halloween celebration. Ms. Minor stated that the Boys and Girls Club had served over 40 children on Halloween and is seeking to expand the event in years to come. Ms. Minor also thanked the Board of Trustees for their donation.

PUBLIC HEARINGS

- A. Presentation of the 2018 Amended Budget and 2019 Proposed Budget**

Mayor Just opened the Public Hearing at 6:09pm. Mayor Just stated that the public hearings surrounding the 2018 amended budget and the 2019 proposed budget are to receive public input on the budgets. Mayor Just went on to say that Colorado law states that municipalities are required to hold one public hearing during the annual budget process but the Town of Fairplay holds three.

Mr. Duane Thompson, 224 4th Street, asked the Board of Trustees and Town staff if there had been any consideration to increasing the budget for the Visitors Center. Town Administrator Darrah stated that the budget for the Visitors Center had been increased by \$1,000 in the proposed 2019 budget which would increase the total amount budgeted to \$3,000.

Mayor Just invited Mr. Thompson to read a copy of the 2019 proposed budget for the Town of Fairplay and offer any additional comments/input in forthcoming meetings.

Trustee Dodge stated that he was happy with the amendments made to the budget since the budget work session.

Motion #3 Made my Trustee Dodge, seconded by Trustee Bear, to continue the Public Hearing on the 2018 Amended Budget and 2019 Proposed Budget to the next meeting. A roll-call vote was taken. Dodge - yes, Stapp – yes, Just – yes, Douglas – yes, Bear – yes. Motion carried unanimously.

UNFINISHED BUSINESS

A. Other discussion items

No other discussion items were offered.

NEW BUSINESS

A. Should the Board Approve Adoption of Resolution No. 39, entitled, “A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF FAIRPLAY, COLORADO, AUTHORIZING THE EXECUTION OF A PROPERTY IMPROVEMENT INCENTIVE PROGRAM (PIIP) AGREEMENT BETWEEN THE TOWN AND GEORGE DAVIS FOR THE 706 MAIN STREET EXTERIOR PROJECT.”

Town Treasurer Wittbrodt introduced the topic explaining that this PIIP is for a curb cut for the sidewalk to allow better access to the Brown Burro parking lot as a part of the project to make 7th street, in front of the school, a true one-way street. Treasurer Wittbrodt stated that the 706 Main Street property requested \$2,000 in PIIP funds for this project which will put the Town over the PIIP budget.

Trustee Bear thanked George and Judy Davis for doing this project as a part of the plan to turn 7th street, along the school, to be turned into a true one-way street to improve safety. Trustee Stapp and Trustee Douglas echoed Trustee Bears comments.

Mayor Just thanked George and Judy Davis and spoke about how this will help improve student safety along 7th street.

Motion #4 by Trustee Bear, seconded by Trustee Scott, to approve adoption of Resolution no. 39, series of 2018, entitled, “**A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF FAIRPLAY, COLORADO, AUTHORIZING THE EXECUTION OF A PROPERTY IMPROVEMENT INCENTIVE PROGRAM (PIIP) AGREEMENT BETWEEN THE TOWN AND GEORGE DAVIS FOR THE 706 MAIN STREET EXTERIOR PROJECT.**” A roll call vote was taken. Dodge – Aye, Stapp – Aye, Just – Aye, Douglas – Aye, Bear – Aye. Motion carried unanimously.

B. Should the Board Approve Adoption of Resolution no. 40, series 2018, entitled, “A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF FAIRPLAY, COLORADO, AUTHORIZING THE EXECUTION OF A PROFESSIONAL SERVICES AGREEMENT BETWEEN THE TOWN AND WESTERN SLOPE CONSULTING FOR THE COMMUNITY ASSESSMENT PROJECT.”?

Town Administrator Darrah introduced the topic, stating that the Colorado Department of Local Affairs had approved a request for grant funds to be used for this project. Town Administrator Darrah also presented the Board of Trustees with a revised schedule for the community assessment project which will begin January 1 and be completed in mid-June. Lastly, Town Administrator Darrah informed the Board that the new Town Attorney, Paul Wisor, had made some minor adjustments to the Professional Services Agreement used by former Town Attorney Lee Phillips.

Trustee Dodge stated that he was excited for this project to begin and that he liked the new schedule.

Mayor Just explained to the audience that the Town is undertaking this community assessment project in order to identify areas of needs regarding Town connectivity, beautification and other areas. This would then allow the Town to pursue granting opportunities that would provide funds to complete projects focused on improving these areas of need.

Motion #5 by Trustee Douglas, Seconded by Trustee Bear, that the Board approve Resolution no. 40, series of 2018, entitled, “**A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF FAIRPLAY, COLORADO, AUTHORIZING THE EXECUTION OF A PROFESSIONAL SERVICES AGREEMENT BETWEEN THE TOWN AND WESTERN SLOPE CONSULTING FOR THE COMMUNITY ASSESSMENT PROJECT.**” A roll call vote was taken. Dodge—Aye, Stapp—Aye, Just—Aye, Douglas—Aye, Bear—Aye. Motion carried unanimously.

C. Discussion/Direction Regarding Requests from South park Health Services District for Sub-Lease Approval and Work List Approval.

Town Administrator Darrah introduced the topic, stating that the South Park Health Services District (SPHSD) was requesting permission from the Town of Fairplay Board of Trustees to sub-lease part of the property at 525 Hathaway Street to Health-One for use as a clinic. Town Administrator Darrah stated that under the terms of the

lease between the SPHSD and the Town of Fairplay, the SPHSD must obtain written permission to sub-lease their portion of the 525 Hathaway property to another entity. Town Administrator Darrah informed the Board that staff recommends approval of this sub-lease.

Town Administrator Darrah also informed the Board that the SPHSD was seeking permission from the Board of Trustees to undertake improvements and repairs to the building located at 525 Hathaway. Again, Town Administrator Darrah stated that staff recommends approval of this request.

Trustee Dodge asked Town Administrator Darrah if the costs associated with the improvements and repairs will fall upon the SPHSD and that they would be required to pull Town permits. Town Administrator Darrah stated that the costs would indeed fall upon the SPHSD and that some of the costs will be offset by grants obtained by Rocky Mountain Rural Health.

Trustee Dodge also asked Town Administrator Darrah if the improvements are being done at the request of Health-One. Town Administrator Darrah stated that some of the improvements were being done at the request of Health-One.

Town Administrator Darrah also informed the Board that a new lease would need to be worked out with SPHSD for the property located at 525 Hathaway as the current lease expires in June of 2019.

Motion #6 by Trustee Dodge, seconded by Trustee Douglas, that the Board direct staff to write a letter of approval to SPHSD allowing both the sub-lease to Health One and the requested improvements and repairs. Motion carried unanimously.

D. Other new business

There was no other new business presented.

BOARD OF TRUSTEES AND STAFF REPORTS

Police Chief Marcus Woodward thanked the Town of Fairplay Board of Trustees and Staff for the warm welcome he has received. Chief Woodward also informed the Board that repairs had been made to one of the radar speed enforcement signs and that he was working with CDOT to re-install it. Additionally, CDOT will be adjusting the other radar speed enforcement sign at the west end of Town so that it accurately records data. Additionally, Chief Woodward informed the Board that he would be interviewing two Officer candidates this week, that he asked Special Events Coordinator Bullock to place a notice regarding destruction of property in the upcoming Town Newsletter, and that he has had several meetings with Sheriff-Elect Tom McGraw and his Undersheriff-to-be. Chief Woodward expects a strong relationship between the Town of Fairplay Police Department and the Park County Sheriffs office based on these meetings.

Trustee Dodge asked Chief Woodward if the radar speed enforcement signs would be able to accurately collect traffic data in the near future. Chief Woodward indicated this is the case.

Mayor Just informed the Board, staff and audience that the Town will be hiring a new civil engineering firm—SGM Inc. Mayor Just stated that they will be a great fit for the Town of Fairplay.

Mayor Just also stated his pleasure with how quickly things came together in the effort to turn 7th street, along the school, into a true one-way. He again thanked George and Judy Davis, the other members of the Board of Trustees and staff for their involvement in this project.

Mayor Just lastly stated that he and Town Administrator Darrah had attended a Summit Stage meeting on October the 27th. At this meeting, a hard date was set by which the Summit Stage would begin to provide service to Fairplay. That hard date is April 21, 2019.

ADJOURNMENT

Mayor Just, noting that there being no further business before the Board, declared that the meeting be adjourned at 6:42 p.m.

Frank Just, Mayor

ATTEST:

Mason Green, Assistant to the Town Administrator