

**MINUTES OF THE REGULAR MEETING OF THE
FAIRPLAY BOARD OF TRUSTEES**

October 15, 2018

CALL TO ORDER REGULAR MEETING OF THE BOARD OF TRUSTEES

The regular meeting of the Board of Trustees for the Town of Fairplay was called to order at 6:00 p.m. in the Council Chambers located in the Fairplay Town Hall, 901 Main Street, by Mayor Frank Just who proceeded with the pledge of allegiance, followed by the roll call which was answered by Trustees Scott Dodge, Ray Douglas, and Cindy Bear. Trustee Stapp was absent. Also in attendance were Town Administrator/Clerk Tina Darrah, Interim Police Chief Bo Schlunsen, Town Treasurer Kim Wittbrodt, Public Works Director Jim Brown and Assistant to the Town Administrator Mason Green.

AGENDA ADOPTION

Motion #1 by Trustee Douglas, seconded by Trustee Dodge, that the agenda be adopted as presented. Motion carried unanimously. (Trustee Stapp was absent.)

CONSENT AGENDA (*The Consent Agenda is intended to allow the Board to spend its time on more complex items. These items are generally perceived as non-controversial and can be approved by a single motion. The public or the Board Members may ask that an item be removed from the Consent Agenda for individual consideration.*)

- A. APPROVAL OF MINUTES** – October 1, 2018, October 4, 2018, October 8, 2018
- B. APPROVAL OF EXPENDITURES** – Approval of bills of various Town Funds in the amount of \$273,198.76.

Motion #2 by Trustee Dodge, seconded by Trustee Douglas, that the consent agenda be adopted as presented. A roll call vote was taken: Dodge - yes, Just – yes, Douglas – yes, Bear – yes. Motion carried unanimously. (Trustee Stapp was absent.)

CITIZEN COMMENTS

Dr. Katherine Fitting gave an update to the Board of Trustees regarding the South Park Health Services District. Dr. Fitting stated that the District was working with Health One in order to begin clinic operations. Dr. Fitting said that the District anticipates that the contract with Health One will be finalized in the next few weeks, that Health One was actively looking for a doctor to run the clinic, and that they are looking to open the clinic by March 1, 2019.

Dr. Fitting thanked the Board for their participation in this project. Mayor Just thanked Dr. Fitting and the South Park Health Services District Board of Directors for all the work they have done around this project.

The Board, Staff and audience were led in a standing ovation for Dr. Fitting by Mayor Just.

PRESENTATIONS

Oath of Office for Police Chief

Marcus Woodward was sworn in as the new Police Chief for the Town of Fairplay. Chief Woodward previously served as Undersheriff for Teller County and as a Liquor Enforcement Agent for the State of Colorado.

The Board also thanked Officer Schlunsen for serving as the Interim Police Chief.

Presentation by Officer Schlunsen Recognizing Two Local Youth

Officer Schlunsen presented the youths with letters of commendation for finding a handgun and ammo at Cohen Park and turning in the materials to the Fairplay Police Department. Officer Schlunsen also presented the youths with \$25 gift cards to Subway.

UNFINISHED BUSINESS

Other discussion items

No other discussion items were offered.

NEW BUSINESS

Should the Board Approve Adoption of Resolution No. 35, series of 2018 entitled, “A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF FAIRPLAY, COLORADO AUTHORIZING THE EXECUTION OF AN ENGAGEMENT LETTER WITH GARFIELD & HECHT, P.C. FOR MUNICIPAL ATTORNEY SERVICES FOR THE TOWN OF FAIRPLAY AND APPOINTING PAUL WISOR AS TOWN ATTORNEY”?

Mayor Just introduced the topic and Paul Wisor.

Motion #3 by Trustee Dodge, Seconded by Trustee Bear, to approve the adoption of Resolution No.35, series of 2018, entitled, **“A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF FAIRPLAY, COLORADO AUTHORIZING THE EXECUTION OF AN ENGAGEMENT LETTER WITH GARFIELD & HECHT, P.C. FOR MUNICIPAL ATTORNEY SERVICES FOR THE TOWN OF FAIRPLAY AND APPOINTING PAUL WISOR AS TOWN ATTORNEY”**. A roll call vote was taken. Dodge – Aye, Just – Aye, Douglas – Aye, Bear – Aye. Motion carried unanimously. (Trustee Stapp was absent.)

Mayor Just proceeded to administer the Town Attorney Oath of Office to Paul Wisor.

Should the Board Approve Adoption of Resolution No. 36, series of 2018 entitled, “A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF FAIRPLAY, COLORADO, AUTHORIZING THE EXECUTION OF A PROPERTY IMPROVEMENT INCENTIVE PROGRAM (PIIP) AGREEMENT BETWEEN THE TOWN AND HANS VANBAAL FOR THE 530 FRONT STREET EXTERIOR PROJECT”?

Town Treasurer Wittbrodt presented on the topic, stating that the project was in compliance with the PIIP rules and regulations.

Mr. Hans Van Baal explained to the Board the condition of the building and how it is used.

Motion #4 by Trustee Dodge, Seconded by Trustee Douglas, that the Board approve adoption of Resolution No. 36, Series of 2018, entitled, **“A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF FAIRPLAY, COLORADO, AUTHORIZING THE EXECUTION OF A PROPERTY IMPROVEMENT INCENTIVE PROGRAM (PIIP) AGREEMENT BETWEEN THE TOWN AND HANS VANBAAL FOR THE 530 FRONT STREET EXTERIOR PROJECT”**. A roll call vote was taken. Dodge – Yes, Just – Yes, Douglas – Yes, Bear – Yes. Motion carried unanimously. (Trustee Stapp was absent.)

Should the Board Approve Adoption of Resolution No. 37, series of 2018 entitled, “A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF FAIRPLAY, COLORADO, AUTHORIZING THE EXECUTION OF A PROPERTY IMPROVEMENT INCENTIVE PROGRAM (PIIP) AGREEMENT BETWEEN THE TOWN AND ELLEN CANCHOLA FOR THE 517/523 FRONT STREET EXTERIOR PROJECT”?

Town Treasurer Wittbrodt presented on the topic, stating that the project was in compliance with the PIIP rules and regulations.

Ms. Ellen Canchola explained that the wooden board which serve as a sidewalk in front of her property needed replacing and this would be the usage of the PIIP funds.

Motion #5 by Trustee Douglas, Seconded by Trustee Bear, that the Board approve adoption of Resolution No. 37, Series of 2018, entitled, **“A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF FAIRPLAY, COLORADO, AUTHORIZING THE EXECUTION OF A PROPERTY IMPROVEMENT INCENTIVE PROGRAM (PIIP) AGREEMENT BETWEEN THE TOWN AND ELLEN CANCHOLA FOR THE 517/523 FRONT STREET EXTERIOR PROJECT”**. A roll call vote was taken. Dodge – Yes, Just – Yes, Douglas – Yes, Bear – Yes. Motion carried unanimously. (Trustee Stapp was absent.)

Should the Board Approve Changes to the Section of 7th Street Between Hathaway and Main Streets and Potential Use of Property Incentive Improvement Program (PIIP) Funds for a Portion of Curb Cut Installation Costs at the Brown Burro?

Mayor Just presented the topic, stating that 7th street would become a full one-way street. The Mayor stated that this would make it challenging for low-to-the-ground vehicles to enter the Brown Burro parking lot.

Trustee Bear stated that making 7th street one-way would greatly improve safety for students.

The Board discussed adding additional signage in other locations across Town.

Motion #6 by Trustee Dodge, Seconded by Trustee Bear, to approve the plan as presented, authorize the use of PIIP funds for a portion of the project and to direct staff to bring back a PIIP Agreement for consideration on the next agenda. Motion carried unanimously. (Trustee Stapp was absent.)

Presentation of 2018 Amended and 2019 Preliminary Budget and Setting of Public Hearing On November 5, 2018 @ 6:00 P.M.

Town Treasurer Wittbrodt presented the 2018 amended and 2019 proposed budget to the Board in accordance with Colorado State Statute and asked the Board to set the first budget public hearing for November 5, 2018.

Motion #7 by Trustee Douglas, seconded by Trustee Dodge, to accept the 2018 amended and 2019 preliminary budgets and set a hearing on these budgets for November 5, 2018 at 6:00pm. Motion carried unanimously. (Trustee Stapp was absent.)

The Board scheduled a budget work session on October 29, 2018, at 6:00 p.m.

A. Other new business

No other discussion items were offered.

BOARD OF TRUSTEES AND STAFF REPORTS

Public Works Director Jim Brown informed the Board that the water and sanitation systems are running well, that the FEMA projects have been completed, the fire hydrants have been fixed and that he would like speak to the Board in the future to decide which civil engineering firms would be interviewed and when.

Town Administrator Darrah thanked Officer Schlunsen for all his hard work as the Interim Police Chief. She also informed the Board of a meeting on October 26th with Summit County and of the Volunteer Appreciation Lunch at Asian Fusion on the same day.

Mayor Just thanked Paul Wisor and Marcus Woodward for accepting their jobs.

ADJOURNMENT

Mayor Just, noting that there being no further business before the Board, declared that the meeting be adjourned at 7:12 p.m.

Frank Just, Mayor

ATTEST:

Mason Green, Assistant to the Town Administrator