

**MINUTES OF THE REGULAR MEETING OF THE  
FAIRPLAY BOARD OF TRUSTEES  
July 02, 2018**

**CALL TO ORDER REGULAR MEETING OF THE BOARD OF TRUSTEES**

The regular meeting of the Board of Trustees for the Town of Fairplay was called to order at 7:00 p.m. in the Council Chambers located in the Fairplay Town Hall, 901 Main Street, by Mayor Frank Just who proceeded with the pledge of allegiance, followed by the roll call which was answered by Trustees Scott Dodge and Ray Douglas. Also in attendance were Town Administrator Tina Darrah, Town Attorney Lee Phillips, Public Works Director Jim Brown, Town Treasurer Kim Wittbrodt, Assistant to the Town Administrator Mason Green and Deputy Town Clerk Niki Griffin. (Trustee Cindy Bear and Trustee Eve Stapp were absent.)

**AGENDA ADOPTION**

**Motion #1** by Trustee Dodge, seconded by Trustee Douglas, that the agenda be adopted as amended. Motion carried unanimously. (Trustee Cindy Bear and Trustee Eve Stapp were absent.)

**CONSENT AGENDA** (*The Consent Agenda is intended to allow the Board to spend its time on more complex items. These items are generally perceived as non-controversial and can be approved by a single motion. The public or the Board Members may ask that an item be removed from the Consent Agenda for individual consideration.*)

- A. **APPROVAL OF MINUTES** – June 18, 2018
- B. **APPROVAL OF EXPENDITURES** – Approval of bills of various Town Funds in the amount of \$94,091.93.

**Motion #2** by Trustee Douglas, seconded by Trustee Dodge, that the consent agenda be adopted as presented. A roll call vote was taken: Dodge - yes, Just – yes, Douglas – yes. Motion carried unanimously. (Trustee Cindy Bear and Trustee Eve Stapp were absent.)

**UNFINISHED BUSINESS**

- A. Other discussion items

No other discussion items were offered.

**CITIZEN COMMENTS**

- A. Public Information Officer Pam Wilson updated Board and Staff on progress being made on the Weston Pass Fire. Ms. Wilson reported there was no containment numbers yet and weather conditions were not bringing any relief in the short term forecast. Mayor Just asked if there were anything specifically that is needed for the firefighters, Ms. Wilson reported that if we wanted to donate we could give to the Wildland Firefighter Foundation, <https://wffoundation.org/>, American Red Cross, <http://www.redcross.org/>, and creating defensible space around your home, using fire-resistant building materials, and regularly clearing combustibles around your home that could serve as fuel for a wildfire. Ms. Wilson informed Board and Staff there will be a daily Public Information Officer providing debriefing at Prathers grocery store at 2:00pm each day while Incident Command was still active. Mayor Just thanked Ms. Wilson for her information and applauded the fire fighters efforts.
- B. Park County Library Manager Pat Shepard presented Storywalk, a national project that dismantles a book and displays the pages on pedestals along a walk way. Children’s book “Prunes and Rupe” will be featured during Burro Days and the author and publisher will be in attendance. Mayor Just thanked Ms. Shepard

**NEW BUSINESS**

- A. Should the Board Approve Adoption of Resolution No. 24, series of 2018, entitled, . . . “**A RESOLUTION APPROVING A DISSOLUTION AGREEMENT BETWEEN THE TOWN OF FAIRPLAY AND THE FAIRPLAY SANITATION DISTRICT**”?

Town Attorney Phillips explained the agreement that would consolidate the water and sewer operations served by the District and the Town, with the Town providing management of the Districts sanitary sewer facilities and operations. Town Attorney Phillips stated that the dissolution of the Sanitation District will go on the ballot for dissolution of District.

**Motion #3** by Trustee Douglas, seconded by Trustee Dodge, that the Board Approve Adoption of Resolution No. 24, series of 2018, entitled, , "A RESOLUTION APPROVING A DISSOLUTION AGREEMENT BETWEEN THE TOWN OF FAIRPLAY AND THE FAIRPLAY SANITATION DISTRICT". A roll call vote was taken: Dodge - yes, Just - yes, Douglas – yes. Motion carried unanimously. (Trustee Cindy Bear and Trustee Eve Stapp were absent.)

**B. Should the Board Approve Adoption of Resolution No. 25, series of 2018 entitled, "A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF FAIRPLAY, COLORADO, AUTHORIZING THE EXECUTION OF A PROPERTY IMPROVEMENT INCENTIVE PROGRAM (PIIP) AGREEMENT BETWEEN THE TOWN AND SHELLEY CONO FOR THE 625 MAIN STREET EXTERIOR PROJECT."?**

Town Treasurer Wittbrodt presented the PIIP application submitted by Shelley Cono, homeowner of 625 Front Street Exterior Project and stated that the application was complete and in compliance with the PIIP rules and regulations. The applicant is requesting \$1,380 from the Town towards the \$4,237 project that will include repair of the preparing and painting the house on the property at 625 Front Street. There is \$12,737 remaining in the PIIP budget for 2018 and Staff recommends approval.

Shelley Cono introduced herself to the Board and answered Board questions regarding the exterior project at 625 Front Street.

**Motion #4** by Trustee Dodge, seconded by Trustee Douglas, that the Board Approve Adoption of Resolution No. 25, series of 2018, entitled, "A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF FAIRPLAY, COLORADO, AUTHORIZING THE EXECUTION OF A PROPERTY IMPROVEMENT INCENTIVE PROGRAM (PIIP) AGREEMENT BETWEEN THE TOWN AND SHELLEY CONO FOR THE 625 MAIN STREET EXTERIOR PROJECT." A roll call vote was taken: Dodge - yes, Just - yes, Douglas – yes. Motion carried unanimously. (Trustee Cindy Bear and Trustee Eve Stapp were absent.)

**C. Presentation and Discussion of 2017 Audit**

Town Treasurer Wittbrodt introduced Mr. Drew Lehr from Holscher, Mayberry and Company, who explained that he was not able to find anything of concern, noting that the General Fund had a 18-20% growth in 2017 and has plenty of money. He stated that the Water fund is performing well and recommended we add a bit more to operating line items fund due to the taking over of the Sanitation District. Mayor Just thanked Mr. Lehr for the nice presentation.

**Motion #5** by Mayor Just, second by Trustee Douglas, that the Board Approve the audit as stated. Motion passed. Motion carried unanimously. (Trustee Cindy Bear and Trustee Eve Stapp were absent.)

**D. Other new business**

No other new business offered.

**BOARD OF TRUSTEES AND STAFF REPORTS**

Public Works Director Brown reported that one of wells that supplies the holding tanks was not functioning properly and they Public Works was doing testing on the Town systems next week. Mayor Just asked that Public Works Director Brown process an assessment of the water system.

Town Administrator Darrah reminded the Board of the Planning and Goal Setting meeting on July 13, 2018 at 12:00 at the Hand Hotel.

Trustee Douglas reminded the meeting of the upcoming Independence Day celebration.

**ADJOURNMENT**

Mayor Just, noting that there being no further business before the Board, declared that the meeting be adjourned at 7:53 p.m.

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Frank Just, Mayor

ATTEST:

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Niki Griffin, Deputy Town Clerk