

**MINUTES OF THE REGULAR MEETING OF THE
FAIRPLAY BOARD OF TRUSTEES**

June 18, 2018

CALL TO ORDER REGULAR MEETING OF THE BOARD OF TRUSTEES

The regular meeting of the Board of Trustees for the Town of Fairplay was called to order at 7:00 p.m. in the Council Chambers located in the Fairplay Town Hall, 901 Main Street, by Mayor Frank Just who proceeded with the pledge of allegiance, followed by the roll call which was answered by Trustees Scott Dodge, Eve Stapp, Cindy Bear, and Ray Douglas. Also in attendance were Town Attorney Lee Phillips, Town Administrator Tina Darrah, Public Works Director Jim Brown, Assistant Public Works Director Vaughn Mead, Town Treasurer Kim Wittbrodt, Assistant to the Town Administrator Mason Green and Deputy Town Clerk Niki Griffin.

AGENDA ADOPTION

Motion #1 by Trustee Stapp, seconded by Trustee Dodge, that the agenda be adopted as presented. Motion carried unanimously.

CONSENT AGENDA (*The Consent Agenda is intended to allow the Board to spend its time on more complex items. These items are generally perceived as non-controversial and can be approved by a single motion. The public or the Board Members may ask that an item be removed from the Consent Agenda for individual consideration.*)

- A. APPROVAL OF MINUTES** – June 4, 2018
- B. APPROVAL OF EXPENDITURES** – Approval of bills of various Town Funds in the amount of \$41,810.28.

Motion #2 by Trustee Douglas, seconded by Trustee Stapp, that the consent agenda be adopted as presented. A roll call vote was taken: Dodge - yes, Stapp – yes, Just – yes, Douglas – yes, Bear – yes. Motion carried unanimously.

CITIZEN COMMENTS

No citizen comments were offered.

UNFINISHED BUSINESS

- A. Other discussion items**

No other discussion items were offered.

NEW BUSINESS

- A. Should the Board Approve Adoption of Resolution No. 22, series of 2018 entitled, “A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF FAIRPLAY, COLORADO, AUTHORIZING THE EXECUTION OF A LEASE AGREEMENT BETWEEN SOUTH PARK HEALTH SERVICES DISTRICT (SPHSD) AND THE TOWN OF FAIRPLAY FOR THE USE OF 525 HATHAWAY STREET.”?**

Town Administrator Darrah began the discussion for a proposed one year lease at 525 Hathaway Street to South Park Health Services District; SPHSD would be responsible for the alterations to the building. Any alteration to the interior and exterior of the building and regular maintenance, would be the responsibility of SPHSD. In addition any alterations would have to be approved by the Fairplay Board of Trustees.

Town Attorney Phillips stated South Park Health Services District will sublease the building at 525 Hathaway to the health care provider they select and the sublease will need to be approved by Town of Fairplay Board of Trustees. Town Attorney stated the proposed lease limits the property usage to South Park Health Services District offices and use of the building by a health care provider. Town Attorney Phillips also noted the South Park Health Services

District Board of Directors had approved the lease at their last meeting. Dr. Katherine Fitting was in attendance and asked permission to begin work on alterations to the building, permission was granted by the Board. Staff answered questions from the Board of Trustees regarding the lease.

Motion #3 made by Mayor Just, seconded by Trustee Dodge, that the Board approved the Adoption of Resolution No. 23, series of 2018, entitled, **“A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF FAIRPLAY, COLORADO, AUTHORIZING THE EXECUTION OF A LEASE AGREEMENT BETWEEN SOUTH PARK HEALTH SERVICES DISTRICT (SPHSD) AND THE TOWN OF FAIRPLAY FOR THE USE OF 525 HATHAWAY STREET.”** A roll call vote was taken: Dodge - yes, Stapp – yes, Just – yes, Douglas – yes, Bear – yes. Motion carried unanimously.

- B. Should the Board Approve Adoption of Resolution No. 23, series of 2018 entitled, “A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF FAIRPLAY, COLORADO, AUTHORIZING THE EXECUTION OF A PROPERTY IMPROVEMENT INCENTIVE PROGRAM (PIIP) AGREEMENT BETWEEN TOWN HALL AND GAYLE THEISEN FOR THE 604 SILVERHEELS CIRCLE XERISCAPE PROJECT.”?**

Town Treasurer Wittbrodt presented the proposed PIIP application for a Xeriscape project at 604 Silverheels. Town Treasurer Wittbrodt stated the application is requesting \$683.00, which happens to be half of the project cost.

Ms. Gayle Theisen, homeowner at 604 Silverheels, was present at the meeting and thanked the Board for the opportunity, she explained that she saw this in her water bill, and is excited to move forward with a Xeriscape project thus saving water for her community.

The Board asked questions regarding the project requirements and the work being done.

Mayor Just thanked Town Attorney Philips for devising the PIIP program.

Motion #4 made by Trustee Dodge, seconded by Trustee Stapp, that the Board approve the Adoption of Resolution No. 23, series of 2018, entitled, **“A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF FAIRPLAY, COLORADO, AUTHORIZING THE EXECUTION OF A PROPERTY IMPROVEMENT INCENTIVE PROGRAM (PIIP) AGREEMENT BETWEEN TOWN HALL AND GAYLE THEISEN FOR THE 604 SILVERHEELS CIRCLE XERISCAPE PROJECT.”** A roll call vote was taken: Dodge - yes, Stapp – yes, Just – yes, Douglas – yes, Bear – yes. Motion carried unanimously.

- C. Approval of Construction Agreement for Project #2018-1, Fairplay Reservoir Dredging**

Discussion ensued in regards to items C, D, E, wherein Public Works Director Brown presented the outcome of the bid process, two companies turned in bids for the dredging and one company turned in a bid for the Access Road and Spillway Repair. Public Works Director Brown stated that all bids were over the engineering estimates. Board and Staff discussed potential ways to reduce cost.

Public Works Director Brown stated he is going to request more money from FEMA, work is scheduled to start work in mid July, and the Fairplay Beach would be closed while the project is worked on. Town Administrator Darrah stated that if needed, additional funds are available from the Water Fund Reserves, which is very healthy. Town Attorney Phillips added that the Towns Terms and General Conditions will be part of the contract signed by the contractors selected to complete the projects.

Staff answered questions from the Board of Trustees.

Mayor Just thanked Public Works Director Brown for all his work on these projects.

Motion #5 made by Trustee Dodge, seconded by Trustee Douglas, for the Board to approve Construction Agreement for Project #2018-1, Fairplay Reservoir Dredging. A roll call vote was taken: Dodge - yes, Stapp – yes, Just – yes, Douglas – yes, Bear – yes. Motion carried unanimously.

- D. Approval of Construction Agreement for Project #2018-2, Fairplay Reservoir Access Road Repairs**

Motion #6 made by Trustee Douglas, seconded by Trustee Bear, for the Board to approve Construction Agreement for Project #2018-2, Fairplay Reservoir Access Road Repairs. A roll call vote was taken: Dodge - yes, Stapp – yes, Just – yes, Douglas – yes, Bear – yes. Motion carried unanimously.

E. Approval of Construction Agreement for Project #2018-3, Fairplay Reservoir Beaver Creek Spillway Repair

Motion #7 made by Trustee Dodge, seconded by Trustee Stapp, for the Board to approve Construction Agreement for Project #2018-3, Fairplay Reservoir Beaver Creek Spillway Repair. A roll call vote was taken: Dodge - yes, Stapp – yes, Just – yes, Douglas – yes, Bear – yes. Motion carried unanimously.

F. Discussion Regarding Voluntary Watering Restrictions

Public Works Director Brown presented research on Watering Restrictions that had been requested by the Board of Trustees at a previous meeting. The Board discussed the researched findings and asked Staff questions.

After discussion, the Board of Trustees directed Staff to begin a public awareness campaign about smart outdoor watering. This information likely will be distributed in the next Town of Fairplay Water bill.

No other new business offered.

BOARD OF TRUSTEES AND STAFF REPORTS

Assistant to the Town Administrator Green informed the Board that the Town of Fairplay goal setting and Board of Trustee training session to be lead by CIRSA and DOLA will be upcoming.

Treasurer Wittbrodt stated she has signature cards ready for Mayor Just, Trustee Douglass, and Deputy Town Clerk Griffin ready to be signed.

Public Works Director Brown informed the Board that the Sanitation Plant is running well. We have a bid out to replace fire hydrants. Will be working on backflow compliance in the near future.

Town Administrator Darrah informed the Board of the following: Trustee Bear, Trustee Douglas, Town Administrator Darrah, and Assistant Town Administrator Green will be attending CML June 20-22, 2018; ribbon cutting ceremony will be on Wednesday, June 20 at 5:00 pm at Salado on 456 Front Street; reminder that Sanitation District meeting will be June 25th at 6:00pm; and the Elected Officials dinner will be held as Salado, June 27th at 6:00pm.

Town Attorney Phillips announced he will be retiring October 1, 2018.

Trustee Douglas stated he was looking forward to CML.

Mayor Just thanked Public Works Director Brown for coming on board and all the hard work he has done in the short time he has been with the Town of Fairplay.

ADJOURNMENT

Mayor Just, noting that there being no further business before the Board, declared that the meeting be adjourned at 8:02 p.m.

Frank Just, Mayor

ATTEST:

Niki Griffin, Deputy Town Clerk