

**MINUTES OF THE REGULAR MEETING OF THE
FAIRPLAY BOARD OF TRUSTEES**

June 4, 2018

CALL TO ORDER OF WORK SESSION OF THE BOARD OF TRUSTEES

The work session of the Board of Trustees for the Town of Fairplay was called to order at 5:30 p.m. in the Council Chambers located in the Fairplay Town Hall, 901 Main Street by Mayor Frank Just. Trustees present were Scott Dodge, Eve Stapp, Cindy Bear, and Ray Douglas. Also in attendance were Town Attorney Lee Phillips, Town Administrator Tina Darrah, Public Works Director Jim Brown, Assistant Public Works Director Vaughn Mead, Interim Police Chief Bo Schlunsen, Town Treasurer Kim Wittbrodt, Assistant to the Town Administrator Mason Green, Town Planner Scot Hunn, and Deputy Town Clerk Niki Griffin.

Town Planner Hunn discussed potential updates to the Fairplay Unified Development Code which include camping regulations, temporary housing and RV parking and presented his research on these topics to the Board.

Town Administrator Darrah and Acting Police Chief Schlunsen spoke about the need for the topics to be addressed and why they are being brought to the Board.

The Board of Trustees directed Town Staff to draft language regulating RV's located on lots with active building permits, disallowing camping on Town Streets, and regulating camping on private land. Town Attorney Phillips stated that he would work on developing a draft ordinance for their review later in the summer.

CALL TO ORDER REGULAR MEETING OF THE BOARD OF TRUSTEES

The regular meeting of the Board of Trustees for the Town of Fairplay was called to order at 7:00 p.m. in the Council Chambers located in the Fairplay Town Hall, 901 Main Street, by Mayor Frank Just who proceeded with the pledge of allegiance, followed by the roll call which was answered by Trustees Scott Dodge, Eve Stapp, Cindy Bear, and Ray Douglas. Also in attendance were Town Attorney Lee Phillips, Town Administrator Tina Darrah, Public Works Director Jim Brown, Assistant Public Works Director Vaughn Mead, Interim Police Chief Bo Schlunsen, Town Treasurer Kim Wittbrodt, Assistant to the Town Administrator Mason Green and Deputy Town Clerk Niki Griffin.

AGENDA ADOPTION

Motion #1 by Trustee Douglas, seconded by Trustee Stapp, that the agenda be adopted as presented. Motion carried unanimously.

CONSENT AGENDA (*The Consent Agenda is intended to allow the Board to spend its time on more complex items. These items are generally perceived as non-controversial and can be approved by a single motion. The public or the Board Members may ask that an item be removed from the Consent Agenda for individual consideration.*)

- A. APPROVAL OF MINUTES** – May 21, 2018
- B. APPROVAL OF EXPENDITURES** – Approval of bills of various Town Funds in the amount of \$23,955.96.
- C. Approval of FINDINGS OF FACT, CONCLUSIONS, AND ORDER** in regard to the application of the Fairplay Valiton Hotel, LLC, d.b.a. Middlefork Restaurant for a Hotel and Restaurant Retail Liquor License.

Motion #2 by Trustee Dodge, seconded by Trustee Douglas, that the consent agenda be adopted as amended reflecting the amount of expenditures amended from \$232,955.96 to \$23,955.96. A roll call vote was taken: Dodge - yes, Stapp – yes, Just – yes, Douglas – yes, Bear – yes. Motion carried unanimously.

CITIZEN COMMENTS

Jamie Morrow, 654 Tristan Loop, spoke to the Board expressing concerns that the Stone Creek neighborhood has regarding gravel trucks driving on Platte Drive and a rumor that the town has plans to annex more land in the area. Mayor Just and Staff replied to Ms Morrow’s comments stating that there are no annexation plans at this time and the town would be installing signs regarding weight limits on Platte Drive.

No other citizen comments were offered.

PRESENTATIONS

- A. Presentation by Dr. Fitting Regarding an Update on Recent Activities of the South Park Health Services District.

Dr. Fitting gave a presentation to the Board regarding an update on the South Park Health Services District. Dr. Fitting stated that they have signed a letter of intent to proceed with HealthONE as the operator of the clinic. Currently HealthONE is looking for a physician to occupy the clinic full time. Dr. Fitting also informed the Board that projection of sales tax revenue will meet District goals and the clinic will offer the following services; family practice, full service health care, condition diagnosis, and some urgent care. Lastly Dr. Fitting requested permission from the Board for the District to fix numerous building issues. It was agreed that the Building Maintenance issues would be addressed in the lease agreement being drafted between the Town and the District. It was noted that the lease is on the June 18, 2018 agenda of the Town Board for consideration.

Staff and Trustees asked questions of Dr. Fitting regarding the Health Services District. Mayor Just thanked Dr. Fitting for coming to the meeting and all the work she has done on the Health Services District. Dr. Fitting received a standing ovation from those present.

- B. Presentation by Mr. Gavin Salee Regarding an Update on Boys and Girls Club of the High Rockies.

Mr. Salee was not in attendance and no presentation was given. Mayor Just stated that he would contact Mr. Salee in regards to scheduling a future presentation.

UNFINISHED BUSINESS

- A. Other discussion items

No other discussion items were offered.

NEW BUSINESS

- A. Should the Board Approve Adoption of Ordinance No. 2, series of 2018, entitled, "**AN EMERGENCY ORDINANCE REPEALING AND REENACTING ARTICLE VII OF CHAPTER 2 OF THE FAIRPLAY MUNICIPAL CODE GOVERNING THE WATER AND WASTEWATER ENTERPRISE FUND.**"?

Town Attorney Phillips explained the need for Ordinance No 2, series of 2018 and that the Ordinance would merge the Water Enterprise and Sanitation District Utility funds onto one fund titled the Water and Wastewater Enterprise Fund upon the dissolution of the Fairplay Sanitation District.

Mr. Kyle Thomas presented the Board with information regarding the plan to dissolve the Fairplay Sanitation District and have the town take over the Districts debts and assets. Mr. Thomas stated this plan would reduce the total loan amount saving the taxpayers substantial money and eliminating the Mill Levy associated with the Sanitation District.

Staff answered questions of the Board regarding the dissolution of the Fairplay Sanitation District.

Mayor Just thanked Mr. Thomas for his presentation and work.

Motion #3 made by Trustee Stapp, seconded by Trustee Douglas, that the Board approve Adoption of Ordinance No. 2, series of 2018, entitled, "**AN EMERGENCY ORDINANCE REPEALING AND REENACTING ARTICLE VII OF CHAPTER 2 OF THE FAIRPLAY MUNICIPAL CODE GOVERNING THE WATER AND WASTEWATER ENTERPRISE FUND.**" A roll call vote was taken: Dodge - yes, Stapp – yes, Just – yes, Douglas – yes, Bear – yes. Motion carried unanimously.

- B. Should the Board Approve Adoption of Ordinance No. 3, series of 2018, entitled, "**AN EMERGENCY ORDINANCE AUTHORIZING THE ISSUANCE AND SALE OF TOWN OF FAIRPLAY, COLORADO, ACTING BY AND THROUGH ITS WATER AND WASTEWATER ENTERPRISE, WATER AND WASTEWATER REVENUE NOTE, SERIES 2018 IN AN AGGREGATE PRINCIPAL AMOUNT NOT TO EXCEED \$3,900,000, FOR THE PURPOSE OF ACQUIRING THE WASTEWATER SYSTEM AND ALL ASSETS OF THE FAIRPLAY SANITATION DISTRICT BY REFUNDING, PAYING AND DISCHARGING ALL OUTSTANDING OBLIGATIONS OF THE DISTRICT; AND DECLARING AN EMERGENCY AND PROVIDING THE EFFECTIVE DATE OF THIS ORDINANCE.**"?

There was no additional discussion regarding Ordinance No. 3, series of 2018.

Motion #4 made by Trustee Douglas, seconded by Trustee Stapp, that the Board approve the Adoption of Ordinance No. 3, series of 2018, entitled, **“AN EMERGENCY ORDINANCE AUTHORIZING THE ISSUANCE AND SALE OF TOWN OF FAIRPLAY, COLORADO, ACTING BY AND THROUGH ITS WATER AND WASTEWATER ENTERPRISE, WATER AND WASTEWATER REVENUE NOTE, SERIES 2018 IN AN AGGREGATE PRINCIPAL AMOUNT NOT TO EXCEED \$3,900,000, FOR THE PURPOSE OF ACQUIRING THE WASTEWATER SYSTEM AND ALL ASSETS OF THE FAIRPLAY SANITATION DISTRICT BY REFUNDING, PAYING AND DISCHARGING ALL OUTSTANDING OBLIGATIONS OF THE DISTRICT; AND DECLARING AN EMERGENCY AND PROVIDING THE EFFECTIVE DATE OF THIS ORDINANCE.”** A roll call vote was taken: Dodge - yes, Stapp – yes, Just – yes, Douglas – yes, Bear – yes. Motion carried unanimously.

- C. Should the Board Approve Adoption of Resolution No. 21, series of 2018, entitled, “A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF FAIRPLAY, COLORADO, DESIGNATING THOSE PERSONS WHO ARE AUTHORIZED TO SIGN ON TOWN BANK ACCOUNTS.”?**

Mayor Just introduced the topic and explained the need to update the signers on the Town bank account.

Treasurer Wittbrodt stated her intention to remove former Mayor Gabby Lane and outgoing Deputy Clerk Claudia Werner and add Mayor Frank Just, Trustee Douglas, and Deputy Clerk Niki Griffin as signers on the Town bank accounts.

Motion #5 made by Trustee Dodge, seconded by Trustee Bear, for the Board to approve Adoption of Resolution No. 21, series of 2018, entitled, **“A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF FAIRPLAY, COLORADO, DESIGNATING THOSE PERSONS WHO ARE AUTHORIZED TO SIGN ON TOWN BANK ACCOUNTS.”** Motion carried unanimously.

- D. Other new business**

No other new business offered.

BOARD OF TRUSTEES AND STAFF REPORTS

Assistant to the Town Administrator Green informed the Board that the OEDIT grant applications for the Blueprint 2.0 Initiative were submitted on June 01, 2018.

Treasurer Wittbrodt stated she will present the audits done on Town and Fairplay Sanitation District financials at the July 2nd Board of Trustees meeting.

Interim Police Chief Schlunsen submitted a written staff report to the Board of Trustees.

Public Works Director Brown informed the Board that the pre-bid meeting for the FEMA projects took place Friday, June 01, 2018. Seven contractors attended the meeting and there was good interest in these projects. Public Works Director Brown also informed the Board that the road paving project will begin on June 06, 2018.

Town Administrator Darrah informed the Board of the following: Kiosks are completed and are being installed; the Elected Officials Dinner will be held on June 27th at the Continental Divide Winery; and a 3.2% Liquor License has been received from McFarland Oil for the Sinclair Gas Station Convenience Store, and will be on a future agenda. Town Administrator Darrah also informed the Board that she is putting together a goal setting and Board of Trustee training session to be lead by CIRSA and DOLA representative Greg Winkler.

Trustee Dodge thanked the citizens for coming to the Board of Trustees meeting.

Trustee Douglas requested Staff to research the need to implement watering restrictions.

Mayor Just thanked Brannon Companies for allowing the Town access to free materials and volunteered to help fill potholes. Mayor Just stated that the Town Hall drive could be repaired. Lastly, Mayor Just thanked Town Attorney Phillips for his work.

ADJOURNMENT

Mayor Just, noting that there being no further business before the Board, declared that the meeting be adjourned at 7:56 p.m.

Frank Just, Mayor

ATTEST:

Niki Griffin, Deputy Town Clerk