

**MINUTES OF THE REGULAR MEETING OF THE
FAIRPLAY BOARD OF TRUSTEES
August 17, 2015**

CALL TO ORDER REGULAR MEETING OF THE BOARD OF TRUSTEES

The regular meeting of the Board of Trustees for the Town of Fairplay was called to order at 7:00 p.m. in the Council Chambers located in the Fairplay Town Hall, 901 Main Street, by Mayor Gabby Lane who proceeded with the pledge of allegiance, followed by the roll call which was answered by Trustees Eve Stapp, Ray Douglas, and Frank Just. Also in attendance were Town Attorney Lee Phillips, Town Administrator/ Clerk Tina Darrah, Public Works Director Jason Morrison, Town Treasurer Kim Wittbrodt, Deputy Town Clerk Claudia Werner and Special Events/ Business Development Coordinator Julie Bullock. Trustee Scott Dodge was absent.

AGENDA ADOPTION

Motion #1 by Trustee Stapp, seconded by Trustee Douglas, that the agenda be adopted as presented. Motion carried unanimously. (Trustee Dodge was absent.)

CONSENT AGENDA (*The Consent Agenda is intended to allow the Board to spend its time on more complex items. These items are generally perceived as non-controversial and can be approved by a single motion. The public or the Board Members may ask that an item be removed from the Consent Agenda for individual consideration.*)

- A. **APPROVAL OF MINUTES – July 20, 2015**
- B. **APPROVAL OF EXPENDITURES – Approval of bills of various Town Funds in the amount of \$118,319.96.**

Motion #2 by Trustee Douglas, seconded by Trustee Stapp, that the consent agenda be adopted as presented. A roll call vote was taken: Stapp – yes, Lane – yes, Douglas – yes, Just – yes. Motion carried unanimously. (Trustee Dodge was absent.)

CITIZEN COMMENTS

Special Events/ Business Development Coordinator Bullock addressed the Board and presented them with details on the August 28th TGIFairplay Concert and the Plein Air Arts Celebration, discussed sponsorship opportunities available and gave them invitations to the Plein Air reception to be held at the Colorado East Bank & Trust on September 11th.

PUBLIC HEARINGS

- A. **Should the Board Approve a Special Event Liquor License as Applied for by the Town of Fairplay for the TGIFairplay Concert to be Held on August 28, 2015?**

Public hearing opened at 7:09 p.m. by Mayor Lane.

Town Administrator/ Clerk Darrah stated that this hearing is a formality as the Board has already approved the special event permit for the August 28th TGIFairplay Concert, but the location has been changed due to the inaccessibility of the Fairplay Beach. Tina also stated that all necessary documents and fees have been received and the hearing has been noticed in accordance with Colorado Revised Statutes, therefore staff recommends approval of this application.

The Board of Trustees discussed the application. The public did not voice support or opposition to the liquor license application.

Public Hearing closed at 7:12 p.m. by Mayor Lane.

Motion #3 by Trustee Douglas, seconded by Trustee Stapp, that the Board approve the Special Event Liquor License as applied for by the Town of Fairplay for the TGIFairplay Concert to be held on August 28, 2015. Motion carried unanimously. (Trustee Dodge was absent.)

- B. **Should the Board Approve a Special Event Liquor License as Applied for by the Town of Fairplay for the South Park Plein Air Art Celebration to be Held on September 11, 2015?**

Public hearing opened at 7:13 p.m. by Mayor Lane.

Town Administrator/ Clerk Darrah stated that this permit will allow the Town of Fairplay to serve beer and wine at the South Park Plein Air Art Celebration reception to be held at the Colorado East Bank & Trust located at 801 Main Street.

Tina also stated that all necessary documents and fees have been received and the hearing has been noticed in accordance with Colorado Revised Statutes, therefore staff recommends approval of this application.

The Board of Trustees discussed the application. The public did not voice support or opposition to the liquor license application.

Public Hearing closed at 7:15 p.m. by Mayor Lane.

Motion #4 by Trustee Just, seconded by Trustee Douglas, that the Board approve the Special Event Liquor License as applied for by the Town of Fairplay for the South Park Plein Air Art Celebration on September 11, 2015. Motion carried unanimously. (Trustee Dodge was absent.)

UNFINISHED BUSINESS

A. Update/ Schedule for Land Use Code Revisions

Town Administrator/ Clerk Darrah provided an update for the Board regarding the revisions to Chapter 16 and 17 of the Fairplay Municipal Code, which will be replaced with the Unified Development Code. A Board work session was set for Monday, August 31st at 6:00 p.m., to be followed by a public hearing on the UDC tentatively scheduled to begin on September 21, 2015 @ 7:00 p.m.

B. Other Discussion Items

No other discussion items offered.

NEW BUSINESS

A. Discussion regarding sidewalk improvement request from Hans VanBaal.

Public Works Director Morrison and Town Administrator/ Clerk Darrah presented the proposal submitted by Mr. VanBaal.

Trustee Stapp inquired about the project cost estimate of \$1975 and wanted clarification on whether the Town would be responsible for cost overruns in the event that there are any. Public Works Director Morrison went over the calculations for the estimate provided and stated his confidence in its accuracy.

Trustee Just stated that the entire project needs to be ADA compliant.

Motion #5 by Trustee Just, seconded by Trustee Douglas, that the Board approve expenditures in the amount of \$987.50 from the PIIP budget line for repairs to the sidewalk in front of the business located at 530 Front Street. A roll call vote was taken: Stapp – yes, Lane – yes, Douglas – yes, Just – yes. Motion carried unanimously. (Trustee Dodge was absent.)

B. Approval of IGA with Park County for November Coordinated Election

Town Administrator/ Clerk Darrah presented the IGA provided by Park County for the November Coordinated Election and stated that staff has reviewed the IGA and recommends approval of it.

Motion #6 by Trustee Just, seconded by Trustee Douglas, that the Board approve the IGA between Park County Clerk and the Town of Fairplay for the 2015 November Coordinated Election. Motion carried unanimously. (Trustee Dodge was absent.)

C. Other New Business

No other new business offered.

MAYOR AND TRUSTEE REPORTS

Mayor Lane recognized and thanked Town Staff and Board for their participation in Town sponsored events. He also requested that a letter be sent thanking the Camp Como volunteers that helped to clean up after the Burro Days event. Gabby went on to say that the only complaint he heard from event attendees was that cell service was inadequate.

Trustee Just recognized Duane Thompson for his Town beautification efforts such as cutting weeds and picking up trash around Town. Frank also stated that he spoke with nine vendors at Burro Days who stated that this was the best event for them this year.

Trustee Douglas stated that he thoroughly enjoyed Burro Days.

Trustee Stapp stated that she received a lot of positive feedback from visitors this summer and commented that many of the people she spoke with were interested in real estate in the Fairplay area.

STAFF AND COMMITTEE REPORTS

Public Works Director Morrison provided a written staff report wherein he stated that Burro Days went well and Camp Como volunteers provided general clean up, sweeping and weed pulling. He also reported that the Sanitation plant and equipment is running well and a leak detection service has been working with the Town to identify water leaks included a major leak located at the Park County Re-2 School campus on 6th Street. The Public Works report also updated the Board on changes in chlorine requirements for the Town's water system, re-roof projects at the Cohen Park pavilion and the water plant, and easement maps for the Town ditch.

Town Administrator/ Clerk Darrah reported that Sarah Vaine with Summit Care Clinic would like to schedule a site visit with the Board of Trustees. Codification of 2014 ordinances is complete, the Town's website has been updated and Board members may drop off their code books at Town Hall for updating. Staff is working on a parking plan for Front Street and it will be presented at an upcoming Board meeting. Construction of the new commercial building at 331 US Highway 285 is progressing and stucco samples are available at Town Hall if the Board wants to weigh in on the color selection. The sales tax report shows that revenues continue to rise and staff is getting plaques for businesses taking advantage of the Town's ESTIP program, to prominently display in their establishments. Colorado Department of Transportation would like to meet with Town staff and Board regarding plans for the Hwy 9 and 285 intersection. Deputy Clerk Werner graduated from Colorado Municipal Clerk's Institute and is eligible for CMC designation. Heavy 285 traffic through Fairplay is expected this weekend due to a weekend long concert event in Salida.

ADJOURNMENT

Mayor Lane, noting that there being no further business before the Board, declared that the meeting be adjourned at 7:52 p.m.

Gabby Lane, Mayor

ATTEST:

Claudia Werner, Deputy Town Clerk