

**MINUTES OF THE REGULAR MEETING
OF THE FAIRPLAY BOARD OF TRUSTEES
April 21, 2014**

CALL TO ORDER REGULAR MEETING OF THE BOARD OF TRUSTEES

The regular meeting of the Board of Trustees for the Town of Fairplay was called to order at 7:00 p.m. in the Council Chambers located in the Fairplay Town Hall, 901 Main Street, by Mayor Gabby Lane who proceeded with the pledge of allegiance, followed by the roll call which was answered by Trustees Eve Stapp, Lynette Barrett, Ray Douglas and Frank Just. Also in attendance were Town Attorney Lee Phillips, Town Administrator/ Clerk Tina Darrah, Public Works Director Gary Donnelly, Police Chief Dave Gottschalk, Town Treasurer Kim Wittbrodt and Deputy Town Clerk Claudia Werner.

AGENDA ADOPTION

Motion #1 by Mayor Lane, seconded by Trustee Douglas, that the agenda be adopted as presented. Motion carried unanimously.

CONSENT AGENDA (*The Consent Agenda is intended to allow the Board to spend its time on more complex items. These items are generally perceived as non-controversial and can be approved by a single motion. The public or the Board Members may ask that an item be removed from the Consent Agenda for individual consideration.*)

- A. APPROVAL OF MINUTES – April 7, 2014
- B. APPROVAL OF EXPENDITURES – Approval of bills of various Town Funds
- C. Should the Board Approve Renewal of a Hotel & Restaurant Liquor License as Requested by the Fairplay Valiton Hotel located 500 Main Street?

Motion #2 by Mayor Lane, seconded by Trustee Stapp, that the consent agenda be adopted as presented. A roll call vote was taken: Stapp – yes, Barrett – yes, Lane – yes, Douglas – yes, Just – yes. Motion carried unanimously.

CITIZEN COMMENT

None offered

UNFINISHED BUSINESS

- A. Other Pending/Outstanding Items
 - 1. CNG Project

Public Works Director Donnelly met with CNG representatives and they have planned a thorough inspection of compromised street shoulders, etc.

- 2. Code Enforcement

Town staff has completed a pamphlet covering Common Code Violations, Town Clean-Up schedule for 2014, information on Enforcement and information regarding the Property Improvement Incentive Program. These pamphlets are being mailed to all utility bill recipients and will be available at Town Hall. In addition the PIIP application and the ordinance, whereby PIIP was adopted, will be available on the Town's website and at Town Hall.

- 4. Fee Schedule

Town Treasurer Wittbrodt reported that she met with Town Administrator/ Clerk Darrah and Town Attorney Phillips to go over proposed changes to the Town's fee schedule. Attorney Phillips will prepare corresponding updates to the Municipal Code for the Board's review in conjunction with the fee schedule updates.

- 5. Capital Improvement Fund

Nothing new to report at this time.

B. Should the Board Approve a Request from the South Park Chamber of Commerce for Sponsorship of the South Park Kick Ass BBQ Event?

Town Administrator/ Clerk Darrah presented a memorandum wherein she covered the request received by the Chamber of Commerce, an update on the status of their applications, and listed the value of the Town's donation last year. Tina went on to state that any donation the Board approved would come out of the winter / miscellaneous events budget line item. Trustee Just requested that the in-kind portion of the donation reflect the cost of salaried employees as well hourly employees, hopefully placing the Town in the Big Burro sponsorship tier.

Motion #3 by Trustee Just, seconded by Trustee Douglas, that the Board Approve a Request from the South Park Chamber of Commerce for Sponsorship of the SPKABBQ Event in the amount of \$800.00 cash costs for the portable toilets, electricity, etc. and in kind donations of staff time, equipment usage, etc. making the Town a "Big Burro" sponsor. A roll call vote was taken: Stapp – yes, Barrett – yes, Lane – yes, Douglas – yes, Just – yes. Motion carried unanimously.

C. Other Discussion Items

No other discussion items offered.

NEW BUSINESS

A. Should the Board Approve Adoption of Ordinance No. 2014-3, entitled, "AN EMERGENCY ORDINANCE IMPOSING A TEMPORARY MORATORIUM ON THE INSTALLATION OF NEW OUTDOOR WOODBURNING BOILERS AND ADOPTING TEMPORARY REGULATIONS REGARDING THE USE OF OUTDOOR WOODBURNING BOILERS IN THE TOWN OF FAIRPLAY."?

Town Attorney Phillips prepared this ordinance regarding installation and use of outdoor woodburning boilers as directed by the Board of Trustees at the April 7th meeting. Lee presented the ordinance and answered the Board's questions. Staff recommended approval of this ordinance.

Motion #4 by Trustee Just, seconded by Mayor Lane, that the Board Approve Adoption of Ordinance No. 2014-3, entitled, "AN EMERGENCY ORDINANCE IMPOSING A TEMPORARY MORATORIUM ON THE INSTALLATION OF NEW OUTDOOR WOODBURNING BOILERS AND ADOPTING TEMPORARY REGULATIONS REGARDING THE USE OF OUTDOOR WOODBURNING BOILERS IN THE TOWN OF FAIRPLAY." A roll call vote was taken: Stapp – yes, Barrett – yes, Lane – yes, Douglas – yes, Just – yes. Motion carried unanimously.

B. Other New Business

No other new business offered.

STAFF AND COMMITTEE REPORTS

Public Works Director Donnelly, Police Chief Gottschalk and Town Administrator/ Clerk Darrah presented written staff reports. No comments or questions were offered regarding these reports.

ADJOURNMENT

Mayor Lane, noting that there being no further business before the Board, declared that the meeting be adjourned at 7:16 p.m.

Mayor, Gabby Lane

ATTEST:

Claudia Werner, Deputy Town Clerk