

**MINUTES OF THE REGULAR MEETING
OF THE FAIRPLAY BOARD OF TRUSTEES
October 21, 2013**

CALL TO ORDER REGULAR MEETING OF THE BOARD OF TRUSTEES

The regular meeting of the Board of Trustees for the Town of Fairplay was called to order at 7:00 p.m. in the Council Chambers located in the Fairplay Town Hall, 901 Main Street, by Mayor Gabby Lane who proceeded with the pledge of allegiance, followed by the roll call which was answered by Trustees Eve Stapp, Ray Douglas and Frank Just. Also in attendance were Town Administrator/ Clerk Tina Darrah, Public Works Director Gary Donnelly, Town Treasurer Kim Wittbrodt and Deputy Town Clerk Claudia Werner.

AGENDA ADOPTION

Motion #1 by Trustee Douglas, seconded by Trustee Stapp, that the agenda be adopted as presented. Motion carried unanimously.

CONSENT AGENDA (*The Consent Agenda is intended to allow the Board to spend its time on more complex items. These items are generally perceived as non-controversial and can be approved by a single motion. The public or the Board Members may ask that an item be removed from the Consent Agenda for individual consideration.*)

- A. APPROVAL OF MINUTES - September 16, September 30 and October 7, 2013
- B. APPROVAL OF EXPENDITURES – Approval of bills of various Town Funds
- C. Should the Board Approve Adoption of Resolution 2013-13, entitled, “A RESOLUTION APPROVING THE APPLICATION FOR A FENCE HEIGHT VARIANCE AT CERTAIN REAL PROPERTY COMMONLY KNOWN AND NUMBERED AS 1295 CASTELLO AVENUE, FAIRPLAY, COLORADO”?
- D. Should the Board Approve Renewal of a Retail Liquor Store License as Requested by C & Z Inc. dba Even in the End Liquors located at 889 Steinfeld Parkway?
- E. Should the Board Approve Renewal of a Retail 3.2% Beer Off Premises License as Requested by Fairplay Markets LLC dba Prathers Market located at 301 US Hwy 285?

Motion #2 by Trustee Douglas, seconded by Trustee Stapp, that the consent agenda be adopted as presented. A roll call vote was taken: Stapp – yes, Lane – yes, Douglas – yes, Just – yes. Motion carried unanimously.

APPOINTMENT OF BOARD VACANCY

Lynette Barrett submitted the only application to fill the vacant position on the Board of Trustees and she meets the qualifications for the position.

Motion #3 by Trustee Just, seconded by Trustee Douglas, that the Board appoint Lynette Barrett to fill the vacancy on the Town of Fairplay Board of Trustees. A roll call vote was taken: Stapp – yes, Lane – yes, Douglas – yes, Just – yes. Motion carried unanimously.

CITIZEN COMMENT

None offered.

PUBLIC HEARING

Should the Board Approve a Hotel and Restaurant Liquor License as Applied for by Shun-mei Sung, owner of Asian Fusion located at 22186 Highway 285?

Public hearing opened at 7:06 p.m.

Town Administrator/ Clerk Darrah presented the liquor license application and reports that staff finds that the application is complete, meets the requirements set forth in the Colorado Liquor Code and therefore recommends approval of the application.

Shun-mei Sung introduced herself and offered to answer any questions regarding her liquor license application.

No public comment in favor or against the application was offered.

Public Hearing closed at 7:12 p.m.

Motion #4 by Trustee Just, seconded by Trustee Douglas, that the Board approve the application for a Hotel and Restaurant Liquor License as applied for by Shun-mei Sung, owner of the Asian Fusion, 22186 Highway 285, in Fairplay, Colorado. Motion carried unanimously.

Findings of Fact, Conclusions and Order Board in regards to the application of Asian Fusion for a Hotel and Restaurant Retail Liquor License will be on the November 4, 2013, consent agenda.

UNFINISHED BUSINESS

A. Other Pending/Outstanding Items

1. CNG Project

Public Works Director Donnelly reported that the Town has proposed to CNG that the chip seal repairs resume in the spring when temperatures are warm enough for this work. Gary and Tina met with CNG's Director of Engineering and he agreed that the list of chip seal repairs submitted by the Town were his company's responsibility. CNG may consider making a monetary settlement to the Town to cover the cost of chip seal repairs. Gary will follow up with CNG and report back to the Board.

2. Streetlights

Nothing new to report at this time.

3. Code Enforcement

Public Works Director Donnelly reported that he has been in contact with the owner of the former Monarch Propane building on the corner of Hwy. 285 and Castello Avenue. He plans to have his property surveyed and then either demolish the structure or bring it up to code. Deputy Town Clerk Werner reported that the first code enforcement case was heard in Municipal Court this morning. The judge assessed a \$1000 fine but suspended it until November 18th, by which time the defendant must have brought their property into compliance or pay the fine.

4. Fee Schedule

Nothing new to report at this time.

B. Other Discussion Items

1. Sidewalk Installation

Public Works Director Donnelly reported that the 6th Street sidewalk is complete from the school campus to Clark Street. The 6th Street sidewalk from Clark Street to the athletic complex will be completed in the summer of 2014. Plans for the 8th Street sidewalk from Hathaway Street to Castello Avenue are finalized and work has begun on this project.

NEW BUSINESS

A. Set dates for budget work sessions and public hearing for proposed 2014 Fairplay Budget

The Board of Trustees agreed to have a public hearing on the 2014 Budget at the next regular Board meetings, November 4, 2013 and a budget work session on November 6, 2013 at 5:30 p.m. Additional budget work sessions and public hearings will be scheduled as necessary.

B. Other New Business

No other new business

STAFF AND COMMITTEE REPORTS

Public Works Director Donnelly reported that Vaughn Mead will be testing for a wastewater treatment plant operator license, Russell DeBaun will be testing for a Class C water operator license and Geritts Kasper will be testing for a building inspector license. He anticipates that all three staff members will have these licenses by the end of this year.

Town Administrator/ Clerk Darrah provided a written staff report, wherein she reported on the Comprehensive Plan, Fairplay Sanitation District, Water Rights for Fairplay Beach Reservoir, Hwy 9/285 Intersection Beautification Design, New Business opening in Bob White's Front Street store front and the Park County Library at their new location of 400 Front Street. Tina also reported that August sales tax revenues were up 18% over last year.

Deputy Town Clerk Werner reported that she attended court clerk training on October 4, 2013 in Black Hawk.

Town Treasurer Wittbrodt reported that she is attending sales and use tax training on October 24, 2013.

Mayor Lane suggested that staff look into initiating more winter events for the Town of Fairplay.

ADJOURNMENT

Mayor Lane, noting that there being no further business before the Board, declared that the meeting be adjourned at 7:29 p.m.

Mayor, Gabby Lane

ATTEST:

Claudia Werner, Deputy Town Clerk