

**MINUTES OF THE REGULAR MEETING  
OF THE FAIRPLAY BOARD OF TRUSTEES  
July 15, 2013**

**CALL TO ORDER REGULAR MEETING OF THE BOARD OF TRUSTEES**

The regular meeting of the Board of Trustees for the Town of Fairplay was called to order at 7:00 p.m. in the Council Chambers located in the Fairplay Town Hall, 901 Main Street, by Mayor Gabby Lane who proceeded with the pledge of allegiance, followed by the roll call which was answered by Trustees Eve Stapp, LaNita French, Ray Douglas and Frank Just. Also in attendance were Town Attorney Lee Phillips, Town Administrator/ Clerk Tina Darrah, Public Works Director Gary Donnelly, Town Treasurer Kim Wittbrodt and Deputy Town Clerk Claudia Werner.

**AGENDA ADOPTION**

**Motion #1** by Mayor Lane, seconded by Trustee French, that the agenda be adopted as presented. Motion carried unanimously.

**CONSENT AGENDA** (*The Consent Agenda is intended to allow the Board to spend its time on more complex items. These items are generally perceived as non-controversial and can be approved by a single motion. The public or the Board Members may ask that an item be removed from the Consent Agenda for individual consideration.*)

**A. APPROVAL OF EXPENDITURES – Approval of bills of various Town Funds**

**Motion #2** by Mayor Lane, seconded by Trustee Just, that the consent agenda be adopted as presented. A roll call vote was taken: Stapp – yes, French – yes, Lane – yes, Douglas – yes, Just – yes. Motion carried unanimously.

**CITIZEN COMMENT**

Franklin Gleiforst of 790 Castello Avenue expressed his concern regarding the common disregard for the stop signs located at 8<sup>th</sup> Street and Castello Avenue as well as the speed limit sign in the same area. He stated that he'd like to see greater police presence in this area of Town to increase awareness and compliance with the traffic laws. He went on to state that he has seen the Park County Sheriff's vehicles, with lights and sirens going, speeding too fast down Main Street to maintain a safe environment for those in the vicinity

**PUBLIC HEARING**

Should the Board Approve the Special Event Liquor License as Applied for by Fairplay Burro Days for the Burro Days Event Beer Garden to be held at 500 Front Street on the Following Dates: July 27 and 28, 2013 from the hours of 9:00 a.m. – 7:00 p.m.?

Public hearing opened at 7:11 p.m.

Town Administrator/ Clerk Darrah presented a staff report wherein she states that all necessary documents and fees have been received and the hearing has been noticed in accordance with Colorado Revised Statutes, therefore staff recommends approval of this application.

Public Hearing closed at 7:15 p.m.

**Motion #3** by Trustee Just, seconded by Trustee Douglas, that the Board approve the Special Event Liquor License as applied for by Fairplay Burro Days for the Burro Days Event Beer Garden to be held at 500 Front Street on the Following Dates: July 27 and 28, 2013 from the hours of 9:00 a.m. – 7:00 p.m. Motion carried unanimously.

**UNFINISHED BUSINESS**

**A. Other Pending/ Outstanding Items**

**1. Beach Dredging Project**

Public Works Director Donnelly provided a written report wherein he explained the daily dredging process and updated the Board on the progress of the project.

**2. CNG Project**

Public Works Director Donnelly provided a written report wherein he reported that the new repairs list has been delivered to CNG, Summit Utilities and Tetra Tech. He has requested that they report their daily activities to the Town so that the Public Works Department can monitor their progress. Gary also thanked Trustee Stapp for her assistance in compiling the new list and asked everyone to continue to report any improper repairs or shortcuts that they see the contractors making.

Trustee Just asked Town Attorney Phillips when it would be appropriate to send a written notice to CNG. Lee replied that it was appropriate to send a notice now that all repairs must be completed by the end of this year's construction season and that no new service lines were to be installed in Fairplay until the repairs on the new list are underway. Attorney Phillips went on to say that the notice should include language regarding the consequences if CNG is not compliant.

**3. Way Finding Sign Project**

Public Works Director Donnelly provided a written report wherein he stated that a sign has been erected in front of the South Park Ranger Station in the Hwy 285 right of way and another sign will be erected this week in front of Carquest and True Value, also in the Hwy 285 right of way. Both signs were, or will be installed in accordance with CDOT specifications.

**4. Streetlights**

Police Chief Gottschalk provided a written report wherein he stated that he has done a site assessment with personnel from Xcel Energy, at which time Dave showed them where the Town wanted street lights installed. Matt with Xcel Energy will prepare a quotation for the Town showing the cost of the lights, including installation.

**5. Code Enforcement**

Police Chief Gottschalk provided a written report wherein he stated that the Police Department continues to monitor the progress of the residents that have been cited with violations. A second notice was mailed to 4 residents that failed to contact the Town or remedy their violations after the first notice. Dave went on to say that if these residents fail to comply after this second notice they will be cited into Fairplay Municipal Court.

**6. Fee Schedule Update**

Nothing new to report at this time.

**B. Other Discussion Items**

No other discussion items.

**NEW BUSINESS**

**A. Should the Board Approve Renewal of the Town's Health Insurance Policy with Rocky Mountain Health Plans beginning on August 1, 2013 and ending on July 31, 2014?**

Town Treasurer Wittbrodt recommended renewal of the current plan with the exception of changing the individual deductible from \$500 to \$1,000 and the Town to reimburse the individual for any deductible paid between \$501 and \$1,000.

**Motion #4** by Mayor Lane, seconded by Trustee Just, to approve renewal of the Town's Health Insurance Policy with Rocky Mountain Health Plans beginning on August 1, 2013 and ending July 31, 2014, including the change in deductible from \$500 to \$1000 and agreement that the Town will reimburse individuals for out of pocket deductibles between \$501 and \$1,000. A roll call vote was taken: Stapp – yes, French – yes, Lane – yes, Douglas – yes, Just – yes. Motion carried unanimously.

**B. Should the Board Approve Renewal of CUSP Membership?**

Town Administrator/ Clerk Darrah recommended approval of the membership renewal with Coalition for the Upper South Platte and the annual contribution of \$200.

**Motion #5** by Mayor Lane, seconded by Trustee Douglas to approve the annual membership renewal with CUSP and make the annual \$200 contribution, A roll call vote was taken: Stapp – yes, French – yes, Lane – yes, Douglas – yes, Just – yes. Motion carried unanimously.

**C. Should the Board Approve a Donation as Requested by the Organizers of the Llama Rama Event?**

Town Administrator/ Clerk Darrah provided information to the Board regarding the donation request from Rocky Mountain Rural Health for the annual Llama Rama Event and advised them of the balance of available funds in the donation line item for this year.

Trustee Just suggested that possibly this is something that the Board members and staff can contribute to individually, instead of taking these funds from the Town's donation line item. Both Board and staff members agreed to give their donations independent of the Town for this cause.

**D. Other New Business**

No other new business.

**STAFF AND COMMITTEE REPORTS**

Public Works Director Donnelly provided a written staff report wherein he shared positive feedback regarding the 4<sup>th</sup> of July celebration. Gary also reported that street sweeping and pothole repairs are each being done weekly by the Public Works Department.

Police Chief Gottschalk provided a written staff report wherein he shared Police Department activity for the month of June, provided updates on events in Fairplay, such as South Park Kick Ass BBQ, Ladies Run and Burro Days. Officers from the Leadville Police Department will assist Fairplay with traffic and crowd control for Burro Days and in return, the Fairplay Police Department will assist Leadville with the same for Boom Days. Dave went on to state that the Police Department is still getting settled into their new office space and they have increased patrolling of the Fairplay Beach area to help ensure everyone's safety during the dredging project at the request of the Public Works Department.

Town Administrator/ Clerk stated that the Town staff is working with Fire Chief Roll to finalize plans for setting off fireworks on Saturday, July 27<sup>th</sup>, during the Burro Days event. The Town is doing the Peach Fundraiser again this year and this year's non-profit partner is the Boys and Girls Club of South Park. Tina went on to say that a budget workshop needs to be scheduled and Greg Winkler from DOLA would like to attend it. The Board agreed to schedule the Budget Workshop for July 29, 2013 at 6:00 p.m.

Deputy Town Clerk Werner reported that she attended the Colorado Institute for Municipal Clerk from July 7 – 12 and thanked the Board for this opportunity.

Trustee French reported that Lynette Barrett with Fairplay Burro Days is looking for volunteers to work at the Burro Days Beer Garden on July 27 and 28.

Mayor Lane reminded everyone that Alma was having their Festival in the Clouds on July 20 and 21.

**ADJOURNMENT**

Mayor Lane, noting that there being no further business before the Board, declared that the meeting be adjourned at 7:42 p.m.

ATTEST:

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Mayor, Gabby Lane

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Claudia Werner, Deputy Town Clerk