

**MINUTES OF THE REGULAR MEETING
OF THE FAIRPLAY BOARD OF TRUSTEES
July 1, 2013**

CALL TO ORDER REGULAR MEETING OF THE BOARD OF TRUSTEES

The regular meeting of the Board of Trustees for the Town of Fairplay was called to order at 7:00 p.m. in the Council Chambers located in the Fairplay Town Hall, 901 Main Street, by Mayor Gabby Lane who proceeded with the pledge of allegiance, followed by the roll call which was answered by Trustees Eve Stapp, LaNita French, Ray Douglas and Frank Just. Also in attendance were Town Treasurer Kim Wittbrodt, Town Administrator/ Clerk Tina Darrah, Police Chief Dave Gottschalk and Deputy Town Clerk Claudia Werner.

AGENDA ADOPTION

Motion #1 by Mayor Lane, seconded by Trustee French, that the agenda be adopted as presented. Motion carried unanimously.

CONSENT AGENDA (*The Consent Agenda is intended to allow the Board to spend its time on more complex items. These items are generally perceived as non-controversial and can be approved by a single motion. The public or the Board Members may ask that an item be removed from the Consent Agenda for individual consideration.*)

A. APPROVAL OF MINUTES – June 3, 2013

B. APPROVAL OF EXPENDITURES – Approval of bills of various Town Funds

Motion #2 by Trustee Douglas, seconded by Trustee Just, that the consent agenda be adopted as presented. A roll call vote was taken: Stapp – yes, French – yes, Lane – yes, Douglas – yes, Just – yes. Motion carried unanimously.

CITIZEN COMMENT

None offered.

PUBLIC HEARING

Should the Board Approve the Special Event Liquor License as Applied for by South Park Post 172 – American Legion for the Park County Fair to be Held on the Following Dates at the Park County Fairgrounds: July 19, 2013 from the hours of 3:00 p.m. to 9:00 p.m., July 20, 2013 from the hours of 11:00 a.m. to 9:00 p.m. and July 21, 2013 from the hours of 11:00 a.m. to 6:00 p.m.?

Public hearing opened at 7:06 p.m.

Town Administrator/ Clerk Darrah presented a staff report wherein she states that all necessary documents and fees have been received and the hearing has been noticed in accordance with Colorado Revised Statutes, therefore staff recommends approval of this application.

Public Hearing closed at 7:08 p.m.

Motion #3 by Mayor Lane, seconded by Trustee Just, that the Board approve the Special Event Liquor License as applied for by South Park Post 172 – American Legion for the Park County Fair to be Held on the Following Dates at the Park County Fairgrounds: July 19, 2013 from the hours of 3:00 p.m. to 9:00 p.m., July 20, 2013 from the hours of 11:00 a.m. to 9:00 p.m. and July 21, 2013 from the hours of 11:00 a.m. to 6:00 p.m. Motion carried unanimously.

UNFINISHED BUSINESS

A. Other Pending/ Outstanding Items

1. Beach Dredging Project

Town Administrator/ Clerk Darrah reported that the dredge was set in the reservoir after it underwent a thorough decontamination process earlier today.

2. CNG Project

Trustee Stapp assisted with the revised punch list and stated that proper drainage needs to be verified in all repair areas prior to final acceptance of the repairs.

3. Way Finding Sign Project

Town Administrator/ Clerk Darrah reported that signs are still going up, there are a few left to be set. Tina went on to say that at budget time we may look at the cost of putting signs on the backs of the some of the existing signs.

4. Streetlights

Police Chief Gottschalk reported that he has not heard back from the engineers at Xcel Energy but he will follow up and report on this at the next board meeting.

B. Other Discussion Items

1. Century Link Property Clean-Up

Trustee Just asked that this item be added to future agendas. He stated that the condition of this property was a concern brought up in the comprehensive plan survey and steering committee meetings. He would like staff to send a letter to Century Link, asking them to bring their property into compliance with the Fairplay Municipal Code.

2. Code Enforcement

Police Chief Gottschalk reported that certified letters have been mailed to 13 owners of properties that are currently out of compliance. He went on to say that 7 of the property owners had already made contact with the police department and the department will follow up on all of the properties identified. The Police Department is continuing to identify properties in violation and is placing door hangers at these properties as a first warning.

Kat Herrera addressed the Board and asked where to find the portion of the Fairplay Municipal Code that applies to code enforcement. Town Administrator/ Clerk Darrah stated that this information could be found in Chapter 7. Trustee Just suggested that we use a hyperlink to Chapter 7 on our website.

NEW BUSINESS

A. Should the Board Approve Adoption of Ordinance No. 2013-7, entitled, "AN EMERGENCY ORDINANCE IMPOSING A TEMPORARY SUSPENSION OF THE PROCESSING AND APPROVAL OF ANY APPLICATION FOR A BUILDING PERMIT IN THE TOWN'S R-B RESTRICTED BUSINESS AND B BUSINESS ZONE DISTRICTS AND DECLARING THE INTENTION OF THE BOARD OF TRUSTEES TO CONSIDER THE ENLARGEMENT OF THE TOWN'S H HISTORIC DISTRICT OVERLAY ZONE TO INCLUDE ADDITIONAL PROPERTIES LOCATED IN THE R-B RESTRICTED BUSINESS AND B BUSINESS ZONE DISTRICTS."?

Town Administrator/Clerk Darrah provided a written memorandum outlining the origin, purpose and effect of this ordinance. The temporary suspension of building permits in these zone districts will give staff and the Board the opportunity to be responsive to the concerns addressed by citizens and make an informed decision based on research. This suspension will be for up to 90 days, after which the Town may expand the Historic District Overlay Zone to include a greater portion of the Town's downtown core.

Town Administrator/ Clerk Darrah went on to say that she contacted or attempted to contact property owners that might be impacted by this temporary suspension she did not receive any negative feedback from them.

Motion #4 by Mayor Lane, seconded by Trustee Just, to approve adoption of Ordinance No. 2013-7, entitled, "AN EMERGENCY ORDINANCE IMPOSING A TEMPORARY SUSPENSION OF THE PROCESSING AND APPROVAL OF ANY APPLICATION FOR A BUILDING PERMIT IN THE TOWN'S R-B RESTRICTED BUSINESS AND B BUSINESS ZONE DISTRICTS AND DECLARING THE INTENTION OF THE BOARD OF TRUSTEES TO CONSIDER THE ENLARGEMENT OF THE TOWN'S H HISTORIC DISTRICT OVERLAY ZONE TO INCLUDE ADDITIONAL PROPERTIES LOCATED IN THE

R-B RESTRICTED BUSINESS AND B BUSINESS ZONE DISTRICTS.” A roll call vote was taken: Stapp – yes, French – yes, Lane – yes, Douglas – yes, Just – yes. Motion carried unanimously.

B. Other New Business

Trustee Just requested that the Town’s fee schedule, including building permit fees, be added to the agenda.

Town Treasurer Wittbrodt presented options for the employee health insurance renewal with Rocky Mountain Health Plans. She proposed raising the deductible from \$500 to \$1000 and having the Town reimburse employees for any portion of the increased \$500 deductible when they meet it. She provided a spreadsheet that compared the current plan, the renewal with the same \$500 deductible plan and the renewal with a \$1000 deductible. The spreadsheet shows that staying with the current deductible will increase the cost by approximately 9%, while changing to the higher deductible will increase the cost by only 3% even if all employees and dependants were to meet their deductible.

The Board thanked Kim for the proposal and commended her for thinking outside of the box.

MAYOR AND TRUSTEE REPORTS

Mayor Lane asked the Board to be at the parade staging area by the courthouse on 4th Street at 4:30 p.m. on the 4th of July so they can participate in the parade. He went on to ask Chief Gottschalk about plans for Ladies Run and the Chief assured him that a plan is in place like previous years.

Trustee Stapp asked if the Town would be doing the fireworks display on the 4th and Town Administrator/ Clerk Darrah stated that the fire department is not allowing them because the fire ban is still in effect and we have just not had enough rain to change the fire hazard conditions. The Town will have a small fireworks area where the fire department will monitor children using approved fireworks.

Town Administrator/ Clerk stated that the July 8 meeting will be a mapping exercise for the Board of Trustees and that the Steering Committee will not be attending this meeting.

Trustee Just commended the Public Works Department for meeting and exceeding their project schedule this year.

Mayor Lane gave a brief report on the CML conference in Vail last month. He went on to report that the sale of 400 Front Street was completed last week and the South Park Kick Ass BBQ event put on by the South Park Chamber of Commerce was a great success.

ADJOURNMENT

Mayor Lane, noting that there being no further business before the Board, declared that the meeting be adjourned at 7:41 p.m.

Mayor, Gabby Lane

ATTEST:

Claudia Werner, Deputy Town Clerk