

**MINUTES OF THE REGULAR MEETING OF THE
FAIRPLAY BOARD OF TRUSTEES
July 16, 2012**

CALL TO ORDER REGULAR MEETING OF THE BOARD OF TRUSTEES

The regular meeting of the Board of Trustees for the Town of Fairplay was called to order at 7:00 p.m. in the Council Chambers located in the Fairplay Town Hall, 400 Front Street, by Mayor Fred Boyce who proceeded with the pledge of allegiance, followed by the roll call which was answered by Trustees LaNita French, Gabby Lane, John Deagan and Frank Just. Also in attendance were Town Attorney Lee Phillips, Town Administrator/Clerk Tina Darrah, Police Chief Dave Gottschalk, Town Treasurer Kim Wittbrodt and Deputy Town Clerk Claudia Werner.

AGENDA ADOPTION

Motion #1 by Trustee Deagan, seconded by Trustee Lane, that the agenda be adopted as presented. Motion carried unanimously.

CONSENT AGENDA (*The Consent Agenda is intended to allow the Board to spend its time on more complex items. These items are generally perceived as non-controversial and can be approved by a single motion. The public or the Board Members may ask that an item be removed from the Consent Agenda for individual consideration.*)

A. APPROVAL OF MINUTES – July 2, 2012

B. APPROVAL OF EXPENDITURES – Approval of bills of various Town Funds

Motion #2 by Mayor Boyce, seconded by Trustee Lane, that the consent agenda be adopted as presented with bills in the amount of \$30,344.74. A roll call vote was taken: French – yes, Lane – yes, Boyce – yes, Just – yes, Deagan – yes. Motion carried unanimously.

CITIZEN COMMENT

None offered.

PUBLIC HEARINGS

A. Should the Board approve the Special Event Liquor License as applied for by South Park Sertoma for a special event to be held at 500 Front Street on July 28 and 29, 2012 from the hours of 9:00 a.m. – 6:00 p.m.?

Mayor Boyce opened the public hearing at 7:02 p.m.

Town Administrator/Clerk Tina Darrah presented the application, stating that the applicant plans to have a beer garden associated with Burro Days again this year and has resubmitted the supporting documents from last year's application. Staff recommended approval of special event liquor license with the condition that the applicant provides a current letter of authorization from the property owner prior to the Town submitting the application to the State.

Mayor Boyce asked for public comment in favor of or in opposition to the Special Event Liquor License as applied for by South Park Sertoma. None offered.

Mayor Boyce closed the public hearing at 7:05 p.m.

Trustee Lane asked if the property was under the same ownership as last year.

Town Administrator/Clerk Tina Darrah stated that ownership had not changed.

Motion #3 by Trustee Deagan, seconded by Trustee Just, that the Board Approve the Special Event Liquor License as applied for by South Park Sertoma with the condition that the Town receive a current authorization letter from the property owner prior to submitting the application to the State of Colorado. Motion carried unanimously.

UNFINISHED BUSINESS

A. Formal Approval for 2011 Audit

Town Administrator/Clerk Tina Darrah stated that no questions have been raised concerning the 2011 Audit since it was presented by Tim Mayberry at the July 2nd Board meeting and the deadline for submission of our annual audit to the State Auditor is July 31, 2012. Staff recommended a motion to approve the 2011 Audit.

Motion #4 by Trustee Just, seconded by Trustee Deagan, that the Board Approve the 2011 Audit. Motion carried unanimously.

B. Presentation of ½ of proceeds from the first two of the Summer Concert Series to South Park Schools Foundation and American Legion Post 172.

Town Administrator/Clerk Tina Darrah states that these two organizations are being presented with one-half of the net proceeds from the beer and wine tent at the first two of four concerts in the Summer Concert Series.

Bud Jankiewicz was present to accept a check in the amount of \$375.00 on behalf of South Park Schools Foundation for their participation at the June 22nd concert.

Jeff Goble was not able to attend tonight's meeting due to his attendance at a class but a check in the amount of \$462.70 will be presented to him upon his return on behalf of American Legion Post 172 for their participation at the July 4th concert

C. Other Pending Items

No other pending items.

NEW BUSINESS

A. Action regarding Renewal of Rocky Mountain Health Plans Insurance Policy

Town Treasurer Kim Wittbrodt stated that this item is before the Board as a follow up to the work session on June 25th wherein personnel benefits and salaries were discussed and the Board indicated that they would like to retain the current benefit package for Town employees. Staff recommended approval of the renewal Rocky Mountain Health Plans Insurance Policy.

Motion #5 by Trustee Just, seconded by Trustee Deagan, that the Board approve the renewal of the Town's current health plan with Rocky Mountain Health Plans for August 1, 2012 through July 31, 2013. A roll call vote was taken: French – yes, Lane – yes, Boyce – yes, Just – yes, Deagan – yes. Motion carried unanimously.

B. Informational presentation by Bud Jankiewicz regarding fundraising opportunities offered by J F Smith and Co.

Town Administrator/Clerk Tina Darrah gave a brief history of the events leading up to this topic being placed on the Board's agenda and introduced Bud Jankiewicz.

Bud Jankiewicz gave an explanation of the process of using a professional fundraising firm to help support all community development projects from various organizations joining forces and doing a combined fundraising campaign. A feasibility study would be conducted by the firm and this process takes approximately four months. The results of the feasibility study will show the various organizations of the level of community support their development project has and the approximate amount of financial support they can expect from donors to fund it. The Park County RE2 School District, Friends of the Fairplay Library, and the South Park Recreation District are potential participants in the feasibility study that is expected to cost \$30 – 35K. Bud provided the Board with handouts from J F Smith and Co., including 1) a brief introduction to their company which includes their mission statement, philosophy and experience, 2) a list of service provided by their firm, and 3) telephone references provided by three private schools that have hired the firm. Additionally, Bud provided a list of projects that the South Park Schools Foundation has identified and would like to enlist fundraising help to bring to fruition.

Trustee Deagan asked how this approach to fundraising applies to local government when most of the Town's projects are funded by tax dollars and matching grant funds.

Bud explained that the Town may or may not choose to participate in this collaborative fundraising effort, but he wanted to share this information with the Board so that they could make that informed decision.

C. Other New Business

No other new business.

COMMITTEE AND STAFF REPORTS

Deputy Town Clerk Claudia Werner updated the Board on municipal court and her progress with becoming a notary public.

Town Treasurer Kim Wittbrodt presented the Board with a financial statement for the first six months of 2012 as well as a year to date sales tax report. In addition, Kim stated that she would be attending a budget workshop on July 25th and is preparing to move forward with the 2013 budget process.

Police Chief Dave Gottschalk presented the Board with his police department report, including the number of reportable incidents compared to the same period last year. Dave also informed the Board regarding code enforcement issues reported, addressed and mitigated as well as his expectations for officers in regards to code enforcement and traffic stops. Lastly, Dave reported that the department lost a part time officer recently. Dave has hired a new part time officer and he will begin training this month.

Public Works Director Jeff Goble prepared a report for the Board updating them on streets, parks and water.

Town Administrator/Clerk Tina Darrah updated the Board on the Long/Shell annexation, the RFP for the Comprehensive Master Plan, marketing and events, salary survey, and Fairplay Arts Now.

ADJOURNMENT

Mayor Boyce, noting that there being no further business before the Board, declared that the meeting be adjourned at 7:37 p.m.

Mayor

ATTEST:

Claudia Werner, Deputy Town Clerk