

**MINUTES OF THE REGULAR MEETING OF THE  
FAIRPLAY BOARD OF TRUSTEES  
June 18, 2012**

**CALL TO ORDER REGULAR MEETING OF THE BOARD OF TRUSTEES**

The regular meeting of the Board of Trustees for the Town of Fairplay was called to order at 7:00 p.m. in the Council Chambers located in the Fairplay Town Hall, 400 Front Street, by Mayor Fred Boyce who proceeded with the pledge of allegiance, followed by the roll call which was answered by Trustees LaNita French, Gabby Lane, John Deagan and Frank Just. Also in attendance were Town Treasurer Kim Wittbrodt, Town Administrator/Clerk Tina Darrah, Public Works Director Jeff Goble, Police Chief Dave Gottschalk and Deputy Town Clerk Claudia Werner.

**AGENDA ADOPTION**

**Motion #1** by Mayor Boyce, seconded by Trustee Just, that the agenda be adopted as presented. Motion carried unanimously.

**CONSENT AGENDA** (*The Consent Agenda is intended to allow the Board to spend its time on more complex items. These items are generally perceived as non-controversial and can be approved by a single motion. The public or the Board Members may ask that an item be removed from the Consent Agenda for individual consideration.*)

**A. APPROVAL OF MINUTES – June 4, 2012**

**B. APPROVAL OF EXPENDITURES – Approval of bills of various Town Funds**

**Motion #2** by Trustee Deagan, seconded by Trustee Just, that the consent agenda be adopted as presented with bills in the amount of \$29,648.47. A roll call vote was taken: French – yes, Lane – yes, Boyce – yes, Just – yes, Deagan – yes. Motion carried unanimously.

**CITIZEN COMMENT**

None offered.

**UNFINISHED BUSINESS**

Other Pending Items

No other pending items.

**NEW BUSINESS**

**A. Should the Board Approve Adoption of Resolution No. 18, series of 2012, entitled, "A Resolution of the Board of Trustees for the Town of Fairplay, Colorado, Authorizing the Execution of a Trademark License Agreement Between the Town of Fairplay, Colorado and Salt Licking Goat Clothing Company."?**

Tina Darrah stated that this Trademark Agreement would allow the Salt Licking Goat Clothing Company to use the Town Logo on certain merchandise to be sold at retail in their store on Main Street and recommended approval of this Resolution.

**Motion #3** by Trustee Deagan, seconded by Trustee Just, that the Board approve the Adoption of Resolution No. 18, series of 2012, entitled, "**A Resolution of the Board of Trustees for the Town of Fairplay, Colorado, Authorizing the Execution of a Trademark License Agreement Between the Town of Fairplay, Colorado and Salt Licking Goat Clothing Company.**" Motion carried unanimously.

**B. Should the Board Approve Adoption of Resolution No. 19, series of 2012, entitled, "A Resolution of the Board of Trustees for the Town of Fairplay, Colorado, Authorizing the Execution of a Trademark License Agreement Between the Town of Fairplay, Colorado and Dale Fitting."?**

Tina Darrah stated this is the same basic agreement as approved in item A above.

**Motion #4** by Trustee Deagan, seconded by Trustee Just, that the Board approve the Adoption of Resolution No. 19, series of 2012, entitled, "**A Resolution of the Board for Trustees of the Town of Fairplay, Colorado, Authorizing the Execution of a Trademark License Agreement Between the Town of Fairplay, Colorado and Dale Fitting.**" Motion carried unanimously.

**C.** Should the Board Approve Adoption of Resolution No. 20, series of 2012, entitled, "A Resolution of the Board of Trustees for the Town of Fairplay, Colorado, Authorizing the Execution of a Memorandum of Understanding Between the Police Department of the Town of Fairplay, Colorado and the Colorado Mounted Rangers."?

Dave Gottschalk stated the nature of the work performed by the Colorado Mounted Rangers (CMR) for the Town of Fairplay at special events since 2001, the cost benefits of entering into an agreement with the CMR versus alternative volunteers or law enforcement professionals, and offered a recommendation for Board approval of a Memorandum of Understanding with the CMR.

**Motion #5** by Trustee Deagan, seconded by Trustee Lane, that the Board approve the Adoption of Resolution No. 20, series of 2012, entitled, "**A Resolution of the Board of Trustees for the Town of Fairplay, Colorado, Authorizing the Execution of a Memorandum of Understanding Between the Police Department of the Town of Fairplay, Colorado and the Colorado Mounted Rangers.**", with the condition that Lee Phillips review and approve said Memorandum of Understanding prior to its finalization. Motion carried unanimously.

**D.** Should the Board Approve Adoption of Resolution No. 21, series of 2012, entitled, "A Resolution of the Board of Trustees for the Town of Fairplay, Colorado, Designating Those Persons Who are Authorized to Sign on Town Bank Accounts."?

Tina Darrah recommended approval of a resolution designating those authorized to sign on the Town's Bank Accounts.

**Motion #6** by Mayor Boyce, seconded by Trustee Deagan, that the Board approve the Adoption of Resolution No. 21, series of 2012, entitled, "**A Resolution of the Board of Trustees for the Town of Fairplay, Colorado, designating Those Persons Who are Authorized to Sign on Town Bank Accounts.**" Motion carried unanimously.

**E.** Status Update from Colorado Natural Gas (CNG)

Gabriel Vanderstraten and Robert Burkitt, representing Colorado Natural Gas, were present to offer an update on the status of the natural gas project and to answer questions and address concerns regarding the project. They will be working with Jeff Goble on existing utility locates and expect to start work within the Town limits in the next two weeks.

Trustee Just relayed the concerns of a number of Fairplay residents in regards to the cost of conversion from LP gas to natural gas. He stated that these residents had seen quotes of approximately \$150 and after contacting various contractors realized the cost would be much higher.

Robert stated that the price of conversion his office was quoting was between \$180 and \$220 and CNG had comprised a list of approximately 30 contractors that should be able to do the work within that price range.

Jeff Goble stated that older residences may have copper gas lines and these would not be compatible with natural gas and in these cases the cost of conversion may be considerably higher to include the cost of replacing the copper with black iron pipe. Jeff also stated that each residence converting to natural gas will need to get a mechanical permit from the Town at a cost of \$44.

Tina Darrah suggested that the Town send information to residents so that they have an idea of what questions to ask when considering conversion to natural gas as well as the list of conversion contractors compiled by CNG.

Mayor Boyce suggested mailing this information with the monthly water bills.

**F.** Discussion/Action Regarding Drought Plan

Jeff Goble presented a proposed drought plan, wherein he listed four stages of increasing water conservation as the Town's water supply drops from its normal capacity. He stated that we are currently at 60% of normal capacity and he has already checked for water main leaks throughout Town. He plans to check for service line leaks throughout Town tomorrow and if no significant leaks are found he will implement the appropriate stage of water restrictions by end of day. Park County will be notified tomorrow that rates at the jail will be affected if we have to implement Stage 4 water restrictions as they are the single largest consumer of water and they are charged the rate for out of Town users. Further, Jeff stated that the Public Works Department will deliver flyers regarding the implementation of water restrictions to the physical address of each user on the Town's water system.

**G.** Discussion Regarding Comprehensive Master Plan and Planning Commission

Tina Darrah stated that DOLA is currently offering three different grants that the Town is eligible for and could use to complete a Comprehensive Master Plan for the Town of Fairplay and explained the options available to the Town including available funds in the street improvements line item that could be used as matching funds for the grants. She also stated the importance of having an engaged and active Planning Commission and stakeholder group for the process and went on to explain that the Town has struggled for years to get/keep active Planning Commission members. Through her research she has realized that this has become a common problem for communities across Colorado and many have changed their code to allow the Board of Trustees to act as the Planning Commission. Tina states that she expects that at the end of the Comprehensive Master Plan process we will have a group of core members from the stakeholders group to act as the Planning Commission and asked for Board direction.

Jeff Goble stated that there were savings in the street improvement line item that would not be spent this year for that purpose and agreed to the use of these funds for grant match funds.

Trustee Just suggested pursuing the Administrative Planning Grant with a project maximum of \$50,000 and a funding maximum of \$25,000. Further, he suggested using the funds from the street improvement line item for grant match money.

Trustee Lane suggested that the Board of Trustees take over the Planning Commission duties until a group of core members from the stakeholders group can be appointed to the Planning Commission.

Trustee Just voiced his agreement with Trustee Lane.

Tina will put together a Request for Proposal for the Comprehensive Master Plan and pursue the Administrative Planning Grant through DOLA.

#### **H. Schedule Budget/Goal-Setting Work Session**

Tina Darrah suggested the Board meet for a Budget/Goal-Setting Work Session where they can share their goals and priorities for the coming year as staff begins budget preparation. It was suggested that this work session take place outside of Town Hall.

Mayor Boyce suggested holding the work session on Monday, June 25<sup>th</sup>.

Tina stated she will get an agenda, including the time and place for the work session to the Board after further consultation with the Mayor.

#### **I. Other New Business – Proposed Purchase of Crawford Parcel**

Tina Darrah presented a contract to buy and sell real estate, wherein John Crawford proposes to sell the Town the property described as tax schedule #445 for \$16,500 as well as a map showing the location of the parcel. She stated that a private donor has already agreed to give the Town ½ of the purchase price, \$8,250, for this purchase of open space. Further, Tina recommended a motion to authorize the Mayor to enter into a contract for the purchase of this property in a form to be approved by the Town Attorney and asked that the signed contract be placed on the next available Board agenda for ratification.

**Motion #7** by Trustee Lane, seconded by Trustee Just, that the Mayor be authorized to enter into a contract for the purchase of the property described as detailed in Park County Assessor's records for Schedule #445 in a form to be approved by the Town Attorney and for a purchase price of \$16,500 and that the contract, when signed, be placed on the next available Board of Trustees' agenda for ratification. A roll call vote was taken: French – yes, Lane – yes, Boyce – yes, Just – yes, Deagan – yes. Motion carried unanimously.

### **COMMITTEE AND STAFF REPORTS**

Police Chief Dave Gottschalk presented his staff report and stated he had nothing to add.

Public Works Director Jeff Goble presented his staff report and stated he had nothing to add.

Treasurer Kim Wittbrodt stated she is working on the health insurance renewals. She went on to say that Bob Turpin informed her that Rocky Mountain Health Plans is actually lowering their rates for next year. Kim also stated that the CIRSA renewal was completed on June 8<sup>th</sup>.

Town Administrator/ Clerk Tina Darrah stated that in light of drought conditions, she felt it was irresponsible to purchase additional flowers this year for the proposed planters as discussed with the Beautification Committee but she will move forward with the acquisition of the planters, that will be placed next to the light posts, so that we have them for next year.

**ADJOURNMENT**

Mayor Boyce, noting that there being no further business before the Board, declared that the meeting be adjourned at 7:55 p.m.

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
Claudia Werner, Deputy Town Clerk