

**MINUTES OF THE REGULAR MEETING
OF THE FAIRPLAY BOARD OF TRUSTEES
November 5, 2012**

CALL TO ORDER REGULAR MEETING OF THE BOARD OF TRUSTEES

The regular meeting of the Board of Trustees for the Town of Fairplay was called to order at 7:00 p.m. in the Council Chambers located in the Fairplay Town Hall, 400 Front Street, by Mayor Fred Boyce who proceeded with the pledge of allegiance, followed by the roll call which was answered by Trustees LaNita French, John Deagan and Frank Just. Also in attendance were Town Treasurer Kim Wittbrodt, Town Administrator/ Clerk Tina Darrah, Public Works Director Jeff Goble, Police Chief Dave Gottschalk and Deputy Town Clerk Claudia Werner. Trustee Gabby Lane was absent.

AGENDA ADOPTION

Motion #1 by Trustee Deagan, seconded by Trustee French, that the agenda be adopted as originally presented. Motion carried unanimously. (Trustee Lane was absent.)

CONSENT AGENDA (*The Consent Agenda is intended to allow the Board to spend its time on more complex items. These items are generally perceived as non-controversial and can be approved by a single motion. The public or the Board Members may ask that an item be removed from the Consent Agenda for individual consideration.*)

A. APPROVAL OF MINUTES – October 22 and October 29, 2012

Motion #2 by Mayor Boyce, seconded by Trustee Deagan, that the consent agenda be adopted with a change to the October 29th minutes reflecting that the meeting was adjourned by Mayor Boyce. Motion carried unanimously. (Trustee Lane was absent.)

CITIZEN COMMENT

None offered.

PUBLIC HEARING

2013 Town of Fairplay Budget

Mayor Boyce opened the public hearing for the 2013 Town of Fairplay Budget at 7:03 p.m. and asked for public comment.

No public comment was offered.

Town Administrator/ Clerk Darrah stated that the 2012 amended budget has been updated to include land acquisitions completed in 2012 in the amount of \$38,675 and the 2013 preliminary budget has been amended to include consultant fees for the annexation of the Town Shop in the amount of \$5,000 and materials for repair and maintenance of the path to the Fairplay Beach in the amount of \$5,000.

Motion #3 by Trustee Just, seconded by Mayor Boyce, that the Public Hearing on the 2013 Town of Fairplay Budget be continued to November 19, 2012 at 7:00 p.m. Motion carried unanimously. (Trustee Lane was absent.)

Public Hearing closed at 7:05 p.m.

UNFINISHED BUSINESS

Other Pending/ Outstanding Items

Town Administrator/ Clerk Darrah updated the Board on the Comprehensive Master Plan, stating that she is working with Western Slope Consulting on a contract to perform the work and Department of Local Affairs on a contract to furnish matching funds for the project. These will both be presented to the Board when completed.

Public Works Director Goble reported that the curb stop has been repaired for Sandy Stapp at 615 Main Street as well as all other curb stops on Main Street.

Beach Dredging Project

Public Works Director Goble stated that the Town is still waiting for the grant documents from Fishing is Fun and Jim Guthrie. Jeff will continue following up with him weekly until the project is complete. He went on to say that if documentation is in place and weather permitting the project will be completed next spring, otherwise it will be postponed until late summer or fall.

CNG Project

Public Works Director Goble reported that Colorado Natural Gas is continuing to work on service line installations and they have approximately 68 remaining at this time. They have completed the gas line installation under the South Platte River. The work crews will be allowed to dig in the public right of ways in Town through November 15th and after that date they will begin restoration of the right of ways. Any required hot mix or chip seal will be completed by CNG in the spring when the weather permits.

Work Session with Water Attorney

Public Works Director Goble stated that the Town's water attorney can meet with the Board and asked when they would like to schedule the meeting. The Board directed Jeff to schedule a work session with the water attorney for the second meeting in January. He went on to state that the only pending issue is the placement of the Snowstorm Sand and Gravel measuring device because the hydrographer did not like the proposed location. The device will be placed in a new facility, constructed at the cost of Snowstorm Sand and Gravel, at the water plant.

Way Finding Sign Project

Public Works Director Goble reported that his department is continuing to put up the way finding signs around Town and suggested that a few of the sign locations would be changed from the original plan to make more sense to the reader.

Speed Limit Signs on 6th Street in School Zone

Public Works Director Goble stated that the "School Zone, 15 MPH Speed Limit, When Children Present", signs have been delivered and will be installed tomorrow on 6th Street.

Public Works Director Goble stated that this month marks ten years of service for him with the Town of Fairplay and thanked the Board for the opportunity to serve the community.

Other Pending Items

Trustee Just asked for follow up on a vacant lot on Main Street that has two dead trees located on it near the sidewalk.

Public Works Director Goble stated that he would contact the owners of the lot and notify them that the trees need to be removed and get their permission to take care of them.

NEW BUSINESS

A. Review/ Approval of Contract with Ambrose Home Builders Inc. for interior renovations at 901 Main Street

Public Works Director Goble reported that the Town received three bids for the proposed renovations at 901 Main Street and Ambrose Home Builders Inc. was the low bidder. He went on to say that the contract was prepared by Attorney Phillips and, after going over it with Ambrose, determined that it needed a few minor changes, such as substantial completion date needed to be amended and notice to proceed shall be issued upon closing on the property.

Town Administrator/ Clerk Darrah informed the Board that the closing date for this property will most likely need to be extended due to some unforeseen title issues. Tina asked if a substantial completion date 120 days after closing was acceptable and Pete Ambrose was agreeable.

Trustee Deagan stated that the law recently changed regarding progress payments and should reflect payments equal to 95%, rather than 90%, of work completed with a 5% retainage, rather than 10%.

Motion #4 by Mayor Boyce, seconded by Trustee Just, that the Board approve the contract with Ambrose Home Builders Inc. for interior renovations at 901 Main Street in substantially the form submitted contingent on the Town's closing on the property. A roll call vote was taken: French – yes, Boyce – yes, Deagan – yes, Just – yes. Motion carried unanimously. (Trustee Lane was absent.)

B. Assignment of Contract to Fairplay Capital Leasing Corporation for the purchase of 901 Main Street.

Town Administrator/ Clerk Darrah gave a brief explanation of the purpose of the assignment to Fairplay Capital Leasing Corporation.

Motion #5 by Trustee Just, seconded by Mayor Boyce, that the Board approve the assignment of contract to Fairplay Capital Leasing Corporation for the purchase of 901 Main Street. A roll call vote was taken: French – yes, Boyce – yes, Deagan – yes, Just – yes. Motion carried unanimously. (Trustee Lane was absent.)

C. Other New Business.

Town Administrator/ Clerk Darrah reminded the Board that Bud Jankiewicz wanted to know how many Board members would be attending the Veteran's Day Ceremony at South Park High School.

MAYOR/TRUSTEE REPORTS

Nothing additional offered.

ADJOURNMENT

Mayor Boyce, noting that there being no further business before the Board, declared that the meeting be adjourned at 7:21 p.m.

ATTEST:

Mayor, Fred Boyce

Claudia Werner, Deputy Town Clerk