



**CHECKLIST OF REQUIRED INFORMATION FOR A BUILDING PERMIT**

- \_\_\_ 1. Completed RE-ROOFING Permit Application from the Building Department.
- \_\_\_ 2. Tax Schedule Number from the Park County Assessor's Office.
- \_\_\_ 3. Copy of the recorded deed showing current owner.
- \_\_\_ 4. Copy of Sales Contract for new purchase if applicable.
- \_\_\_ 5. A Homeowner Statement of Responsibility if you are the owner and are performing the work yourself.
- \_\_\_ 6. If you are the contractor a copy of the signed agreement with the property owner or the property owner's signature on the building permit application.
- 7. Payment of permit fee to the Town of Fairplay.

**SNOW LOAD = 65 PSF, WIND LOAD = 110 MPH, EXPOSURE CATEGORY = C**

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**For Building Department Use Only**

Date Received: \_\_\_/\_\_\_/\_\_\_ By: \_\_\_

Date Reviewed: \_\_\_/\_\_\_/\_\_\_ By: \_\_\_

Date Approved: \_\_\_/\_\_\_/\_\_\_ By: \_\_\_

Zoning: \_\_\_\_\_

Occupancy: Group \_\_\_ Division \_\_\_

Construction Type: \_\_\_\_\_

Plan Review Fee (commercial or R-3 only): \$ \_\_\_\_\_

Fee received by: \_\_\_\_\_ Date: \_\_\_\_\_

Notes: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

# HOMEOWNER STATEMENT OF RESPONSIBILITY

I UNDERSTAND THAT BY SIGNING THIS "STATEMENT OF RESPONSIBILITY", I, AS THE OWNER OF THE REAL PROPERTY LISTED BELOW, HAVE ASSUMED THE RESPONSIBILITY OF THE GENERAL CONTRACTOR FOR THE WORK TO BE PERFORMED ON THE REAL PROPERTY LISTED BELOW. I ALSO UNDERSTAND THAT AS A HOMEOWNER/BUILDER, I AM REQUIRED TO HAVE A WORKING KNOWLEDGE OF THE CURRENT BUILDING CODE AND A WORKING KNOWLEDGE OF WHAT IS EXPECTED WHEN EACH INSPECTION LISTED ON THE BUILDING PERMIT CARD IS PERFORMED. I ALSO UNDERSTAND THAT WHILE ACTING AS MY OWN GENERAL CONTRACTOR, I AM FULLY RESPONSIBLE FOR CODE COMPLIANCE OF ANY AND ALL WORK DONE ON THE PROJECT.

**PLEASE DO NOT CONTINUE COMPLETION OF THIS FORM IF YOU DO NOT UNDERSTAND THE ABOVE PARAGRAPH OR FEEL YOU ARE NOT QUALIFIED AS OUTLINED IN THE ABOVE PARAGRAPH.**

I, \_\_\_\_\_, being the owner of real property located at  
(Name)

\_\_\_\_\_ and legally described as  
(Address)

\_\_\_\_\_  
(Legal Description)

**am accepting all of the responsibilities of acting as my own General Contractor and I acknowledge that I have read and fully understand all of the terms of the HOMEOWNER STATEMENT OF RESPONSIBILITY section of the Town of Fairplay Building Permit Application. I have applied for a building permit with the Town of Fairplay Building Department to RE- ROOF**

\_\_\_\_\_ on said property.  
(Type of Structure i.e.: Dwelling, Garage etc.)

\_\_\_\_\_  
(Homeowner Signature)

\_\_\_\_\_  
(Date)

# **BUILDING AND INSPECTION INFORMATION**

## **PLEASE READ ALL INFORMATION ON THE FOLLOWING PAGES**

The permit holder, or the designated agent shall post the inspection record (Building Permit) on the job site in an accessible and conspicuous place to allow the inspectors to make the required entries. The inspection record shall be maintained by the permit holder until the final inspection has been made and approved

**JOB ADDRESSES MUST BE POSTED AND VISIBLE FROM THE STREET.** A piece of plywood nailed to a stake in the ground with the address painted on it will suffice for this requirement.

**ADDITIONAL INSPECTIONS** will be made upon request of the owner or the Building Inspector. A fee may be assessed for each additional inspection and re-inspection for any reason deemed reasonable by the inspector.

**INSPECTIONS MUST** be scheduled with the Building Inspector at (719) 836-2622 at least 48 hours in advance. Please leave your **NAME, ADDRESS OF JOB, and PHONE NUMBER WHERE YOU CAN BE REACHED.**

**AS OF OCTOBER 21, 2019 THE OFFICE OF BUILDING AND INSPECTIONS REFERS TO THE 2012 IBC/IRC CODE BOOK UNTIL FURTHER NOTICE.**

**I, AS THE PERMIT HOLDER, HAVE READ AND UNDERSTAND THE ENTIRE PERMIT PACKET THAT HAS BEEN GIVEN TO ME.**

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
DATE

**TOWN OF FAIRPLAY  
ROOFING AND REROOFING REGULATIONS  
AS PER 2012 IBC/IRC CODE BOOK**

1. **The permit holder or the designated agent** shall post the Building Permit on the job site in an accessible and conspicuous place to allow the inspector to make the required entries. The permit card shall be maintained by the permit holder until the final inspection has been made and approved.
2. **Job Address** must be posted and visible from the street.
3. **Inspections** are to be scheduled with the building inspector (Gerrits Kasper) at 719-661-0188 Tuesday – Friday from 7AM – 5 PM. Please do not call after hours as this is his personal cell phone. Give up to a week’s notice for an upcoming project so he can plan ahead. Give 24 hour notice of the crew start date/inspection date. If you reach his answering machine, please leave your name, job address and phone number where you can be reached.
4. **Reroof** requires a permit and includes any repair of more than 120 square feet of total roof covering.
5. **No overlays.** Complete tear offs are required. **No exceptions.**
6. **A sheathing inspection** is required on all reroof projects.
7. **A mid-roof inspection** is required on all projects. The inspector will be looking at the ice and water shield (or equivalent) placement and valley underlayment as required. The underlayment shall extend from the bottom of the eave to a minimum of 2’ above the inside of the exterior wall. No shingles or metal should be on the roof at this time.
8. **Drip edge** shall be a minimum of 2”
9. **Sidewall flashing** shall be step flashing with a minimum of 4” x 4”
10. **Wind speed rating** for shingles shall be 110 mph.
11. **Additional inspections** shall be made upon request of the homeowner or the Building inspector.
12. **A final inspection** and job cleanup inspection is required on all projects.
13. **A ladder** set up and secured to the building is required for all roof inspections.